

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 17, 2015

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and electronic equipment and furniture surplus from Chabot College and District Office. When saleable, those items will be sold via public auction to the highest bidder. All items are sold or donated in “as is” condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

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Submitted: Lorenzo Legaspi/Date

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Approved: Jannett N. Jackson /Date

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APPROVED

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DISAPPROVED

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TABLED