

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

June 19, 2018

Agenda Item: 6.1

Subject: Approval of 2018 Security Master Plan, District-Wide

Background: On May 16, 2017, the District approved Catalyst Consulting Group, Inc. to develop a Security Master Plan (SMP) for Chabot College, Las Positas College, the District Office and the Tri-Valley One Stop. The SMP will significantly upgrade prevention, mitigation, and response capabilities at all District locations.

The SMP is organized into four sections: 1) Operational Security; 2) Architectural and Physical Security; 3) Technological Systems; 4) Synopsis of Recommendations, and three appendices. The Operational Security section is oriented toward work to be done by District personnel in the areas of planning, training, establishment of policies, methods of social media use for both preparedness and response, and methods of building access. It gives significant direction to the Manager of Emergency Preparedness and Workplace Safety regarding specific projects to pursue. The Architectural and Physical Security section describes a variety of environmental improvements to be made including standardized door locks, improved access control at specific locations, improved signage and lighting, improved footpaths and sidewalks, improved emergency telephones in parking lots and other exterior locations, establishment of an Emergency Operations Center at the District Office, and increased control over access to the first floor Contract Education offices and the third floor at the District Office. The Technological Systems section focuses on the development of a Security Management System (SMS) that has four parts: an Access Control System (ACS), a Building Intrusion and Alarm System (BIAS), a Video Surveillance System (VSS), and an Emergency Communication System (ECS).

The plan is based largely on the feedback given to Catalyst Consulting Group in 29 meetings held at all District locations. This feedback came from students, faculty, classified professionals, and administrators, influencing priorities in the plan. After these meetings a draft plan was distributed to the Security Task Force and administrators for further editing and development. Finally, a final draft SMP was submitted to the colleges for final plan review and comments.

The SMP is written in a way that will allow for future adaptation and flexibility as technological development and improvements become available. Any substantive changes to the plan will be presented to the Board of Trustees for approval prior to modifications being made. The Manager of Emergency Preparedness and Workplace Safety will have overall responsibility for plan implementation and will communicate as needed with the Board of Trustees on its progress.

Recommended Action: That the Board of Trustees Approve the 2018 Security Master Plan District-Wide.

Funding Source: Measure A Bond Funds

Submitted: Doug Horner/Date

Approved: Lorenzo Legaspi/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED