

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
June 20, 2017**

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., 3rd Floor, Dublin, CA

CALL TO ORDER

The regular meeting was called to order at 5:00 p.m. by Trustee Gin. Recording Secretary Debra Nascimento called the roll. Trustee Cedillo was absent at the time of roll call.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

Motion No. 1

Motion made by Trustee Gelles and seconded by Trustee Mitzman, the Board immediately adjourned to a Closed Session at 5:03 p.m.

Motion carried unanimously, 6-0 with Trustee Cedillo absent.

OPEN SESSION

The Board readjoined in Open Session at 6:30 p.m. Recording Secretary Debra Nascimento called the roll.

ATTENDANCE

Members Present: Trustee Dr. Arnulfo Cedillo (Excused at 7:34 p.m.)
Trustee Ms. Isobel F. Dvorsky
Trustee Mr. Donald L. “Dobie” Gelles
Trustee Dr. Hal G. Gin
Trustee Mr. Edralin “Ed” Maduli
Trustee Mr. Carlo Vecchiarelli

Recording Secretary: Ms. Debra Nascimento

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Matt Kritscher, Vice President, Chabot College
Dr. Barry Russell, President, Las Positas College
Ms. Roanna Bennie
Ms. Diane Brady
Ms. Jennifer Druley
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Ms. Krista Johns
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Mr. Arnold Paguio
Ms. Barbara Yesnosky

Others Present: Ms. Noell Adams, President, Chabot College Classified Senate
Ms. Laurie Dockter, President, Chabot College Faculty Senate
Ms. Melissa Korber, President, Las Positas College Faculty Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty Association
Mr. Todd Steffan, Las Positas College, Classified Senate Las Positas College representative for Co-Presidents
Mr. Ben Nash, Chabot College, Associated Students Past President
Ms. Sarah Williams for Mr. Eric Paneda, Las Positas College, Associated Students, President
Mr. Sean Prather, Las Positas College
Mr. Pedro Ruiz de Castilla, District Classified Senate

Ms. Vanessa Cormier, Chabot College
Ms. Katherine Bolich, Chabot College
Ms. Zahra Noorivaziri, District Facilities
Ms. LaVaughn Hat, Las Positas College
Dr. William Garcia, Las Positas College
Dr. Amir Law, Las Positas College
Ms. Ann Kroll, District Office
Mr. Mike Absher, Chabot College
Mr. David Betts, District Office
Mr. Robert Nakamoto, Chabot College
Ms. Diane Chang, Chabot College
Mr. Rajindor Samra, Las Positas College
Mr. Don Plondke, Chabot College
Ms. Lori Benetti, District Office
Ms. Heidi Ulreach, Las Positas College
Mr. Brian Owyong, Las Positas College
Ms. Gina Owyong, Las Positas College
Ms. Audrey Ching, District Office

PLEDGE TO FLAG

Trustee Cedillo led the pledge to the flag.

REPORT OUT ACTION TAKEN IN CLOSED SESSION

The Board unanimously authorized the District to offer a voluntary Supplemental Early Retirement Program (SERP) to eligible employees who meet plan criteria. The Board has directed the Chancellor or designee to discuss the plan with the leadership of the Chabot-Las Positas Faculty Association and SEIU, Local 1021, to determine if their membership will be included in the voluntary program. Further, the Board has directed the Chancellor or designee to finalize and implement the program and to communicate with affected employees. Consideration for implementation will be reviewed by the Board for final approval.

Motion No. 2

Motion made by Trustee Cedillo and seconded by Trustee Dvorsky.

Motion carried unanimously, 7-0.

1.6 PUBLIC COMMENTS

Mr. Ben Nash, Chabot College, Former Associated Students President.

The Sanctuary Resolution presented last month does not change any existing policy, “status” or “standing”. The process through which this resolution is being sent creates a wrongful obstruction to our resolution being heard by our Board of Trustees. We would like this resolution to be discussed in a public forum at our college, or in a district meeting, or district study meeting. “We want a productive dialog; not a force-of-hand, Hayward is a sanctuary city as of one to two weeks ago”. The State of California is heading in the same direction. Our college governance, leadership, and community is not being respected. The college unanimously approved the resolution. “Now we are being halted before our Board has a chance to even discuss these issues in a public manner”.

1.7 ACCEPTANCE OF RESIGNATION/RETIREMENT OF BOARD MEMBER AND CONFERRING THE TITLE OF TRUSTEE EMERITUS

Trustee Cedillo gave a very emotional speech. He wasn’t planning to retire, due to his retirement from PERS that means he needs to also retire from the Board, as PERS retirement policy. “I want to believe that we’ve accomplished a lot, my wife has been supportive all along, and my whole family is here tonight”. The things we have encountered, recessions, hired Chancellors, bond measures. I’ve always considered myself one of the Chancellor’s colleagues. I have pride in the Colleges, and walking onto the campuses, I consider them my campuses, and their success is my success. I want to believe I left a legacy, and I’m not sure what I will do in my sunset years. When it’s all said and done, God has been good to me. As the 5th child of 13, I’ve been blessed with so much.

Trustee Gin then welcomed fellow Trustees to say something regarding Trustee Cedillo’s tender.

Trustee Maduli: “It has been a great pleasure to work alongside Trustee Cedillo”.

Trustee Gelles: “I respect your comments, personality and appreciate the love you have for your family”. “You’re such a class act, and I look forward to meeting with you in another place, or serve on another board”.

Trustee Mitzman: “You always say what you think, so eloquently and I will miss you”.

Trustee Vecchiarelli: “I will miss you, in his 30 years I know you’re a leader. I have many great memories with you. I hope you enjoy your retirement”.

Trustee Gin: “We go back a few years, because we both worked at Cal State. You bring to the Board clarity, and this helps get the board back on topic”. “As one Trustee” is his favorite phrase”. “There’s plenty in retirement”.

Trustee Dvorsky: “Remembers coming on this board 30 years ago with you”. “You are greatly appreciated, and you’re always eloquent and straight to the point”.

Chancellor: “I came on the board when you were President of the Board, and you helped guide me, and you were always the voice of reason in our discussions, providing a perspective that helps the board”.

1.8 CALL FOR PROVISIONAL APPOINTMENT TO BOARD AND APPROVAL OF TIMELINE FOR APPOINTMENT OR ORDER AN ELECTION

The Board of Trustees has three (3) options for filling the vacant seat on the Governing Board as outlined by the Education Code and confirmed by the Community College of California (CCLC) and District Legal Counsel.

The three (3) options are:

1. Make a provisional appointment within 60 days.
2. Order an election within 60 days. (This means the order must be made within 60 days, not that the election is in 60 days.)
3. Do nothing, in which case the County Superintendent of Schools must order the election.

Proposed Timeline was reviewed for Provisional Appointment Process.

June 20, 2017: Acceptance of Resignation of Board Member effective June 30, 2017; Call for provisional appointment option;
Set date for Special Board Meeting;
Finalize steps in the process, timeline, and application materials.

June 26, 2017: Publicize position and recruit candidates.

July 18, 2017: Regular Board Meeting at District Office.
(Deadline for applications in 4 more days)

July 24, 2017: Final deadline for receipt of applications in the Chancellor’s office (4:00 p.m.).

August 1, 2017: Special Board Meeting to hear presentations by the candidates, interview finalists. Select and provisionally appoint the trustee.

August 8, 2017: Publish the notice of provisional appointment.
Call and/ or send appropriate letters to those who were not selected.

August 15, 2017: Regular Board Meeting at District Office.
Swear in Trustee. NOTE: Location from LPC to District Office.

Chancellor states: If approved, under Consent Item 9.1 is the revised Board Calendar to reflect location change.

The Board unanimously approved the timeline for provisional appointment.

APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Board President Gin read the following: “There has been a new law, Government Code section 54953(c) (3) which requires that, before taking final action, the Board must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executives” “Therefore, I am making the following summary regarding such items appearing on the consent agenda”. Item 3.3, pertains to final action by the Board regarding the approval the contracts of employment for the following:

1. MaryAnne Doan at Range 19, Step 6
2. Ronald Gerhard at Range 21, Step 6
3. Robert Nakamoto at Range 15, Step 1
4. Diane Chang at Range 15, Step 1
5. Michelle St. Germaine at Range 19, Step 1
6. Thomas Allen at Range 14, Step 1
7. David Estrada at Range 20, Step 6
8. Ann Kroll at Range 20, Step 6
9. Guisselle Nunez at Range 21, Step 3

All Contracts of Employment mentioned above are entitled to the same fringe benefit package as other managers per Board policy and procedures.

Item [3.5], pertains to final action by the Board regarding the recommendation to approve a 3% salary or salary schedule adjustment for: unrepresented classified employees (including Unrepresented regular, temporary on-call, supervisory, and confidential employees) and Classified and academic administrators. Item [3.6], pertains to final action by the Board regarding a similar 3% salary adjustment for the Chancellor, which is listed separately and is submitted for board consideration without recommendation.

Trustee Maduli requested Agenda Item 1.11 Approval of Minutes of May 2, 2017 Study Meeting be pulled from the consent calendar.

Chancellor Jackson requested agenda item 4.5 (Approval of Amendment to Standard Agreement No. 3020 with the State of California, Department of Rehabilitation (DOR), Las Positas College) be pulled for correction.

Motion No. 3

Motion made by Trustee Gelles and seconded by Trustee Dvorsky, to approve the Consent Item with exceptions of items 1.11 and 4.5.

Motion carried unanimously, 7-0.

The following items were approved on the consent items:

- 1.10 Approval of Minutes of April 18, 2017 Regular Meeting
- 1.12 Approval of Minutes May 16, 2017 Regular Meeting
- 3.0 PERSONNEL**
- 3.1 Classified Personnel
- 3.2 Faculty Personnel
- 3.3 Management Personnel
- 3.4 Approval of Contract Extension Between the Service Employees International Union (SEIU), Local 1021 and the District
- 3.5 Approval of Salary or Salary Schedule Increase as Applicable for Unrepresented Classified Employees and Classified and Academic Administrators
- 3.6 Approval of Salary Increase for the Chancellor
- 4.0 EDUCATIONAL SERVICES**
- 4.1 Acceptance of Award – California Department of Education (CDE), Early Education and Support Division (EESD), Las Positas College
- 4.2 Approval of Field Educational Affiliation Agreement – American Medical Response (San Mateo County), Las Positas College
- 4.3 Approval of Memorandum of Understanding (MOU) – Base 11 Fellowship and Internship Program, Chabot College
- 4.4 Approval of Curriculum and Disciplines List, Las Positas College
- 4.6 Approval of Memorandum of Understanding (MOU) – Hayward Unified School District, Student Parent Support Programs, Chabot College
- 4.7 Approval of Field Educational Affiliation Agreement – Lake County Fire Department (Lake County), Las Positas College
- 4.8 Approval of Memorandum of Understanding (MOU) – San Leandro Unified School District – Lincoln High School, Chabot-Las Positas Community College District, Chabot College
- 4.9 Approval of Agreement Renewal – Stanford Healthcare/ValleyCare Health System for the Student Health Center, Chabot College

- 4.10 Approval of Strong Workforce Program Sub-Grant Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College
- 4.11 Approval of a Strong Workforce Program Sub-Grant Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College
- 4.12 Approval to Increase the Student Health Center Fee for Chabot and Las Positas Colleges

5.0 BUSINESS SERVICES

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Budget Transfers
- 5.4 Approval of Award to Purchase iMAC Computers for the Visual Communications Department Using the Limited Source of Supply, Las Positas College
- 5.5 Approval of Award to Purchase iMAC Computers for the Performing Arts and Music Departments Using the Limited Source of Supply, Las Positas College
- 5.6 Approval of Contract Renewal – City of Fremont for Providing Community-Access Broadcasting Services, Chabot College
- 5.7 Approval of Amendment to Agreement - City of Hayward for Campus Security Services, Chabot College
- 5.8 Approval of Agreement - Customers Bank, Title IV Disbursements to Students
- 5.9 Approval of Grazing Lease Agreement for Excess Land – 7M Cattle Company
- 5.10 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- 6.1 Approval to Reject all Bids of Bid No. 17-02, Arcade Voluntary Seismic Upgrade, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- 7.1 Acceptance of Standard Agreement No. C16-0071 – California Community College Chancellor’s Office, District-Economic Development
- 7.2 Approval of Standard Services Agreement Renewal- County of Mendocino, District-Economic Development
- 7.3 Approval of Subcontracts – County of Contra Costa Interagency Agreement No. 20-021-0, District-Economic Development
- 7.4 Approval of Subcontracts – County of Solano Standard Contract No. 00591-18, District-Economic Development
- 7.5 Acceptance of Augmentation to Grant Agreement No. 16-206-001 – California Community Colleges Chancellor’s Office, District-Economic Development

9.0 OTHER ACTION (None)

- 9.1 Approval of Revised Calendar of Board Meetings 2017

Board President Gin proceeded to Item 1.13

1.13 PRESENTATION EMERITUS RETIREMENT RECOGNITIONS

Board President Gin announced the Emeritus recipients and asked that they come forward to receive their award, take a photo with the College President, immediate Supervisor and Chancellor.

Chabot College: Vice President, Matt Kritscher (in lieu of President Dr. Sperling) recognized: Edna Danaher, Lauren Dutra, Connie Gerton, Bruce Mayer, Gina Owyong, Donald Plondke, Mark Schaeffer, Cynthia Stubblebine and Stephen Woodhams.

Las Positas College: President, Barry Russell recognized: Cynthia Ahre, Carolyn Baranouskas, Janice Cantua, Ann Jones, Marilyn Marquis, Carmen McCauley, Barbara Morrissey, Brian Owyong, Karin Rose and Zina Rosen-Simon.

District Services: Chancellor, Dr. Jackson and Walter Blevins recognized: Michael Halleck, Robert Holleman and Sonia Rios.

RECESS: RECOGNITION OF EMERITUS RETIREMENTS

Board President Gin recessed the meeting from 7:20 p.m. to 7:35 p.m. to enjoy cake in celebration of the retirees and excused Trustee Cedillo.

Board President Gin called the meeting back to order at 7:35p.m.

Board President Gin proceeded to Item 1.15.

1.15 PUBLIC HEARING

LAS POSITAS COLLEGE 2012 FACILITIES MASTER PLAN MITIGATED NEGATIVE DECLARATION/ INITIAL STUDY

Board President Gin opened the Public Hearing at 7:36pm with declaration that the Las Positas College 2012 Facilities Master Plan Mitigated negative declaration/ initial study, is now open.

Board President Gin asked The Chancellor “Do you have a report?”
The Chancellor thanked Dr. Gin and called upon Vice Chancellor of Facilities/Bond Program and Operations, Mr. Doug Horner.

Doug Horner, Vice Chancellor of Facilities/Bond Program and Operations thanked the Chancellor and reported the following: CEQA is the California Environmental Quality Act.

CEQA is a law that we, as a District, must comply with. The law makes sure that our projects do not place an undue impact on our environment.

Back on April 19, 2017 the District filed Notice of Intent to Adopt a Mitigated Negative Declaration for the Las Positas College 2012 Facilities Master Plan. Our Mitigated Negative Declaration and study were circulated to our neighboring agencies and filed with the State and County. We also filed notice that we would hold a public hearing at this meeting. Our public hearing was done under agenda item 1.15 earlier in this meeting. During the review period the District received two comment letters and we have responded appropriately.

Tonight we ask that the BOT pass the resolution and certify that the MND was prepared and circulated in accordance with CEQA. The resolution also contains two exhibits. Exhibit 1 is the CEQA Finding of Facts and Exhibit 2 is the proposed Mitigation Monitoring and Reporting Program.

If there are further questions we have our consultant, Ms. Patricia Jeffery from Placemakers, here tonight. That concludes my report.

Board President Gin asked for Public Comments.

No comments were made.

1.16 PRESENTATION: 2017-2018 TENTATIVE BUDGET GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECT FUND, SELF- INSURANCE FUND (RUMBL) CHILD DEVELOPMENT FUND, MEASURE B BOND FUND AND ESTABLISHMENT OF SEPTEMBER 19, 2017 AS THE DATE FOR PUBLIC AND ADOPTION OF DISTRICT BUDGETS

Vice Chancellor Legaspi presented a PowerPoint Presentation on the 2017-2018 Tentative Budgets. He reviewed the Budget Requirement that community college districts must adopt a tentative budget on or before the first day of July each year. He reported that the Final Adoption Budget will be presented at a public hearing at the Board Meeting on September 19th.

Vice Chancellor Legaspi reviewed the Budget Proposal for 2017-2018 as follows:

- Student Enrollment Data
 - Budget Stability/Decline Restoration
- Major Revenue Assumptions
- Major Expenditure Assumptions
- Budget Allocation Model Summary
- Budgets for District Funds
- Unrestricted General Fund- Ending Balance
- Looking Ahead- Opportunities and Budget Risks

Vice Chancellor outlined the Governor's Budget Proposal for FY 2017-2018

- Proposition 98: Increased by \$1.1 billion to \$74.6 billion, of which community colleges receive 10.90%.
- Access amount is \$57.8 million ongoing, which equates to 1% growth rate.
- Cost of Living Adjustments (COLA) \$97 million ongoing, which equates to a 1.56% COLA.
- Base Allocation Funding: \$183.6 million on going to fund employee benefits, facilities, professional development, in converting faculty from part time to full time, and other general expenses.
- Other Apportionment Increases in the May revision include \$45.8 million on a one-time basis for unused prior- year enrollment growth funding, however these funds might be reallocated for other purposes to backfill for lower than estimated RDA (redevelopment agency) revenue. Cal Grants are \$5 million ongoing for Full-Time Student Success Grant to provide approximately \$600 per full-time student.
- Guided Pathways: \$150 million one- time to assist colleges in integrating Student Success and SUPPORT, Student Equity, Student Success for Basic Skills, and Strong Workforce.
- California Community Colleges Chancellors Office: \$1.1 million in funding to support six positions and a second Deputy Chancellor. The expectation is to shift the mission from regulatory oversight to assisting the districts and colleges in improving student outcomes.

The six positions are:

- Proposition 39: \$46.5 million one-time to support energy efficiency projects, 2017-2018 is the final year of the program.
- Categorical Program Cost of Living Adjustments: \$5.6 million for 1.56% COLA for Disabled Student Programs and Services (DSPS) program, Extended Opportunities Programs and Services (EOPS) program, Special Services for CalWORKs Recipients program, and the Child Care Tax Bailout Program.
- Online Education- \$10 million ongoing, no change from January proposal, to expand access to online education; the Governor is asking the CCCCCO to develop a proposal by November 2017 for a completely online community college.
- Deferred Maintenance and Instructional Equipment– The May revise includes \$135.8 million one-time for this purpose but defers allocation of the funds until the 2018-19 fiscal year.
- Equal Employment Opportunity Program - \$1.8 million increase on a one-time basis from FON (faculty obligation number) penalties.

- Innovation Awards - \$20 million one-time, no change from January proposal, with focus areas determined by the CCCCCO.
- Integrated Library Systems -\$6 million one-time.

Vice Chancellor Legaspi explained reviewed the enrollment data and indicated that the district is on stability funding for 2016-2017.

Vice Chancellor Legaspi reviewed the Major Revenue Assumptions and Major Expenditure Assumptions, he also reviewed the Apportionment Revenue:

State Appointment Funding Rates

- | | |
|--|---------|
| ○ Credit base funding rater per FTES | \$5,006 |
| ○ Non-credit base funding rater per FTES | \$3,010 |
| ○ Credit marginal funding rater per FTES | \$5,084 |

Apportionment Revenue

- | | |
|--|--------------|
| ○ Basic allocation (size of colleges) | \$7,926,213 |
| ○ Base revenue (17,400 FTES) | \$78,393,371 |
| ○ COLA @ 1.56% | \$1,222,937 |
| ○ Increase in base allocation (based on \$183.6 M) | \$2,751,757 |
| ○ 2015-2016 Unallocated Apportionment,
2015-2016 rollback,, 2016-2017 ongoing | \$3,691,357 |
| ○ Restoration | \$8,565,681 |

Major Expenditure Assumptions

- Based on serving 17,400 FTES
- Salary increase at 3% for faculty
- Step/column and longevity included
- Premium increases for health & welfare, assumes status quo employee contributions
- Retiree health benefits consistent with new actuarial report
- STRS.PERS increased rates
- Utilities budget increased by 5%

Vice Chancellor Legaspi reviewed the District Revenue Allocation Model Calculations as follows:

Full Time Equivalent Students (FTES)	17,400
Calculate State Funding	
○ Apportionment, COLA, Lottery, Mandated Costs, Other State Revenues	\$105,700,408
○ Fund District-wide Expenses Contractual, Regulatory, Retiree Health Benefits, Insurance, Utilities & Audit	\$10,799,244
○ Fund District Office @ 10.48%	\$9,945,642
○ Fund Maintenance & Operations @ 8.53%	\$8,095,069

○ Allocate Balance of Funds to Colleges Based on FTES	
Chabot College @ 58.92%	\$44,749,142
○ Las Positas College @41.08%	\$32,111,311

Vice Chancellor Legaspi reviewed the Unrestricted General Fund as follows:

Revenue	\$124,306,122
Expenditures	\$128,313,955
Net Increases/ (Decrease) in Fund Balance	(4,007,832)
Beginning Balance	\$25,577,006
Ending Balance	\$21,569,174

Vice Chancellor Legaspi also briefly reviewed the Restricted General Fund, Cafeteria Fund, Child Development Fund, Self- Insurance Fund (RUMBL), Bond Fund, Capital Projects Fund, Special Reserve Funds (Nike Project, COP).

Board Comments and Questions:

Trustee Maduli questioned the drop in enrollments. In response, Mr. Legaspi explained the borrowing from 15-16, to maximize the revenue in 16-17. Trustee Maduli questioned the increase in base allocation, this is the 3rd year that community colleges are getting, and to cover STRS/PERS? Mr. Legaspi explained we set aside funds in 15-16 as STRS/PERS rates have gone up.

Trustee Maduli expressed concerned about the budget at Chabot College, having deficits for two years in a row, \$4.8M. “This can’t continue, there are steps we set as listed on page 59 of the tentative budget, [and] it is something that Chabot needs to consider as sound fiscal management. Maduli also mentioned that when he worked at LPC, Chabot had also had a budget deficits. He has a good outlook with the new hiring of the VP of Administrative Services, Ron Gerhard, and is hopeful things will turn around. He state he will reluctantly vote on the tentative budget, but would expect to see a balanced budget for Chabot for the final adoption budget.

Trustee Gelles supported Trustee Maduli. Trustee Gelles asked the Chancellor to oversee Chabot’s budget issue. Dr. Jackson credited Dr. Kritscher for stepping in to take on the interim position as VP of Administrative Services, and applauded Mr. Gerhard as our new VP and welcomed him onboard. The Chancellor responded with, “As you know we lost our Business Service Manager the first part of the year, now there were individuals that stepped up as VP of Admin Services, but it is going to take us sometime to fix this”. The Chancellor emphasized we won’t bring another deficit budget to this Board again.

Trustee Gelles questioned the Nike Fund, and asked if staff is coming back with some recommendations for expenditures? The Chancellor explained she feels they have

successfully met the original intent, and will come back with options, after they have vetted with constituency groups, they will come back to the Board.

In closing, Vice Chancellor Legaspi mentioned we need to be proactive vs. reactive, when it comes to the district budget, we know what the problem is, and SERP that the Board of Trustees reported out from closed session, is certainly a proactive way of utilizing a budget tool to address the problem.

Trustee Maduli questioned the bond size from \$325M to \$160M, will the project prioritization list come back to the Board for review? Doug Horner, Vice Chancellor of Facilities/Bond Programs and Operations, responded the \$160M is needed, IRS rules we have to spend. He also mentioned questions whether the first series will fund some or all, and second series will fund the remainder, so it will take at least two issuances. Trustee Gelles questioned is this a 5 or 6 year process, if this is a 5 year process, we need to hear what projects we are doing every time we meet. The Chancellor affirmed that they will get a report of projects and expenditures, and also feels more assured that with the new Project Managers in place things will stay on track because we don't want penalties from the IRS. The new Project Managers will keep moving the projects forward on "time" and on "budget".

Trustee Maduli thanks Vice Chancellor Legaspi for the Presentation.

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas College Academic Senate President Melissa Korber reported on the following:

The Academic Senate met on May 24th for final meeting of the academic year.
The 2017-2018 Officers were announced:

President: Melissa Korber, Mass Communications
Vice President: Tina Inzerilla, Library Coordinator
Secretary: Michael Schwarz, Counselor/Instructor
Treasurer: Kimberly Tomlinson, Religious Studies

On May 24, the Academic Senate approved curriculum and Discipline Lists from the Curriculum Committee along with faculty appointments to several different committees. The Academic Senate approved the Associate Degrees for Transfer-General Education Resolution, allowing for IGETC for UC to be used to meet the general education

requirements for Associate Degrees for Transfer. “We also discussed plans for the upcoming academic year, including the formation of task forces in the following areas”:

- Reassigned time
- Faculty social events
- Online Education Initiative Course Exchange.
- UndocuAlly, a task force that will work to reduce the issues undocumented students face and to support them in achieving their academic goals.

Chabot College Academic Senate President, Laurie Dockter reported on the following:

She had received several emails following the last Board Meeting from Students and Faculty thanking her for bringing up the Sanctuary Issue. “I strongly feel students need the support of us”. “We would like a statement from the District on what our values are, we would also like open dialogue with the District regarding this topic”. “Our students are facing so much daily we want to provide more to them, we strongly believe what we said is important”. She encouraged everyone to go online to see the student’s comments regarding this topic.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Chabot College Classified Senate, Noell Adams reported on the following:

Ms. Noell Adams, President of Chabot College Classified Senate reported last week, four Classified Senate Members attended the 25th Annual Classified Leadership Institute (CLI) hosted by the statewide Classified Senate (4CS) and Community College League of California (CCLC). Conference sessions were focused on effective classified participation in shared governance processes and institutional effectiveness and equity. Katrin Field, Karen Metcalf, Rachel Tupper-Eoff, and I held a well-attended session on planning and conducting a successful Classified Senate retreat. “During our session, we shared methods for orienting new members, building a cohesive team imbued with a sense of purpose, accomplishment, and direction; and empowering members to participate in shared governance”.

The Classified Senate held a Classified Appreciation the Week June 6th-8th, which kicked off the event with an ice cream social on Tuesday afternoon. Then, the Classified Senate followed this up with a pancake breakfast on Wednesday morning and wrapped up the week with a barbeque on Thursday afternoon. “Though the Classified Senates activities were organized around sharing delicious meals together, Classified Appreciation Week isn’t really about food. Classified Appreciation Week is about recognizing, celebrating and appreciating Classified Professional’s contributions and service to our college”.

Noell echoed what Ms. Lauri Dockter stated regarding requesting open dialogue with the Board in reference to a Sanctuary Campus.

In May the Classified Senate held an Election for the following positions; President, Vice President, Treasurer, Secretary, and six (6) Senator Seats. Our 2017-2018 executive officers and senators include:

President	Noell Adams
Vice President	Katrin Field
Treasurer	Chasity Whiteside
Secretary	Craig Shira
Academic Services Senator	Kim Bononcini
Academic Services Senator	Christine Herrera
Academic Services Senator	Cheryl Sannebeck
Academic Services Senator	Rachael Tupper-Eoff
Administrative Services Senator	Rochelle Duran
Administrative Services Senator	Philomena Franco
Administrative Services Senator	Nate Moore
Administrative Services Senator	Gordon Watt
Student Services Senator	Emily Chan
Student Services Senator	Karen Metcalf
Student Services Senator	Chilopie Millington
Student Services Senator	Osibisa Roseby

Las Positas College Classified Senate Co-Presidents, Heidi Ulrech and Amanda Ingold reported on the following:

Ms. Heidi Ulrech and Ms. Amanda Ingold reported LPC, Classified Senate Co-Presidents of LPC reported on the following: They held there Annual Year End Bar B- Que Potluck in conjunction with SEIU. There was no formal meeting just announcements and introductions of officers for both groups. This was the last Senate event for the year.

Classified Senate Officers for next year 2017-2018 are the following:

President	Vacant
VP of Communications	Julie Thornburg
VP of Activities	Donna Reed and Ginger Ripplinger
VP of Fundraising	Vacant
Secretary	Carol Edson
Treasurer	Daysi Valle
Ambassador(s)	Cindy Robinson & Carolyn Scott

The Senate will continue to solicit Classified for the remaining vacant positions.

Rachel Ugale, District Classified Senate President represented by Pedro Ruiz de Castilla reported on the following:

Mr. Pedro Ruiz de Castilla, sat in for Ms. Rachel Ugale, District Classified Senate as she was not able to attend due to a CLIP Meeting. Nothing to report.

2.3 PRESIDENTS OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

The Associated Students of Chabot College had no representation at this meeting.

Ms. Tatiana Hernandez Student Senate for LPC, nothing to report but was happy to be here.

GOOD OF THE ORDER

Ms. LaVaughn Hart, sat in for Charlotte Lofft. Charlotte is recovering from a broken femur she is in good spirits and healing well. Nothing to report.

Mr. Michael Sugi sat in for Mr. William (Bill) Eddy as he was at LPC. Mr. Sugi reported the Tentative Agreement was ratified with a vote of 103 yes and 22 no. Mr. Sugi thanks Dr. Jackson, Mr. Bates and Mr. Fong for their support.

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES
10.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Matt Kristcher, Vice President reported on behalf of Dr. Susan Sperling who was absent; we support the resolution for Board discussion on Sanctuary Campus. We hope the Board enjoyed the commencement format.

Dr. Barry Russell, President of Las Positas College, reported the administrators met all day to focus on the agenda for this coming year. On the discussion agendas there were college priorities and action plans. They voted on 4 Discussion Items (they will report at a further date). There was also discussion on Measure A, coming up with how they can assist in moving forward on messaging, the priority list, and money being spent, etc. These discussions will continue with internal stakeholders to review all discussion items, and ask for feedback and get everybody involved.

10.2 CHANCELLOR'S REPORT

Chancellor Jackson gave a special thank you to Joanne Bishop for helping to manage the second CLIP cohort retreat this week. The Chancellor met with them today and mentioned that the new group is excited about moving forward. She congratulated those in Leadership

positions at the District and Colleges. Chancellor Jackson asked Mr. Doug Horner, Vice Chancellor, Facilities/Bond Programs and Operations, to give his report on Measure A, B and Emergency Preparedness “Safety and Security”.

Measure B

Las Positas College: B100, the new 40,000 s.f. academic classroom building has finished with the steel frame. The slab on grade is finished including the tiered large lecture hall. The second floor concrete slab was placed last week over the metal deck. Interior framing with steel studs has begun.

Chabot College: B2100, the new 20,000 s.f. Biology Building is at DSA awaiting final review comments. Accessibility is completed and we are waiting for FLS and Structural. Our 3rd party envelope review is complete. The Grand Court seismic strengthening project is out to re-bid. We hope to have a staff recommendation to award at the July Board meeting.

Measure A

We have increased our staffing with the two new Project Planner/Managers approved tonight. Each manager will be assigned to a college and will have their office at that college. Their task will be to manage the capital improvement program at their respective college. We also have an RFP (Request for Proposal) on the street for a Facility Master Plan update. Next up are RFPs for Construction Managers and Architects. The CEQA process is complete on LPC and we are almost done with the PMP (Project Mitigation Plan) for Chabot.

Safety and Security

1. A consultant has been hired to design the upgrade of our campus emergency phone systems that double as public address systems. The project has been surveyed and scoped. Working drawings are in progress.
2. A District-wide Security Master Plan consultant is under contract. An RFP for professional services was circulated and a short list was created. A District-wide selection committee was formed to interview the short-listed firms and Catalyst Consulting was selected. Data on our existing security systems are currently being collected to create a background and work with the colleges will begin next semester.
4. District-wide training continues. As you may recall, we began our emergency training last July 2016. A cohort consisting of campus safety officers, M&O, campus, district and contract education employees received a full-day training session on tactical trauma emergency medicine in March 2017.

5. A new management level position, Emergency Preparedness and Workplace Safety Manager, has been approved by the Board and the recruitment activities are proceeding. The position is currently advertised.
6. Dublin Center, Emergency Action Plan final draft has been finished and is being circulated for final comments. Training will begin next month.
7. The District-wide Safety and Security Task Force continues to make progress on a number of initiatives:
 - A. Everbridge text and mass notification system is operational. An awareness campaign is in progress and ongoing. Sing-up is now automatic for all new registering students.
 - B. A new Unified Emergency Action and Response plan has been developed with procedures to deal with wide variety of critical incidents. An abridged edition is being created in flipbook form to replace existing guides in classrooms and offices.
 - C. Emergency Action Plan procedure training has been provided to managers and staff at both Colleges. Not all employees were able to attend, so we will have more sessions available this coming academic year.
 - D. Community Emergency Response Team (CERT) training is being contracted for and will roll out this academic year.

CONSENT ITEM DISCUSSION:

1.11 APPROVAL OF MINUTES OF MAY 2, 2017 STUDY MEETING

Trustee Maduli requested that Agenda Item 1.11 (Approval of Minutes May 2, 2017 Study Meeting) be pulled from the consent calendar. He noted that because he was absent during this meeting, he needed to abstain from the approval of the May 2, 2017 minutes.

Motion No. 4

Trustee Gelles made a motion to approve the agenda item 1.11 Approval of Minutes of May 2, 2017 Study Meeting.

Motion carried 5-0, with Trustee Cedillo excused. Trustee Maduli abstained.

EDUCATIONAL SERVICES (Agenda Item 4.5)

Chancellor Jackson requested Agenda Item 4.5 Approval of Amendment to Standard Agreement NO. 3020 with the State of California, Department of Rehabilitation (DOR), Las Positas College) be pulled for minor typographical error NO. 3020).

Motion No. 5

Trustee Dvorsky made a motion with correction, seconded by Trustee Gelles, to approve Agenda Item 4.5 Approval of Amendment to Standard Agreement NO. 30020 with the State of California, Department of Rehabilitation (DOR), Las Positas College.

Motion carried unanimously 6-0, with Trustee Cedillo excused.

ADOPTION OF TENTATIVE BUDGETS- 2017-2018 GENERAL FUND, CAFETERIA FUND, CAPITAL OUTLAY PROJECTS FUND, SELF, INSURANCE FUND (RUMBLE) CHILD DEVELOPMENT FUND, MEASURE B BOND FUND AND ESTABLISHMENT OF SEPTEMBER 19,2017 AS THE DATE FOR PUBLIC HEARING AND ADOPTION OF DISTRICT BUDGETS (Agenda Item 5.11)

Motion No. 6

Trustee Maduli made a motion, seconded by Trustee Dvorsky to adopt the Tentative Budgets- 2017-2018 for General Fund, Cafeteria Fund, Capital Outlay Projects Fund, Self, Insurance Fund (Rumble) Child Development Fund, Measure B Bond. It is further recommend that the Board establish September 19, 2017 at 6:30 p.m. in Room 315, at the District Office, 7600 Dublin Blvd, Dublin, California as the date, time, and place for the Public Hearing and adoption of the 2017-2018 District Budgets, pursuant to the California Code of Regulations, Title 5, Section 58305.

Motion carried unanimously, 6-0, with Trustee Cedillo excused.

ADOPTION OF RESOLUTION NO. 11-1617 APPROPRIATIONS LIMIT FOR 2017-2018 (GANN LIMIT) (Agenda Item 5.12)

Motion No. 7

Trustee Maduli made a motion, seconded by Trustee Dvorsky, to adopt Resolution No. 11-1617 Appropriations Limit for 2017-2018.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli, Maduli
NOES:	None
ABSENT:	Cedillo (excused)
ABSTENTIONS:	None

ADOPTION OF RESOLUTION NO. 12-1617 AUTHORIZATION OF END- OF- YEAR BUDGET REVISIONS AND TRANSFERS (Agenda Item 5.13)

Motion No. 8

Trustee Maduli made a motion, seconded by Trustee Dvorsky, to adopt the End- of-Year Budget revisions and transfers.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli, Maduli
NOES: None
ABSENT: Cedillo (excused)
ABSTENTIONS: None

ADOPTION OF RESOLUTION NO. 13-1617 CERTIFYING THE MITIGATED NEGATIVE DECLARATION WAS PREPARED PURSUANT TO AND IN ACCORDANCE WITH THE CALIFORNIA ENVIRONMENTAL ACT (CEQA) FOR THE LAS POSITAS COLLEGE 2012 FACILITIES MASTER PLAN (Agenda Item 6.2)

Motion No. 9

Trustee Dvorsky made a motion, seconded by Trustee Mitzman, to adopt certifying the mitigated negative declaration prepared pursuant to and in accordance with the California Environmental Act (CEQA) for the Las Positas College 2012 Facilities Master Plan.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli, Maduli
NOES: None
ABSENT: Cedillo (excused)
ABSTENTIONS: None

ADOPTION OF RESOLUTION NO. 14-1617 AUTHORIZATION TO APPLY FOR RENEWAL OF THE NON-FINANCIAL COOPERATIVE AGREEMENT WITH THE DEPARTMENT OF LABORS OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA) TRAINING INSTITUTE EDUCATION CENTER PROGRAM (Agenda Item 7.6)

Motion No. 10

Trustee Maduli made a motion, seconded by Trustee Veccharelli, to apply for renewal of the non-financial cooperative agreement with the Department of Labor's Occupational Safety and Health Administration (OSHA) Training Institute Education Center Program.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gelles, Gin, Mitzman, Vecchiarelli, Maduli
NOES: None
ABSENT: Cedillo (excused)
ABSTENTIONS: None

10.4 TRUSTEE REPORTS AND/OR OFFICAL COMMUNICATIONS

Trustee Maduli thanked Chabot and Las Positas Colleges for the Graduation Invitations. Met with Assembly Women Catherine Baker a few weeks ago and discussed supporting the veterans program, advocating for more money. Feels good we have Assembly Women Baker in our corner.

Trustee Gelles thanks Debra Nascimento new Board Secretary and both Presidents for Graduation Invitations, and wants a Legend of Departments before September.

Trustee Mitzman thanks both presidents for the Graduation Invitations and congratulated the Warriors Basketball Team for a great victory.

Trustee Vecharielli expressed how proud he is to be a Trustee of CLPCCD and congratulated all.

Trustee Dvorsky thanked both Presidents for Graduation Invitations and was very pleased with the ceremonies.

GOOD OF THE ORDER**11.0 ADJOURNMENT**Motion No. 11

Trustee Dvorsky made a motion, second by Trustee Gelles, to adjourn the meeting at 8:43 p.m.

NEXT MEETING

The next Meeting of the Board is a Regular Meeting scheduled for July 18, 2017 at the District Office.

Minutes prepared by:

Debra Nascimento
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District