

**AP 4222 REMEDIAL COURSEWORK**

**Reference:**

Title 5 Section 55035

***NOTE: This procedure is legally required. Local practice may be inserted here, which must include the following:***

Remedial coursework consists of non-degree-applicable basic skills courses.

A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

No student shall receive more than 30 semester units for non-degree-applicable basic skills coursework. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

Students enrolled in one or more courses of English as a Second Language and students identified as having a learning disability are exempt from the limitations of this procedure.

Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure.

The catalogs shall include a clear statement of the limited applicability of non-degree-applicable basic skills coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.

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**NOTE:** The **red ink** signifies language that is **legally required** and recommended by the Policy and Procedure Service and its legal counsel. The language in **green ink** was added during the administrative review on April 10, 2013. This document was reviewed by representatives of the Academic Senates on December 12, 2013.

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**Date Approved:**

*(This is a new procedure recommended by the  
Policy and Procedure Service)*

# Legal Citation for AP 4222

## Title 5 Section 55035

5 CCR § 55035

Cal. Admin. Code tit. 5, § 55035

TITLE 5. EDUCATION  
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES  
CHAPTER 6. CURRICULUM AND INSTRUCTION  
SUBCHAPTER 1. PROGRAMS, COURSES AND CLASSES  
ARTICLE 3. PROBATION AND DISMISSAL

§ 55035. Remedial Coursework Limit.

(a) A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures administered pursuant to subchapter 6 (commencing with section 55500) of this chapter. However, except as provided in subdivision (c) of this section, no student shall receive more than 30 semester units (or 45 quarter units) of credit for remedial coursework. Students having exhausted the unit limitation shall be referred for further remedial work to appropriate adult noncredit education services provided by a college, adult school, community-based organization, or other appropriate local provider.

(b) For the purposes of this section, "remedial coursework" refers to non-degree-applicable basic skills courses as defined in subdivision (j) of section 55000.

(c) The following students are exempted from the limitation on remedial coursework described in subdivision (a) of this section:

(1) Students enrolled in one or more courses of English as a Second Language (ESL);

(2) Students identified by the district as having a learning disability as defined in section 56036.

(d) The governing board of a district may provide a waiver of the limitation on remedial coursework with respect to any student who shows significant, measurable progress toward the development of skills appropriate to his or her enrollment in degree-applicable credit courses. Such waivers, if granted, shall be provided pursuant to locally developed standards which are reviewed and approved by the governing board. The standards shall include provisions which ensure that waivers are only given for specified periods of time or for specified numbers of units.

(e) A student who does not attain full eligibility status for degree-applicable credit courses within the limit described in subdivision (a) of this section shall, unless provided with a waiver, be restricted to taking only noncredit courses, nondegree-applicable courses which do not involve

remediation, and those degree-applicable credit courses which do not have basic skills prerequisites or advisories on recommended preparation.

(f) A student may, upon successful completion of appropriate "remedial coursework," or upon demonstration of skills levels which will reasonably assure success in degree-applicable credit courses, request reinstatement to proceed with such coursework.

(g) The governing board of each district shall submit, through the established Management Information System, information necessary to enable the Chancellor to determine the following:

- (1) The effect of this section on students by sex, age, and ethnicity;
- (2) Success rates for students enrolled in "remedial coursework;"
- (3) Attrition rates for students enrolled in "remedial coursework;"
- (4) Rates at which students are referred to and enroll in adult noncredit instruction;
- (5) Rates at which students who are referred to adult noncredit instruction subsequently enroll in degree-applicable credit courses;
- (6) Term-to-term persistence rates for students;
- (7) Rates at which students enter employment immediately after completing remedial coursework;
- (8) The extent to which students are exempted from the limitation specified in subdivision (b);
- (9) The extent to which students receive waivers, as authorized by subdivision (d); and
- (10) The rate at which students are dismissed as described in subdivision (e).

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 84500, Education Code; and Statutes of 1988, Chapter 973, Section 68.