

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
July 16, 2013**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., 3rd Floor, Dublin, California.

CALL TO ORDER

The regular meeting was called to order at 6:00 p.m. by Board President Dr. Cedillo. Recording Secretary Beverly Bailey called the roll. Trustees Dvorsky, Mertes and Mitzman were absent at the time of roll. Board President Cedillo reported that Trustees Dvorsky and Mertes were excused due to family emergencies; and Trustee Mitzman was excused due to illness.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

The Board immediately adjourned to a Closed Session, which ended at 7:00 p.m.

OPEN SESSION

The Board readjoined in Open Session at 7:01 p.m. Recording Secretary Beverly Bailey called the roll. Trustees Dvorsky, Mertes and Mitzman were absent at the time of roll. Board President Cedillo reported that Trustees Dvorsky and Mertes were excused due to family emergencies; and Trustee Mitzman was excused due to illness.

ATTENDANCE

Members Present:

- Trustee Dr. Arnulfo Cedillo
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Hal G. Gin
- Trustee Mr. Carlo Vecchiarelli
- Student Trustee Ms. Cherry-Ronaele Bogue
- Student Trustee Mr. Ricardo Pinto Filho

Members Absent: Trustee Mrs. Isobel F. Dvorsky
Trustee Dr. Barbara F. Mertes
Trustee Dr. Marshall Mitzman

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Judy E. Walters, Interim Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Guy Lease, Interim President, Las Positas College
Mr. Ken Agustin
Mr. David Betts
Dr. Marcia Corcoran
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Dr. Ted Kaye
Ms. Victoria Lamica
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Dyan Miller
Ms. Barbara Morrissey
Dr. Janice Noble
Dr. Diana Rodriguez
Mr. Rajinder Samra
Mr. Gerald Shimada
Mr. Dale Wagoner

Others Present: Ms. Begona Cirera, Chabot College Faculty
Ms. Karina Contreras, Chabot College Student
Ms. Karla Goodbody, Davis Street Family Resource Center
Ms. Kayley Huff, Chabot College Student
Mr. Brett Hypolite
Ms. Karen Kit, District Services
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Ms. Alexandra Perez, Chabot College Student
Mr. Christopher Southorn, President, Las Positas
College Associated Students
Mr. Todd Steffan, Las Positas College Classified Senate
Ms. Rachel Ugale, District Services
Ms. Yvonne Wu-Craig, President, Chabot College Classified
Senate

PLEDGE TO FLAG

Board President Cedillo led the pledge to the flag.

APPOINTMENT OF BOARD SECRETARY

Board President Cedillo appointed Trustee Mr. Gelles as Board Secretary in Trustee Dr. Mitzman's absence.

PUBLIC COMMENTS

Ms. Alexandra Perez, Ms. Karina Contreras, Ms. Kayley Huff, Ms. Begona Cirera, and Mr. Brett Hypolite spoke in support of retaining the services of Chabot College Faculty Member, Mr. Kip Waldo. Speakers shared their experiences with Mr. Waldo's teaching and many acts of humanity.

Mr. Michael d'Aloisio, Chabot College Counselor, submitted a letter in support of Mr. Kip Waldo, which was read by Chabot College Student Ms. Alexandra Perez.

Ms. Karla Goodbody, Davis Street Family Resource Center, spoke in support of consent agenda item 5.7 (Acceptance of Agreement – Davis Street Family Resource Center, Chabot College). She reported that the Davis Street Clinic received a grant from Kaiser to provide free dental hygiene services to 300 children. She reported that the Davis Street Center has requested to use the Chabot College Dental Hygiene Faculty and program as their site is still under renovation. Further, she expressed appreciation to Chabot College and the District for support of this request and the Davis Street Family Resource Center.

CONSENT CALENDAR

Trustee Dr. Cedillo requested that agenda items 3.2 (Faculty Personnel) and 5.5 (Approval of Memorandum of Understanding Renewal – Tri-Valley One-Stop Career Center) be pulled from the Consent Calendar at the request of the Chancellor.

Motion No. 1

Trustee Dr. Gin made a motion, seconded by Trustee Mr. Gelles, to approve the Consent Calendar with the exception of agenda items 3.2 and 5.5.

Motion carried unanimously, 4-0.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of June 25, 2013 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.3 Management Personnel

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.4 Acceptance of a Workforce Investment Act (WIA) Grant Award – Alameda County Workforce Investment Board (ACWIB) to the Tri-Valley One-Stop Career Center for the Adult and Dislocated Workers’ Program, Las Positas College (Tabled from June 25, 2013 Meeting)
- 5.6 Approval to Relocate Tri-Valley One-Stop Career Center (Tabled from June 25, 2013 Meeting)
- 5.7 Acceptance of Agreement - Davis Street Family Resource Center, Chabot College
- 5.8 Approval of Budget Transfers 3.D.1

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder’s Office for Music Skills Center and SOTA Plaza, Building 1200, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Contract Modification to the Existing On-Call Professional Services Agreement with JasNET Consulting, Inc. for Network and Information Technology Infrastructure Engineering and Design Services for District-wide Projects (Measure B Bond Funds)
- 6.3 Approval of Modification to the Existing On-Call Professional Services Agreement with Swinerton Management & Consulting for Measure B Construction Management Support Services, Chabot College (Measure B Bond Funds)
- 6.4 Approval of Modification to the Existing On-Call Professional Services Agreement with PB Americas, Inc., for Measure B Construction Management Support Services, Las Positas College (Measure B Bond Funds)
- 6.5 Approval to Accept One DCFC EVSE Electric Vehicle Charging Station Grant with ECotality, Inc., Las Positas College (Measure B Bond Funds)
- 6.6 Approval to Accept Three Level II (240 VAC) EVSE(s) Electric Vehicle Charging Stations Grant with ECotality, Inc., Chabot College (Measure B Bond Funds)

Economic Development/Contract Education

- 7.1 Approval of Memorandum of Understanding–Maricopa County Community College District for Gateway Community College, District–Economic Development: OSHA Training Center
- 7.2 Authorization to Enter into Renewal of Standard Services Agreement – County of Mendocino, District-Economic Development
- 7.3 Authorization to Enter into Renewal – Alameda County Social Services Agency – Master Contract No. 900035, District-Economic Development

RECOGNITION OF INTERIM CHANCELLOR

Board President Dr. Cedillo presented Dr. Judy Walters, Interim Chancellor, with a Certificate and a bouquet of flowers in appreciation for her service to the District this past year. He acknowledged the many “fires” that Dr. Walters has put out for the District, and noted that she will be sorely missed.

RECESS

Dr. Cedillo recessed the meeting from 7:20 to 7:30 p.m. to enjoy cake in Dr. Walter’s honor.

PRESENTATION: STUDENT SUCCESS INITIATIVE UPDATE

Ms. Diana Rodriguez and Mr. Gerald Shimada presented a PowerPoint Presentation on the Student Success Act of 2012 Allocation Formula. Ms. Rodriguez reported that the allocation formula is 40% - College’s Potential Population of Students to Receive Services (Student Headcount with Base Funding of \$35,000 or 10%, whichever is greater); and 60% - Students Served at the College. She also reported that the new funding formula would be phased in and would generate allocations for 2015-16 (based on 2014-15 data). She also reported that the Colleges’ allocations will increase \$50 million in 2013-14 to allow colleges to make any programming changes and ensure accurate and consistent reporting of student data.

Ms. Rodriguez and Mr. Shimada highlighted some of the services that the Colleges are offering. At Las Positas College, these services include Early Assessment, Early Orientation, Abbreviated SEP, and Counseling and Advising. She noted the challenge of inputting the information into a system so the information can be extracted and sent to the State in such a way that the State can extract the data. She reported that the Colleges are working with IT on this challenge using Degree Works.

Mr. Shimada highlighted a letter sent to all current Chabot College Students regarding the impending Priority Registration Changes that will take place in Summer/Fall 2014. He also highlighted a brochure that is being created by Counseling that underscores the changes. A second mailing will occur prior to Fall Semester underscoring again the changes that are

occurring and how to access services. Further, he highlighted a draft form developed for Students' Educational Plans (SEP).

Ms. Rodriguez reported that the State Chancellor's Office sent out more detailed information on the Funding Formula that she will share with anyone interested.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mr. Vecchiarelli reported that the Mayor of Dublin and other City Officials visited the District Office recently and were very impressed with the facility. Trustee Mr. Vecchiarelli opined that Dublin will continue to grow rapidly. Trustee Mr. Vecchiarelli also reported that the first Chabot College Athletic Director, Mr. Gene Wellman, recently visited Las Positas College's Athletic Facilities and was very impressed. He expressed appreciation to Ms. Dyan Miller for providing the tour and presenting Mr. Wellman with a Las Positas College cap.

Trustee Mr. Gelles expressed appreciation to Ms. Jeannine Methé for the excellent report. He also expressed appreciation to Dr. Judy Walters for her hard work this past year as Interim Chancellor, noting that "she hit a home run" and will be sorely missed. He expressed that it has been an honor meeting and working with her. He also welcomed Dr. Guy Lease back to Las Positas College and the District.

Trustee Dr. Gin echoed Trustee Mr. Gelles' comments about Dr. Walters and welcomed the return of Dr. Lease. Dr. Gin expressed amazement that Summer is quickly passing and Convocation is fast approaching.

Student Trustee Ms. Bogue expressed appreciation for the opportunity to attend the upcoming Student Trustee Conference. She reported that the new Textbook Assistance Scholarship of \$500 will provide financial assistance to 13 students who don't qualify for Financial Aid but are still in need. She also highlighted the Las Positas College Veterans First Program's "Operation Gateway", an all-day orientation seminar scheduled for July 19. Further, she was happy to report the opening of the new Café on campus.

Student Trustee Mr. Filho reported that the new ASCC Officers will meet on July 18 to review Roberts Rules of Order. In addition, on August 9, a meeting will be held to plan for 2014.

LAS POSITAS COLLEGE FOUNDATION

Dr. Kaye submitted a written report to the Board. He highlighted the Foundation's efforts of expanding and building corporate relationships, noting specifically Chevron, Topcon, and LAM Research Development. He also reported that Las Positas College hosted the

Network of California Community College Foundations and compliments were generous for the campus and its hospitality. He expressed appreciation to Dr. Walters and wished her well.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Chabot College Academic Senate had no representation at the meeting.

Las Positas College Academic Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Co-President, Las Positas College Classified Senate, submitted a written report to the Board. He reported that the Senate is working on its By-Laws. He also reported on an upcoming potluck social at the July 25 Senate Meeting. He also was pleased to report he is a proud new father of a baby boy, Will. Further, he expressed appreciation to Dr. Walters and welcomed back Dr. Lease.

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate, submitted a written report to the Board. She highlighted the newly elected Executive Board for 2013-14. She reported that at its next meeting the Senate will consider for vote the 2013-14 Representatives, which are non-voting members. She also reported that Dr. Sperling will attend the upcoming Senate Meeting to provide an update on the Classified Hiring Prioritization and the Administrative Staff Functional Mapping. She also reported that the Senate will soon be convening the Carlson Award Selection Committee to select the next award recipient. Further, she expressed appreciation to Dr. Walters for bringing stability to the District; and expressed that she will be missed. She also credited Dr. Walters with establishing the Districtwide Classified Flex Day.

District Classified Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Associated Students of Chabot College had no representation at the meeting.

Mr. Christopher Southorn, President, Associated Students of Las Positas College, reported that 2,400 students are currently enrolled in Summer Session. He reported that ASLPC is hard at work preparing for "Explore 2013", an event welcoming new students on August 14. He reported that ASLPC will send three students to the National Student Diversity

Conference in early August in New York. In addition, planning is underway for Welcome Week August 19 and 20.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President of Chabot College, submitted a written report, Hotsheet, to the Board. She reported that the Chabot College Gay Straight Alliance (GSA) participated in the San Francisco PRIDE Parade on Sunday, June 30. She also reported that Chabot College was the host site for the State of the City Annual Business Luncheon for the City of Hayward on June 27. The event also featured the Leadership Hayward Graduation, with Chabot College Faculty William Hanson as a graduate. She also reported that on July 9, Dr. Peter Brothers, President of Manakau Institute of Technology in New Zealand visited Chabot to learn more about its vocational programs, teaching facilities, and new teaching environments. She also reported that on August 16, Chabot College will recognize staff members for their years of service. In addition, she reported that she looks forward to the approval of the Friends of Chabot College Foundation, which is expected soon. Further, she expressed appreciation to Dr. Walters and expressed that she will be missed.

Dr. Guy Lease, Interim President of Las Positas College, submitted a written report, Las Positas Connection, to the Board. He expressed that it is a pleasure to be back at Las Positas College and thanked the Board for the opportunity. He highlighted the Veterans' Operation Gateway and recognized the efforts of Mr. Todd Steffan. He congratulated the District on the beautiful District Office and new developments at Las Positas College. Further, he wished Dr. Walters well.

INTERIM CHANCELLOR

Dr. Judy Walters, Interim Chancellor, reported that the Mayor and Vice Mayor of Dublin and other City Officials visited the District Office on July 15. She expressed appreciation to all those with whom she has worked and that have made a difference this past year: Classified Senates – Todd Steffan, Frances DeNisco, Yvonne Wu-Craig, Joanne Bishop-Wilbur, and Pedro Ruiz deCastilla; Academic Senates – Sarah Thompson, Kathy Kelley and Tom Orf; Faculty Association – Charlotte Lofft; District Budget Study Group; Executive Staff – Susan Sperling, Lorenzo Legaspi, Jeffrey Kingston, Wyman Fong, Jeannine Methe, and Julia Dozier; Chancellor's Office – Audrey Ching, Patricia Russell, Ora Bigelow, and Bev Bailey; Student Trustees – Ricardo Filho, Cherry Bogue, Nicole Pinto, and Kris Adhikari. Further, she expressed appreciation to the Board of Trustees for the many learning opportunities presented. In closing, she shared her immediate plans after leaving the District and shared a quote from Don Juan Carlos Castaneda regarding challenges.

FACULTY PERSONNEL (Agenda Item 3.2)

Dr. Walters reported that this agenda item was removed from the consent calendar in order to remove Kristina Fortes' name from consideration, as she has withdrawn from the position.

Motion No. 2

Student Trustee Filho made a motion, seconded by Trustee Dr. Gin, to approve the Faculty Personnel as corrected.

Motion carried unanimously, 4-0.

APPROVAL OF MEMORANDUM OF UNDERSTANDING RENEWAL – TRI-VALLEY ONE-STOP CAREER CENTER (Agenda Item 5.5)

Dr. Walters reported that this agenda item was removed from the consent calendar in order to correct dates within the Memorandum of Understanding.

Motion No. 3

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Gin, to approve the proposed renewal of the Memorandum of Understanding with Tri-Valley One-Stop Career Center to lease 2,700 sq. ft. of space at 5020 Franklin Drive, Pleasanton, at the rate of \$2.02 per sq. ft. per month for the period July 1, 2013 through June 30, 2014.

Motion carried unanimously, 4-0.

Trustee Mr. Vecchiarelli expressed that the recently posted sign at 5020 Franklin Dr., Pleasanton, which indicates "Office Space for Lease" could be misconstrued. He would prefer the sign read "Building for Lease."

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

APPROVAL OF REVISED CITIZENS' OVERSIGHT COMMITTEE FOR MEASURE B (Agenda Item 9.1)

Motion No. 4

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Gin, to approve the proposed Revised Citizens' Bond Oversight Committee for Measure B, effective July 17, 2013.

Cherry-Ronaele Bogue – Las Positas Student
Helen Bridge – Senior Citizen Organization
Kim Huggett – Business Community
Janet Lockhart – College Foundation
Will Macedo—Taxpayers' Association
Pam Ott – Community-at-Large
Linda Smith – Community-at-Large
Andrea Preciado—Chabot College Student

Motion carried unanimously, 4-0.

GOOD OF THE ORDER

Board President Dr. Cedillo reminded Board Members that Convocation is scheduled for August 15, 2013 at Chabot College.

ADJOURNMENT

Board President Dr. Cedillo asked that the Board Meeting be adjourned in honor of Dr. Judy Walters.

Motion No. 5

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Gin, to adjourn the Regular Meeting in honor of Dr. Judy Walters at 8:08 p.m.

Motion carried unanimously, 4-0.

NEXT MEETING

The next meeting of the Board of Trustees is scheduled for August 20, 2013, District Office.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District