

# APPENDIX A

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Chancellor's Office, California Community Colleges

## GRANT AGREEMENT

### ARTICLE I

#### Nursing Education Program

##### Program-Specific Legal Terms and Conditions

*(Effective July 1, 2017)*

#### 1. Cost and Payments

In consideration of satisfactory performance of the services described in the Grantee's application, the California Community Colleges, Chancellor's Office (hereinafter Chancellor's Office) agrees to pay the Grantee a total amount not to exceed the "Grant Funds" amount stated on the fully executed Grant Agreement face sheet, which shall be used as set forth in the Application Budget. Payment shall be made as follows:

- An advance payment of 40% of the total amount of this Grant Agreement will be paid as soon as feasible after the Grant Agreement is fully executed.
- Grantee may submit request for progress payments at the time that year-to-date quarterly and expenditures reports are submitted pursuant to section 3 of this Article. Payment will be made after review and approval of the quarterly reports by the Chancellor's Office. Progress payment(s) can only be made up to 90% of the total grant amount as the last 10% is withheld pending satisfactory performance and submittal of final performance and expenditure reports.
- A final payment will be calculated based on the Final Performance and Expenditure Reports due by September 30. If the total expenditure of funds by that date is less than the advance payment, the Chancellor's Office may invoice the Grantee for the excess amount.

#### 2. Budget Changes

- Grantee may make changes to any budget category amounts without the approval of the Project Monitor so long as budget categories are not added or deleted, the total dollar amount of the Grant Agreement is not affected, and the outcomes of the Grant Agreement will not be materially affected.
- Grantee may add or delete budget categories subject to the prior approval of the Project Monitor. These requests must be made through the online fiscal reporting system at <https://misweb02.cccco.edu/nursingext/prod/logon.cfm>

prior to the close of relevant quarter. Changes needed after the end of the quarter must be requested through the Project Monitor.

- Grant amendments are required for budget changes when there are changes in the total dollar amount of the Grant Agreement and/or the outcome of the Grant Agreement is materially affected. The request for such changes should include a letter of justification; three copies of a revised “Application Budget Summary,” all of which have been signed by the Chief Business Officer or his/her designee, in an ink color other than black, and a revised “Application Budget Detail Sheet.”
- The Budget Amendment should be requested through the online reporting system at <https://misweb02.cccco.edu/nursingext/prod/logon.cfm> for Project Monitor approval. Grantee will be notified if the request is approved or if additional information is required. In any event, the Grantee shall implement changes only upon written notification by the Project Monitor. Additionally, the next Progress Report must show the new budget changes.
- When requesting or submitting a budget modification, a justification for the modification must be provided. A justification for a budget modification is required in order to determine the appropriateness of the request.

Budget changes or amendments involving an extension of time are subject to applicable program limitations. Any budget change or amendment permitting funds to be spent beyond the year of appropriation shall ensure that Grantee does not receive funding for the same expense from more than one fiscal year.

### 3. Reporting

The Grantee shall prepare and submit to the Nursing and Allied Health Unit quarterly “Year-to-Date Expenditure and Progress Reports” using the online reporting system at <https://misweb02.cccco.edu/nursingext/prod/logon.cfm>. These reports are due on or before the following dates of each performance period:

- 1<sup>st</sup> Quarter – October 31
- 2<sup>nd</sup> Quarter – January 31
- 3<sup>rd</sup> Quarter – April 30
- 4<sup>th</sup> Quarter – July 31
- Final Report – September 30

**NOTE:** If the above reporting dates fall on a weekend or a holiday the report shall be due by close of business on the last working day **prior to the reporting deadline**. Extensions of reporting deadlines require written approval of the Project Monitor.

**CALIFORNIA COMMUNITY COLLEGES  
CHANCELLOR'S OFFICE**

1102 Q STREET, SUITE 4400  
SACRAMENTO, CA 95811-6549  
(916) 322-4005  
<http://www.cccco.edu>



March 30, 2017

Re: RFA Nos. 16-199 and 16-200

### **Addendum 1**

The following changes are being made to Article 1 of the Terms and Conditions:

Article 1, section 1: Payment shall be made as follows:

- An advance payment of 40% of the total amount of this Grant Agreement will be paid as soon as feasible after the Grant Agreement is fully executed.
- Grantee may submit request for progress payments at the time that year-to-date quarterly and expenditures reports are submitted pursuant to section 3 of this Article. Payment will be made after review and approval of the quarterly reports by the Chancellor's Office. Progress payment(s) can only be made up to 90% of the total grant amount as the last 10% is withheld pending satisfactory performance and submittal of final performance and expenditure reports.
- A final payment will be calculated based on the Final Performance and Expenditure Reports due by September 30. If the total expenditure of funds by that date is less than the advance payment, the Chancellor's Office may invoice the Grantee for the excess amount.



THIS FORM MAY NOT BE REPLICATED

Assessment, Remediation and  
PROJECT: Retention for Associate Degree  
Nursing Program

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

### CONTACT PAGE

District:	Chabot-Las Positas CCD		
Address:	7600 Dublin Blvd, 3rd Floor		
City:	Dublin	State:	CA Zip: 94568

<b>District Superintendent/President</b> <i>(or authorized designee)</i>			
Name:	Jannett Jackson	Phone:	925.485.5206
Title:	Chancellor	Fax:	925.485.5256
E-mail Address:	jjackson@clpccd.edu		

<b>Responsible Administrator</b> <i>(Should not be the same as Project Director)</i>			
Name:	Dale Wagoner	Phone:	510.723.7202
Title:	Dean: Health, Kinesiology & Athletics	Fax:	510.723.7298
E-mail Address:	dwagoner@chabotcollege.edu		

<b>Project Director</b> <i>(Person responsible for conducting the daily operation of the grant)</i>			
Name:	Connie Telles	Phone:	510.723.6874
Title:	Nursing Program Director	Fax:	510.723.7298
E-mail Address:	ctelles@chabotcollege.edu		

<b>Person Responsible for Data Entry</b>			
Name:	Connie Telles	Phone:	510.723.6874
Title:	Nursing Program Director	Fax:	510.723.7298
E-mail Address:	ctelles@chabotcollege.edu		

<b>District Chief Business Officer</b> <i>(or authorized designee)</i>			
Name:	Lorenzo Legaspi	Phone:	925.585.5203
Title:	Vice Chancellor Business Services	Fax:	925.485.5255
E-mail Address:	llegaspi@clpccd.edu		

<b>Person Responsible for Budget Certification</b>			
Name:	Spring Chen	Phone:	925.485.5229
Title:	District Office Budget Officer	Fax:	925.485.5271
E-mail Address:	schen@clpccd.edu		

THIS FORM MAY NOT BE REPLICATED

PROJECT: Assessment, Remediation and Retention for  
Associate Degree Nursing Program

DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

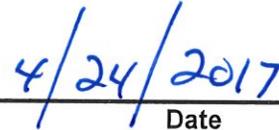
### Workplan Cover Page

The signature below of the Nursing Program Director, or other authorized person, certifies that they have read and agree to implement the attached Workplan Objectives and Activities and to work toward achieving the Outcomes specified with funds provided through this grant for this purpose. The allocation of funds is dependent upon the Chancellor's Office receiving funds from State government. Funds shall be used exclusively to expand associate degree nursing programs and to provide assessment, remediation and retention activities to assist students to succeed in the nursing program and to prepare them to complete successfully the National Council Licensure Examination to become eligible for licensure as a registered nurse.



\_\_\_\_\_  
Signature of the Associate Degree Nursing Program Director

Date:



\_\_\_\_\_  
Date

Connie Telles

\_\_\_\_\_  
Printed Name

Nursing Program Director

Title:

\_\_\_\_\_  
Title

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PROJECT: Assessment, Remediation and Retention for Associate Degree  
Nursing Program

DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

### ANNUAL WORKPLAN

Required Objectives and Activities to be Conducted During Grant Performance Period - (July 1, 2017 to June 30, 2018)

NOTE: Objectives, activities and performance outcomes are provided as a basis for the workplan. The objectives and activities are required. The College should revise the performance outcomes as needed, but may use those provided, if applicable to College's need. Do not delete the outcomes. All objectives and activities must be conducted during the project time frame.

Performance Outcomes highlighted in yellow may require information/fill in the blanks.

OBJECTIVE NUMBER: 1				
Expand current enrollment capacity or maintain prior additional enrollments in the nursing program.				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
1.1	Expand or maintain capacity by enrolling additional students above current baseline enrollment capacity during this academic year. Enrollment based on students in the ADN program who meet the statewide cut score for diagnostic assessment test at 62% or above.			<p>If relevant fill in the blanks with the number of additional students you intend to enroll above the program's baseline capacity during the academic year. Provide the number of additional enrollments for either expanding or maintaining current additional enrollments or both.</p> <p>NOTE: Additional enrollments pertain to first semester generic students or LVN to RN students only.</p> <ul style="list-style-type: none"> <li>How many additional students do you plan to enroll in fall 2017? 0</li> <li>How many additional students do you plan to enroll in spring 2018? 0</li> <li>Current number of grant students continuing program to completion 80</li> </ul> <p>Total Number of current grant students 80</p> <ul style="list-style-type: none"> <li>Number of Students requiring remediation 7</li> </ul>
	Review student applications and determine eligibility for admission			

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OBJECTIVE NUMBER: 1			
Expand current enrollment capacity or maintain prior additional enrollments in the nursing program.			
#	Activities	Timelines	Responsible Person(s)
1.2	using college nursing admission protocols appropriately validated or approved by the Chancellor's Office.		Students selected for provisional enrollment
1.3			
1.4			

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OBJECTIVE NUMBER: 2				
Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
2.1	Provide diagnostic assessment testing to students prior to enrollment in the nursing program.			Chancellor's Office approved assessment test administered to selected provisional students. Those that achieve the cut score are enrolled in the program. Those that do not achieve the cut score are referred for remediation.
2.2	Implement pre-admission protocols for when a student does not reach the cut score.			Pre-admission protocols were implemented for students who did not achieve the cut score on the assessment test.
2.3	Develop a pre-admission plan for remediation for students who do not achieve the cut score indicating readiness for the nursing program.			A pre-admission plan was developed for each student who did not achieve the cut score
2.4	Refer students who do not achieve the cut score to a counselor or case manager for assistance with a pre-admission plan to assist the student in achieving readiness for the nursing program.			Students who do not achieve the cut score are referred to a counselor or case manager for assistance with a pre-admission plan to assist the student in achieving readiness for the nursing program.

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OBJECTIVE NUMBER: 2

Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.

#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
2.5	Expand Develop and implement educational pre-entry coursework, including, but not necessarily limited to, tutorials or noncredit instruction, that is aligned to the entry level nursing standards and curriculum for students who fail to demonstrate readiness based upon the diagnostic assessment tool.			Individualized remediation plans were developed for each student and the students were given. The number of students who started a pre-entry remediation plan was documented. <ul style="list-style-type: none"> <li>Enter a specific time frame, i.e., one year, two years, etc., in which to complete their plan one year</li> </ul>
2.6	Enroll students in the ADN program who meet the statewide cut score for diagnostic assessment test.			Students completing their remediation plan were (or will be) admitted to the nursing program. <ul style="list-style-type: none"> <li>Provide time frame for completion, i.e., one year, one year, two years, etc.</li> </ul>
				Students are considered successful in their remediation (pre-entry plan) if they <ul style="list-style-type: none"> <li>Successfully complete a remediation plan and a. successfully retake the assessment/readiness test with a passing composite score, or <b>X</b></li> </ul>

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OBJECTIVE NUMBER: 2

Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.

#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
2.7	Evaluate the effectiveness of specific pre-entry plans, including instructional and campus support services. (In column at right, put an "X" for the option used by your program).			Demonstrate passing grades in college remediation coursework in the appropriate disciplines to address areas identified as needing improvement by the assessment readiness test, or Document successful completion of a remediation plan that satisfies the intent of assuring readiness for success in the nursing program that is approved by the Nursing Program Director (Type an "X" for the option used by your program).
2.8	Compile data for all students who do not demonstrate readiness and require a remediation plan as outlined under <u>Data Collection Requirements</u> .			The effectiveness of specific pre-entry plans, including instructional and campus support services are determined and modifications developed for implementation  Data collected and reported to the Chancellor's Office on students who did not demonstrate readiness, who participated in a remediation plan, and who successfully completed their remediation plan.

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OBJECTIVE NUMBER: 2				
Provide a program whereby students demonstrate readiness through diagnostic assessment or successful completion of remedial pre-nursing coursework prior to commencing the registered nursing program.				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
2.9	Ensure that students participating in an educational remediation plan in order to demonstrate readiness, based upon the diagnostic assessment tools, are not disadvantaged in the program enrollment process.			Coursework prescribed in individual remediation plans will be made available to the students within the remediation time frame and students who successfully complete the remediation plan are returned to the college's enrollment process.
2.10				
2.11				

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DISTRICT: Chabot-Las Positas CCD

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OBJECTIVE NUMBER: 3				
Provide a retention program for students enrolled in the ADN program.				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
3.1	Provide support services for students enrolled in the nursing program.			Students will have campus resources available to promote retention in the nursing program.
3.2	Provide a nursing counselor and/or support staff to provide intensive case management and support for students.			Support services in terms of peer mentoring, tutoring, advisement, and counseling are provided to the students.  A case management approach is utilized to promote student success in the nursing program is:  A part time counselor is dedicated to nursing student
3.3	Provide tutoring and other support services for students at risk of dropping out of the ADN program.			Identified at-risk students will have support services available.
3.4	Provide appropriate supplies and software to assist in student success.			Student learning is enhanced by up-to-date equipment, instructional material & software.

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PROJECT: Assessment, Remediation and Retention for Associate Degree Nursing Program  
 DISTRICT: Chabot-Las Positas CCD  
 COLLEGE: Chabot College  
 FISCAL YEAR: 2017/18  
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**ANNUAL WORKPLAN**

**Required Objectives and Activities to be Conducted During Grant Performance Period - (July 1, 2017 to June 30, 2018)**

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<b>OBJECTIVE NUMBER:</b>		<b>3</b>
Provide a retention program for students enrolled in the ADN program.		

#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
3.5	Implement early identification, referral and effective intervention strategies for students at risk of failing the ADN program.			Identified at-risk students will receive early and effective intervention to help ensure success.
3.6	Provide faculty opportunities for professional development.			Professional development opportunities will be facilitated.
3.7	Develop and implement a plan for professional development for nursing faculty to improve or increase instructional methodologies.			Faculty will attend professional development activities to enhance teaching, learning and student support.
3.8	Implement faculty recruitment and orientation strategies.			New faculty will be provided a faculty orientation.
3.9				

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DISTRICT: Chabot-Las Positas CCD

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OBJECTIVE NUMBER: 3			
Provide a retention program for students enrolled in the ADN program.			
#	Activities	Timelines	Responsible Person(s)
3.10			
			Performance Outcomes

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PROJECT: Assessment, Remediation and Retention for Associate Degree  
Nursing Program

DISTRICT: Chabot-Las Positas CCD

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OBJECTIVE NUMBER: 4				
Provide support services, review courses or software and practice to assist graduating students to prepare for the National Council Licensure Exam (NCLEX).				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
4.1	Provide an NCLEX review course or software for students who are completing the nursing program.			Students will receive assistance in preparing and practicing for the NCLEX exam.
4.2	Monitor student success on the NCLEX exam and make adjustments to program curriculum or the review course and software to improve NCLEX results.			NCLEX review courses will be available each semester for students completing the program.
4.3	Evaluate the effectiveness of the program by tracking students who benefit from this project to determine the NCLEX pass rate.			Monitor NCLEX success and evaluate NCLEX Progress Reports to guide curriculum and program revisions.
4.4				Students are tracked to determine success on the NCLEX pass rate.

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OBJECTIVE NUMBER: 4			
Provide support services, review courses or software and practice to assist graduating students to prepare for the National Council Licensure Exam (NCLEX).			
#	Activities	Timelines	Responsible Person(s)
4.5			Performance Outcomes

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DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

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OBJECTIVE NUMBER: 5				
Provide faculty opportunities for professional development.				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
5.1	Provide faculty opportunities for professional development.			Professional development opportunities will be facilitated.
5.2	Develop and implement a plan for professional development for nursing faculty to improve or increase instructional methodologies.			Faculty will attend professional development activities to enhance teaching, learning and student support.
5.3	Implement faculty recruitment and orientation strategies.			New faculty will be provided a faculty orientation.
5.4				
5.5				

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OBJECTIVE NUMBER:		5	
Provide faculty opportunities for professional development.			
#	Activities	Timelines	Responsible Person(s)
			Performance Outcomes

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OBJECTIVE NUMBER: 6				
#	Activities	Timelines	Responsible Person(s)	Performance Outcomes
6.1	Disseminate any tools, software, tracking methodologies, special lessons learned or developed to other community colleges at conferences, or through the Heath Workforce Initiative and the Chancellor's Office. Copies of any materials developed are to be provided to the Chancellor's Office.			Tools, software, tracking methodologies, special lessons learned or developed are disseminated to other community colleges at conferences, or through the Heath Workforce Initiative and the Chancellor's Office. Copies of any materials developed are provided to the Chancellor's Office.
6.2				
6.3				

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OBJECTIVE NUMBER: 7			
Collect and report data to the Chancellor's Office as required.			
#	Activities	Timelines	Responsible Person(s)
7.1	Collect data as listed below and report to the Chancellor's Office in a timely manner, as required per Education Code, and Contracted quarterly and annual reporting per RFA and application.		
7.2			Data collected and reported to the Chancellor's Office in a timely manner.

**Data Collection Requirements:**

Education Code Section 78261(g) and (h):

- (g) As a condition of receiving grant funds pursuant to paragraph (2) of subdivision (d), each recipient district shall report to the chancellor's office the following data for the academic year on or before a date determined by the chancellor's office:
  - 1 The number of students enrolled in the nursing program.
  - 2 The number of students taking diagnostic assessments.
  - 3 The number of students failing to meet proficiency levels as determined by diagnostic assessment tools.
  - 4 The number of students failing to meet proficiency levels that enroll in pre-entry preparation classes.
  - 5 The number of students who successfully complete pre-entry preparation classes.
  - 6 The average number of months between initial diagnostic assessment, demonstration of readiness, and enrollment in the nursing program for students failing to meet proficiency standards on the initial diagnostic assessment.
  - 7 The average number of months between diagnostic assessment and program enrollment for students meeting proficiency standards on the initial diagnostic assessment.
  - 8 The number of students who completed the associate degree nursing program and the number of students who pass the National Council Licensure Examination (NCLEX)
- (h) 1 Data reported to the chancellor under this article shall be disaggregated by age, gender, ethnicity, and language spoken at home.

THIS FORM MAY NOT BE REPLICATED

PROJECT: Assessment, Remediation and Retention for Associate Degree Nursing Program  
DISTRICT: Chabot-Las Positas CCD  
COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

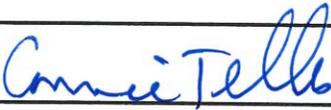
**APPLICATION BUDGET SUMMARY**

NOTE: Submit details explaining the expenditures by category on the Application Budget Detail Sheet.

Object of Expenditure	Classification	Line	TOTAL PROGRAM FUNDS REQUESTED	
			\$	
			\$	114,000
1000	INSTRUCTIONAL SALARIES	1	\$	88,860
2000	NONINSTRUCTIONAL SALARIES	2	\$	4,680
3000	EMPLOYEE BENEFITS	3	\$	10,289
4000	SUPPLIES AND MATERIALS	4	\$	2,500
5000	OTHER OPERATING EXPENSES AND SERVICES	5	\$	3,287
6000	CAPITAL OUTLAY	6	\$	0
7000	OTHER OUTGO	7	\$	0
TOTAL DIRECT COSTS:		8	\$	109,616
TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs):		9	\$	4,384
TOTAL COSTS:		10	\$	114,000

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal Regulations.

Project Director:

Name: Connie Telles Title: Nursing Program Director  
 Authorized Signature:  Date: 4/24/2017

District Chief Business Officer (or authorized designee):

Name: Lorenzo Legaspi Title: Vice Chancellor Business Services  
 Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_



THIS FORM MAY NOT BE REPLICATED

PROJECT: Assessment, Remediation and  
Retention for Associate Degree  
Nursing Program

DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	
		\$	114,000
1000	1200 Simulation Coordinator \$70/hr x 5hr x 35 weeks \$12,250		
	1200 Faculty to teach CPI training for Students \$100/hr X 8 x 1 = \$800	\$	13,050
	1300 Additional clinical Instructors for N55 (\$70/hr x 11.5/hr x18 wk - \$14,409) + N60B (\$70/hr x x 15 wks x 12 wks = \$12,600)	\$	27,090
	1400 Medication Pass Instructors (\$70/hr x 4/week) N55 (5 \$16,800), N60B (5=\$16,800, N60A 1=\$5040, N51 (1=\$5040) + N52 (1=\$5040)	\$	48,720
2000	2302 Nursing Administrative Assistant \$30/hr x 3rh/wk x 52 weeks	\$	4,680
		\$	-
		\$	-
		\$	-
3000	Employee Benefits	\$	-
	3000 Faculty Benefits @11% of 1000	\$	9,775
	2000 Classified Benefits @8% of 2000	\$	515
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
Supplies and Materials	4325 TEAS Testing for incoming students \$50 x 50 students	\$	2,500

THIS FORM MAY NOT BE REPLICATED

PROJECT: Assessment, Remediation and  
 Retention for Associate Degree  
 Nursing Program

DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

APPLICATION BUDGET DETAIL SHEET

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	
			114,000
4000		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
5000	Other Operating Expenses and Services		
	Training courses for Faculty	\$	3,287
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-
		\$	-

THIS FORM MAY NOT BE REPLICATED

PROJECT: Assessment, Remediation and Retention for Associate Degree Nursing Program

DISTRICT: Chabot-Las Positas CCD

COLLEGE: Chabot College

FISCAL YEAR: 2017/18

RFA NUMBER: 17-200

**APPLICATION BUDGET DETAIL SHEET**

Object of Expenditure	Classification	PROJECT BUDGET	
		\$	
		\$	114,000
6000	Capital Outlay	\$	-
		\$	-
7000	Other Outgo	\$	-
		\$	-
	TOTAL DIRECT COSTS:	\$	109,616
	TOTAL INDIRECT COSTS (Not to exceed 4% of Direct Costs):	\$	4,384
	TOTAL COSTS:	\$	114,000





Fiscal Year 2017-2018

STATEMENTS OF ASSURANCES  
Enrollment Growth and Retention Program  
Associate Degree Nursing (ADN)/Registered Nurse (RN) Programs

COLLEGE: Chabot College Nursing Program

DISTRICT: Chabot Las Positas Community College District

The district assures, understands, and may assist the state in meeting the following requirements of the Enrollment Growth and Retention Program – Associate Degree Nursing Registered Nurse (RN) Programs Grants:

- Primary missions of the Colleges are to offer academic and vocational education at the lower division level for both younger and older students, including those persons returning to school. Another primary mission is to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous work force improvement. Essential and important functions of the Colleges include: remedial instruction for those in need of it and in conjunction with the school districts, instruction in English as a second language, adult noncredit instruction, and support services that help students succeed at the postsecondary level.
- Colleges that apply for grant funds in the Enrollment Growth and Retention Program – ADN/RN Programs will abide by requirements contained in Education Code Chapter 9, Article 6, 79210, Section 2 (a) (2), and Section 78261 (SB 139, Statutes of 2007, [http://www.leginfo.ca.gov/cgi-bin/postquery?bill\\_number=sb\\_139&sess=CUR&house=B&author=scott](http://www.leginfo.ca.gov/cgi-bin/postquery?bill_number=sb_139&sess=CUR&house=B&author=scott)). Future funding for this program will be jeopardized if requirements are not met.
- Funds shall not be used by community college districts to supplant existing courses, but shall be used to significantly expand enrollments and enable students to successfully complete the course of study.

Applicants understand that forms and specifications are provided for use by the applicant and are not to be revised or edited by the applicant. Forms such as the Application Budget Summary and Contact Page may be completed with the applicant's information. Applicants may not modify Articles I and II, *Instructions, Terms and Conditions*, Request for Application Specifications, or terms on the Grant Agreement Face Sheet. Grant Agreement Face Sheets will be provided to the college/district by the Chancellor's Office. The Grant Agreement Face Sheet may be replicated but under no circumstances can the language be altered.

Jannett Jackson  
District Superintendent/Chief Executive Officer

\_\_\_\_\_  
Date

Lorenzo Legaspi  
Chief Business Officer  
*Connie Telles*  
Connie Telles, DNP, RNC-OB  
Project Director

\_\_\_\_\_  
Date

4/24/2017  
Date