

Chabot College
Social Science Division/Early Childhood Development Program

Field Work Experience Agreement with Hayward Unified School District

This document shall serve as an agreement between Chabot College's Early Childhood Development Program and the Hayward Unified School District School District pertaining to Field Placements with the District.

This agreement is intended to provide guidelines, policies, and procedures for the placement of Chabot College's students in Field Experiences within the Cooperating District/Schools. The College shall be represented in all matters relating to Field Placements by the assigned faculty member.

I. Field Experience Students in the Cooperating District

A. The College is responsible for ensuring that each Chabot College Student, prior to beginning their Field Experience, shall have undergone a successful Background check through the designated vendor of the Hayward Unified School District of Elementary Education.

B. The Chabot College Student will be required to comply with all of the District's rules, policies, procedures, and directives as may be provided to them.

C. The District, under the terms and conditions of the Memorandum of Understanding, will accept Chabot College students for Field Placements for times and durations set forth by the College/Faculty and agreed to by the District. The District reserves the right to accept only the number of students it deems to be feasible in light of available District faculty at any given time and reserves the right to not accept a student.

Field Experience placements will be made under the following category:

Introductory Field Experience—Chabot College/ECD 11 Students required to observe classroom instruction of Certified Teacher for at least 45 hours.

D. The District will place Field Experience Students with a Certified Teacher.

E. The Superintendent and/or his/her designee shall establish the procedure of whom the College shall contact for the purpose of placing students for Field Placements. The Chabot College Dean of Social Sciences and Early Childhood Education faculty shall work solely through that/those person(s) or appointed representatives.

F. The Cooperating School District and the College shall comply with all legal requirements of the American's With Disabilities Act as may apply.

G. Either the District or the College may remove a student from a Field Experience Placement for lack of competency, failure to comply with the District's rules or policies or College's rules or policies, or for any other reason where either party reasonably believes that it is not in the best interest of the Field Observer Placement Student. If the District requests the removal, they shall provide written reasons for the withdrawal to the Faculty of the Field Experiences Course.

II. Non-Discrimination

The College and the District actively follow a policy of nondiscrimination in regard to age, race, color, religion, sex, national origin, sexual orientation, marital status, veterans, and/or persons with handicaps and disabilities.

III. Term/Termination

The term of this Memorandum of Understanding shall be a period of three years, commencing from March 8, 2017 through December 31, 2019. Either party may terminate this agreement upon thirty (30) days written notice; however, the student(s) currently participating in the Program shall be permitted to complete the program. An extension of the term of the Memorandum of Understanding shall be in writing.

Chabot College

Name and Title
Lorenzo Legaspi, Vice Chancellor, Business Services

Date

Hayward Unified School District



Kim Watts, Certificated Director

3/7/17

Date