

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 17, 2017

Agenda Item: 4.5

Subject: Approval of College Pantry Program Agreement between Alameda County Community Food Bank and Chabot-Las Positas Community College District

Background: The purpose of this agreement is to establish Chabot College as a partner in the Alameda County Community Food Bank (ACCFB) College Pantry Program with the purpose of allowing Chabot College to distribute food from ACCFB to students on the Chabot Campus.

In this agreement, ACCFB agrees to provide food, administrative oversight, leadership, and training to Chabot College. Produce and donated products will be provided to Chabot College free of charge and with access to additional items available through a Purchase Program. ACCFB shall also identify and procure staple food items and/or supplies necessary for the operation of the program. Chabot College agrees to distribute food free of charge, maintain food distribution and storage facilities according to ACCFB standards, ensure that all staff and volunteers receive proper training before engaging in distribution, and communicate regularly with ACCFB regarding needs, changes to the program, etc. In initiating the agreement, ACCFB has confirmed that the recently completed renovations to the Student Initiative Center in Building 2300 and pending purchase of a refrigerator are sufficient to satisfy the facility requirements for executing the agreement.

This agreement has been reviewed by the Chabot-Las Positas Community College District, Business Services, and was recommended for approval on March 15, 2017, with the effective date of April 19, 2017.

Recommended Action: That the Board of Trustees approves the proposed College Pantry Program Agreement between Alameda County Community Food Bank and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Krista R. Johns/Date

Approved: Jannett N. Jackson/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED