

Chabot-Las Positas Community College District
SABBATICAL LEAVE APPLICATIONS 2019 – 2020

Sawhney, Harjot	Chabot	F 2019, S 2020
Everett, David	LPC	F 2019
Browne Rosefield, Cindy	LPC	F 2019, S 2020
Grow, Richard	LPC	S 2020
Johnston, Carmen	Chabot	F 2019
Uchiyama, Kent	Chabot	S 2020
Bodnar, Jeremiah	LPC	F 2019, S 2020
Stephens, Mark	Chabot	F 2019, S 2020
Greene, Dara	Chabot	F 2019
Barnezet Parrish, Caren	Chabot	F 2019, S 2020



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE



TO: Sabbatical Leave Committee
 c/o Vice President, Academic Services

RECEIVED

DATE: April 1, [Year]

MAR 28 2018

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
 (Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
 Late letters will not be accepted.)

Dr. Stacy Thompson
 Vice President of Academic Services

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: SAWHNEY HARJOT KAUR
 (Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: FALL 2019 Academic Year: 2019-2020
 Semester: SPRING 2020 Academic Year: 2019-2020

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: JAN 21 2003
 (Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____
From: _____ To: _____
From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____
From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

Position: _____ From: _____ To: _____
Position: _____ From: _____ To: _____
Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.

Harjot Sandhu
(Signature)

3/28/18
(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

I. Application

Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association [Article 12-1A.7]

General Information

Date of Application: 8/31/18

A. Applicant's Name: SAWHNEY HARJOT KAUR

Location: Chabot Las Positas

Division: SCIENCE AND MATH

Discipline: CHEMISTRY

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)
Semester: FALL 2019 Academic Year: 2019-2020
Semester: SPRING 2020 Academic Year: 2019-2020

D. If you are planning to augment your sabbatical salary with workload banked load, please attach the Workload Banking: Augment Sabbatical Salary form to this application. **NOTE:** Article 12-2A.4 states Workload Banked Leave of Absence shall not be granted during the Summer Session nor during the Semester immediately before or after a Sabbatical Leave of Absence.

Applicant's Signature: Harjot Sawhney
Received and Reviewed by: Stacy Thompson 9-1-18

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

RECEIVED
SEP 1 2018
Dr. Stacy Thompson
Vice President of Academic Services

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

II. Purpose of the Sabbatical Leave of Absence

During my Sabbatical Leave of Absence, I plan to finish the coursework and start working on my dissertation toward earning a Doctor of Education in Educational Leadership with an Emphasis on STEM education.

The purpose of my Sabbatical Leave of Absence would be to:

To complete the required units towards the doctoral program, compile research data, and start working on writing my dissertation towards the degree of a Doctor of Education in Educational Leadership Program at San Francisco State University.

My problem of practice is to explore effective teaching practices to help under-represented students persist and succeed. Benefits to the college would include reinforcement of college mission in providing inclusion, equity, and social justice to students of color. The results of my research will hopefully provide better insight into faculty's teaching practices and a classroom environment. The effective teaching practices can be applied generally to improve success rates of minoritized students across math and science courses. These practices can be used as a professional training tool for faculty in an effort to increase the success rates of first-generation students.

Lastly, by returning to school to complete a doctoral program, I will be modeling the benefits of life-long learning to my students. I have started the program in Fall 2017 semester and have completed nine graduate courses. My goal is to complete fifty-seven units, compile my research data, and start working on my dissertation towards my doctoral degree.

III. Specific Objectives, Plan for Achieving these Objectives, and Documentation

- | | |
|----------------|---|
| Objective: | To explore effective teaching practices to create a safe environment in the classroom. (100%) |
| Plan: | I plan to complete my required units towards my doctoral studies. I will work on compiling my research data and start writing my dissertation toward my doctoral studies and hopefully complete it during the sabbatical. |
| Documentation: | I will provide an official transcript of completed courses. |

List of Possible Courses

Course #	Course Title	Units
EDDL911	Organizational Behavior, Change, and Systemic Reform	3.00
EDDL940	Policy, Law, and the Political Economy of Education	3.00
EDDL942	Integrated Planning and Budgeting	3.00
EDDL945	Communication Techniques & Strategies for Educational Leadership	3.00
EDDL965	Dissertation Research Design	3.00
EDDL966	Research Seminar: Dissertation Data Collection	3.00
EDDL998	Dissertation Seminar (repeatable for up to 9 credits)	3.00



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE



TO: Sabbatical Leave Committee
c/o Vice President, Academic Services

DATE: April 1, [Year] 2018

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
(Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
Late letters will not be accepted.)

RECEIVED
MAR 22 2018
VP ACADEMIC SERVICES
LAS POSITAS COLLEGE

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: (Please print in ink or type.)

Name of Applicant: EVERETT DAVID R
(Last) (First) (Middle)

Location: [] Chabot [X] Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Fall Academic Year: 2019
Semester: Academic Year:

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: 8/15/2006 (Full Time) 8/15/2004 (Part Time)
(Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

[] Yes [X] No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____	To: _____
From: _____	To: _____
From: _____	To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____	To: _____
From: _____	To: _____


(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

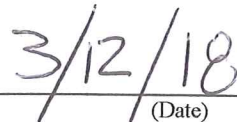
Position: _____	From: _____	To: _____
Position: _____	From: _____	To: _____
Position: _____	From: _____	To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.



(Signature)



(Date)

***Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.**



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE



(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: September 5, 2018

A. Applicant's Name: Everett, David Ronald
(last) (first) (middle)

Location: Chabot Las Positas

Division: STEM

Discipline: Viticulture and Winery Technology

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)
Semester: Fall Academic Year: 2019
Semester: _____ Academic Year: _____

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

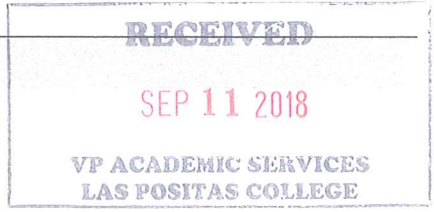
Applicant's Signature: [Signature]

Received and Reviewed by: [Signature]
Administrator's Signature

[Signature]
Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: David R. Everett

W / SSN: ~~XXXXXXXXXX~~

Date application received: 9/11/18

A. Seniority Number 682
(Article 12-1A.3b.)

B. Priority Ranking assigned number: 2 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested

Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received

Yes No

Date Received: 9/11/18

E. Vice President, Academic Services verification of banked workload:

DJ
(initials)

F. Type of Sabbatical Leave of Absence Approved:

Paid Sabbatical

Unpaid Sabbatical

Please print name of Vice President that prepared: David Johnson

Date: 9/19/18
Completed:

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

II. Purpose of the Sabbatical Leave of Absence

The purpose of my Sabbatical Leave of Absence is to further study Old World viticulture and winemaking to increase my knowledge and enhance my ability to teach the following courses:

- Introduction to Viticulture
- Fall Vineyard Operations and Viticultural Practices
- Spring Vineyard Operations and Viticultural Practices
- Summer Vineyard Operations and Viticultural Practices
- Introduction to Enology
- Applied Enology
- Fall Winery Operations
- Spring Winery Operations
- Wines of the World
- Old World Wines
- New World Wines
- Wines of California
- Sensory Analysis of Wines
- Food and Wine Pairing

I am well versed in New World viticulture and winemaking given that I have lived, studied, and/or worked in multiple New World Viticultural Areas (A.V.A.s) in California, Oregon, and Washington. Expanding my knowledge of Old World viticulture and winemaking would extend my ability to compare and contrast Old World and New World viticultural areas, viticultural practices, winemaking practices, varietals, and wine styles.

For my sabbatical, I plan to divide my time between reading about Old World and New World viticulture, winemaking, and wines; and travel to Old World vineyards and wineries.

III. Specific Objectives and Methods for Achieving These Objectives

Objective 1 (50%): Read 10 books (or an appropriate combination of 10 books or 120 articles) to expand my knowledge of the similarities and differences between Old World and New World viticulture, winemaking and wines.

Plan: Read 10 books (or an appropriate combination of 10 books or 120 articles) on viticultural areas, viticultural practices, wine making practices, varietals, terrior, and/or wine styles.

Documentation: Bibliography of material read.

Objective 2 (50%): Travel to Old World vineyards and wineries to study their viticultural practices, winery practices, varietal expression, and wine styles.

Plan: I will visit at least five (5) Old World vineyards and five (5) Old Wine wineries. During my visits, I will meet with vineyard managers, winemakers, and/or others to tour locations and learn about their practices.

While visiting the vineyards, I will observe the geography, topography, soil, trellising, training, viticultural practices, and overall terrior. When touring wine-making facilities, I will discover the winery equipment, wine processing, and wine making practices used, as well as the stylistic preferences pursued. I will also enjoy tasting representative wines produced from the vineyards and wineries visited.

Documentation:

- a. Record of each vineyard visited that indicates:
 - Name and location of vineyard
 - Name and title of vineyard manager, wine-maker, or representative meet with
 - Geography, topography, soil, and overall terrior of location
 - Varietals planted
 - Trellis type
 - Vine training
 - Viticultural practices of interest
 - Photographs
- b. Record of each winery visited that indicates:
 - Name and location of winery
 - Name and title of vineyard manager, wine-maker, or representative meet with
 - Summary of wine-making processes and practices used
 - Synopsis of winemaker's remarks and/or preferences
 - Tasting notes
 - Photographs



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Workload Banking: Augment Sabbatical Salary
 Article 12-1A.



NOTE: Article 12-1A.4g of the Contract states that this shall be submitted with the original Sabbatical Leave of Absence Application by September 15th of each Calendar Year.

(Please Print)

TO: Vice President of Academic Services

FROM: David Everett W#: ~~XXXXXXXX~~
(Please Print Name)

DATE:

SUBJECT: Request to Use Earned Bank Load to Increase Salary on Sabbatical Leave

In order to be compensated at full salary for an Academic Year Sabbatical Leave (Fall through Spring Semester), a Faculty member must have banked nine (9) CAHs equivalent units of earned Banked Load. [Article 12-1A.4g.]

For a one (1) semester sabbatical leave an Instructional and Counseling Faculty may use three (3) CAHs equivalent units of earned Banked Load and be compensated at full salary. A Library or Special Assignments Faculty may use one and a half (1.5) CAHs equivalent units of earned Banked Load and be compensated at full salary for a one (1) semester Sabbatical Leave of Absence. [Article 12-1A.4g.]

A faculty member taking a Sabbatical Leave of Absence has until the end of the Term preceding the leave to complete the required load banking. [Article 12.1A.4-1g.]

COMPLETE THE FOLLOWING:

A. I am applying for a Sabbatical Leave of Absence for:

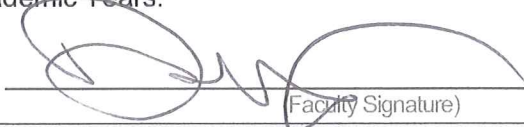
1. One (1) semester Leave: Fall 2019 (Indicate semester/year)
2. One (1) continuous year Leave: _____ (Indicate academic year)
3. One (1) year split Leave: _____ (Indicate semester and years)

B. Indicate the number of CAHs equivalent units of earned Load you have currently Workload Banked (do not include units in progress): 3.0

C. Indicate, if applicable, the number of additional CAHs equivalent units of Load you plan on workload banking before your Sabbatical Leave: Fall Spring Summer

D. I request to use the following number CAH equivalent units of workload to be earned and banked by the end of the Term preceding applied to my Sabbatical Leave of Absence in order to increase my salary:

1. One (1) semester Leave; or Fall 19 Spr ___ Yr ___
2. One (1) continuous Academic Year Leave; or Fall ___ Spr ___ Yr ___
3. One (1) aggregate year split within two (2) Academic Years. Fall ___ Yr ___ Fall ___ Spr ___ Yr ___

Signature:  (Faculty Signature) Date: 9/11/18

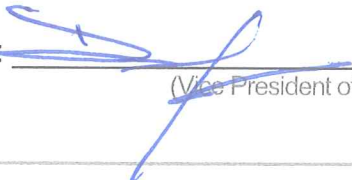
Approved

Disapproved

Division Dean/Administrator Signature: Nant Date: 9/11/18

FOR OFFICE USE ONLY

Verified By: _____



(Vice President of Academic Services)

Date: 9/19/18

Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.

cc: Division Dean
Vice President of Academic Services
Faculty Applicant

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement

08/13/2018

Las Positas College
Academic Year 2018-2019

REPORT: SWOINAS.LPC

INSTRUCTOR: EVERETT, D

ID: ~~XXXXXXXXXX~~

DIV: Technology - LPC

COURSE	DAY	TIME	CRN	ROOM	BEGIN	END	FTE	CAH
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Fall 2018

VWT 10	093	T	18:00-20:50	20752	1814	08/20	12/21	.20	3.000
VWT 41	093	M	18:00-19:50	21303	1814	08/20	12/21	.13	2.000
		M	20:00-22:50	21303	1814	08/20	12/21	.15	2.250
VWT 47	093	W	18:00-20:50	23200	1814	08/20	12/21	.20	3.000

OTHER LOAD CREDIT: 4.000 FOR: VITICULTURE WINERY COORDINATOR

TEACHING HRS: A= 8.00 B= 3.00 C= .00 OTHER= .00 TOTAL: 11.000
 CAH HRS: A= 8.000 B= 2.250 C= .000 OTHER= .000 TOTAL: 10.250

Spring 2019

VWT 1	093	W	18:00-20:50	33176	1814	01/14	05/24	.20	3.000
VWT 32	LE1	R	20:15-21:45	32301	1814	01/29	05/24	.15	2.250
		S	: - :	32301		01/29	05/24		
		R	18:00-20:05	32301	1814	01/29	05/24	.13	2.000
VWT 42	093	S	: - :	33178		01/14	05/24		
		T	18:00-20:05	33178	1814	01/14	05/24	.13	2.000
		T	20:15-21:55	33178		01/14	05/24	.15	2.250
VWT 55	093	M	18:00-19:50	33177	1814	01/14	05/24	.13	2.000

TEACHING HRS: A= 9.60 B= 4.80 C= .00 OTHER= .00 TOTAL: 14.400
 CAH HRS: A= 9.000 B= 4.500 C= .000 OTHER= .000 TOTAL: 13.500

Prior (Unbanked) Carry Over Load: 2.280
 CAH Year Total: 27.750
 Current (Unbanked) Carry Over: .030

Workload Banked Balance:

3.000

Spr19 + 4.0 CAH

VWT Coord.

earned workload
Banked to
augment sabbatical
salary

INSTRUCTOR SIGNATURE _____ DATE _____
 I HAVE RECEIVED THIS SCHEDULE AND HAVE MADE ANY COMMENTS ON THE REVERSE SIDE.



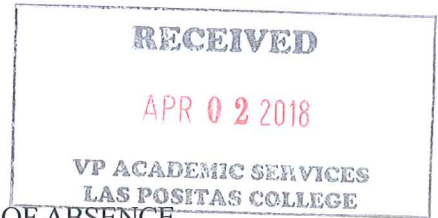
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE



TO: Sabbatical Leave Committee
 c/o Vice President, Academic Services

DATE: April 1, [Year]

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
 (Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.)*
 Late letters will not be accepted.)



This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Rosefield, Cecelia A.
 (Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: FALL Academic Year: 2019
 Semester: SPRING Academic Year: 2010

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: 08 1988
 (Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____
From: _____ To: _____
From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____
From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

Position: _____ From: _____ To: _____
Position: _____ From: _____ To: _____
Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.

Cecelia A. B. Rosefield
(Signature)

April 2, 2018
(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: September 3, 2018

A. Applicant's Name: Browne Rosefield Cecelia (Cindy) Anne
(last) (first) (middle)

Location: Chabot Las Positas

Division: Arts & Humanities

Discipline: Music

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)

Semester: Fall Academic Year: 2019

Semester: Spring Academic Year: 2020

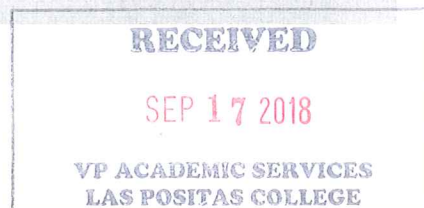
D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: *Cecelia A. Browne Rosefield*

Received and Reviewed by: *[Signature]*
Administrator's Signature

[Signature]
Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Cecelia Rosefield

W / SSN: ~~XXXXXXXXXXXX~~

Date application received: 9/17/18

A. Seniority Number (Article 12-1A.3b.) 692

B. Priority Ranking assigned number: 3 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested
Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received
Yes No Date Received: 9/17/18

E. Vice President, Academic Services verification of banked workload: DJ
(initials)

F. Type of Sabbatical Leave of Absence Approved:
Paid Sabbatical
Unpaid Sabbatical

Please print name of Vice President that prepared: David Johnson Date Completed: 9/19/18

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

II. Purpose of Leave

The purpose of my Sabbatical Leave is multi-functional. I plan to visit many music museums, concerts and festivals to experience, observe and learn in greater detail the history of American Music styles, mainly Rock (Rock & Roll) and Jazz and Blues. Rock & Roll grew up out of the Blues and Jazz. This will broaden my historical understanding of some of Americas greatest artists and the cultures that surround their music as well as the many modern styles associated with Rock, Jazz and the Blues. I plan to incorporate my learnings into the courses I teach, in both lecture and performing courses.

Secondly I plan to complete a bass methods/play-along book – *Parking Lot Picker's Play-Along Series:Bass* MB#30116BCD and, record with the musical group Wake The Dead. By doing these two projects, I will continue to develop my professional and personal goals as a musician and educator.

III. Specific Objectives and Methods for Achieving These Objectives

Objective #1: Travel to Music Museums to gather historical information on musicians and their cultures. (30%)

Tentative Museums in the travel itinerary:

- Rock and Roll Hall of Fame. Cleveland, Ohio
- Museums in Tennessee – Stax Museum of American Soul Music; Graceland; Blues Hall of Fame; Memphis Rock 'n' Soul Museum
- Museum of Pop Culture (MoPOP) Originally named the Experience Music Project Experience, Seattle, WA

Plan for achieving objective: Take notes and photos as well as to talk with docents documenting historical information, instruments, and recordings.

Documentation: I will submit photos, programs and notes.

Objective #2: Visit New Orleans, Louisiana for the Jazz & Heritage Music Festival to observe the wide variety of American music that is called Jazz and Blues. This festival is set in the heartland of the birth of Jazz. (30%)

Plan for achieving objective: To appreciate and have a better understanding of the many styles that fit under the titles of Jazz, Rock and Blues in todays' society.

While I'm there listening, I also plan to shadow The Preservation Hall Jazz Band for 48 hours. I have tentative plans with the leader/bassist of the group Ben Jaffe to hang out and participate in sound checks, rehearsals and to learn more about the Preservation Hall Foundation and their outreach and education programs.

Documentation: I will submit photos, programs, notes and interview questions and answers.

Objective #3: As stated above, I plan to complete a bass methods/play-along book – *Parking Lot Picker's Play-Along Series: Bass* MB#30116BCD. (20%)

Plan for achieving objective: To transcribe my bass lines and add methods and personal notes. Under contract, I recorded 20 songs with Dix Bruce (mandolin) and Bill Evans (banjo). This was done as a companion method book through Mel Bay Publications, Inc. I was offered a contract to transcribe my bass lines for the bass book but never had the time to start or complete the final process. The recordings are long finished and published with Dix's mandolin book.

Documentation: I will submit final draft of book along with CD

Objective #4: To record a live concert and or studio recording with the Celtic-Grateful Dead band, *Wake The Dead*. (20%)

Plan for achieving objective: Practice and rehearse with the group and assist in arranging the music. Assist in setting up recording studio sessions as well as live recording sessions.

Documentation: I will submit final CD project. If the final is not finished in professional CD formatting/cover, I will then submit finished drafts.

Approved Disapproved

Division Dean/Administrator Signature:  Date: 9/17/18

FOR OFFICE USE ONLY

Verified By:  Date: 9/18/19
(Vice President of Academic Services)

Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.

cc: Division Dean
Vice President of Academic Services
Faculty Applicant

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement

09/20/2018

Las Positas College
Academic Year 2018-2019

REPORT: SWOINAS.LPC

INSTRUCTOR: BROWNE ROSEF,C ID: ~~XXXXXXXX~~ DIV: Performing Arts - LPC

COURSE	DAY	TIME	CRN	ROOM	BEGIN	END	FTE	CAH
Fall 2018								
MUS 6	V01	T R	10:30-11:20	20756	4226	08/20	12/21	2.000
MUS 8A	ST1		5.00 HOURS TBA	23611		08/20	12/21	
MUS 8A	V01	M W F	09:30-10:20	20394	4138	08/20	12/21	3.000
		T R	09:30-10:20	20394	4226	08/20	12/21	1.500
MUS 13	V01	M W	11:00-12:15	23284	4138	08/20	12/21	3.000
MUS 14	093	M	18:00-20:50	20411	4138	08/20	12/21	2.250
MUS 15	093	M	18:00-20:50	20385	4138	08/20	12/21	
MUS 38	V01		HOURS TBA	20392	4138	08/20	12/21	1.500

TEACHING HRS: A= 13.00 B= 5.00 C= .00 OTHER= .00 TOTAL: 18.000
 CAH HRS: A= 8.000 B= 5.250 C= .000 OTHER= .000 TOTAL: 13.250

Spring 2019

MUS 6	V01	T R	10:30-11:20	30338	4226	01/14	05/24	2.000
MUS 8B	V01	M W F	09:30-10:20	30339	4138	01/14	05/24	3.000
		T R	09:30-10:20	30339	4226	01/14	05/24	1.500
MUS 13	V01	M W	11:00-12:15	32591	4138	01/14	05/24	3.000
MUS 14	093	M	18:00-20:50	30341	4138	01/14	05/24	2.250
MUS 15	093	M	18:00-20:50	30342	4138	01/14	05/24	
MUS 38	V05		3.00 HOURS TBA	33295	4138	01/14	05/24	.375

TEACHING HRS: A= 8.00 B= 8.00 C= .00 OTHER= .00 TOTAL: 16.000
 CAH HRS: A= 8.000 B= 4.125 C= .000 OTHER= .000 TOTAL: 12.125

Prior (Unbanked) Carry Over Load: 3.250
 CAH Year Total: 25.375
 Current (Unbanked) Carry Over: -1.375
 Workload Banked Balance: 6.000

INSTRUCTOR SIGNATURE _____ DATE _____
 I HAVE RECEIVED THIS SCHEDULE AND HAVE MADE ANY COMMENTS ON THE REVERSE SIDE.



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE**



TO: Sabbatical Leave Committee
c/o Vice President, Academic Services

RECEIVED

APR 02 2018

VP ACADEMIC SERVICES
LAS POSITAS COLLEGE

DATE: April 1, [Year]

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
(Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Grow Richard Henry
(Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:
Semester: Fall Academic Year: 2019
Semester: _____ Academic Year: _____

Please note: The contract, in Article 12-1A.3f., provides as follows:
Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: Aug 15 2007
(Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?
 Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____

From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:


Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

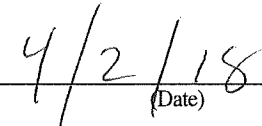
Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.



(Signature)



(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: September 17, 2018

A. Applicant's Name: Grow Richard Henry
(last) (first) (middle)

Location: Chabot Las Positas

Division: STEMS

Discipline: Chemistry

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list entire period – see note regarding split leaves on next page.)


Semester: Spring Academic Year: 2020

Semester: _____ Academic Year: _____

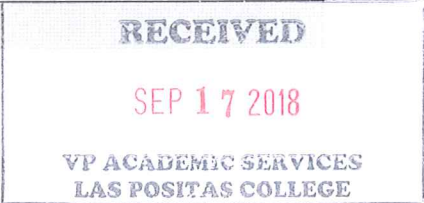
D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: 

Received and Reviewed by: 
Administrator's Signature


Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Richard Grow

W / SSN: ~~XXXXXXXXXX~~

Date application received: 9/17/18

A. Seniority Number 704
(Article 12-1A.3b.)

B. Priority Ranking assigned number: 5 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested
Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received
Yes No Date Received: _____

E. Vice President, Academic Services verification of banked workload: _____
(initials)

F. Type of Sabbatical Leave of Absence Approved:
Paid Sabbatical
Unpaid Sabbatical

Please print name of Vice President that prepared: David Johnson Date: 9/19/18
Completed: _____

II. Purpose of the Sabbatical leave of absence

During my sabbatical Leave of Absence, I plan to divide my time between learning biology by attending a class and studying Biology (Bio 31) and developing new experiments, using our new instruments, for Organic Chemistry.

The purpose of my Sabbatical Leave of Absence would be to:

1. Update and improve my ability to teach 30B.
2. To help utilize the new instruments we have for our organic chemistry class.
 - a. Our new gc/ms
 - b. Our Polarimeter.
 - c. Utilize our NMR more in our labs.

The benefit to our college would be to make me a better Chemistry instructor for our nursing students (30B) and biology majors in general.

In addition, developing labs that utilize all of our instruments helps our students become better prepared for transfer and working in the field of Organic Chemistry.

II. Specific Objectives, Plan for Achieving these objectives and Documentation.

Objective 1: To improve my ability to teach 30B in the future. My last biology class was in 1968 and did not prepare me for teaching any biology at the college level. I plan to take Biology 31 at Las Positas College. (33%).

Documentation: The passing grade for the course.

Objective 2: We recently added a gc/ms to our instruments for Organic Chemistry. We have run a few samples for our student in the last year. I would like to develop a lab or two that would utilize the instruments ability to separate and analyze organic mixtures. I would like to try to write a lab that would analyze and compare different dietary supplements like melatonin to see if they match their labels and to see what else they may contain. A second lab might work on the analysis of various coffee beans. (33%)

We also have a new polarimeter that we have used to measure the optical activity of one compound. I would like to develop a lab that demonstrates how to separate a racemic mixture into the two optically active compounds by making a pair of diastereomer salts. (20%)

We have a NMR that we have been using in our organic classes for about 10 years. We have started to utilize it more fully by running more than just proton NMRs. I would like to see if we could incorporate the instruments ability to run carbon 13 spectra and run some 2-dimensional analysis of some of the products we form in other labs during the year. If the students run more types of analysis they will have a better understanding of the instrument and how to analyze spectra. (13%)

Documentation: I would develop and write a few lab instructions that the students could follow and present them to the other Organic Chemistry instructors. We could incorporate them into our lab schedules, for the first two and the third would be short instructions to

add to labs we already schedule that would teach the students how to utilize the NMR more efficiently.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE



TO: Sabbatical Leave Committee
 c/o Vice President, Academic Services

RECEIVED

MAR 22 2018

DATE: April 1, [Year]

Dr. Stacy Thompson
 Vice President of Academic Services

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
 (Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
 Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Johnston Carmen Jamara
 (Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Fall Academic Year: 2018 2019
 Semester: _____ Academic Year: _____

Please note: The contract, in Article 12-1A.3f., provides as follows:
Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: August 2006
 (Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?
 Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____	To: _____
From: _____	To: _____
From: _____	To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____	To: _____
From: _____	To: _____

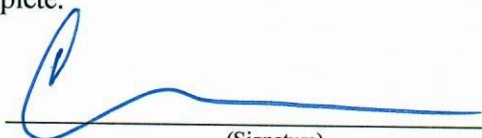
(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:


Position: _____	From: _____	To: _____
Position: _____	From: _____	To: _____
Position: _____	From: _____	To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.



(Signature)



(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: September 17, 2018

A. Applicant's Name: Johnston Carmen Jamara
(last) (first) (middle)

Location: Chabot Las Positas

Division: Language Arts

Discipline: English

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)

Semester: Fall Academic Year: 2019

Semester: _____ Academic Year: _____

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: _____

Received and Reviewed by: _____
Administrator's Signature

Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

RECEIVED
SEP 17 2018
Dr. Stacy Thompson
Vice President of Academic Services

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Carmen Johnston

W / SSN: ~~XXXXXXXXXX~~

Date application received: 9/17/18

A. Seniority Number
(Article 12-1A.3b.) _____

B. Priority Ranking assigned number: 6 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested
Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received
Yes No Date Received: _____

E. Vice President, Academic Services verification of banked workload: _____
(initials)

F. Type of Sabbatical Leave of Absence Approved:
Paid Sabbatical
Unpaid Sabbatical

Please print name of Vice President that prepared: Stacy Thompson Date Completed: 9/12-2018

II. Purpose of Sabbatical Leave of Absence:

The purpose of my sabbatical is to write three publishable journal articles chronicling my social justice and equity efforts at Chabot. My work at Chabot has been multi-faceted. Whether it's developing and leading the learning community Change It Now! or co-leading the Chabot Collaborative for Equity and Professional Growth, my time has been constantly compromised. I have not had the time to share the lessons learned from these projects with the larger academic community beyond Chabot. As the co-founder of Change It Now! I believe I have a lot of knowledge and experience to share with those who are interested in creating innovative opportunities for student success. The presentations I facilitated at conferences like Umoja, the Bay Area Writers' Project and the National Conference on Race and Higher Education have shown that there is a demand for social justice education as well as training in social justice focused pedagogy and institutional practices at the community college. Furthermore, the work of the Chabot Collaborative for Equity and Professional Growth is groundbreaking, inspirational work that must be shared with the larger community. The semester leave I plan to take in the Fall of 2019 will give me the time needed to research and write these articles for publication.

My specific intention with this sabbatical is to write two articles about Change It Now! and one article about the equity work Kristin Land and I have been leading through the Chabot Collaborative for Equity and Professional Growth for the last five years. The Change It Now! articles will center around ten years of lessons learned from building a learning community from the ground up at a community college and one article will focus on a specific project, Ally Up! The first article will share the challenges and triumphs faced developing, Change It Now! the social justice learning community at Chabot. Change It Now! offers an academically rigorous social justice education for students looking to transfer. Change It Now! also has a strong leadership component which inspires students to become change agents in their communities. The goal of the article is to share best practices when trying to create a student-centered, social justice community of learners at a community college. The second article will be about the alliance building work we do at Change It Now! through the Ally Up! Project. After delivering a keynote speech at the California Writer's Project Teaching Convention in March, I was strongly encouraged to write about the Ally Up! Research Paper and Project I have been doing with my Change It Now! English 1A students. Students are asked to identify a group they want or need to be a better ally to, based on a personal relationship or experience. They then complete an in depth research and write a paper showing their movement towards better supporting this group. I feel very passionate about this research paper and am excited to share my findings with a larger audience. I believe with all the strife we are facing as Americans these days any action we can take to support solidarity and kinship amongst each other is essential. Finally, I will write an article about the equity work Kristin Land and I have been leading through the Chabot Collaborative for Equity and Professional Growth. Kristin and I have been developing and supporting faculty inquiry groups centered around equity, creating and leading equity retreats and working with campus leaders to make equity an institutional practice for the past five years.

This article will share our knowledge and growing expertise with the larger academic community. All of these articles will contain data provided by Institutional Research at Chabot.

The biggest benefit my sabbatical will bring the college is a bright spotlight directed at Chabot. The articles will allow me more opportunities to present at conferences bringing more attention to our efforts as a college to support social justice and equity. The attention we receive from these articles will undoubtedly bring more resources to Chabot as Change It Now! can be seen as a model for a multi-cultural, social justice leadership experience for students. The articles will also increase my visibility as an equity and social justice practitioner whose learning has been nurtured at Chabot College. By having the opportunity to write these articles my passion for social justice and equity will be reinforced which can only strengthen my skills as an instructor. Moreover, the sabbatical will give me a chance to think and reflect more deeply about the social justice and equity work I have done at Chabot. This type of reflection is imperative to being the exceptional instructor and colleague I aim to be.

III. Specific Objectives, Plan for Achieving these Objectives and Documentation

Objective #1: Write an article sharing lessons learned from creating a social justice learning community, CIN!

Plan: a) collect data from Institutional Research;
b) review past Program Reviews;
c) write six to eight pages of a draft and receive feedback.

Documentation: Article ready for publication.

Objective: #2 Write an article about the Ally Up! Research paper and project

Plan: a) collect data from Institutional Research;
b) review past research papers;
c) review student interviews and feedback;
d) write six to eight pages of a draft.

Documentation: Article ready for publication.

Objective #3: Write an article about the activities of the Chabot Collaborative for Equity and Professional Growth

Plan: a) collect data from Institutional Research;
b) meet with Kristin Land to develop an outline;
c) write six to eight pages of article.

Documentation: Article ready for publication

Carmen Johnston
9/18

Application for Sabbatical Leave

Objective #4: Research possible journals and online media for publication.

Plan: a) Talk with colleagues and representatives from the Bay Area Writer's Project to find journals accepting articles or other possible publication opportunities

Documentation: notes from research, confirmation of submitted articles.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Workload Banking: Augment Sabbatical Salary

Article 12-1A.



NOTE: Article 12-1A.4g of the Contract states that this shall be submitted with the original Sabbatical Leave of Absence Application by September 15th of each Calendar Year.

(Please Print)

TO: Vice President of Academic Services

FROM: Carmen Johnston

(Please Print Name)

~~XXXXXXXXXX~~

W#: _____

DATE: _____

SUBJECT: Request to Use Earned Bank Load to Increase Salary on Sabbatical Leave

In order to be compensated at full salary for an Academic Year Sabbatical Leave (Fall through Spring Semester), a Faculty member must have banked nine (9) CAHs equivalent units of earned Banked Load. [Article 12-1A.4g.]

For a one (1) semester sabbatical leave an Instructional and Counseling Faculty may use three (3) CAHs equivalent units of earned Banked Load and be compensated at full salary. A Library or Special Assignments Faculty may use one and a half (1.5) CAHs equivalent units of earned Banked Load and be compensated at full salary for a one (1) semester Sabbatical Leave of Absence. [Article 12-1A.4g.]

A faculty member taking a Sabbatical Leave of Absence has until the end of the Term preceding the leave to complete the required load banking. [Article 12.1A.4-1g.]

COMPLETE THE FOLLOWING:

A. I am applying for a Sabbatical Leave of Absence for:

- 1. One (1) semester Leave: FALL 2019 (Indicate semester/year)
2. One (1) continuous year Leave: (Indicate academic year)
3. One (1) year split Leave: (Indicate semester and years)

B. Indicate the number of CAHs equivalent units of earned Load you have currently Workload Banked (do not include units in progress): 5.1

C. Indicate, if applicable, the number of additional CAHs equivalent units of Load you plan on workload banking before your Sabbatical Leave: Fall [] Spring [] Summer []

D. I request to use the following number CAH equivalent units of workload to be earned and banked by the end of the Term preceding applied to my Sabbatical Leave of Absence in order to increase my salary:

- 1. One (1) semester Leave; or Fall 0 Spr Yr
2. One (1) continuous Academic Year Leave; or Fall Spr Yr
3. One (1) aggregate year split within two (2) Academic Years. Fall Yr Fall Spr Yr

Signature: Carmen Johnston (Faculty Signature)

Date: 12/29/18

Approved

Disapproved

Division Dean/Administrator Signature: _____ Date: ___/___/___

FOR OFFICE USE ONLY	
Verified By: _____ <i>Stacy Slump</i> (Vice President of Academic Services)	Date: <u>12/20/18</u>
Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.	
cc: Division Dean Vice President of Academic Services Faculty Applicant	

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

**LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE**



TO: Sabbatical Leave Committee
c/o Vice President, Academic Services



RECEIVED

MAR 23 2018

DATE: April 1, [Year]

Dr. Stacy Thompson
Vice President of Academic Services

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
(Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Uchiyama Kent Lyons
(Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Spring Academic Year: 2020
Semester: _____ Academic Year: _____

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: 8 ? 1991
(Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: uncertain Academic Year: 2006 Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____

From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

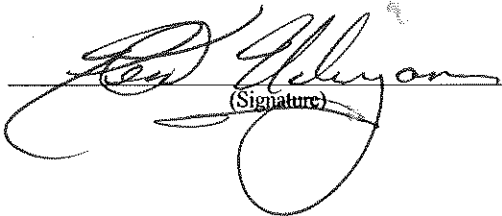
Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.



(Signature)

3/21/18

(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

RECEIVED

SEP 18 2018

Dr. Stacy Thompson
Vice President of Academic Services

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: 9/15/18

A. Applicant's Name: Uchiyama Kent Lyons
(last) (first) (middle)

Location: Chabot Las Positas

Division: Language Arts

Discipline: ESL

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)
Semester: Spring Academic Year: 2020
Semester: _____ Academic Year: _____

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: 

Received and Reviewed by: 

Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Kent Uchiyama

W / SSN: XXXXXXXXXXXX

Date application received: _____

A. Seniority Number 9
(Article 12-1A.3b.)

B. Priority Ranking assigned number: 7 in a group of _____

C. Workload Banking: Augment Sabbatical Salary Requested

Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received

Yes No

Date Received: _____

E. Vice President, Academic Services verification of banked workload: _____

(initials)

F. Type of Sabbatical Leave of Absence Approved:

Paid Sabbatical

Unpaid Sabbatical

Please print name
of Vice President that prepared:

Stacy Thompson

Date:
Completed:

12/19/18

II. Purpose of Sabbatical Leave of Absence

1. To add several chapters to the book I wrote for my previous sabbatical project, *English Verb Tenses* (<http://www.chabotcollege.edu/languagearts/esl/verb%20tense%20book--pdf.pdf>). These chapters will address the form, meaning, and use of
 - passive verb forms,
 - modal auxiliaries,
 - gerunds and infinitives,
 - conditional (subjunctive) verb forms.

These are all common and necessary grammatical structures that ESL students must master at intermediate and advanced levels, but they were beyond the scope of my first project.

2. Rewrite parts of the section on present perfect tense. Since I wrote the book, I've developed clearer and simpler ways of explaining this tense, and I want to include these in the book.
3. Review the book for other sections that may benefit from revision and make these necessary changes.
4. Update my knowledge of currently available ESL grammar resources, both textbooks and online resources, and use this information to update my book's "Books and Websites That You Might Find Useful" section.
5. Conduct workshops with Chabot's ESL and English faculty to share my findings, introduce instructors to the book's new content, and suggest how it can be integrated into their classes.
6. Time allowing (to be honest, it probably won't), I'd like to begin construction of a website that presents the book's content so that it can be more easily accessed as well as searched, and cross-referenced through hyperlinks. This website would either be linked to or be part of the Chabot website, depending on what I learn about District policy and the practical requirements of the site I'm envisioning.

Benefits to Chabot

The benefits of this project will be largely the same as those of my first sabbatical project:

1. This project will benefit current and future Chabot faculty, tutors, and students by providing a free, easily available instructional resource containing information not currently available in commercially available grammar books or web resources. Not only the ESL and English programs will benefit; all programs at Chabot will benefit if graduates of the ESL program come to their classes with better grammar skills.

2. The proposed workshops for ESL and English instructors will also benefit not only these two programs, but also the college as a whole. Again, the better we can teach our ESL students, the easier life will be for the faculty who receive them later.
3. *English Verb Tenses*, my first sabbatical project, which is accessed through the Chabot website, has already benefited teachers and students around the globe, and this has brought a certain amount of notoriety to Chabot. *English Verb Tenses* is currently being used in classes in Ukraine, Kiribati, and Russia. It has also been
 - cited in scholarly articles,
 - cited in graduate and undergraduate theses,
 - listed as a resource for a class at the University of Technology Sydney,
 - recommended by numerous many language-learning websites.

Documentation can be found at the following links:

Cited as a reference in scholarly articles:

- *European Journal of Foreign Language Teaching*
 “A Systematic Design of Time-Aspect Graphic System for Visualizing English Tenses”
 by Abdullah Ferikoğlu
<https://oapub.org/edu/index.php/ejfl/article/view/1530>
- *Annales de l'UNIGOM*
 “The 4th Form Learners’ Difficulties in the Use of Present Perfect with Regular Verbs in Walikale Centre” by Ferdinand Kyanza Mokuba
<http://unigom.org/wp-content/uploads/2017/02/21KYANZA-MOKUBA-Ferdinand.pdf>
- *European Academic Research*
 “An Intelligent Tutoring System for Teaching Grammar English Tenses” by Mohammed I. Alhabbash, Ali O. Mahdi, and Samy S. Abu Naser
<https://philarchive.org/archive/ALHAIT>

Cited as a reference in three theses submitted to fulfill degree requirements:

- “The Use of Tenses in Reading Texts, ‘Let’s Talk’ SMP Textbooks”
http://repository.uksw.edu/bitstream/123456789/3399/2/T1_112007174_Full%20text.pdf
- “Investigating the Characteristics of Newspapers Headlines to Pinpoint the Grammatical Features Versus Conventional Grammar”

<http://repository.sustech.edu/bitstream/handle/123456789/15894/Investigating%20the%20Characteristics...pdf?sequence=1&isAllowed=y>

- “An Analysis of Students’ Errors in Using Simple Past Tense in Writing Recount Text at their First Semester of the Eighth Grade of SMP N 1, Adiluwih Pringsewu in the Academic Year of 2017/2018”
http://repository.radenintan.ac.id/3042/1/A_Thesis_Full.pdf

Listed as a reference in the online course description for “Introduction to Language” at the University of Technology Sydney

- <http://handbook.uts.edu.au/subjects/details/013102.html>

Cited on sites recommending useful ESL online resources

- English Study Materials
<http://www.englishstudymaterials.com/2009/04/kent-uchiyamas-verb-tense-book.html>
- <https://www.facebook.com/QuickEnglish/posts/english-verb-tenses-by:-kent/124806767669102/>
- Fremont Adult School <https://www.fremont.k12.ca.us/Page/19210>
- The Internet TESL Journal http://iteslj.org/links/ESL/Grammar_and_English_Usage/
- Rozy’s Spoken English Institute
https://www.rozysinstitute.com/StudentCorner/student_books.html
- Curriki <https://www.curriki.org/tag/esl/>
- *Medium*
<https://medium.com/@LHmury/finally-english-sentences-how-to-construct-and-understand-356905992011>
- *Quora* <https://www.quora.com/What-does-a-helping-verb-help>
- *English Language & Usage*
<https://english.stackexchange.com/questions/384816/when-is-does-have-correct-versus-is-having?rq=1>

III. Specific Objectives, Plan for Achieving These Objectives, and Documentation

Objective 1: To produce four additional chapters to my book, *English Verb Tenses*. These chapters will cover

- passive verb forms,
- modal auxiliaries,
- gerunds & infinitives, and
- conditional (subjunctive) verb forms.

I estimate that this will come to about 80-100 pages of additional text. (60%)

Plan: To write the chapters, submit them to my colleagues for feedback and suggestions, and integrate them into the current book.

Documentation: I will submit a hard copy of the finished book to the sabbatical committee.

Objective 2: Rewrite parts of the current section on present perfect tense so that it explains the tense more clearly and simply. (15%)

Plan: To rewrite these parts, submit them to my colleagues for feedback and suggestions, and include them in the book.

Documentation: I will submit a hard copy of the finished book to the sabbatical committee.

Objective 3: Review current ESL grammar resources for possible inclusion in the book's "Books and Websites That You Might Find Useful" section. (15%)

Plan: I will evaluate at least 10 textbooks and 20 websites for possible inclusion in the "Books and Websites That You Might Find Useful" section.

Documentation: I will compile and submit a bibliography listing the resources I evaluate with a brief written assessment of each source.

Objective 4: After the book is completed and posted on the Chabot website, I will conduct workshops with the ESL faculty to share my findings about current ESL resources, introduce them to the new material in the book, and make provide suggestions about how the book can be used in ESL classes. (10%)

Plan: In order to accomodate our ESL instructor's different schedules, I will schedule at least three workshops for ESL faculty. If possible, I would like to make one of these workshops a College Day activity. The remaining workshops could be conducted at level meetings or be separately scheduled.

Documentation: I will give workshop participants a short workshop evaluation form to complete. I will submit these forms as documentation for this this objective.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Workload Banking: Augment Sabbatical Salary

Article 12-1A.



NOTE: Article 12-1A.4g of the Contract states that this shall be submitted with the original Sabbatical Leave of Absence Application by September 15th of each Calendar Year.

(Please Print)

TO: Vice President of Academic Services

FROM: Kent Uchiyama W#: ~~XXXXXXXXXX~~
(Please Print Name)

DATE:

SUBJECT: Request to Use Earned Bank Load to Increase Salary on Sabbatical Leave

In order to be compensated at full salary for an Academic Year Sabbatical Leave (Fall through Spring Semester), a Faculty member must have banked nine (9) CAHs equivalent units of earned Banked Load. [Article 12-1A.4g.]

For a one (1) semester sabbatical leave an Instructional and Counseling Faculty may use three (3) CAHs equivalent units of earned Banked Load and be compensated at full salary. A Library or Special Assignments Faculty may use one and a half (1.5) CAHs equivalent units of earned Banked Load and be compensated at full salary for a one (1) semester Sabbatical Leave of Absence. [Article 12-1A.4g.]

A faculty member taking a Sabbatical Leave of Absence has until the end of the Term preceding the leave to complete the required load banking. [Article 12.1A.4-1g.]

COMPLETE THE FOLLOWING:

A. I am applying for a Sabbatical Leave of Absence for:

1. One (1) semester Leave: Spring 2020 (Indicate semester/year)
2. One (1) continuous year Leave: _____ (Indicate academic year)
3. One (1) year split Leave: _____ (Indicate semester and years)

B. Indicate the number of CAHs equivalent units of earned Load you have currently Workload Banked (do not include units in progress): _____

C. Indicate, if applicable, the number of additional CAHs equivalent units of Load you plan on workload banking before your Sabbatical Leave: Fall Spring Summer

D. I request to use the following number CAH equivalent units of workload to be earned and banked by the end of the Term preceding applied to my Sabbatical Leave of Absence in order to increase my salary:

1. One (1) semester Leave; or
Fall _____ Spr _____ Yr _____
2. One (1) continuous Academic Year Leave; or
Fall _____ Spr _____ Yr _____
3. One (1) aggregate year split within two (2) Academic Years.
Fall _____ Yr _____ Fall _____ Spr _____ Yr _____

Signature: Kent Uchiyama Date: 12/20/18
(Faculty Signature)

NA
I'm not applying for workload banking

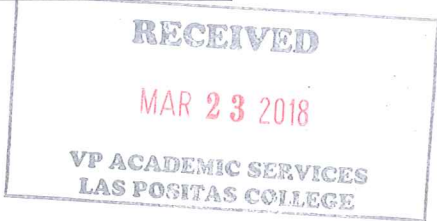
Approved Disapproved

Division Dean/Administrator Signature: _____ Date: / /

FOR OFFICE USE ONLY	
Verified By: _____ <i>Stacy Slomms</i> (Vice President of Academic Services)	Date: <u>12/9/18</u>
Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.	
cc: Division Dean Vice President of Academic Services Faculty Applicant	

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE**



TO: Sabbatical Leave Committee
c/o Vice President, Academic Services

DATE: April 1, [Year] 2018

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
(Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Bodnar Jeremiah
(Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Fall 2019 Academic Year: 2019
Semester: Spring 2020 Academic Year: 2020

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: Jan 17 2006 - Part-Time
Jan 1 2007 - Full-Time
(Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: 09/10/2018

A. Applicant's Name: Bodnar Jeremiah H

Location: [] Chabot [x] Las Positas

Division: Arts and Humanities

Discipline: Philosophy (Humanities & Religious Studies)

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant? Yes [] No [x] If "yes," give date of approval

C. Period of which leave is requested (please list entire period - see note regarding split leaves on next page.) Semester: Fall Academic Year: 2019 Semester: Spring Academic Year: 2020

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: Jeremiah Bodnar

Received and Reviewed by: [Signature]

[Signature] Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Jeremiah Bodnar

W / SSN: XXXXXXXXXXXXXX
XXXXXXXXXXXXXX

Date application received: 9/17/18

A. Seniority Number 713
(Article 12-1A.3b.)

B. Priority Ranking assigned number: 8 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested
Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received
Yes No Date Received: 9/17/18

E. Vice President, Academic Services verification of banked workload: DJ
(initials)

F. Type of Sabbatical Leave of Absence Approved:
Paid Sabbatical
Unpaid Sabbatical

Please print name of Vice President that prepared: David Johnson Date: 9/19/18
Completed:

II. Purpose of Leave

Introduction

The purpose of my sabbatical leave will be to improve my ability to serve the campus and my students by taking graduate courses. The courses chosen are ones that will update my knowledge base relative to the courses I teach, or courses designed to teach me skills to help overall teaching and service to the college. I will be applying to graduate schools of psychology, and graduate schools of education over the next several months. My objectives, and the relevant benefits to my students and the college, vary somewhat based in which programs allow me entrance. I have included a separate section to discuss these two contingencies: graduate work in psychology, and graduate work in education.

Option 1: Graduate Work in Psychology

When I attended UCLA several decades ago I double majored in Psychology and Philosophy. Though these are distinct disciplines, their concerns overlap greatly. Some questions in philosophy, especially the Philosophy of Mind, Ethics, Knowledge, and Feminist Philosophy cannot be properly addressed without being informed on contemporary psychological research. Some specific questions that receive extensive treatment in both psychology and philosophy disciplines include the following: What is a well lived life? What are the motivations that control our actions? Do we have free will over the decisions that we make? Why do we sometimes fail to do what we have decided to do? What is the self? What is the relationship between the mind and the body?

After earning my MA in Philosophy and teaching Philosophy for the last 15 years, my familiarity with both disciplines has dramatically enriched my approach to these philosophical problems. Of course, much has changed within Psychology within the last two decades, and my students increasingly have questions about the relationship of new research to our philosophical conceptions of ourselves as humans. Indeed, some questions in philosophy simply cannot be meaningfully addressed without a thoughtful review of current psychological literature.

For the first option of my sabbatical, contingent on my success with graduate school applications, I would like to return to school to take graduate courses in Psychology. This will allow me to update my knowledge of current research on the human mind, and to more effectively contextualize the study of the human mind as I present it to my students in Philosophy class. Because entrance into psychology programs is competitive, I will be applying to several programs, and the exact coursework I will be taking cannot be specified in advance. For this reason, I will indicate the groups of coursework I will be choosing from, and the specific courses at LPC to which they relate.

Coursework	Neurobiology	Learning, Habituation and Adaptation	Social Psychology	Educational Psychology
Relevant courses taught in Philosophy Department	<p>Phil 1: Questions on human nature.</p> <p>Phil 2: Questions of free will, choice, and self-control.</p> <p>Phil 5: Gender differences and behavior.</p>	<p>Phil 1: Questions of human nature. Phil 2: Questions of free will, choice, self-control. Phil 4: Knowledge as learning vs. knowledge as practice.</p>	<p>Phil 1: Individual identity vs identity in groups. Phil 2: Moral choice in social contexts. Phil 4: Knowledge as communal vs. knowledge as individual. The sociology vs self-identity in gender expression.</p>	<p>Phil 1-8: Ed. Psych courses focus on learning methods and challenges that equip an instructor to better respond to a diverse cross-section of student needs and learning styles. Applies to all courses.</p>

Coursework	Methodology Courses	Personality Psychology	Abnormal Psychology	Research Courses
Relevant courses taught in the Philosophy Department	<p>Phil 6 & 8: Methodologies of inference in the sciences and social sciences. The mathematics of inference. Reliable experimental design.</p>	<p>Phil 1: Questions of human nature. Phil 2: Ethical expectation and individual difference. Phil 4: Knowledge acquisition and person-relativity.</p>	<p>Phil 1: Human identity and social functioning. Questions of "normal" human behavior. Phil 2: Human choice and free will. Standards of human behavior.</p>	<p>Phil 1-8: Research courses allow for experimental testing of the efficacy of course methodologies: for example, which methods of online learning show the highest performance in post-test results. Applies to all courses.</p>

Option 2: Graduate Work in Education

As discussed above, I cannot know in advance the programs to which I will be accepted. In the process of applying to do additional graduate work I will also be applying to schools that offer graduate coursework in Education. All coursework in graduate education programs is designed to make a student a better educator and to empower them to serve students and the school community. Below I will indicate the groups of coursework from which I will be choosing, and show how these courses apply to my duties on campus.

Coursework	Theory and Practice of Teaching and Learning	Educational Psychology and Human Development	Research Courses	Educational Leadership
Benefits to campus community	These courses expose teachers to the most up to date approaches in teaching and offer research-based practices to improve student outcomes in the classroom.	These courses enable instructors to understand their students in the context of their cultural, developmental, social, and psychological attributes and design teaching methods that apply to a diverse student population.	These courses allow instructors to do guided research into specific questions in educational theory. Specific questions of interest to me include the efficacy of online learning methods and practices that increase student equity.	These courses focus on contributing to the culture and success of a larger campus. This applies most specifically to my current leadership roles as the Honors Transfer Program Director and my role as a member of the Guided Pathways Steering Committee.

III. Specific Objectives, Plan for Achieving these Objectives, and Documentation.

Objective 1: To update my ability to serve the college and my students through taking at least 12 units of graduate coursework in Psychology or Education. (100%)

Plan: I will be applying to regionally accredited graduate programs in Psychology and Education over the next several months, after receiving feedback from these programs I will select the program offering me the best learning opportunities. Once accepted into a program I will complete at least 12 units of graduate level coursework that relate to my duties on campus as discussed above.

Documentation: I will provide an official transcript of at least 12 semester units of successfully completed graduate coursework from the options discussed above, along with a discussion of how this coursework will benefit my work on campus.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Workload Banking: Augment Sabbatical Salary

Article 12-1A.



NOTE: Article 12-1A.4g of the Contract states that this shall be submitted with the original Sabbatical Leave of Absence Application by September 15th of each Calendar Year.

(Please Print)

TO: Vice President of Academic Services

FROM: Jeremiah Bodnar W#: ~~XXXXXXXX~~

DATE:

SUBJECT: Request to Use Earned Bank Load to Increase Salary on Sabbatical Leave

In order to be compensated at full salary for an Academic Year Sabbatical Leave (Fall through Spring Semester), a Faculty member must have banked nine (9) CAHs equivalent units of earned Banked Load. [Article 12-1A.4g.]

For a one (1) semester sabbatical leave an Instructional and Counseling Faculty may use three (3) CAHs equivalent units of earned Banked Load and be compensated at full salary. A Library or Special Assignments Faculty may use one and a half (1.5) CAHs equivalent units of earned Banked Load and be compensated at full salary for a one (1) semester Sabbatical Leave of Absence. [Article 12-1A.4g.]

A faculty member taking a Sabbatical Leave of Absence has until the end of the Term preceding the leave to complete the required load banking. [Article 12.1A.4-1g.]

COMPLETE THE FOLLOWING:

A. I am applying for a Sabbatical Leave of Absence for:

- 1. One (1) semester Leave: (Indicate semester/year)
2. One (1) continuous year Leave: Fall 2019 - Spring 2020 (Indicate academic year)
3. One (1) year split Leave: (Indicate semester and years)

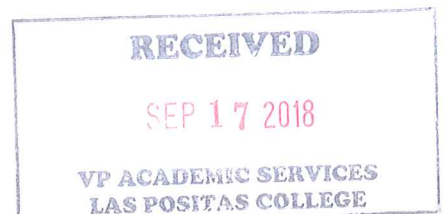
B. Indicate the number of CAHs equivalent units of earned Load you have currently Workload Banked (do not include units in progress): 5 (3 Bank, 2 Carryover)

C. Indicate, if applicable, the number of additional CAHs equivalent units of Load you plan on workload banking before your Sabbatical Leave: Fall 2 Spring 2 Summer 0

D. I request to use the following number CAH equivalent units of workload to be earned and banked by the end of the Term preceding applied to my Sabbatical Leave of Absence in order to increase my salary:

- 1. One (1) semester Leave; or Fall Spr Yr
2. One (1) continuous Academic Year Leave; or Fall 4.5 Spr 4.5 Yr 2019-2020
3. One (1) aggregate year split within two (2) Academic Years. Fall Yr Fall Spr Yr

Signature: Jeremiah Bodnar Date: 9 / 12 / 2018 (Faculty Signature)



Approved

Disapproved

Division Dean/Administrator Signature: [Signature] Date: 9/17/18

FOR OFFICE USE ONLY	
Verified By: <u>[Signature]</u> (Vice President of Academic Services)	Date: <u>9 / 18 / 18</u>
Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.	
cc: Division Dean Vice President of Academic Services Faculty Applicant	

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement

09/20/2018

Las Positas College
Academic Year 2018-2019

REPORT: SWOINAS.LPC

INSTRUCTOR: BODNAR, J ID: ~~XXXXXXXX~~ DIV: Art/Humanities - LPC

COURSE	DAY	TIME	CRN	ROOM	BEGIN	END	FTE	CAH
--------	-----	------	-----	------	-------	-----	-----	-----

Fall 2018

PHIL 1	V01 M W	09:30-10:45	20220	2460	08/20	12/21	.20	3.000
PHIL 2	094 W	18:00-20:50	22243	2204	08/20	12/21	.20	3.000
PHIL 2	DE1	3.00 HOURS	TBA20406	ONLIN	08/20	12/21	.20	3.000
PHIL 4	V01 M W	11:00-12:15	20133	2205	08/20	12/21	.20	3.000
PHIL 6	V01 T R	11:00-12:15	21782	2450	08/20	12/21	.20	3.000

TEACHING HRS: A= 12.00 B= .00 C= .00 OTHER= 3.00 TOTAL: 15.000
 CAH HRS: A= 12.000 B= .000 C= .000 OTHER= 3.000 TOTAL: 15.000

Spring 2019

PHIL 1	V01 M W	09:30-10:45	32641	2490	01/14	05/24	.20	3.000
PHIL 2	DE1	3.00 HOURS	TBA30440	ONLIN	01/14	05/24	.20	3.000
PHIL 2H	V01 M W	11:00-12:15	33382		01/14	05/24	.20	3.000
PHIL 3	V01 T R	09:30-10:45	30696	2450	01/14	05/24	.20	3.000
PHIL 5	V01 T R	11:00-12:15	30710	2450	01/14	05/24	.20	3.000

TEACHING HRS: A= 12.00 B= .00 C= .00 OTHER= 3.00 TOTAL: 15.000
 CAH HRS: A= 12.000 B= .000 C= .000 OTHER= 3.000 TOTAL: 15.000

Prior (Unbanked) Carry Over Load: 1.000
 CAH Year Total: 30.000
 Current (Unbanked) Carry Over: 1.000
 Workload Banked Balance: 5.000

INSTRUCTOR SIGNATURE _____ DATE _____
 I HAVE RECEIVED THIS SCHEDULE AND HAVE MADE ANY COMMENTS ON THE REVERSE SIDE.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid
Semester: _____ Academic Year: _____ Paid Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____

From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.

Jeremiah Podman
(Signature)

3/22/18
(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE



TO: Sabbatical Leave Committee
 c/o Vice President, Academic Services

RECEIVED

DATE: April 1, [Year]

MAR 22 2018

Dr. Stacy Thompson
 Vice President of Academic Services

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
 (Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
 Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: STEPHENS MARK DONALD
 (Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Fall Academic Year: 2019-20
 Semester: Spring Academic Year: 2019-20

Please note: The contract, in Article 12-1A.3f., provides as follows:

Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: 01 01 2007
 (Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?

Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: _____ To: _____

From: _____ To: _____

From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____

From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.

Frank Stephens
(Signature)

22 March 2018
(Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: 15 Sept. 2018

A. Applicant's Name: Stephens Mark Donald
(last) *(first)* *(middle)*

Location: Chabot Las Positas

Division: Social Sciences

Discipline: History

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)

Semester: Fall Academic Year: 2019

Semester: Spring Academic Year: 2020

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: *Mark Stephens*

Received and Reviewed by: *[Signature]*
Administrator's Signature

Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

RECEIVED
SEP 14 2018
Dr. Stacy Thompson
Vice President of Academic Services

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Mark Stephens

W / SSN: W10465385

Date application received: 9/17/18

A. Seniority Number
(Article 12-1A.3b.) _____

B. Priority Ranking assigned number: 10 in a group of 21

C. Workload Banking: Augment Sabbatical Salary Requested

Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received

Yes No

Date Received: 9/17/18

E. Vice President, Academic Services verification of banked workload: _____

(initials)

F. Type of Sabbatical Leave of Absence Approved:

Paid Sabbatical

Unpaid Sabbatical

Please print name of Vice President that prepared: Stacy Slump

Date: _____
Completed: 12-18-18



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Workload Banking: Augment Sabbatical Salary

Article 12-1A.



NOTE: Article 12-1A.4g of the Contract states that this shall be submitted with the original Sabbatical Leave of Absence Application by September 15th of each Calendar Year.

(Please Print)

TO: Vice President of Academic Services

FROM: Mark Stephens

W#: ~~XXXXXXXXXX~~

(Please Print Name)

DATE: 9/15/18

SUBJECT: Request to Use Earned Bank Load to Increase Salary on Sabbatical Leave

In order to be compensated at full salary for an Academic Year Sabbatical Leave (Fall through Spring Semester), a Faculty member must have banked nine (9) CAHs equivalent units of earned Banked Load. [Article 12-1A.4g.]

For a one (1) semester sabbatical leave an Instructional and Counseling Faculty may use three (3) CAHs equivalent units of earned Banked Load and be compensated at full salary. A Library or Special Assignments Faculty may use one and a half (1.5) CAHs equivalent units of earned Banked Load and be compensated at full salary for a one (1) semester Sabbatical Leave of Absence. [Article 12-1A.4g.]

A faculty member taking a Sabbatical Leave of Absence has until the end of the Term preceding the leave to complete the required load banking. [Article 12.1A.4-1g.]

COMPLETE THE FOLLOWING:

A. I am applying for a Sabbatical Leave of Absence for:

- 1. One (1) semester Leave: _____ (Indicate semester/year)
- 2. One (1) continuous year Leave: 2019-2020 (Indicate academic year)
- 3. One (1) year split Leave: _____ (Indicate semester and years)

B. Indicate the number of CAHs equivalent units of earned Load you have currently Workload Banked (do not include units in progress): 9.000

C. Indicate, if applicable, the number of additional CAHs equivalent units of Load you plan on workload banking before your Sabbatical Leave: Fall Spring Summer

D. I request to use the following number CAH equivalent units of workload to be earned and banked by the end of the Term preceding applied to my Sabbatical Leave of Absence in order to increase my salary:

- 1. One (1) semester Leave; or Fall ___ Spr ___ Yr ___
- 2. One (1) continuous Academic Year Leave; or Fall ~~X~~ Spr ~~X~~ Yr ~~19-20~~ M05
- 3. One (1) aggregate year split within two (2) Academic Years. Fall ___ Yr ___ Fall ___ Spr ___ Yr ___

Signature: Mark Stephens
(Faculty Signature)

Date: 9/15/18

Approved

Disapproved

Division Dean/Administrator Signature: _____

[Handwritten Signature]

Date: 9 / 17 / 18

FOR OFFICE USE ONLY

Verified By: _____ Date: ____ / ____ / ____
(Vice President of Academic Services)

Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.

cc: Division Dean
Vice President of Academic Services
Faculty Applicant

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement

Mark Stephens
History Instructor, Social Sciences Division
Application for Sabbatical (cont.)

II. Purpose of the Sabbatical Leave of Absence

The purpose of my Sabbatical Leave of Absence will be to:

1. Refresh and update my skills in historical research and writing
2. Refresh and update my skills in, and knowledge of, Public History
3. Expand my ability to teach subjects touching on gender issues

The benefits to the college will be the demonstration of facets of the history discipline to students and faculty as one gets to profess the full dimensions of being a historian, as well as a history teacher. This grounding back into the nuts and bolts of the discipline for an instructor will enhance the introduction of a history major to our students for the first time. Learning about the current state of public history may enable bringing some certificates in this field to our campus. The research topic will encourage interdisciplinary dialogue with colleagues that will enhance my teaching.

III. Specific Objectives, Plan for Achieving these Objectives, and Documentation.

Objective 1: Refresh and update my skills in historical research and writing. (80%)

Plan:

I will spend a year doing research on the home front in the U.S. during World War II, focusing on the experiences of women in the workplace, those popularly referred to as “Rosie the Riveter”. I will key on issues of sexual harassment, gender inequality, coping mechanisms, sex, and sexuality. The main body of work to be researched and analyzed will be the several hundred volumes of first-person memoirs of these women located at the Rosie the Riveter Memorial/World War II Homefront National Historical Park in Richmond, CA. A secondary collection to be used is at UC Berkeley’s Bancroft library, consisting of interviews by the Regional Oral History Office’s “Rosie the Riveter WWII American Homefront Project. Of particular note is the fact that all of these memoirs were collected decades after the war, and many of the women admit to things they say they have never spoken of before, many of which fall into the current idea of “me too” recounting of sexual harassment and assault. I will glean these archives, looking for these heretofore unknown details and compare the results to several popular secondary works. I will try to assess if these memoirs might change the narrative in current fashion.

Documentation:

- a. I will present a 25-30 page research paper presenting my findings and results.
- b. I will provide a description of the archives accessed for primary sources, and a log of when I was using those archives.
- c. I will provide an annotated bibliography of at least 12 monographs of secondary books read and analyzed for insights into popular perceptions and past academic interpretations of these issues. Secondary works reviewed will include the works attached, plus 4 more chosen during the research.

Objective 2: Refresh and update my skills in, and knowledge of, Public History. (10%)

Plan:

At the beginning of my career I worked in Public History positions for the National Park Service and non-profits. I continued in some of those areas as a hobby and a volunteer, most recently at Rosie the Riveter Memorial/World War II Homefront National Historical Park a few years ago. I will retake their Volunteer training and work as Docent at the Park. Once qualified I will volunteer for shifts equaling 16 hours per month during the academic year. That work will entail greeting visitors at the front desk of the Visitor Center in Richmond, answering questions face-to-face and in writing as requested, introducing and showing orientation films, and developing and delivering talks and walking tours.

Documentation:

- a. I will provide certificates from the Chief of Interpretation at Rosie the Riveter Memorial/World War II Homefront National Historical Park of completion of Docent/Volunteer training.
- b. I will provide the written approvals from the same source for any talks or walking tours that I propose while volunteering at the Park.
- c. I will provide the sign-in logs for each shift worked as a docent and evaluations from the Volunteer Coordinator at Rosie the Riveter Memorial/World War II Homefront National Historical Park,

Objective 3: Expand my ability to teach subjects touching on gender issues (10%)

Plan:

Share my work and research with colleagues from many disciplines to stimulate conversation and interaction that will lead to greater understanding of the issues of gender in historical context and current academic thought. Simply having the conversation about my proposal with colleagues has begun to deepen my understanding of how these issues are addressed and questioned by other disciplines such as Ethnic Studies, Psychology, and Business Management. In my discipline, the specialists in the field of Women's Studies have opened new ways of thinking and teaching to me during conversations. So I will provide avenues for continued interaction and feedback that will educate me on more useful approaches to the subject as a historian, and provide strategies for integrating these topics more effectively as a teacher.

Documentation:

- a. I will log discussions and notes from conversations with colleagues as the research progresses and detail any new insights or teaching strategies that arise.
- b. I will prepare a one hour and 15 minute lecture on my findings for delivery to the Chabot College community, and present it, either at an independent event, or hopefully as part of Women's History Month activities.

ATTACHMENT

Secondary works to be reviewed for annotated bibliography:

Cohen, Stan. *V for Victory: America's Home Front During World War II*. 1991

Honey, Maureen. *Creating Rosie the Riveter: Class, Gender and Propaganda During World War II*. 1984

Hoopes, Roy. *Americans Remember the Homefront: An Oral Narrative of the World War II Years in America*. 1977

Johnson, Marilyn. *The Second Gold Rush: Oakland and the East Bay During World War II*. 1993

Klein, Maury. *A Call to Arms: Mobilizing America for World War II*. 2013

Lingerman, Richard. *Don't You Know There's A War On?: The American Home Front 1941-1945*. 2003

Winkler, Allan. *Home Front U.S.A.: America during World War II*. 1896

Yellin, Emily. *Our Mothers' War: American Women at Home and at the Front During World War II*. 2005



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
LETTER OF INTENT TO APPLY
FOR SABBATICAL LEAVE OF ABSENCE



RECEIVED

TO: Sabbatical Leave Committee
 c/o Vice President, Academic Services

MAR 23 2018

DATE: April 1, [Year]

Dr. Stacy Thompson
 Vice President of Academic Services

SUBJECT: LETTER OF INTENT TO APPLY FOR SABBATICAL LEAVE OF ABSENCE
 (Due to the College Office of Academic Services [Day], April 1, 5:00 p.m.*
 Late letters will not be accepted.)

This is to inform the Sabbatical Leave Committee of my intent to apply for a Sabbatical Leave of Absence during the [Year] Academic Year. It is my understanding that this will be accomplished by providing the information requested below: *(Please print in ink or type.)*

Name of Applicant: Greene Dara Syd
 (Last) (First) (Middle)

Location: Chabot Las Positas College

Anticipated period for which Sabbatical Leave of Absence is intended:

Semester: Fall Academic Year: 2019
 Semester: Spring Academic Year: 2020

Please note: The contract, in Article 12-1A.3f., provides as follows:
Because of potential adverse impact on programs, full year Sabbatical Leaves of Absence that start in the Spring Semester, or that are split between two Spring Semesters or two Fall Semesters, must be approved both by the Sabbatical Leave Committee and by the President of the appropriate college.

The Sabbatical Leave Committee will handle this provision as follows: We will review the application. The Committee will not make judgments as to the validity of rationales for split leaves. The Leave proposal will be evaluated on its merits, and if approved, forwarded to the appropriate College President along with the rationale for the split provided by the applicant. The College President should consult with the appropriate Vice President and Dean prior to making a decision.

Date initially employed by District: August 15 2006
 (Month) (Day) (Year)

While employed by the District, have you taken a Sabbatical Leave of Absence?
 Yes No

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.

If "Yes," list the terms and years of the last Sabbatical Leave of Absence taken.

Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Semester: _____	Academic Year: _____	<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid

Since your initial employment by the District, or date of completion of the last Sabbatical Leave of Absence taken, whichever is later.

(a) Have you taken authorized Leaves of Absence Without Pay?

Yes No If "Yes," list the beginning and ending dates of all such leaves.

From: Fall 2013 To: Spring 2014

From: _____ To: _____

From: _____ To: _____

(b) Have you resigned from District employment and then been rehired by the District?

Yes No If "Yes," list the beginning and ending dates for all such periods of absence.

From: _____ To: _____

From: _____ To: _____

(c) Have you provided any District service outside of the bargaining unit, such as Division Dean, other management positions, or a classified position?

Yes No If "Yes," give the position and dates:


Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

Position: _____ From: _____ To: _____

(d) If you are planning to augment your sabbatical salary with your banked Workload, please be aware that you will need to attach the Workload Banking: Augment Sabbatical Salary form to your application for Sabbatical Leave of Absence. [Appendix B]

I certify to the best of my knowledge that the information provided in this Letter of Intent is true, accurate, and complete.



 (Signature)

3/23/2018

 (Date)

*Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: 9/15/2018

A. Applicant's Name: Greene Dara Syd
(last) (first) (middle)

~~XXXXXXXXXX~~

Location: Chabot Las Positas

Division: General Counseling

Discipline: Counseling

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval _____

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)

Semester: Fall Academic Year: 2019

Semester: _____ Academic Year: _____

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature:

Received and Reviewed by:
Administrator's Signature

Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

RECEIVED

SEP 17 2018

Dr. Stacy Thompson
Vice President of Academic Services

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Dara Greene

W / SSN: ~~XXXXXXXXXX~~

Date application received: _____

A. Seniority Number
(Article 12-1A.3b.) _____

B. Priority Ranking assigned number: _____ in a group of _____

C. Workload Banking: Augment Sabbatical Salary Requested
Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received
Yes No Date Received: _____

E. Vice President, Academic Services verification of banked workload: _____
(initials)

F. Type of Sabbatical Leave of Absence Approved:
Paid Sabbatical
Unpaid Sabbatical

Please print name of Vice President that prepared: _____ Date: _____
Completed: _____

SABBATICAL PROPOSAL

Dara Greene

September 15, 2018

II. Purpose of Leave

During my sabbatical leave I intend to partake in two separate activities that will add value to both my own professional development and to the college's mission in raising awareness around social justice issues.

I have been working at Chabot College since 2006 since as a counselor and instructor. I am deeply invested in the success of our student population and their desire to meet their personal, academic and career goals. I would like to reinvest my time in trainings that will help me in my mission to support students. My objective is to attend two training programs in order to update my counseling skills and infuse new life into my curriculum. I will utilize the information learned from these experiences to in both my roles as a counselor and instructor. The first training, Breathe for Change Yoga Teacher training for educators, will allow me to integrate movement and social emotional learning techniques in the self-development courses that I teach. The second training is the OnCourse National Workshop, which is based off of the textbook with which I use in my Psychology Counseling courses. The workshop focuses on learning centered strategies to help students learn more deeply. This workshop will offer me an opportunity to use the textbook in greater depth and to infuse my teaching and counseling with new strategies for student success.

III. Specific Objectives, Plan for Achieving these Objectives, and Documentation.

Objective 1: Complete Breathe for Change Yoga Teacher Training (90%)

Plan: Attend a 200-hour Yoga Teacher Training designed for educators.

I intend to join an inspiring community of educators and gain deep knowledge in yoga, mindfulness and social-emotional learning! The 16-day life-changing training empowers educators as champions of well-being in their lives, classrooms, and communities. Through the trainings, educators become experts of social emotional learning and facilitation, and gain the skillset and confidence to use wellness as a vehicle for social change.

Website: www.breatheforchange.com/our-trainings/bay-area-ca

Documentation: I will submit a syllabus, schedule and certificate of completed training.

Objective 2: Complete On Course National Workshop I (10%)

Plan: Attend a 4-day workshop where I will learn dozens of learner-centered strategies for empowering students to become active, responsible and successful learners.

Website: <http://oncourseworkshop.com/educator-workshops/national-workshops/course-agenda/>

Documentation: I will submit proof of registration and attendance of the workshop plus copies of training material.

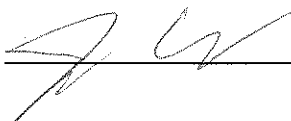


Approved



Disapproved

Division Dean/Administrator Signature: _____



Date: _____

9/9/18

FOR OFFICE USE ONLY

Verified By: _____

(Vice President of Academic Services)

Date: ____/____/____

____/____/____

Original signed copy to be attached to Sabbatical Leave of Absence Application that will be provided to Human Resources.

cc: Division Dean
Vice President of Academic Services
Faculty Applicant

Reference: Article 12-1A.4g- Faculty Collective Bargaining Agreement



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

(Pursuant to Agreement between Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association) [Article 12-1A.7]

I. General Information *(please print or type)*

Date of Application: 08/30/2018

A. Applicant's Name: Barnezet Parrish, Caren Manuela
(last) (first) (middle)

~~XXXXXXXXXX~~ Location: Chabot Las Positas

Division: Language Arts

Discipline: World Languages (French)

B. Has this proposal ever been approved but not funded, or approved, funded, but not taken by the applicant?
Yes No If "yes," give date of approval 02/20/2018 (Agenda Item 4.7) Board Approved

C. Period of which leave is requested (please list **entire** period – see note regarding split leaves on next page.)

Semester: fall Academic Year: 2019

Semester: spring Academic Year: 2020

D. If you are planning to augment your sabbatical salary with workload bank, please attach the Workload Banking: Augment Sabbatical Salary form to this application.

Applicant's Signature: 08/30/2018

Received and Reviewed by: 9/4/18
Administrator's Signature

Vice President, Academic Services Signature

Applications due on September 15 by 5:00 p.m. to your college's Office of the Vice President, Academic Services. (Should this date fall on a holiday, Saturday, or Sunday, the following instructional day shall be the due date.) [Article 12-1A.7]

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

This page is for administrative processing and will be filled out by the single responsible Vice President, Academic Services through the recommendation of the Sabbatical Leave Committee or purposes of preparing Board of Trustees' report and employment verification to the District Offices of Human Resources and Payroll.

Applicant's Name: Caren Barnezet Parrish

W / SSN: ~~XXXXXXXXXX~~

Date application received: _____

A. Seniority Number _____
(Article 12-1A.3b.)

B. Priority Ranking assigned number: _____ in a group of _____

C. Workload Banking: Augment Sabbatical Salary Requested

Yes No

D. Workload Banking: Augment Sabbatical Salary Form Received

Yes No

Date Received: _____

E. Vice President, Academic Services verification of banked workload: _____
(initials)

F. Type of Sabbatical Leave of Absence Approved:

Paid Sabbatical

Unpaid Sabbatical

Please print name of Vice President that prepared: _____ Date: _____
Completed: _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

Caren Barnezet Parrish

II. Purpose of Leave

Sabbatical Leaves of Absence may be granted for purposes of study or travel of a kind and in an amount that will so improve and update capabilities that during future employment the unit member will be of increased value to the District and to the students of the District.

Article 12-1A.1 Agreement Between Chabot-Las Positas Community College District and the Chabot-Las Positas Faculty Association (July 1, 2015 - June 30, 2018).

In a general statement, explain how your proposal is related to the above statement.

During my Sabbatical Leave of Absence, I plan to complete a Certificate of Achievement of Online Education Standards and Practices (OESP) offered by @ONE. From this training, I will develop and redesign the French online program so that all four semester courses can become eligible for the Online Education Initiative (OEI) Course Exchange.

This will entail redesigning these four online courses as to make them compliant with the requirements listed in the OEI Course Design Rubric used in the review process to the CCC Course Exchange.¹

The French program has been offering online courses since fall 2010, and since spring 2015 students have been able to complete the French AA degree taking only online French courses.

The purpose of my Sabbatical Leave of Absence would be to:

1. Update and improve my ability to teach French online in Canvas by completing a Certificate of Achievement of Online Education Standards and Practices (OESP) through @ONE.
2. Design the French online program (4 semester courses) on Canvas as to be compliant with the requirements listed in the OEI Course Design Rubric used in the review process of the CCC Course Exchange.

The benefits would be to ensure that the French online program at Chabot College meets the highest standards in Distance Education and is recognized by the California Community Colleges Consortium.

¹ <https://ccconlineed.instructure.com/courses/700/pages/the-course-review-process>

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

Caren Barnezet Parrish

III. Specific Objectives and Methods for Achieving These Objectives

Objective 1: To complete @ONE Online Certification (Certificate of Achievement of Online Education Standards and Practices (OESP) (20%)

(<https://onlinenetworkofeducators.org/pd/certificates/online-teaching-certificate/>)

Plan: For my sabbatical, I plan to complete a Certificate of Achievement of Online Education Standards and Practices (OESP) with @ONE. This is the second and last level of the Online Teaching Certification offered by @ONE. It is designed as an intensive ten-week practicum course to develop an ePortfolio demonstrating the application of the best practices and standards of Online Teaching.²

The course is designed as a Canvas Sandbox and includes:

1. 3 modules:
 - an Orientation unit,
 - a content unit with assessment (formative, summative, content appropriate to unit objectives),
 - an ePortfolio
2. 10 Technical Tasks (based on learning about the course management system),
 - Canvas Profile, Sandbox, Discussion, Module, Quiz, Content Page, Assignments, Files, Announcements, Home Page
3. 10 Assignments (demonstrating the pedagogical reasons for using a specific technical tool),
 - Local DE Policies, planning an online course, developing course policies, assessing online readiness, creating a welcome video, creating accessible content, curating content, creating group activities.
4. 10 Reflections (focusing on the reasons for integrating @ONE Standards and OEI rubrics to the developed course)

⇒ **Total estimated # of hours for objective # 1 = 150 hours** (10 weeks x 15 hours)

In order to apply for this second certification, @ONE requires applicants to complete first a Certificate of Completion, which I am scheduled to take fall 2017 as a 12-week intensive online course that focuses on developing and teaching with Canvas and

Documentation: I will provide an official transcript of completed course and a copy of the Certificate.

² Webinar <https://www.youtube.com/watch?v=s0uwt1cjzA0&t=28s>

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

Caren Barnezet Parrish

Objective 2: To redesign the French online program (4 semester courses) on Canvas as to be compliant with the requirements listed in the OEI Course Design Rubric used in the review process to the CCC Course Exchange. (80%)

Plan: For my sabbatical, I plan to use the Online Education Initiative (OEI) Course Design Rubric to revise and design all 4 semesters of the French online program on Canvas. This document sets standards that “promote student success and meet existing regulatory and accreditation requirements.” It is also a requirement “for a course to be offered to students in the CCC Course Exchange [.. to align with] the OEI Course Design Rubric.” (4)

The Rubric is divided into five sections:

1. Section A: Content Presentation
⇒ 13 elements for quality course design address how content is organized and accessed in the course management system. Key elements include course navigation, learning objectives, and access to student support information.
2. Section B: Interaction
⇒ 8 elements addressing instructor initiated and student initiated communication. Key elements include regular effective contact, student-to-student collaboration, and communication activities that build a sense of community among online learners.
3. Section C: Assessment
⇒ 8 elements address the variety and effectiveness of assessments within the course. Key elements include the alignment of objectives and assessments, the clarity of instructions for completing assessments, and evidence of timely and regular feedback.
4. Section D: Accessibility
⇒ 23 elements that determine if a student using assistive technologies would be able to access course content (“508 Compliance”).
5. Section E: Institutional Accessibility Concerns
⇒ 4 elements that cover accessibility of external tools and third-party content.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

APPLICATION FOR SABBATICAL LEAVE OF ABSENCE

Caren Barnezet Parrish

Breakdown of work:

1. French 1A = 24 weeks x 10 hours to implement each section of the rubric. This will include redesigning and developing online content (screencasts, assessment, assignments, grading rubrics) on Canvas, as well as providing accessibility to course content (captioning of screencasts, naming of images and links).
2. French 1B = 24 weeks x 10 hours to implement each section of the rubric. This will include redesigning and developing online content (screencasts, assessment, assignments, grading rubrics) on Canvas, as well as providing accessibility to course content (captioning of screencasts, naming of images and links).
3. French 2A = 24 weeks x 10 hours to implement each section of the rubric. This will include redesigning and developing online content (screencasts, assessment, assignments, grading rubrics) on Canvas, as well as providing accessibility to course content (captioning of screencasts, naming of images and links).
4. French 2B = 24 weeks x 10 hours to implement each section of the rubric. This will include redesigning and developing online content (screencasts, assessment, assignments, grading rubrics) on Canvas, as well as providing accessibility to course content (captioning of screencasts, naming of images and links).

⇒ **Total estimated # of hours for objective # 2 = 960 hours** (4 courses x (24 weeks x 10 hours))

Documentation: I will complete a Self-Check OEI Course Design Rubric (PDF) for each of the four online French courses and give access to the Sabbatical committee to verify the newly created materials for all four courses.

At this time (September 2018), only the 24 California Community Colleges part of the OEI pilot are eligible to submit requests for course assessment and compliance with the Course Design Rubric.

As we move forward with more Community Colleges (including Chabot and Las Positas Colleges) transitioning to Canvas and the Course Exchange growing, my hope is that by spring 2019 the review process will include an increasing number of institutions including ours. Having worked on getting all French online courses aligned with the OEI Course Rubric will ensure that this program is ready to take the next step in the OEI approval process. If by spring 2019 the conditions were favorable (Chabot-Las Positas is part of the OEI course exchange), I will apply to have the French program assessed.