

Student Services  
DRAFT as of 6/4/13

**BP 5070 ATTENDANCE**

References:

Title 5 Sections 58000 et seq.

❖ **From the current CLPCCD Policy 5128 titled Attendance Accounting**

It is the official policy of the Chabot-Las Positas Community College ~~The~~ District to comply~~ies~~ with State attendance accounting regulations as published in the Education Code, in Title 5 (the Administrative Code), and in the Student Attendance Accounting Manual (a State Chancellor's Office publication). The procedures for this policy are included in the Administrative ~~Rules and Procedures~~.

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**NOTE:** The language in **black ink** is from current Chabot-Las Positas CCD Policy 5128 titled Attendance Accounting adopted on March 19, 1996. The language in **blue ink** is included for consideration. This document was reviewed by the administrative team on June 4, 2013.

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**Date Adopted:**

*(This policy replaces current CLPCCD Policy 5128)*

## **Legal Citations for BP 5070**

### **Title 5 Sections 58000 et seq.**

**Cal. Admin. Code tit. 5, s 58000**

TITLE 5. EDUCATION  
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES  
CHAPTER 9. FISCAL SUPPORT  
SUBCHAPTER 1. ATTENDANCE  
ARTICLE 1. GENERAL PROVISIONS

s 58000. Introduction.

The documentation requirements set forth in this subchapter have been developed to promote standardized, accurate reporting of data used for calculating the State general apportionment, and to facilitate audits of related community college records. This documentation, based on detailed tabulations of course sections and appropriate support records as described below, shall be available to the auditor retained by the district pursuant to Education Code Section 84040, the Department of Finance, the Auditor General, and the Chancellor's Office. These records may also be required by federal auditors when federal funds are involved.

**Cal. Admin. Code tit. 5, s 58002**

TITLE 5. EDUCATION  
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES  
CHAPTER 9. FISCAL SUPPORT  
SUBCHAPTER 1. ATTENDANCE  
ARTICLE 1. GENERAL PROVISIONS

s 58002. Change in Academic Year Terms.

Prior to any change in academic year terms, including the addition, deletion, shortening, or lengthening of any term, the governing board of a district shall request and obtain the approval of the Chancellor. The provisions of Subchapter 8 (commencing with Section 55700) of Chapter 6 shall govern the content, review, and approval of such requests.

**Cal. Admin. Code tit. 5, s 58003**

TITLE 5. EDUCATION  
DIVISION 6. CALIFORNIA COMMUNITY COLLEGES  
CHAPTER 9. FISCAL SUPPORT  
SUBCHAPTER 1. ATTENDANCE  
ARTICLE 2. ATTENDANCE REPORTING PROCEDURES

s 58003. Computation of ADA.