

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 20, 2017

Agenda Item: 7.1

Subject: Acceptance of Standard Agreement No. C16-0071 – California Community College Chancellor’s Office, District-Economic Development

Background: Chabot-Las Positas Community College District was originally awarded a grant by the California Community College Chancellor’s Office (CCCCO) to serve as the fiscal agent for the Associate Degree for Transfer Marketing Campaign on June 21, 2016, agenda item # 7.4. CLPCCD’s Department of Economic Development provides fiscal oversight for statewide events, media buys, website development and marketing materials required for the campaign.

We have been awarded year two of the grant Agreement # C16-0071 in the amount of \$2,000,000 for the term of June 1, 2017, to December 31, 2018. Five percent (5%) of the grant will be retained by the District for personnel costs and administrative fees.

Under the terms of this grant agreement, the role of fiscal agent requires that we create and implement contracts with vendors for the statewide events, media buys, website development, market materials and related activities, and process invoices against those contracts, as directed by the CCCCCO staff assigned to oversee this program. There is a standard contract format utilized with the vendors.

Recommended Action: The Board of Trustees approves grant Agreement No. C16-0071 – California Community College Chancellor’s Office, District-Economic Development, in the amount of \$2,000,000, for the period June 1, 2017 to December 31, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant Agreement on behalf of the District.

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Submitted: Krista R. Johns/Date

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Approved: Jannett N. Jackson/Date

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