

CHABOT-LAS POSITAS COMMUNITY COLLGE DISTRICT

January 17, 2017

Agenda Item: 7.1

Subject: Acceptance of Memorandum of Understanding (MOU) – United Way Bay Area, District – Economic Development, Tri-Valley One-Stop Career Center

Background: The Tri-Valley One-Stop (TVOS) has once again been selected to serve as a Volunteer Income Tax Assistance (VITA) site to assist community members with free tax preparation and filing.

TVOS will serve as the site host and its staff will coordinate the program and recruit, train and certify volunteers to function as tax preparers. This year, services will be offered at the TVOS location, the Pleasanton Library and Hearst Elementary School. Additionally, Las Positas College will serve as a drop off and pick up location for tax returns.

The United Way of the Bay Area awarded a grant of \$10,000 to offset the cost of staff, supplies and facility expenses required to offer this program. The grant period is January 18, 2017 through May 31, 2017.

Recommended Action: That the Board of Trustees accepts the proposed Memorandum of Understanding (MOU) and grant funding from the United Way of the Bay Area to the District-Economic Development, Tri-Valley One-Stop Career Center, in the amount of \$10,000 for the period January 18, 2017 through May 31, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

Submitted: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED