

Chabot-Las Positas Community College District

Response to Accrediting Commission for Junior and
Community Colleges (ACCJC) – Request for a Special Report

Submitted by:
Chabot-Las Positas Community College District
Chabot College
Las Positas College

7600 Dublin Blvd, 3rd Floor
Dublin, CA 94568

Submitted to:
Accrediting Commission for Community and Junior Colleges
Western Association of Schools and College

March 19, 2013

Response to Accrediting Commission for Junior and
Community Colleges (ACCJC) – Request for a Special Report

To: Accrediting Commission for Community and Junior Colleges
Western Association of Schools and Colleges

From: Dr. Judy E. Walters
Interim Chancellor

Chabot-Las Positas Community College District
7600 Dublin Blvd., 3rd Floor
Dublin, CA 94568

I certify there was broad participation by the campus community and believe this Report accurately reflects the nature and substance of this institution.

Signatures:

(Chief Executive Officer) Date

(Chairperson, Governing Board) Date

(Name, Title, Representing) Date

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Statement of Report Preparation

In November 2009, Accrediting Commission for Community and Junior Colleges (ACCJC) conducted a comprehensive site visit at the two (2) colleges in the Chabot-Las Positas Community College District, Chabot College and Las Positas College.

The ACCJC made the following recommendation under Standard III.B.

“To meet the standards, the team recommends that the district and the college complete the evaluation of the resource allocation process in time for budget development for the 2010-2011 academic year, ensuring transparency and assessing the effectiveness of resource allocations in supporting operations”.

In October 2012, the CLPCCD submitted a mid-term report outlining the Progress Made, Analysis of Results Achieved and Evidence.

On September 4, 2012, the Accrediting Commission for Community and Junior Colleges (ACCJC) notified the Chabot-Las Positas Community College District that after its review of the district’s Annual Financial Report (AFR), the District has been identified as having a potential financial risk. The reasons for the review were; 1) Negative Ending Balance and 2) Significant Enrollment Loss.

On December 18, 2012, the ACCJC notified the CLPCCD that the Financial Review Team had met and conducted an in-depth analysis of the institution’s financial reports. The Team recommended that the District provide a Special Report to the Commission. The purpose of the Special Report is to develop a long range budget plan to address deficit spending and low reserve.

On February 5, 2013, Accrediting Commission for Community and Junior Colleges requested that the Special Report be provided to the Commission by April 1, 2013.

As of this writing, the District’s Budget Study Group (DBSG) which was reconvened in November 2009 to respond to the Team’s recommendation has met a total of 48 times.

The DBSG's next meeting is on March 15, 2013 to continue its work on developing a new budget allocation model.

To guide the development of a new model the DBSG created the following guiding principles; 1) It is perceived to be fair; 2) It is easily understood; 3) It works in good and bad times; and 4) It creates the right incentive for performance

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Response to Financial Review Team Recommendation

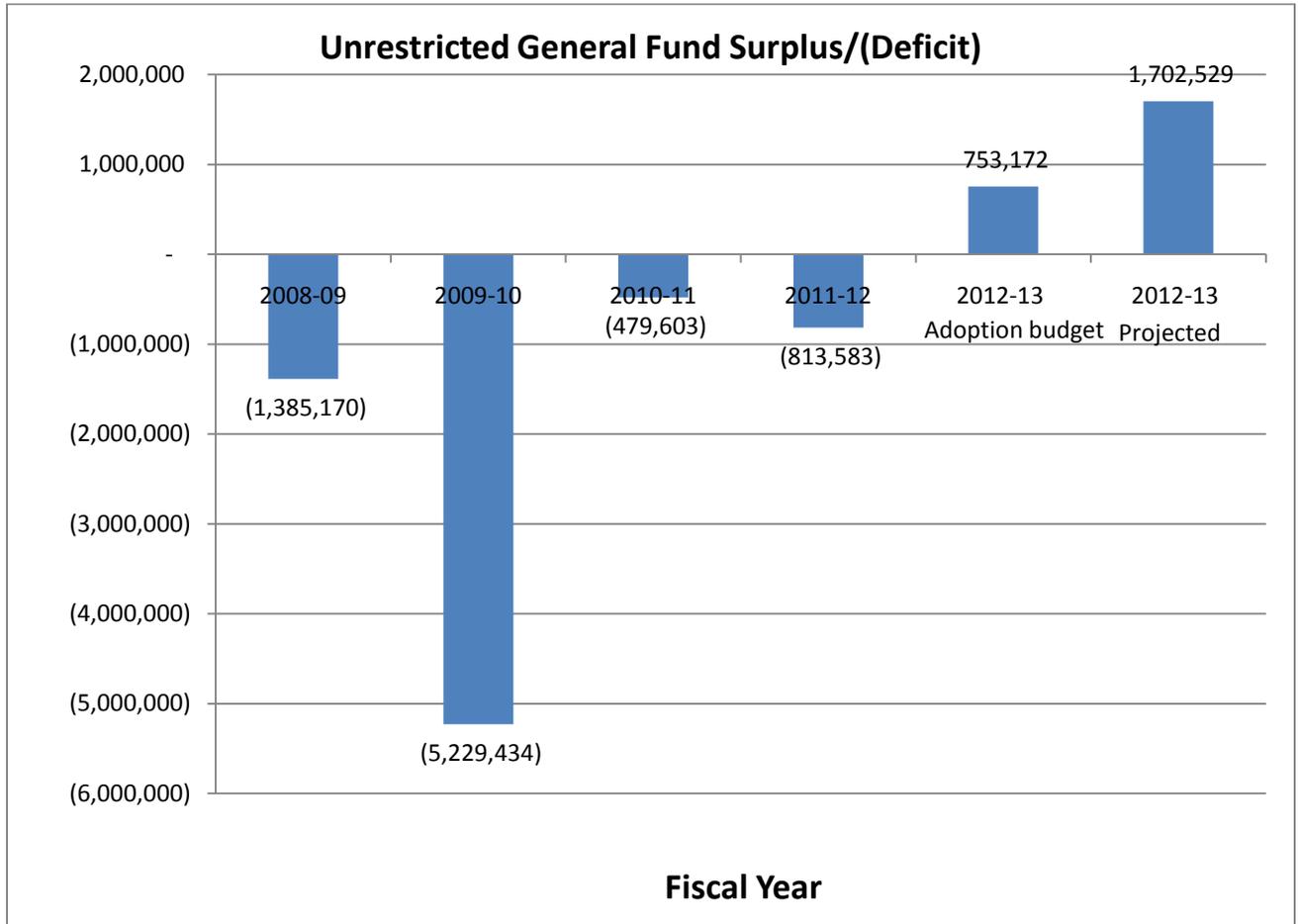
The District has developed a new budget allocation model as part of a long range budget plan to address deficit spending and low reserve levels.

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The new budget allocation model is contingent upon the outcome of the District Budget Study Group meeting on March 15, 2013.

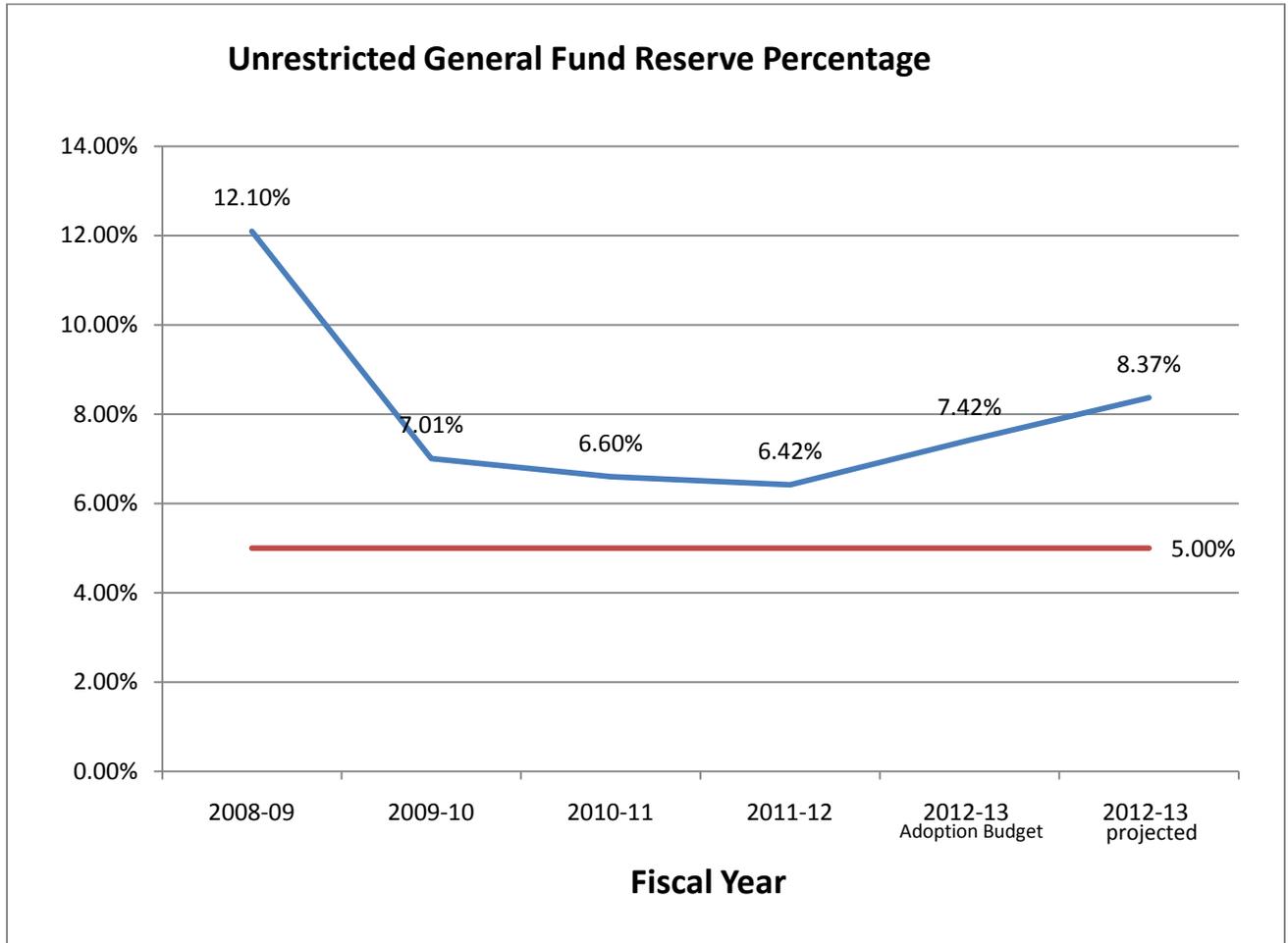
Appendix A

Status of Deficit Spending



Appendix B

Status of Reserve Level



Appendix C

New Budget Allocation Model

The new budget allocation model is contingent upon the outcome of the District Budget Study Group meeting on March 15, 2013.

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