

**MEMORANDUM OF UNDERSTANDING**

Tri-Valley Regional Occupational Program

And

Tri-Valley One-Stop of the  
Chabot-Las Positas Community College District

October 4, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program (Tri-Valley ROP) and the Chabot-Las Positas Community College District (CLPCCD) in regard to providing in-kind contribution through its TRI-VALLEY ONE-STOP (in the form of office space) for an Adult and Career Education Transition Specialist, and a Computer Instructor, Adult Education, employed by Tri-Valley ROP, serving the school districts of Dublin, Livermore and Pleasanton and the Chabot-Las Positas Community College District for the 2016-2017 school year.

- TRI-VALLEY ONE-STOP/CLPCCD will provide workspace, computer, photo copier and phone as In-Kind contribution for Transition Specialist who shall represent all Tri-Valley School Districts.
- Transition Specialist shall be compensated solely by Tri-Valley ROP.
- TRI-VALLEY ONE-STOP/CLPCCD will provide workspace, computer, photo copier and phone as In-Kind contribution for Computer Instructor.
- Computer Instructor shall be compensated solely by Tri-Valley ROP.
- Personal Property of the TRI-VALLEY ONE-STOP/CLPCCD may be provided to the above positions to use in their fulfilling obligations to adult students. At the end of this agreement, said personal property will be removed.

This MOU will be in effect from date agreement is signed until June 30, 2017 and is subject to annual renewal provided all parties are in agreement.

**SIGNATURES OF AGREEMENT:**

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Lorenzo Legaspi, Vice Chancellor, Business Svcs.  
Tri-Valley One-Stop Career Center  
Chabot-Las Positas Community College District

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Julie Duncan, Superintendent  
Tri-Valley Regional Occupational Program

Date: \_\_\_\_\_

Date: \_\_\_\_\_

*Board Approved*