Augmentation Work Plan
Required Objectives and Activities to be Conducted During Grant Performance Period

Periods of Performance
July 1, 2013-June 30, 2014

Please Note: Objectives, activities and performance outcomes are provided. The objectives and activities are required. You may revise the performance outcomes or use those provided. You may not delete the outcomes. All objectives and activities must be conducted during the project time frame. <mark>Performance Outcomes highlighted in yellow may require information/fill in the blanks.</mark>

Objective One

1. Expand current enrollment capacity or maintain enrollments in the nursing program.	
Activity	**Performance Outcomes**
1.1 Select Activity a. or Activity b. or both by placing an "X" in the box next to the activity or activities you plan to do. **You are required to do one or the other. Selecting both is optional.**	1.1 Fill in the blanks with the number of additional students you intend to enroll during the Spring or fall of 2011 and for which you are requesting additional funds. Provide the number of current enrollments for retention only activities.
a. Expand capacity by enrolling additional students in the Fall of 2011 or Spring of 2012 above current additional enrollments and for which you are requesting additional funds. Programs with attrition rates of less than 15% may do this activity without doing b. below.	<mark>a._____(number of additional students) enrolled in the Fall semester of 2011.</mark> <mark>b. _____(number of additional students) enrolled in the Spring semester of 2012.</mark> <mark>_____</mark>
b. **X** Provide assessment, remediation and retention activities to existing student cohorts to improve retention and completion. Programs with retention rates greater than 15% are required to use funds to improve retention and completion rates, but also may enroll additional students.	<mark>**X** b. Current cohorts of students continue program to completion. Number of current students 103 students in total program. As of 4/1/2012, we are serving 100 students in the program with an additional 11 advanced standing (9 LVN's and 2 re-admits)</mark>
1.2 Review student applications and determine eligibility for admission using college nursing admission protocols appropriately validated or approved by the Chancellor's Office.	1.2 Students selected for provisional enrollment.

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Objective Two

2. Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.	
Activity	**Performance Outcomes**
2.1 Provide diagnostic assessment testing to students prior to enrollment in the nursing program.	2.1 Chancellor's Office approved assessment test administered to selected provisional students. Those that achieve the cut score are enrolled in the program. Those that do not achieve the cut score are referred for remediation.
2.2 Implement pre-admission protocols for when a student does not reach the cut score.	2.2 Pre-admission protocols were implemented for students who did not achieve the cut score on the assessment test.
2.3 Develop a pre-admission plan for remediation for students who do not achieve the cut score indicating readiness for the nursing program.	2.3 A pre-admission plan was developed for each student who did not achieve the cut score.
2.4 Refer students who do not achieve the cut score to a counselor or case manager for assistance with a pre-admission plan to assist the student in achieving readiness for the nursing program.	2.4 Students who do not achieve the cut score are referred to a counselor or case manager for assistance with a pre-admission plan to assist the student in achieving readiness for the nursing program.
2.5 Develop and implement educational pre-entry coursework, including, but not necessarily limited to, tutorials or noncredit instruction, that is aligned to the entry level nursing standards and curriculum for students who fail to demonstrate readiness based upon the diagnostic assessment tool.	2.5 Individualized remediation plans were developed for each student and the students were given _up to one year_____ (enter a specific time frame, i.e., one year, two years, etc.) in which to complete their plan. The number of students who completed and reapplied to the program and have a pre-entry remediation plan was documented.

2. Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.

Activity	Performance Outcomes
2.6 Enroll students in the ADN program who meet the statewide cut score for diagnostic assessment test.	2.6 Students completing their remediation plan within ___one year_____ (provide time frame for completion, i.e., one year, two years, etc.) will be allowed to reapply to the nursing program.
2.7 Evaluate the effectiveness of specific pre-entry plans, including instructional and campus support services.	2.7.1 Students are considered successful in their remediation (pre-entry plan) if they: a. Successfully complete a remediation plan and successfully retake the assessment/readiness test with a passing composite score, or b. Demonstrate passing grades in college remediation coursework in the appropriate disciplines to address areas identified as needing improvement by the assessment readiness test, or c. Document successful completion of a remediation plan that satisfies the intent of assuring readiness for success in the nursing program that is approved by the Nursing Program Director. **(Underline the option used by your program).**
	2.7.2 The effectiveness of specific pre-entry plans, including instructional and campus support services are determined and modifications developed for implementation
2.8 Compile data for all students who do not demonstrate readiness and require a remediation plan as outlined under Reporting Requirements below.	2.8 Data collected and reported to the Chancellor's Office on students who did not demonstrate readiness, who participated in a remediation plan, and who successfully completed their remediation plan.
2.9 Ensure that students participating in an educational remediation plan in order to demonstrate readiness, based upon the diagnostic assessment tools, are not disadvantaged in the program enrollment process.	2.9 Coursework prescribed in individual remediation plans will be made available to the students within the remediation time frame and students who successfully complete the remediation plan are returned to the college's enrollment process.

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Objective Three

3. Provide a retention program for students enrolled in the ADN program.	
Activity	**Performance Outcomes**
3. 1 Provide support services for students enrolled in the nursing program.	3.1 Students will have campus resources available to promote retention in the nursing program.
	3.1.2 Support services in terms of peer mentoring, tutoring, advisement, and counseling are provided to the students.
3.2 Provide a nursing counselor and/or support staff to provide intensive case management and support for students.	3.2 A case management approach is utilized to promote student success in the nursing program.
3.3 Provide tutoring and other support services for students at risk of dropping out of the ADN program.	3.3 Identified at risk students will have support services available.
3.4 Provide appropriate supplies and software to assist in student success.	3.4 Student learning is enhanced by up-to-date equipment, instructional material & software.
3.5 Implement early identification, referral and effective intervention strategies for students at risk of failing the ADN program.	3.5 Identified at risk students will receive early and effective intervention to help ensure success.
3.6 Provide faculty opportunities for professional development.	3.6 Professional development opportunities will be facilitated.
3.7 Develop and implement a plan for professional development for nursing faculty to improve or increase instructional methodologies.	3.7 Faculty will attend professional development activities to enhance teaching, learning and student support.

3. Provide a retention program for students enrolled in the ADN program.

Activity	Performance Outcomes
3.8 Implement faculty recruitment and orientation strategies.	3.8 New faculty will be provided a faculty orientation.

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Objective Four

4.   Provide support services, review courses or software and practice to assist graduating students to prepare for the National Council Licensure Exam (NCLEX).

Activity	Performance Outcomes
4.1 Provide an NCLEX review course or software for students who are completing the nursing program.	4.1.1 Students will receive assistance in preparing and practicing for the NCLEX exam.
	4.1.2 NCLEX review courses will be available each semester for students completing the program.
4.2 Monitor student success on the NCLEX exam and make adjustments to program curriculum or the review course and software to improve NCLEX results.	4.2 Monitor NCLEX success and evaluate NCLEX Progress Reports to guide curriculum and program revisions.
4.3 Evaluate the effectiveness of the program by tracking students who benefit from this project to determine the NCLEX pass rate.	4.3 Students are tracked to determine success on the NCLEX pass rate.

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Objective Five

5. Disseminate any tools, software, tracking methodologies, best practices, special lessons learned or developed to other community colleges at conferences, or through the Regional Health Occupations Resource Centers and the Chancellor's Office. Copies of any materials developed are to be provided to the Chancellor's Office	
Activity	**Performance Outcomes**
5.1 Disseminate any tools, software, tracking methodologies, special lessons learned or developed to other community colleges at conferences, or through the Regional Health Occupations Resource Centers and the Chancellor's Office. Copies of any materials developed are to be provided to the Chancellor's Office.	5.1 Tools, software, tracking methodologies, special lessons learned or developed are disseminated to other community colleges at conferences, or through the Regional Health Occupations Resource Centers and the Chancellor's Office. Copies of any materials developed are provided to the Chancellor's Office.

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Objective Six

6. Collect and report data to the Chancellor's Office as required	
Activity	**Performance Outcomes**
6.1 Collect data as listed below and report to the Chancellor's Office in a timely manner, as required.	6.1 Data collected and reported to the Chancellor's Office in a timely manner.

Data Collection Requirements:

Education Code Section 78261, Subdivisions (g) and (h):

(g) As a condition of receiving grant funds pursuant to paragraph (2) of subdivision (d), each recipient district shall report to the chancellor's office the following data for the academic year on or before a date determined by the chancellor's office:

(1) The number of students enrolled in the nursing program.

(2) The number of students taking diagnostic assessments.

(3) The number of students failing to meet proficiency levels as determined by diagnostic assessment tools.

(4) The number of students failing to meet proficiency levels that enroll in pre-entry preparation classes.

(5) The number of students who successfully complete pre-entry preparation classes.

(6) The average number of months between initial diagnostic assessment, demonstration of readiness, and enrollment in the nursing program for students failing to meet proficiency standards on the initial diagnostic assessment.

(7) The average number of months between diagnostic assessment and program enrollment for students meeting proficiency standards on the initial diagnostic assessment.

(8) The number of students who completed the associate degree nursing program and the number of students who pass the National Council Licensure Examination (NCLEX).

(h) (1) Data reported to the chancellor under this article shall be disaggregated by age, gender, ethnicity, and language spoken at home.