

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 17, 2018

Agenda Item: 5.3

Subject: Approval of Award of a Piggyback Contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College through the CollegeBuys Purchasing Program

Background: District Staff is preparing for the purchase, delivery and installation of Printer/Multi-Function Device Equipment for Las Positas College. These devices will replace the current multi-function fleet equipment, which is outdated. Parts are becoming unavailable and these devices will improve reliability while utilizing newer technology. To make the purchase of the Printer/Multi-Function Device Equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the administrative services agreement awarded to Ricoh USA. This piggybackable contract utilizes a previously conducted bidding process and contract award to the Foundation for California Community College Consortium Member Schools.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College using the CollegeBuys Purchasing Program, to Ricoh USA, in the respective amounts including taxes, not to exceed \$141,859.52. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds

Submitted: Ronald Gerhard/Date

Approved: Susan A. Cota/Date

____ APPROVED

____ DISAPPROVED

____ TABLED