

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 21, 2018

Agenda Item: 5.9

Subject: Approval of Agreement for Executive Search Services

Background: The District seeks to use the executive recruitment services of Association of Community College Trustees (ACCT) in the selection of the next permanent Chancellor. Under the scope of this proposed contract ACCT will: assist with the recruitment of qualified candidates, processing of candidate applications, facilitate hiring committee meetings, perform background and reference checks on up to three finalists, and assist with the preparation of candidate review materials for the hiring committee and Board of Trustees. Additionally, ACCT will provide a facilitated retreat for the Board of Trustees and newly selected Chancellor within the 100 days of employment.

Proposed fees for services is \$32,000 plus reasonable and necessary reimbursable expenses necessary for the performance services under this agreement, not to exceed \$4,000.

Recommended Action: That the Board of Trustees approve contracting with Association of Community College Trustees (ACCT) for executive search services.

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Submitted: Ronald Gerhard/Date

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Approved: Susan A. Cota/Date

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DISAPPROVED

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