

Trustee Mr. Carlo Vecchiarelli
Student Trustee Ms. Kate Dolorito
Student Trustee Mr. Eric Bolin

Members Absent: Trustee Mrs. Isobel F. Dvorsky (Excused)
Trustee Mr. Donald L. "Dobie" Gelles (Excused)

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Mr. David Betts
Mr. Walter Blevins
Ms. Vanessa Cormier
Dr. Marcia Corcoran
Ms. Yvonne Wu Craig
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Dr. Matthew Kritscher
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Dr. Celia Esposito-Noy
Mr. Arnold Paguio
Mr. Rajinder Samra
Dr. Stacy Thompson
Mr. Dale Wagoner
Dr. Carla Walter
Ms. Connie Willis
Dr. Jim Wright
Ms. Barbara Yesnosky

Others Present: Mr. Mark Anger, Chabot College
Ms. Carolyn Arnold, Chabot College
Ms. Briana Booker, Chabot College Women's Basketball
Team
Ms. Elena Cole, Las Positas College
Ms. Laurie Dockter, President, Chabot College Faculty
Senate
Ms. Holly Billington-Ferrer, Chabot College Student
Mr. Jeffrey Ferrini, Chabot College Student

Mr. Don Fuller, Chabot College
Ms. Mireille Giovanola, Chabot College
Ms. Salena Guzman, Chabot College Women's Basketball Team
Ms. Michaela Hawkins, Chabot College Women's Basketball Team
Ms. Angelica Leano, Chabot College Women's Basketball Team
Mr. Jim Matthews, Chabot College
Dr. Tom Orf, President, Las Positas College Faculty Senate
Mr. Sean Praether, Las Positas College
Ms. Theresa Pedrosa, Student Senate of Chabot College
Ms. Theresa Rowland
Ms. Cheryl Sannebeck, Chabot College
Mr. Mike Sherburne, Chabot College
Ms. Alana Simon, Chabot College Women's Basketball Team
Ms. Michelle Townsend, Chabot College Women's Basketball Team
Ms. Rachel Ugale, District Services, S.E.I.U., Local 1021
Ms. Heidi Ulrech, Las Positas College Classified Senate
Mr. Gordon Watt, President, Chabot College Classified Senate
Ms. Chasity Whiteside, Chabot College, S.E.I.U., Local 1021
Mr. Robert Yest, Chabot College

PLEDGE TO FLAG

Trustee Dr. Mitzman led the pledge to the flag.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Trustee Mr. Vecchiarelli reported that in Closed Session the Board unanimously approved to renew the contract of the Chancellor, Dr. Jannett N. Jackson, for a three year period, beginning July 1, 2016 through July 31, 2019. The motion was made by Trustee Dr. Cedillo and seconded by Trustee Dr. Gin. Trustees Dvorsky and Gelles were absent.

PUBLIC COMMENTS

Ms. Holly Billington-Ferrer spoke to the Board regarding bringing two programs to Chabot College: 1) Alpha Gamma Sigma Honors Transfer Program; and 2) U.S. Collegiate Archery

Program. She noted that the U.S. Collegiate Archery (USCA) Program would be at no cost to the College; USCA provides the necessary equipment.

CONSENT CALENDAR

Trustee Mr. Vecchiarelli requested that agenda item 4.5 (Approval of Amendment to the Nursing Program Agreement with ValleyCare Health Systems, District-Wide) be pulled from the consent calendar.

Motion No. 2

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar with the exception of agenda item 4.5.

Motion carried unanimously, 5-0, with Trustees Dvorsky and Gelles absent.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of March 17, 2015 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel
- 3.3 Management Personnel

Educational Services

- 4.1 Approval of Curriculum Changes, Chabot College
- 4.2 Approval of Internship Agreement – San Francisco Fire Department, Las Positas College
- 4.3 Approval of Memorandum of Understanding (MOU) – Affiliate Scholar Program with California State University East Bay (CSUEB), Chabot College
- 4.4 Approval of Grant Agreement Renewal – Head Start Program Partnership with Child, Family and Community Services, Inc. (CFCS), Chabot College
- 4.6 Approval of Amendment – Hayward Promise Neighborhood Program Grant Subaward Agreement with California State University East Bay (CSUEB), Chabot College
- 4.7 Approval of Amendment 02 – Child Development State Preschool Contract No. CSPP-4007 Project No. 01-6131-00-4, Chabot College
- 4.8 Approval of Agreement – Tiburcio Vasquez Health Center for the Dental Hygiene Program, Chabot College

- 4.9 Approval of Memorandum of Understanding (MOU) – California State University East Bay (CSUEB), Hayward Unified School District (HUSD) for the Kellogg Foundation Grant for Early Childhood Development, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Award of Bid No. 15-03, IBM Enterprise Server Upgrade for the Ellucian Banner Systems (Measure B Bond Funds)

Economic Development/Contract Education

- 7.1 Approval of Amendment No. 1 to Grant Agreement No. 13-182-001 – California's Community College Chancellor's Office, Adult Education Regional Planning Program (AB 86), District-Economic Development
- 7.2 Approval of Agreement for Work and Services – Occupational Safety Councils of America, District–Economic Development: OSHA Training Center

Other Action Items

- 9.1 California Community College Trustees (CCCT) Board Elections 2015
- 9.2 Establishment of Rights and Duties of Student Trustees for 2015-2016

PRESENTATION: RECOGNITION OF CHABOT COLLEGE WOMEN'S BASKETBALL CHAMPIONSHIP TEAM

In recognition of their State Championship win, Chancellor Jackson and the Board of Trustees presented the Chabot College Women's Basketball Team with framed Awards of Excellence; Medallions; and Letters of Recognition signed by the Board Members, Chancellor, and College President. Team Members include: Briana Booker, Morgan Green, Salena Guzman, Michaela Hawkins, Angelica Leano, Lois Lucanan, Natalie Orje, Alana Simon, and Michelle Townsend. Team Members unable to attend this evening include: Lois Lucanan, Natalie Orje, and Morgan Green.

Recognition and Medallions were also presented to Staff, Coaches, and Assistants. Individuals recognized at this meeting include: Mr. Mark Anger, Head Coach; Mr. Dale Wagoner, Dean, Health, Physical Education and Athletics; and Dr. Susan Sperling, President. Those also to receive recognition and medallions include: Ms. A'sti Davis, Assistant Coach; Ms. Tracy Gipson, Assistant Coach; Mr. Dan Miller, Athletic Trainer; Mr. Jose Lopez, Intercollegiate Athletics Technician; Ms. Kim-Uyen Cao, Administrative Assistant, Health, Physical Education and Athletics; Ms. Tracey Adams-Bailey, Athletics Assistant; Mr. Eric Fanene, Physical Education/Athletics Assistant; Mr. Steve Monroe, Student Athletic Trainer; Mr. Wendell Velasquez, Student Athletic Trainer; and Mr. Jeff Drouin, Athletic Advisor/Physical Education Instructor.

Chancellor Jackson read the Congressional Record in Recognition of Chabot College Women's Basketball Team presented by the Honorable Eric Swalwell at Chabot College on April 20, 2015. She noted that this Congressional Record will be chronicled in Washington, D.C.

Trustee Mr. Vecchiarelli expressed that he has had many proud days while an employee and Trustee with the Chabot-Las Positas Community College District, and the Chabot College Women's Basketball Team Championship is one of them.

GOOD OF THE ORDER

Chancellor Jackson welcomed the new Director of Maintenance and Operations, Mr. Walter Blevins.

PRESENTATION: ACCREDITATION UPDATE

Chancellor Jackson reported that both Colleges are well into the Accreditation cycle. She reported that the visit by the Accrediting Commission for Community and Junior Colleges (ACCJC) is scheduled for October 5-8, 2015.

Chabot College

Dr. Susan Sperling introduced Dr. Stacy Thompson, Vice President, Academic Services and Mr. Jim Matthews, Accreditation Liaison Officer (ALO).

Dr. Stacy Thompson and Mr. Jim Matthews presented a PowerPoint Presentation Update on Accreditation.

Mr. Jim Matthews presented a timeline to Completion as follows:

- December 2014 – Final Committee drafts submitted;
- January-February – Steering Committee worked with chairs to edit drafts;
- March – Early April – Editor worked on draft;
- April – Steering Committee/Chairs review/edit draft;
- April 22 – Draft posted to the community for comments;
- April 30 and May 5 – College Forums;
- May 11 – All College comments due;
- May 21 – Academic Senate approves draft;
- May 27 – College Council approves draft;
- June 16 – Board receives draft for comments (First Reading);
- July 21 – Board approves the Self-Evaluation Report (Second Reading);
- July 31 – College sends the report and all required documents to ACCJC.

Mr. Matthews reviewed the Possible Action (Improvement) Plans as follows:

- Governance: New Governance Structure;
- Strategic Planning and Budgeting (IEPI Initiative);
- Student Learning Outcomes (SLO) Progress;
- Planning: Educational Master Plan 2015;
- Completion Goal Setting;
- Others that have not been vetted as yet.

Presenters reviewed the progress/accomplishments of Recommendations as follows:

Recommendation No. 1 – Student Learning Outcomes:

- Moving all SLO data from eLumin to Curricu-NET;
 - Easier to input data; easier to run reports;
 - Same system used to store curriculum outlines;
 - 95.2% of Programs with PLO's written (157 out of 165 programs).

Recommendation No. 2 – Program Review:

- Program Review process has been assessed and revised by PRBC;
- Based on those results, will convert to Curricu-NET Fall 2015;

Recommendation No. 3 – Library and Learning Support Services:

- Recommendation Concerns Program Review and Assessments
 - All assessments have been completed;
 - Results have been institutionalized within Program Review.

Recommendation No. 4 – Institutional Planning:

- College Strategic Planning has been combined with Program Review and Student Learning Outcomes in the PRBC (Program Review and Budget Council);
- College Budget allocations are made based on the College Strategic Plan Goal;
- College engages IEPI group for Fall 2015;
- District Initiatives: New Planning Committee Structure;
- District Initiatives: District Supported College Educational Master Plan Initiative (District Master Plan) – February 2015 Charrette.

Recommendation No. 5 – College Governance:

- Review is moving forward with Faculty Senate and PRBC Leadership;
- College Committees are reviewing and assessing their bylaws and charges;

It was reported that the College has met its set standards for 1) course success rates; and 2) degrees awarded. However, the College continues to strive to meet its set standards for 1) certificates awarded; and 2) transfers to 4-year colleges.

Las Positas College

Dr. Barry Russell introduced and recognized the hard work of Elena Cole. He reported that the Draft Self-Evaluation has been completed.

Ms. Elena Cole presented a PowerPoint Presentation Update on Accreditation.

Key Sections of the Draft included in the Self-Evaluation include:

- Eligibility Requirements;
- Standards;
- Compliance with Federal Regulations and Commission Policies;
- Response to Recommendations from 2009 Team Visit;
- Actionable Improvement Plans.

The Accreditation Calendar Timeline was reviewed:

- November 4: Self-Study Draft submitted to Steering Committee;
- November-January: Steering Committee review of Self-Study Draft in collaboration with Accreditation Writing Teams;
- January-March: Edit of Self-Study Draft;
- March 4: Town Hall presentation of Self-Study Draft;
- March-April: Draft posted to community for comments.
- April-May: Revision of Self-Study incorporating community feedback;
- May 13: Post second draft for community feedback;
- May 27-28: Academic Senate and College Council approval process;
- June 16: Board receives draft for comments (First Reading);
- July 21: Board approves Self-Study Report (Second Reading);
- July 31: College sends report and documentation to ACCJC.

The Summary of Action Plans was reviewed:

- Support more robust assessment of SLOs at the course level;
- Improve communications through the college web site;
- Develop mechanisms to assess the effectiveness of District Services;
- Add a crime statistics report for Las Positas College's off-campus site, Livermore Valley Charter Preparatory High School, to the Cleary Report.

The Student Learning Outcomes progress was reviewed:

- Courses with SLOs – 98%.
- Courses with On-Going Assessments – 78%;
- Degrees, Certificates with Outcomes – 100%;
- Degrees, Certificates with On-Going Assessments – 92%.

It was reported that the College has met its set standards for 1) course success rates; and 2) transfers to four-year colleges. However, the College continues to strive to meet its set standards for 1) degrees awarded; and 2) certificates awarded.

The progress/accomplishments of Recommendations since the Mid-term Report were reviewed as follows:

Recommendation No. 1:

- Increased capacity for conducting research by hiring a research assistant;
- Conducted additional assessments of college processes;
- Re-evaluated and revised committee structure;
- Created Integrated Planning Committee.

Recommendation No. 2:

- Improved percentages of SLOs written and assessed at the course, program, and institutional levels;
- Negotiated MOU to engage part-time faculty in SLO process;
- Continued to evaluate and refine program review processes.

The accomplishments since October 2014 were reviewed:

- Improved percentages of course SLOs written from 96% to 98%;
- Improved percentages of course SLOs assessed from 59% to 78%;
- Improved percentages of program outcomes written from 76% to 100%;
- Improved percentages of program outcomes assessed from 61% to 92%.

Trustee Dr. Mitzman requested further explanation of the Las Positas College Action Plan to add a crime statistics report for off-campus site, Livermore Valley Charter Preparatory High School, to the Cleary Report. In response, Dr. Russell and Ms. Elena Cole explained that it is a requirement that off-campus sites are included in the Cleary Report. Dr. Russell reported that it is a requirement of the Cleary Act that all K-12 school districts and community colleges include crime statistics on their websites (Public Records Act). Dr. Sperling spoke to the status of this issue at Chabot College, which has the same requirement.

In response to a question raised by Student Trustee Dolorito, Mr. Matthews confirmed that students in all classes are included in the Student Success Rates.

Dr. Thompson noted that she is proud that both Colleges have “moved the needle” in regards to Student Success Rates.

Trustee Dr. Gin recognized all the hard work that has gone into the Accreditation Process, noting that it is a “daunting task.” He congratulated both teams.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Laurie Dockter, President, Chabot College Faculty Senate, reported that MiG will present on the Educational Master Plan at the Faculty Senate Meeting scheduled this week.

Dr. Tom Orf, President, Las Positas College Faculty Senate, reported that the Faculty Senate will meet this week. He reported that Chancellor Jackson will present at their next meeting. In addition, the Senate will discuss Accreditation. He reported that the Staff Appreciation Festival will be held Wednesday, April 29. He reported that the Senate elections are occurring, including the selection for Senate President and the Buffington Award.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Gordon Watt, President, Chabot College Classified Senate, had no report.

Ms. Heidi Ulrech, Las Positas College Classified Senate, reported that Classified Senate elections are occurring, as well as nominations for the Outstanding Classified Employee Award. She also reported that the Flex Day on April 1 was successful. She reported that three student scholarship awardees were selected.

District Classified Senate had no representation at this meeting.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Student Senate of Chabot College had no representation at this meeting.

Associated Students of Las Positas College had no representation at this meeting.

APPROVAL OF AMENDMENT TO THE NURSING PROGRAM AGREEMENT WITH VALLEYCARE HEALTH SYSTEMS, DISTRICT-WIDE (Agenda Item 4.5)

Trustee Mr. Vecchiarelli reported that he pulled this agenda item from the consent calendar to express his concern, specifically regarding the 90 day cancellation policy. He noted that a cancellation should occur at the end of a semester or term. He requested a presentation in the near future on this program and its future role.

Chancellor Jackson reported that she has discussed the Nursing Programs with both College Presidents. She reported that the District is in the process of making arrangements

to address some of the concerns expressed. She reported that an update will be provided to the Board either as a written document or as a presentation at a future Board Meeting.

Motion No. 3

Trustee Dr. Cedillo made a motion, seconded by Trustee Dr. Gin, to approve the Amendment to the Nursing Program Agreement with ValleyCare Health Systems for Continued Support of the Students in the Nursing Program. The agency will continue to provide the use of clinical and work-site learning facilities for students to improve their learning experience through internship or clinical placement program and accept the funding for faculty and staff support at their Educational Facility in Livermore. The term of this agreement is August 18, 2014 and shall continue until May 31, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Motion carried unanimously, 5-0, with Trustees Dvorsky and Gelles absent.

ADOPTION OF RESOLUTION NO. 09-1415 – AUTHORIZATION TO APPLY TO THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR FUNDING OF THE CALIFORNIA EARLY CHILDHOOD MENTOR PROGRAM, AND TO SUBCONTRACT WITH 104 CALIFORNIA COMMUNITY COLLEGES, CHABOT COLLEGE (Agenda Item 4.10)

Motion No. 4

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 09-1415 - Authorizing the District to Apply to the California State Department of Education for Funding of the California Early Childhood Mentor Program, and to Subcontract with 104 California Community Colleges including Chabot College in the amount of \$2,866,295 for the period of August 1, 2015 through July 31, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the documents on behalf of the District.

Motion carried by the following roll-call vote:

AYES:	Cedillo, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSTENTIONS:	None
ABSENT:	Dvorsky, Gelles

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted without discussion the Informational Personnel Report.

ADOPTION OF RESOLUTION NO. 10-1415 – RESOLUTION IN SUPPORT OF ASSEMBLY BILL 288 – COLLEGE AND CAREER ACCESS PATHWAYS ACT (Agenda Item 9.3)Motion No. 5

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adopt Resolution No. 10-1415 in Support of Assembly Bill 288 – College and Career Access Pathways Act.

AYES: Cedillo, Gin, Macedo, Mitzman, Vecchiarelli
NOES: None
ABSTENTIONS: None
ABSENT: Dvorsky, Gelles

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President of Chabot College, submitted a written report to the Board. Dr. Sperling reported that on April 20, Chabot College and the District hosted a successful “Future Forum”, a Congressional listening tour with Congressman Eric Swalwell and other young representatives to hear the key concerns of students, ages 18 to 21 years. She expressed appreciation to Chancellor Jackson for bringing this event to the College. Dr. Sperling also reported on the Dr. Reed L. Buffington Memorial Event on Sunday, April 10; and expressed appreciation to those that attended, including Trustee Vecchiarelli who spoke about Dr. Buffington. She also reported that she recently hosted a very positive and well-attended Brown Bag Forum on the Hesperian Landscaping/Hardscaping Project.

Dr. Barry Russell, President of Las Positas College, provided a written report “Las Positas Connection.” He reported on the successful 40th Anniversary Open House and Ribbon Cutting held on Friday, April 17. He also reported that on Saturday, April 25, the Las Positas College Foundation will hold its “Best of the Best”, the last for Dr. Ted Kaye who will soon be retiring. Dr. Russell also acknowledged accolades for Mr. Randy Taylor who received the “Alpha Gamma Sigma (AGS) Outstanding Advisor of the Year” Award for the State. He also reported that the Swimming and Diving Team won by the largest margin ever at the recent California Diving Championship Conference. He further reported that Water Polo Teams will be starting in the Fall.

CHANCELLOR REPORT

Chancellor Jackson expressed appreciation to the Colleges for their Accreditation Updates this evening; and expressed appreciation to all those working so hard on the Accreditation Reports. She reported that the Chancellor's Award Luncheon was held on Friday, April 17 and thanked the Board for attending and for attending the Las Positas College 40th Anniversary Event which immediately followed. She reported that we are moving forward with the Strategic Plan and wants to be sure everyone is involved and has ownership. She distributed to the Board a schedule of upcoming Board meeting presentations. Further, she highlighted that the Chabot College Women's Basketball Team Players all had 2.0 GPA or higher.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mr. Macedo expressed appreciation to Chancellor Jackson for the informational documents she has provided for him to read. He also expressed appreciation to Presidents Russell and Sperling for their informative written reports.

Trustee Dr. Mitzman reported that on Saturday, April 11 he attended the Chabot College Dental Hygienists and University of California East Bay Dental Hygienists Free Dental Care for children event hosted by Chabot College. He also reported that on Thursday, April 16 he attended the Alameda County Schools Board Association Meeting; which Dr. Jackson attended and spoke on the Pathway between K-12 and Community Colleges. Further, he reported that he will be attending the upcoming Trustees Conference in Monterey May 1-3.

Trustee Dr. Gin acknowledged the Hesperian Boulevard Landscaping Project. He also reported that he looks forward to the Student and Staff Recognitions scheduled for the next Board Meeting on May 5. He extended his congratulations to the Chabot College Women's Basketball Team.

Student Trustee Mr. Bolin reported that the Las Positas College 40th Anniversary Celebration held on April 17 was a great event. He reported that student elections are being held this week. He also reported that the last Club Day of the semester is scheduled for next week. He also reported that a team from Student Government attended a national student government conference. Further, he noted the presentation of the ASLPC accomplishments at next month's Board Meeting. He extended his congratulations to the Chabot College Women's Basketball Team.

Student Trustee Ms. Dolorito noted the many End-of-the-Year Events and achievements. She also noted the upcoming student elections and distributed copies of an informational

brochure on the Transportation Referendum that is on the ballot. Further, she expressed appreciation to Chancellor Jackson and President Sperling for hosting the Future Forum.

Trustee Vecchiarelli acknowledged the Chabot College Women's Basketball Team Championship and the Las Positas College Swimming and Diving Team accomplishments as both strong reasons the District and Colleges need a Public Information Officer.

ADJOURNMENT

Motion No. 6

Trustee Dr. Gin made a motion, seconded by Trustee Dr. Mitzman, to adjourn the meeting at 8:13 p.m.

Motion carried unanimously, 4-0, with Trustees Cedillo, Dvorsky and Gelles absent.

NEXT MEETING

The next Meeting of the Board is a Study Meeting scheduled for May 5, 2015 at the District Office. The next Regular Meeting of the Board is scheduled for May 19, 2015 at the District Office.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District