



MEMORANDUM OF UNDERSTANDING
AMENDMENT 2
CAREER PATHWAY TRUST, ROUND 2
PARTNERSHIP AGREEMENT
BETWEEN
SAN JOSÉ EVERGREEN
COMMUNITY COLLEGE DISTRICT - WORKFORCE INSTITUTE,
AS LEAD AGENCY
AND
LAS POSITAS COLLEGE

1. This amendment (the "Amendment") is made by **SAN JOSE EVERGREEN COMMUNITY COLLEGE DISTRICT; WORKFORCE INSTITUTE ("SJECCD-WORKFORCE INSTITUTE")** and **Las Positas College ("PARTNER")** parties to the **CAREER PATHWAY TRUST, ROUND 2 PARTNERSHIP AGREEMENT** dated **JULY 1, 2015** (the "Agreement").

2. The Agreement is amended as follows:

1. PREFACE

The effective date of this AGREEMENT is July 1, 2015 ("EFFECTIVE DATE"). AGREEMENT remains effective until it terminates on June 30, 2020 ("TERMINATION DATE"), as provided herein (collectively, "AGREEMENT PERIOD"). Based on the no-cost extension approved by the California Department of Education (CDE), all funds must be spent by April 30, 2019 the remaining of fiscal year (FY) 2018-2019 and FY 2019-2020 will be sustainability years.

2.1 PARTNER'S OBLIGATIONS
EVALUATION

Specifically, California Career Pathway Trust (CCPT) direct grant will be thirteen-million, one-hundred seventy-three thousand, one-hundred fifty-three dollars (\$13,173,153) over the 4-year grant term and in-kind/matching resources for sustainability over up to a 2-year period, through June 30, 2020.

For partners completing the project on June 30, 2018 or anytime prior to April 30, 2019 the sustainability period will be FY 2018-2019 and FY 2019-2020. For partners extending their funding to April 30, 2019 the sustainability period will be the remainder of FY 2018-2019 and FY 2019-2020.

2.5 REPORTING TIMELINE AND MONITORING

Timeline for Partners Extending Funds Through April 30, 2019

Year 4 (2018-19) Grant Funded

- Input student data
- Track student progress
- Process student outcome data
- Quarterly Progress Reports
- Year End Progress and Narrative Reports
- Year End Expense Report including in-kind/match

Year 5 (2019-20) Sustainably Continues or Begins, Match/In-Kind Funded

- Input student data
- Track student progress
- Process student outcome data
- Quarterly Progress Reports
- Year End Progress and Narrative Reports
- Year End Expense Report
- End of Project Report

Timeline for Partners Utilizing Funds Through June 30, 2018

Year 4 (2018-19) Sustainability Begins, Match/In-Kind Funded

- Input student data
- Track student progress
- Process student outcome data
- Quarterly Progress Reports
- Year End Progress and Narrative Reports
- Year End Expense in-kind/match Report

Year 5 (2019-20) Sustainably Continues, Match/In-Kind Funded

- Input student data
- Track student progress
- Process student outcome data
- Quarterly Progress Reports
- Year End Progress and Narrative Reports
- Year End Expense in-kind/match Report
- End of Project Report

SJECCD-WORKFORCE INSTITUTE Reporting Requirements to the California Department of Education

Due Date	Item
Jul 1, 2015	Grant Award Notification Signed by Grantee
Aug 31, 2016	2015-16 Expenditure, Data and Progress Reports
Aug 31, 2017	2016-17 Expenditure, Data and Progress Reports
Aug 31, 2018	2017-18 Expenditure, Data and Progress Reports
Aug 31, 2019	2018-19 Expenditure, Data and Progress Reports
Aug 31, 2020	Final Expenditure, Data and End of Project Reports

PARTNER Reporting Requirements to SJECCD-WORKFORCE INSTITUTE

Due Date	Item
Apr 15, 2016	Quarterly Progress Report, Invoice & Match Statement
July 15, 2016	End of Year Progress Report, Invoice & Match Statement
Oct 15, 2016	Quarterly Progress Report, Invoice & Match Statement
Jan 15, 2017	
Apr 15, 2017	
July 15, 2017	End of Year Progress Report, Invoice & Match Statement
Oct 15, 2017	Quarterly Progress Report, Invoice & Match Statement
Jan 15, 2018	
Apr 15, 2018	
July 15, 2018	End of Year Progress Report, Invoice & Match Statement
Oct 15, 2018	Quarterly Progress Report, Invoice & Match Statement
Jan 15, 2019	
Apr 15, 2019	
Apr 30, 2019	End of Year Progress Report, Invoice & Match Statement
Oct 15, 2019	Sustainability Year Quarterly Progress Report & Match Statement
Jan 15, 2020	
April 15, 2020	
Jun 30, 2020	End of Year Progress Report & Match Statement

*Note: the items/dates above that have already occurred are strikeout.

PARTNER shall submit a maximum of four (4) invoices per fiscal year for the term of this agreement (July 1, 2015 to June 30, 2020). However, the payment schedule for the agreement is from July 1, 2015 to April 30, 2019.

EXHIBIT B: BUDGET SCHEDULE

The adjusted MOU total was \$550,000. As of June 30, 2017 PARTNER had a remaining allocation of \$256,895.86. PARTNER shall continue to submit a maximum of four (4) invoices per fiscal year for the remaining term of this MOU (FY 2017-18 and FY 2018-19). The last invoice must be submitted no later than April 30, 2019. Fiscal year 2019-2020 is a sustainability year; PARTNER shall submit a maximum of

four (4) match statements. In the event PARTNER utilizes all funds prior to April 30, 2019, the remaining months of FY2018-19 will be considered sustainability.

3. Except as set forth in this Amendment, the Agreement is unaffected and shall continue in full force and effect in accordance with its terms. If there is conflict between this amendment and the Agreement or any earlier amendments, the terms of this amendment will prevail.

LEAD AGENCY'S AUTHORIZED AGENT ACCEPTS AND AGREES:

Signature: _____
Print Name: Doug Smith
Title: Vice Chancellor, Administrative Services
San Jose Evergreen Community College District
Date: _____

SJECED-WORKFORCE INSTITUTE ACCEPTS AND AGREES:

Signature: _____
Print Name: William Watson, Ed.D.
Title: Interim Executive Director
San José Evergreen Community College District
Workforce Institute
Date: _____

APPROVED AS TO LEGAL FORM:

Signature: _____
Print Name: Jodi R. Marvet
Title: Contract & Risk Manager
Date: _____

PARTNER'S AUTHORIZED AGENT ACCEPTS AND AGREES

Las Positas College

Signature: _____	Signature: _____
Print Name: _____	Print Name: _____
Title: President	Title: Vice Chancellor, Business Services
Date: _____	Date: _____