CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2019

Agenda Item: 6.2

Subject: Approval of Award of Contract with Group 4 Architecture, Research + Planning
             for Design and Engineering Services for Chabot College Building 100 New
             Library and Learning Connection (RFP H-19)

Background: The District issued a request for qualifications (RFQ) B-18 on September 5, 2017,
seeking qualified architectural and engineering services firms for Measure A projects. Following
established procurement procedures, a list of architectural and engineering service firms were
established. Fifty-seven (57) A/E firms responded to the solicitation.

The District issued a request for proposal RFP H-19 on December 3, 2018, seeking additional
project specific proposals from the highest ranked firms from the established list of A/E firms.
Four firms responded to the RFP, a ten-person committee consisting of college faculty, staff, and
administrators scored the received written proposals. The committee shortlisted and interviewed
all four firms on March 1, 2019. Following the completion of the interviews, the committee
recommends awarding the contract to Group 4 Architecture, Research + Planning in San
Francisco, CA as the top rated firm for this RFP.

Base Fee	$ 7,246,880
Reimbursable	$ 200,000
District Allowance	$ 303,120
Not to Exceed Amount	$ 7,750,000

Recommended Action: That the Board of Trustees approves the proposed award of the A/E
services agreement to Group 4 Architecture, Research + Planning for the Chabot College
Building 100 New Library and Connection Building in the amount not to exceed $7,750,000
which includes basic services and reimbursable expenses; as well as a district allowance for
unforeseen conditions. It is also recommended that the board authorize the Vice Chancellor of
Business Services to negotiate and execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

_____   _____
  Submitted: Owen Letcher/Date   Approved: Ronald P. Gerhard/Date
_____   _____

_____ APROVED   _____ DISAPPROVED   _____ TABLED