



**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
March 19, 2019**

PLACE

Chabot- Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568

CALL TO ORDER

The regular meeting was called to order at 5:00 p.m. by President Maduli, Recording Secretary Debra Nascimento called the roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CLOSED SESSION

Motion No. 1

Motion made by Trustee Mitzman and seconded by Trustee Granger, the Board immediately adjourned to Closed Session at 5:01 p.m.

Motion carried unanimously, 6-0, with Trustee Gelles via Conference Call.

OPEN SESSION

The Board re-adjourned in Open Session at 6:32 p.m. Recording Secretary Debra Nascimento called the roll.

ATTENDANCE

Members Present: Trustee Mr. Donald L. "Dobie" Gelles (Via Conference Call)
Trustee Dr. Hal G. Gin
Trustee Ms. Linda Granger
Trustee Mr. Edralin "Ed" Maduli
Trustee Dr. Marshall Mitzman

Trustee Ms. Genevieve Randolph
Student Trustee Mr. Garrett Culbertson

Members Absent: Student Trustee Ms. Juliet Garcia Gutierrez

Recording Secretary: Ms. Debra Nascimento

Managers Present: Mr. Ronald Gerhard, Interim Chancellor
Ms. Roanna Bennie, Interim President, Las Positas College
Dr. Susan Sperling, President, Chabot College
Mr. David Betts
Ms. Diane Brady
Ms. Jennifer Druley
Mr. William Garcia
Mr. Bruce Griffin
Dr. Matthew Kritscher
Mr. Owen Letcher
Ms. Guisselle Nunez
Dr. Stacy Thompson
Mr. Dale Wagoner

Others Present: Dr. Melissa Korber, President, Las Positas College Faculty Senate
Mr. Mon Khat, President, Chabot College Faculty Senate
Ms. Noell Adams, President, Chabot College Classified Senate
Ms. Cindy Robinson, President, Las Positas College Classified Senate
Mr. Gregory Correa
Mr. Mujeeb Dadgar
Mr. Dave Fouquet
Ms. Nan Ho
Mr. Stuart McElderry
Mr. Jake Massive
Ms. Amy Mattern
Ms. Namdi Nassor
Ms. Dawn Neideffer
Mr. Jeff Nelson
Ms. Sandi Perry-Rees
Mr. Gregory Rees
Ms. Danita Romero
Ms. Rachel Ugale

REPORT OUT: ACTION TAKEN IN CLOSED SESSION

No action was taken in Closed Session.

1.5 PLEDGE TO FLAG

Vice Chancellor of Facilities Owen Letcher led the pledge.

1.6 PUBLIC COMMENTS

As part of preparing Board Minutes, the District includes a summary of oral communications made to the Board. These summaries do not represent the views or opinions of the Board of Trustees or District, and by including them as part of the minutes of this meeting, the District does not endorse them or vouch for the accuracy of the statements made by the public.

Mr. Gregory Rees expressed his discontent with a whistleblower being dismissed.

Mr. Gregory Correa stated he recommends the colleges be separate and requested an internal investigation.

1.7 APPROVE CONSENT ITEMS (cc)

President Maduli asked Vice Chancellor of HR Mr. Wyman Fong to read the following Government Code Section 54953(c) (3) which require that, before taking final action, the Board must orally report a summary of the recommendation regarding the salaries, salary schedules, or compensation paid in the form of fringe benefits of local agency executives. Therefore, the following summary was read into the record regarding such items appearing on the Consent Agenda.

- Samantha E. Kessler, Director of Institutional Effectiveness, Range 17, Step 1

All Contracts of Employment mentioned above are entitled to the same fringe benefit package as other managers per Board Policy and procedures.

Motion No. 2

Trustee Granger made a motion, seconded by Trustee Mitzman, to approve the Consent Calendar.

Motion carried unanimously, 6-0, with Trustee Gelles via Conference Call.

GENERAL FUNCTIONS

1.11 APPROVAL OF MINUTES OF FEBRUARY 19, 2019 REGULAR MEETING

APPROVAL OF MINUTES OF FEBRUARY 23, 2019 BOARD WORKSHOP RETREAT MEETING

APPROVAL OF MINUTES OF MARCH 5, 2019 STUDY SESSION

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Correction to the 2019-2020 Academic Calendar
- (cc) 4.2 Approval of Curriculum Changes, Chabot College
- (cc) 4.3 Approval of Agreement between Project Heartbeath LLC and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Clinical Affiliation Agreement between Dr. Bala Annadurai and Chabot- Las Positas Community College District, Chabot College
- (cc) 4.5 Approval of Clinical Affiliation Agreement between Khalid Baig, M.D. and Chabot Las Positas Community College District, Chabot College
- (cc) 4.6 Approval of Clinical Affiliation Agreement between Olivia Butt, M.D. and Chabot Las Positas Community College District, Chabot College
- (cc) 4.7 Approval of Clinical Affiliation Agreement between David Cheng, M.D. and Chabot Las Positas Community College District, Chabot College
- (cc) 4.8 Approval of Clinical Affiliation Agreement between Hayward Family Care and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.9 Approval of Clinical Affiliation Agreement between Ivan Lee, M.D. and Chabot Las Positas Community College District, Chabot College
- (cc) 4.10 Approval of Clinical Affiliation Agreement between Merry and Bright Pediatrics and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.11 Approval of Clinical Affiliation Agreement between Ajit Sandhu, M.D. and Chabot Las Positas Community College District, Chabot College
- (cc) 4.12 Approval of Clinical Affiliation Agreement between Sutter Bay Hospitals and Sutter Bay Medical Foundation and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.13 Approval to Travel – Jeremiah Bodnar, Philosophy Faculty of Las Positas College, Chabot-Las Positas Community College district to travel to American Philosophical Association Conference in Vancouver, Canada, April 16 – 19, 2019

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers

- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval to Reject all Bids of Bid No. 19-05, Measure A & District-Wide Prop 39 Funds, Power Metering Project
- (cc) 6.2 Approval of Award of Contract with Group 4 Architecture, Research + Planning For Design and Engineering Services for Chabot College Building 100 New Library and Learning Connection (RFP H-19)
- (cc) 6.3 Approval of a Professional Services Agreement with Vanir Construction Management, Inc., for Measure A Facilities Management Team Office Support Services, Chabot College
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the District-Wide Prop 39, Interior LED Lighting Upgrades
- (cc) 6.5 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the New Academic Classroom Building 100, Las Positas College
- (cc) 6.6 Ratification of Contract and Approval of Contract Modification with Pacific Data Electric, Total Energy Solutions for Construction of CEC MicroGrid Grant Project, Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
- 8.2 Acceptance of Quarterly Financial Status Report, CCFS-311Q, for the Quarter Ended December 31,2018
- 8.3 First Reading- Board Goals 2019-2022
- 8.4 First Reading- Board Priorities 2019-2022

9.0 OTHER ACTION ITEMS

(No Items)

1.9 PRESENTATION: GUIDED PATHWAYS AT CHABOT COLLEGE AND LAS POSITAS COLLEGE

Interim Chancellor Gerhard introduced Deans Ms. Amy Mattern and Ms. Nan Ho that provided a presentation on where the colleges are at with regard to the implantation of the state program Guided Pathways.

About Guided Pathways

- The Guided Pathways framework creates a highly structured approach to student success that:
 - Provides all students with a set of clear course-taking patterns that promotes better enrollment decisions and prepares students for future success.
 - Integrates support services in ways that make it easier for students to get the help they need during every step of their community college experience.

What Does This Mean?

- Four Pillars of Guided Pathways
 - Create clear curricular pathways to employment and further education
 - Help students choose and enter their pathways
 - Help students stay on their path
 - Ensure that learning is happening with intentional outcomes

Year of Inquiry

- Building Planning Structure
- Taking the Pulse- Listening
- Gathering Student Voices
- Diving into Data
- Exploring Best Practices
- Participating in Professional Development
- Increasing Awareness and Engagement
- Collaborating & Having Conversations between Colleges

Planning Structure

- Chabot College
 - Administrative Lead + Coordinator
 - Leads Team
 - Steering Committee
 - Planning Groups
 - Curriculum & Pathways
 - Transitions
 - Student Experience & Support

- Las Positas College
 - Administrative Lead + Faculty Coordinators
 - Design Team
 - Steering Committee
 - Working Groups
 - Program Mapping/Career Awareness
 - Student Voice/Student Experience
 - Collaboration/Promotion/Professional Development
 - Technology/User Interface
 - Data Collection/Analysis

Moving Forward

- Chabot College
 - Explore Meta-Majors (including undecided) and Program Mapping
 - Engage Student Voice
 - Refine On-Boarding
 - Deepen Intersegmental Alignment
 - Integrate with Shared Governance

- Las Positas College
 - Pilot Program Mapping
 - Embrace Student Voices
 - Increase Data Literacy
 - Explore Technology Tools
 - Expand Professional Development
 - Integrate with Shared Governance

Questions/Comments

Trustee Gin stated that he was impressed with the collaboration and level of mutual respect between the colleges moving towards common ground. Trustee Gin inquired when did year 1 start. Ms. Ho stated that Guided Pathways funding from the state arrived in April 2018. She added before the allocation was received, the colleges had completed a Self-Assessment Report in Fall 2017, work-plan and budget in early 2018.; these covered a total of 14 elements related to the four pillars of Guided Pathways.

President Maduli asked if the funding is sufficient to fund the program. Ms. Mattern answered no. In the FAQs from the State Chancellor’s Office Ms. Ho referenced in the earlier presentation, they indicated that the Guided Pathways funding will not cover all the work. Colleges are being asked to look at funding realignment and how they can “braid” funding sources. She added it is important for the two colleges to work together and be creative. Dr. Sperling stated Chabot College has been trying to do many elements of pathways for the past five to seven years on a “shoe string budget”. She added Ms. Mattern’s position was developed to advance this work. Ms. Bennie stated Las Positas College would like to have a position like this. She reminded everyone that Guided Pathways is work that will contribute to the State’s Vision for Success Goals.

Trustee Randolph posed a scenario: if she was a new student in either college, who is going to help her get through this process. Ms. Ho answered that’s the million-dollar question, where and how does the student interface with the colleges, district and departments. How does a student engage with the website, navigate on a mobile device, find how to access counseling and student services, understand English and Mathematic prerequisites with the AB705 implementation. She stated Student Services and Academic Services already work together and will do so even more closely; they can have the best program, but if a student can’t find it, can’t afford it, or enroll in it, it’s as if the program does not exist. Lastly, she stated the work the Colleges have all been doing for Strong Workforce and Student Equity

needs to be “braided” together. Ms. Mattern added, the Intersegmental Alignment piece should be included in talking about this work to support an entering student. Through the college’s work that’s been in progress, such as the counselor collaborative where the high school and college counselors come together, as well as through the college collaboration with the adult education schools, information should be getting to the students prior to them coming. She added that is what they have been working on for many years, as well as the courses students take at the high school level being mapped and aligned into the college pathways through college faculty and high school teacher collaboration. This should facilitate more seamless transition. Lastly she stated, this along with all the examples Ms. Ho spoke to, would make it easier to navigate through along with all of their great support services.

Trustee Granger asked by the end of the funding for the program, will you be at a point in the process review where you’ve identified “these are the outcomes we hope to achieve” or will those still be things “we’d hope to do”. Ms. Ho answered the first year of Guided Pathways has been a year of inquiry, and that the various work groups have made significant progress in understanding their goals and focusing on their priorities. Ms. Ho reported that the Las Positas College Flex Day one focused on program planning and on understanding data. She added, if the work groups had not laid such a solid foundation throughout the year, these sessions would not have been so successful and insightful; both Colleges have prioritized their work for the upcoming year.

Trustee Mitzman thanked both colleges for their efforts. He stated he would like to see more collaboration between to two colleges and no matter which college a student goes to they are receiving equal opportunity.

Trustee Randolph commended the presenters for working closely together.

Interim Chancellor Gerhard thanked Ms. Ho, Ms. Mattern and the college presidents for their efforts and expressed the “village” is behind them.

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas Academic Senate President, Dr. Melissa Korber reported on the following items:

She thanked Interim Chancellor Gerhard for the Financial update at the last Board meeting.

She stated currently they are making revisions to their by-laws and constitution and were sent out for election yesterday. She stated one thing they are trying to do is have the ability to vote electronically, if the revisions to the constitution are approved this will move forward. She added she is terming out; this is her final year as president.

She stated Districtwide initiatives are currently being worked on, including Proactive Awarding of Degrees. LPC is also looking at developing a Film Studies Degree.

She thanked Ms. Mattern and Ms. Ho for their presentation on Guided Pathways. She stated she participated in Flex-Day where she drafted her own pathway and was able to view it from a student's perspective. She thanked the Las Positas Team and Ms. Ho for coordinating the event.

Chabot College Academic Senate President, Mr. Mon Khat reported on the following items:

He stated he is finishing Dr. Laurie Dockters term as President, two candidates have come forward to run in the April Election. He added results will be announced in May.

He stated Dr. Sperling and Researcher Dr. Cynthia Gordon da la Cruz made an informative presentation on the Local Vision for Success. He stated a subcommittee has been formed to review items and make suggestions.

Lastly, he reported all senate presidents have been working collaboratively together on a Board Policy for Shared Governance review for the six-year cycle. He stated they will be reviewing at their next meeting and additionally going through the first reading of the Accreditation for Chabot College.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Chabot College Classified, Senate President, Ms. Noell Adams provided the following report:

She reviewed items that will be presented/discussed at their upcoming Fridays meeting:

Institutional Research Coordinator Dr. Cynthia Gordon da la Cruz will present on the State Chancellor's Office Vision for Success and the establishment of college-specific goals in alignment with the state-wide vision.

The Classified Prioritization Committee will present a recommendation on classified hiring for this upcoming academic year. If approved, the recommendation will then be forwarded to the College President for consideration.

Na Liu, a member of the districtwide Funding Formula Committee will provide an update on the committee's forthcoming call for project proposals and funding requests.

She stated they will review proposed revisions to the college's shared governance model and processes. Under their new shared governance model, the college conducts an annual

assessment of our shared governance processes and structure and makes modifications as needed.

She stated last October a workgroup had been formed to review and propose revisions to the Board policies and administrative procedure related to classified professional, faculty, and student participation in shared governance. She stated, she is happy to report that their workgroup has finalized our proposed revisions and submitted them to the Chancellor's Office last week. If the vetting process goes as expected, we anticipate the revisions to be on the Board's May meeting agenda for first reading.

Lastly, she thanked Ms. Mattern and Ms. Ho for their Guided Pathways presentation. She stated this is work that she has personally been involved in, it's exciting to see Student and Academic Services come together. She added, Chabot College too had a Flex-Day that included a college wide presentation on Guided Pathways; small groups were formed and everyone got a better understanding on how they can be involved. A definition was created and feedback was received.

Las Positas College Classified, Senate President, Ms. Cindy Robinson reported on the following items:

She expressed through working with the presidents she has learned a lot.

She stated some constituents will be invited to speak at their next meeting.

Lastly, she stated it is exciting to see everyone's work on Guided Pathways.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE

Las Positas College Student Senate President, Ms. Lylah Schmedel reported on the following items:

She stated last month they had a closing ceremony with Ms. Ashonti Brown in honor of Black History Month. She added events this year were discussed with student body and faculty and will carry over to next year.

She stated members from Dublin and Hayward City Council attended their Gun Violence Town Hall that took place last week at Chabot College where they spoke about issues prevalent in society today.

She reported four representatives will be attending SSSCC, Student Trustee Culbertson will be presenting a piece for review.

She stated they are still working on modifying the Prayer Room within the student government office.

She stated elections are coming up, this will be her last term as president, two presidential candidates are in the audience this evening.

She stated in honor of Women's History Month, Ms. Manna Tadishery will be speaking this Thursday at 3pm in room 2420 regarding past, present and moving forward issues.

Lastly, she thanked Ms. Ho for organizing the Guided Pathways committee at Las Positas College.

Chabot College Student Senate President, Mr. Lorenzo Caballero reported on the following items:

No representation was present.

GOOD OF THE ORDER

Ms. Rachel Ugale, Chapter President SEIU, stated negotiations are ongoing. She thanked the Flex-Day committee at both colleges for accommodating training, she added they gained 30 new stewards across the sites over the past two weeks. She recognized Ms. K Metcalf, for giving a brief but powerful talk regarding implicit bias and hopes to incorporate that training for their Chapter Leadership Team.

Mr. Dave Fouquet, President, Chabot-Las Positas Faculty Association, commented on the Guided Pathways presentation stating there are students that need more time than others to identify their major.

He reported negotiations are ongoing, they are focusing on items that have recently been changed in the law particularly, the union rights and differential pay.

Lastly, he stated he would like to continue to ring the bell and recommends when given the chance we should try to advocate that the supplemental allocation on financial aid is still botched.

4.14 APPROVAL OF COLLEGE AND CAREER ACCESS PATHWAYS PARTNERSHIP AGREEMENT FOR DUAL ENROLLMENT BETWEEN HAYWARD UNIFIED SCHOOL DISTRICT AND CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT, CHABOT COLLEGE

Motion No. 3

Trustee Gin made a motion, seconded by Trustee Mitzman to approve the college and career access pathways partnership agreement for dual enrollment between Hayward Unified School District and Chabot- Las Positas Community College District, Chabot College

6.7 ADOPTION OF RESOLUTION NO. 06-1819- AUTHORIZATION TO ADOPT AGREEMENT FOR PARTICPATION IN ALAMEDA COUNTY OPERATIONAL AREA EMERGENCY MANAGEMENT ORGANIZATION

Motion No. 4

Trustee Mitzman made a motion, seconded by Trustee Gin to adopt the agreement for participation in Alameda County Operational Area Emergency Management Organization.

Motion carried by the following roll call vote:

AYES: Gelles, Gin, Granger, Maduli, Mitzman, Randolph
NOES: NONE
ABSENT: NONE
ABSTENTIONS: NONE

President Maduli asked for comments regarding the following Board Agenda Items: 8.3 First Reading of Board Goals 2019-2022 and 8.4 First Reading of Board Priorities 2019 2022. No comments or questions from the Trustees.

Trustee Gin acknowledged and congratulated Instructor, Administration of Justice Mr. William Hanson on his retirement.

9.1 APPROVAL OF MASTER AGREEMENT BETWEEN FRIENDS OF CHABOT COLLEGE FOUNDATION, AN AUXILARY ORGANIZATION AND CHABOT LAS POSITAS COMMUNITY COLLEGE DISTRICT

Motion No.5

Trustee Gin made a motion, seconded by Trustee Granger to approve the agreement between the Friends of Chabot College Foundation, an Auxiliary Organization and Chabot-Las Positas Community College District.

9.2 APPROVAL OF BYLAWS WITH FRIENDS OF CHABOT COLLEGE, AN AUXILIARY ORGANIZATION

Motion No. 6

Trustee Mitzman made a motion, seconded by Trustee Granger to approve the Bylaws with Friends of Chabot College, an Auxiliary Organization.

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling reported on the following items:

She acknowledged Ms. Mattern and Ms. Ho for providing an articulate presentation. She stated the presentation exemplified what two colleges in one District can do together with commitment.

She introduced and welcomed Ms. Samantha Kessler, Director of Institutional Effectiveness. She thanked Interim Chancellor Gerhard, VF Fong and the Board for supporting the position.

Lastly, she invited everyone on April 10th to the Ribbon Cutting for the Tiburcio Vasquez Health Center.

Ms. Roanna Bennie, Interim President, Las Positas College reported on the following items:

She shared the monthly Newsletter and highlighted that Chabot College and Las Positas College Photography programs have collaborated on a traveling art show.

She introduced and welcomed Ms. Leta Stagnero, Interim Vice president for Academic Affairs.

CHANCELLOR REPORT

Interim Chancellor Gerhard acknowledged VC Fong for his continuing leadership on local, state and national forums for advancing equity within leadership ranks. He stated VC Fong is this year's recipient of the LEAP's 2019 Leadership Award and will be celebrated July 18th at the Japanese American Cultural Community Center in Los Angeles.

TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS

Trustee Granger stated she was happy to represent Chabot- Las Positas Community College District at the League of Women Voters Eden Area meeting. She also reported she was in Sacramento yesterday advocating for K12 and Community College funding.

Trustee Gin stated the Guided Pathways presenters did a great job and he is excited for the program to move forward.

President Maduli thanked Trustee Randolph for filling in for him at the Study meeting. He also thanked Ms. Ho for providing him with a tour of the Science Building.

ADJOURNMENT

Motion No. 7

Trustee Mitzman made a motion, seconded by Trustee Gin to adjourn the meeting at 7:45 p.m.

Motion carried unanimously, 6-0, with Trustee Gelles via Conference Call.

NEXT MEETING

The next meeting of the Board is a Study Meeting scheduled for April 2, 2019 at the District Office.

Minutes prepared by:

Debra Nascimento
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District