

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 17, 2016

Agenda Item: 5.3

Subject: Approval of Award of Request for Proposal No. C-16, Bookstore Services, Chabot College

Background: District Staff conducted a public competitive request for proposal (RFP) process for the bookstore services at Chabot College. The RFP was advertised and notifications were sent to fifteen (15) firms. A non-mandatory job site walk was offered. Proposals were received from the following two (2) firms:

Barnes and Noble College of Basking Ridge, NJ
Follett Higher Education Group, Inc. of Oak Brook, IL

At Chabot College a bookstore services committee to evaluate the proposals was formed. The evaluators, made up of students and staff and led by the Interim Vice President of Business Services evaluated the proposals according to various criteria. The committee has recommended selecting Barnes and Noble College of Basking Ridge, New Jersey as having submitted the proposal that best met the District’s needs. Contract discussions were held with representatives from the firm and resulted in this recommendation.

Recommended Action: That the Board of Trustees approves the award of Request for Proposal No. C-16, Bookstore Services, Chabot College to Barnes and Noble College of Basking Ridge, New Jersey. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Lorenzo Legaspi/Date

Approved: Jannett N. Jackson/Date

____ APPROVED

____ DISAPPROVED

____ TABLED