

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
April 19, 2016**

PLACE

Chabot-Las Positas Community College District, Chabot College, 25555 Hesperian Blvd., Hayward, CA, Board Room (Building 200).

CALL TO ORDER

The regular meeting was called to order at 5:04 p.m. by Trustee Dr. Gin. Recording Secretary Beverly Bailey called the roll. Trustees Mr. Gelles, Mr. Vecchiarelli and Mr. Macedo were absent at the time of roll. Trustees Mr. Gelles and Mr. Vecchiarelli were excused.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

Motion No. 1

Trustee Dr. Mitzman made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn to a Closed Session at 5:05 p.m., which ended at 6:25 p.m.

Motion carried unanimously 4-0, with Trustees Gelles, Macedo and Mitzman absent.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Trustees Mr. Gelles and Mr. Vecchiarelli were absent and excused at the time of roll.

APPOINTMENT OF BOARD OFFICERS

Trustee Dr. Gin reported that as Past President he would serve as Board President in Trustee Mr. Vecchiarelli's absence; and Trustee Dr. Mitzman would serve as Board Secretary.

ATTENDANCE

Members Present: Trustee Dr. Arnulfo Cedillo
Trustee Mrs. Isobel F. Dvorsky
Trustee Dr. Hal G. Gin
Trustee Mr. William L. “Will” Macedo (arrived at 6:00 p.m.)
Trustee Dr. Marshall Mitzman
Student Trustee Ms. Nancy Kang
Student Trustee Ms. Quincy Taylor

Members Absent: Trustee Mr. Donald L. “Dobie” Gelles (Excused)
Trustee Mr. Carlo Vecchiarelli (Excused)

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Ms. Roanna Bennie
Mr. Walter Blevins
Ms. Diane Brady
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Dr. Matt Kritscher
Mr. Lorenzo Legaspi
Ms. Paulette Lino
Ms. Jeannine Methe
Mr. Arnold Paguio
Ms. Diana Rodriguez
Dr. Stacy Thompson
Dr. Carla Walter
Ms. Barbara Yesnosky

Others Present: Ms. Noell Adams, President, Chabot College Classified
Senate
Mr. Art Barboza, Chabot College, Striving Black Brother
Coalition
Ms. Joanne Bishop-Wilbur, District Classified Senate
Dr. Ellen Corbett, Chabot College Veterans’ Center
Ms. Laurie Dockter, President, Chabot College Faculty
Senate

Mr. William Eddy, Co-President, Las Positas College
Classified Senate
Ms. Katrin Field, Chabot College Classified Senate
Mr. Don Fuller, Chabot College
Ms. Melissa Korber, President, Las Positas College Faculty
Senate
Mr. Nathan M. Moore, Chabot College
Mr. Wayne Phillips, Chabot College
Mr. Alexander Prasadi, Chabot College Veterans' Center
Mr. Pedro Ruiz deCastilla, Co-President, District Classified
Senate
Mr. David Truelove, Student Senate of Chabot College
Ms. Rachel Ugale, District Classified Senate
Mr. Robert Yest, Chabot College

PLEDGE TO FLAG

Trustee Mr. Macedo led the pledge to the flag.

PUBLIC COMMENTS

Mr. Art Barboza, Coordinator, Chabot College Striving Black Brother Coalition, invited the Board to the Striving Black Brother Coalition 10th Anniversary Scholarship and Awards Banquet on Friday, May 13, 2016 from 6-9 p.m. at the Marriott Fremont Silicon Valley in Fremont. He reported that the last two years they have had the opportunity to work with the White House on an initiative that works with African American males; and has traveled across the country and throughout California presenting the Chabot College/District program. He reported that the Keynote Address at the banquet will be by Mr. David Johns, Executive Director, White House Initiative on Educational Excellence for African Americans.

CONSENT CALENDAR

Ms. Quincy Taylor requested that agenda item 9.1 (Establishment of Rights and Duties of Student Trustees for 2016-2017) be pulled from the Consent Calendar.

Motion No. 2

Trustee Mr. Macedo made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar with the exception of agenda item 9.1.

Motion carried unanimously, 5-0, with Trustees Mr. Gelles and Mr. Vecchiarelli absent. The following items were approved on the consent calendar:

- 1.8 Approval of Minutes of March 1, 2016 Study Meeting
- 1.9 Approval of Minutes of March 15, 2016 Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel

Educational Services

- 4.1 Acceptance of Gift, Chabot College
- 4.2 Acceptance of Gifts, Las Positas College
- 4.3 Approval of Correction to the Sabbatical Leave Applications for 2016-17
- 4.4 Approval of a Memorandum of Understanding (MOU) – California Career Pathway Trust Partnership Agreement between Livermore Unified School District and Las Positas College
- 4.5 Approval of a Memorandum of Understanding (MOU) – Data Sharing between Hayward Unified School District and Chabot-Las Positas Community College District
- 4.6 Approval of Amendment of Contract – First 5 Alameda County Every Child Counts Program, Contract No. CB2015-2016-008, Las Positas College
- 4.7 Approval of Amendment – Grant Sub-Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College
- 4.8 Approval to Travel Abroad – Las Positas College Summer 2016 Theatre in London Trip with Wendy Wisely and American Institute for Foreign Study
- 4.9 Approval of Internship Agreement – San Francisco Fire Department, Las Positas College
- 4.10 Approval of Standard Service Agreement between the University of the Pacific and Chabot College
- 4.11 Approval of Fund Pass-through Agreement with the Bay Area Rapid Transit District and Chabot-Las Positas Community College District

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- 5.5 Approval of Award of a Piggyback Contract for Furniture and Equipment for Las Positas College, Building 2100 using the CollegeBuys Purchasing Program (Measure B Bond Funds)

- 5.6 Approval of Award of a Piggyback Contract for the Purchase and Installation of Floor Covering, Second Floor and Mezzanine, Building 100, Chabot College using the NJPA National Contract for Procurement of Tandus Centiva US LLC Flooring Products, Supplies, Installation and Services (Measure B Bond Funds)
- 5.7 Approval of Award of a Piggyback Contract for the Purchase of a New Scoreboard, Chabot College using the NJPA National Contract for Procurement of Indoor-Outdoor Athletic Surfacing with Related Equipment Products, Supplies, Installation and Services (Measure B Bond Funds)
- 5.8 Approval of Spending Determination of Monies Received from the Education Protection Account
- 5.9 Approval of Software Agreement with OmniUpdate, Inc. for a District-wide Web Content Management System

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Hesperian Landscaping Project, Chabot College (Measure B Bond Funds)
- 6.2 Approval of Modification to the Existing Design/Build Contract with Balfour Beatty Construction for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)
- 6.3 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with ABC Inspections, Inc. for DSA Inspection Services for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)

PRESENTATION: VETERANS' RESOURCE CENTER, CHABOT COLLEGE

Dr. Susan Sperling presented an introduction to the presentation on the Veterans' Resource Center (VRC) at Chabot College. She acknowledged the Chancellor for her support of this project at Chabot College.

Dr. Matthew Kritscher expressed appreciation to the Board and Chancellor for their support, as well as the support of President Sperling. He also acknowledged the assistance of Las Positas College President Russell, Vice President Rodriguez and the expert counsel of Mr. Todd Steffan over the past several months; and the help received by Mr. Doug Horner and Mr. Walt Blevins and his Maintenance and Operations Staff for renovations in making the center "brand new." He also acknowledged the assistance of Dr. Ellen Corbett for her guidance in making the center "veteran friendly", as well as organizing the Women Veterans' Recognition Celebration.

Mr. Arnold Paguio, Director of Student Life, and Director of the Veterans' Center, acknowledged all the assistance received. He provided a slide presentation of the Center,

including before and after pictures. He reported that Faculty Members Mr. Mark Stephens and Ms. Lynn Kline, led by Director Paulette Lino and Veterans' Services Coordinator Ms. Rozen Bondoc developed a Veterans' Task Force. He also acknowledged the Chabot College Foundation for setting up a grant from the Cisco Foundation, as well as the assistance of Dr. Ellen Corbett who took the lead on the project. He reported that the Center includes space for counseling, individual and group study areas, computer lab, and an area for relaxing.

Dr. Ellen Corbett shared a video of the Center, as told by the student veterans themselves. She also recognized the commitment and dedication to our veterans by the Board, Chancellor, Presidents, and staff.

Mr. Alexander Prasadi, Student Veteran, and Vice President of the Chabot College Student Veterans Association, expressed the joy and gratitude of seeing the VRC from concept through fruition. He highlighted services offered, i.e. academic counseling, and transfer seminars; and hosted events, i.e. Boots to Books, VA Palo Alto Health Services, California EDD, etc. He also highlighted the Women's Veterans Recognition Event recently held.

Mr. Paguio highlighted a tentative Grand Opening of the VRC on Wednesday, June 1 in conjunction with the Summer Open House Series. He reported that invitations will be sent out soon.

In closing, Dr. Sperling acknowledged the assistance of Ms. Guisselle Nunez on the video.

Board Comments/Questions:

Trustee Dr. Cedillo noted the opportunities to reach out to the community for partnerships to provide funds, equipment and supplies. He noted that at College of Marin, a community partner provided coffee for the Veterans' Center. He also noted the Blue Star Moms as a potential resource.

In response, Dr. Sperling reported that Dr. Ochoa is actively working on this endeavor. Mr. Paguio reported that Dr. Corbett has been key in connecting the Staff with contacts, i.e. Supervisor Valle, EDD Department, and Oakland Veterans' Center. In addition Mr. Todd Steffan has also provided connections to Veterans groups such as the Blue Star Moms. He reported that Hayward Fire Department has expressed an interest in helping.

Trustee Dr. Mitzman noted that the American Legion is a possible contact and has been very supportive of the College in the past.

Trustee Dr. Gin expressed appreciation to all those involved with the Veterans' Center and especially recognized Dr. Corbett's support.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Laurie Dockter, President, Chabot College Faculty Senate, reported that the Senate is reviewing the College's Shared Governance Policy/Procedures. She also reported that the Senate is also working with the Institutional Effectiveness Partnership Initiative (IEPI) team, noting that the team will be coming back to the College on May 4. She reported that the Senate and team will be working further on how Program Review and Planning go together. She also reported that she will be attending the upcoming (April 20) Statewide Academic Senate Meeting in Sacramento. The meeting entitled "Aligning Partnerships for Student Success" will be a joint meeting with California Community College Chief Instructional Officers, Association of Occupational Educators, Student Services Officers, as well as Academic Senates.

Ms. Melissa Korber, President, Las Positas College Faculty Senate, reported that she and the Vice President of the Faculty Senate will also attend the upcoming Statewide Academic Senate Meeting in Sacramento. She also reported that the Senate recently sponsored a Classified Professionals Appreciation Luncheon on campus. In addition, she reported that the Senate is working on the election for next year and the online education initiative.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Noell Adams, President of Chabot College Classified Senate reported that the Classified Senates of Chabot College, Las Positas College and the District would present a combined slide presentation on the research and work completed in the creation of a "Classified Leadership Institute for Professionals (CLIP)." Presenters included Mr. William Eddy, Ms. Noell Adams, Ms. Katrin Field, Mr. Pedro Ruiz deCastilla, Ms. Joanne Bishop Wilbur, and Rachel Ugale. This program will encourage the pursuit of career advancement opportunities available to Classified Professionals in the District. Their mission is "to empower Classified Professionals through the implementation of programs focused on providing professional skills, educational knowledge, and personal growth that supports the goals of our educational community." Chancellor Jackson was recognized for initiating this program.

Year One (1) Cohort Members were acknowledged as follows:

Chabot President	Noell Adams
Chabot Vice President	Katrin Field
Chabot Senator	Rachael Tupper-Eoff
Las Positas President	William Eddy
Las Positas Secretary	Frances DeNisco

District Co-Presidents	Joanne Bishop, Pedro Ruiz de Castilla
District Representative	Estella Sanchez
IT Representative	Rachel Ugale
M&O Representative	Steve Smalley

Trustee Dr. Gin expressed that he is looking forward to great outcomes from this program. He also expressed that it is outstanding that the three entities have come together on this project.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Mr. David Truelove, Legislative Director, Student Senate of Chabot College, reported the Student Senate elections are underway with a “Meet and Greet the Candidates” scheduled for next week. He also reported that the Senate is working on “revamping” the cafeteria contract, with the possibility of a new vendor. He also reported that the Sexual Awareness Month was successful. In addition, he reported that the Senate is preparing for De-Stress Week activities. He also reported that the Senate is supporting free graduation for those who don’t have the funds to graduate on the normal terms, similar to what CLEA sponsors. Further, he reported that Advocacy in April Day will be held this week in Sacramento, which he and Ms. Quincy Taylor will attend; and eight (8) current and future Senate Members will attend the upcoming General Assembly of the Student Senate of California Community Colleges (SSCCC).

Associated Students of Las Positas College had no representation at this meeting.

APPROVAL OF AMENDMENT TO AGREEMENT – CITY OF HAYWARD FOR CAMPUS SECURITY SERVICES, CHABOT COLLEGE (Agenda Item 5.4)

President Sperling provided a brief background for this recommendation. She reported that she is requesting a one-year extension with the Hayward Police Department to allow the College time to work with the consultant group on meeting the needs of a District-wide security and safety plan.

Motion No. 3

Trustee Dr. Mitzman made a motion, seconded by Trustee Mrs. Dvorsky, to approve the proposed Amendment with the City of Hayward for Campus Security Services, Chabot College for the period of July 1, 2016 through June 30, 2017 in the amount of \$270,639.96 for fiscal year 2016-2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

Motion carried unanimously, 5-0, with Trustees Mr. Gelles and Mr. Vecchiarelli absent.

INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

ESTABLISHMENT OF RIGHTS AND DUTIES OF STUDENT TRUSTEES FOR 2016-2017 (Agenda Item 9.1)

Student Trustee Ms. Quincy Taylor requested that this agenda item be pulled from the Consent Calendar to allow for discussion. She expressed that she does not feel that the training provided Student Trustees is sufficient for them to advocate for students effectively. In addition, she requested that the Board allow the next cycle of Student Trustees an Advisory Vote, as is the practice in many other Districts.

Student Trustees Ms. Kang and Ms. Taylor reported that Districts that allow an Advisory Vote include Diablo Valley College, South Orange, Sierra, Ventura, Foothill DeAnza, Coastline, Hancock, Ohlone, San Antonio, Santa Monica, Yuba, and Fullerton.

In response, Trustee Dr. Cedillo reported that this issue has come up multiple times previously. He expressed that the “voice of the student is heard at the table and not based on a vote.” “The voice of the Trustee is also based on the voice and not on the vote.” He reported that this Board is always open to the students’ comments and opinions. He expressed that he is not in favor of an advisory vote. In addition, in response to Ms. Taylor’s comments regarding training, he reported that in this District the Student Trustees can attend any conferences that the Trustees attend. He expressed that he is proud that this District Board and Administration has worked very well with the student leadership.

Motion No. 4

Trustee Dr. Cedillo made a motion, seconded by Trustee Dr. Mitzman, to establish the rights and duties of the Student Trustees for 2016-2017 per Education Code 72023.5 as follows: a) Student Trustees may make and second motions; and b) Student Trustees will receive a maximum of \$100 each per month in compensation. It is further recommended that these rights and duties become effective upon adoption.

Motion carried unanimously, 5-0, with Trustees Mr. Gelles and Mr. Vecchiarelli absent.

APPROVAL OF CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD ELECTION 2016

Chancellor Jackson reported that the Board needs to vote for three candidates from a tied list of four. She explained that the Board is required by the Brown Act to vote in Open Session. After a tie vote was cast, the following recommendation was made.

Motion No. 5

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Cedillo, to approve the following eight (8) candidates to the California Community College Trustees (CCCT) 2016 Board: Linda S. Wah, Pasadena Area CCD; Louise Jaffe, Santa Monica CCD; Cy Gulassa, Peralta CCD; Shaun Giese, Lassen CCD; Carmen Avalos, Cerritos CCD; Sally W. Biggin, Redwoods CCD; Andra Hoffman, Los Angeles CCD; and Jerry D. Hart, Imperial CCD.

Motion carried unanimously, 5-0, with Trustees Mr. Gelles and Mr. Vecchiarelli absent.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling provided a written report to the Board. She recognized and congratulated the presenters on this evening's Veterans' Resource Center Presentation; and noted that the video will be up on the Chabot College Website. She also recognized the Classified Professionals on "upping their game" and doing wonderful collaborative work across all three District sites. She noted that the Chabot Classified Senate has been a very organized and effective body and she congratulated its leadership. She also noted that the Chabot Student Senate has made important steps in their proactive outreach to students in their representation of the student voice, and particularly recognized the Student Trustees for articulating in an outspoken, proactive and responsible manner. She also reported that Chabot College has an excellent Speaker Series as the College heads into Commencement, including various speakers on the American Civil Rights Movement. She reported that a group of middle school students attended this event and she was amazed by the thoughtful and riveting questions they asked. She reported that on May 3 an event will be held entitled "Learning the Legacy of Cesar Chavez and the United Farm Workers" with President Arturo Rodriguez.

Dr. Barry Russell, President of Las Positas College, provided a written report to the Board "Las Positas Connection." He reported that on May 3 the Lawrence Livermore Lab will host a luncheon for the nine Veterans and their families that will be graduating from the first Las Positas College Engineering Technology Program. He also highlighted the Best of the Best scheduled for April 23 at 6:00 p.m. in the Mertes Center for the Arts. He also reported that on May 5 the Las Positas College Foundation has put out a challenge for a fundraising Bocce Ball Contest in Livermore; and noted that the Classified Professionals, Faculty, Administrators, including a team from the District, will get together against the Foundation. He also highlighted a recent event (April 5-9) "Remembering Our Fallen", a traveling photo memorial of military and personal photos of each of California's Fallen

service members lost in the War of Terror. Families and individuals from Las Positas and our greater community viewed this profoundly moving tribute. He expressed appreciation to the Veterans' First Program for bringing the memorial to the campus.

CHANCELLOR REPORT

Chancellor Jackson expressed appreciation to the Chabot College Veterans' Program, stressing that it was a "team" effort. She recognized Dr. Ellen Corbett for her work. She also recognized Ms. Lino and her staff and Mr. Paguio who have worked very hard on this program. In addition, she reported that as mentor for the Classified Professionals on CLIP, she provided support and they "flew" with the ideas. She noted that this too was a "team" effort. She also noted that the name change to "Classified Professionals" is a start in the right direction.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mr. Macedo acknowledged the College Presidents on the development of the Veterans' Programs, noting that he can recall the distasteful response of the 70's and 80's to our country's heroes and expressed that he hopes that this goes a long way to repairing those damages. He reported that the Tri-Valley Educational Collaborative is having its annual breakfast meeting at Las Positas College, which he will attend.

Trustee Dr. Mitzman acknowledged all that today's Veterans are accomplishing. He also challenged the student leaders to speak up, expressing that the Board is interested in what they have to say. He reported that he attended the 17th Annual International Night on April 14 at Chabot College, noting that he has attended all 17 and they get "better and better" each year.

Trustee Dr. Cedillo reported that he is a strong advocate for students and encouraged the student trustees to do their research and "speak up and advocate." He suggested they seek out mentors on campus and offered himself as a mentor. He reported that he has served as student advisors in the past. He expressed that "power is in the influence."

Student Trustee Ms. Nancy Kang expressed appreciation to Trustee Cedillo for his comments. She reported that Las Positas College student elections were held last week, however, results are not known as yet. She reported that the Student Senate is working on offering a student discount card next semester. She also reported on the upcoming Prep-to-Pass, which will include tutoring and free food. She reported that Las Positas College Students will assist with the Foundation's Best of the Best. She also reported that next week, student leaders will attend a CCCT Joint Assembly Meeting.

Student Trustee Ms. Quincy Taylor expressed appreciation to Trustee Cedillo for his kind words. She reported that at the invitation of Vice Chancellor Fong, she attended the recent Asian Pacific Americans in Higher Education (APAHE) Conference. She acknowledged Vice President Dr. Kritscher for his assistance in the conference registration for the recent General Assembly Meeting.

Trustee Dr. Cedillo noted the upcoming International Conference on Race Relations at the end of May in San Francisco, and suggested the District send a team. He reported that he has attended this conference and it is well worth attending.

ADJOURNMENT

Trustee Gin adjourned the meeting at 7:49 p.m.

NEXT MEETING

The next Meeting of the Board is a Study Meeting scheduled for May 3, 2016 at the District Office.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District