



**MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN THE CITY OF HAYWARD AND CHABOT COLLEGE**

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is by and between the CITY OF HAYWARD (“Sub-Grantee”) and CHABOT COLLEGE (“Chabot”), in consideration of terms and provisions as follows.

WITNESSETH:

WHEREAS, the Hayward Promise Neighborhood initiative (“HPN”) supports the improvement of student performance in core academic subjects and successful transitions between the 6th, 7th, 8th, and 9th grades through educational programming and after-school tutoring and homework programs; and

WHEREAS, the Hayward Public Library offers a wide range of youth and volunteer educational services for the benefit of Hayward residents; and

WHEREAS, Chabot offers a comprehensive range of educational services and a skilled service learning and intern corps; and

WHEREAS, Chabot is a primary partner in HPN, and Sub-Grantee proposes to carry out HPN-related out-of-school time and student transitional support activities on behalf of Chabot;

NOW, THEREFORE, Grantee and the Chabot do hereby agree to the following terms and conditions:

- I. SCOPE. Sub-Grantee will recruit and train students from Chabot’s tutor/student population to act as tutors in the Hayward Public Library’s After-School Homework Support Centers at HPN school sites. Tutors will support students in their core academic subjects. Tutors will be paid at a rate of \$12.00/hour for their tutoring services between September 2014 and December 2014.
- II. REPORTING. Sub-Grantee is required to provide a written summary of the completed activity(ies) including the number of hours each tutor completed, and the number of HPN students who utilized the tutoring services.
- III. GRANT AMOUNT. \$7,500 is to be invoiced November 1, 2014 and payment shall be disbursed within 2 weeks of the invoice date. Funds will be disbursed in one lump sum.
- IV. EFFECTIVE DATES AND TERMS. The effective date of this MOU is September 1, 2014. The termination date of this MOU shall be no later than December 31, 2014.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the date set below their signatures.

FOR CHABOT COLLEGE

Signature:

Susan Sperling, Ph.D
President, Chabot College
Chabot College

10/22/14
Date

FOR SUB-GRANTEE

Signature:

Sean Reinhart
Director, Library and Community Services

10/16/2014
Date