

Student Trustee Valeria Gavino Pena
Student Trustee Geraldine (Gee) Moloji

Members Absent: Trustee Ms. Linda Granger

Recording Secretary: Ms. Debra Nascimento

Managers Present: Mr. Ronald Gerhard, Interim Chancellor
Ms. Roanna Bennie, Interim President, Las Positas College
Dr. Susan Sperling, President, Chabot College
Mr. David Betts
Ms. Julia Dozier
Ms. Jennifer Druley
Ms. Theresa Fleischer Rowland
Mr. William Garcia
Mr. Bruce Griffin
Dr. Matthew Kritscher
Dr. Amir Law
Mr. Owen Letcher
Mr. Rajinder Samra
Mr. Dale Wagoner

Others Present: Dr. Melissa Korber, President, Las Positas College Faculty Senate
Ms. Noell Adams, President, Chabot College Classified Senate
Ms. Dolly Adams
Mr. Jaye Carnes
Mr. Gregory Correa
Mr. Mujeeb Dadgar
Mr. Dave Fouquet
Mr. Stuart McElderry
Dr. Bobby Nakamoto
Ms. Dawn Neideffer
Mr. Greg Rees
Ms. Sandi Perry-Rees
Mr. David Rodriguez
Ms. Rachel Ugale
Ms. Jessica Vile

REPORT OUT: ACTION TAKEN IN CLOSED SESSION

No action was taken in Closed Session.

1.5 PLEDGE TO FLAG

Chabot Trustee Gavino Pena led the pledge.

1.6 ADMINISTRATION OF OATH OF OFFICE- STUDENT TRUSTEES

New Student Trustee, Geraldine (Gee) Moloi, Las Positas took the Oath of Office.

1.7 PUBLIC COMMENTS

Ms. Sarah Thompson presented Las Positas Senate President Dr. Korber a gift of appreciation for her service, commitment and wisdom the past four years.

Mr. Greg Rees voiced his concerns regarding his Public Information Request to the District.

Mr. Gregory Correa voiced his concerns regarding management operations at the District.

1.8 APPROVE CONSENT ITEMS (cc)

Trustee Maduli asked that Agenda Item 6.2, Approval of Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC, District be pulled for discussion.

Motion No. 2

Trustee Gin made a motion, seconded by Trustee Randolph, to approve the Consent Calendar with the exception of Agenda Item 6.2.

Motion carried unanimously, 5-0, with Trustee Granger absent.

The following items were approved on the Consent Calendar:

GENERAL FUNCTIONS

1.9 APPROVAL OF MINUTES OF MAY 21, 2019 REGULAR MEETING

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel
- (cc) 3.4 Executive Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift – Automotive Training Program, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.2 Acceptance of Grant Award - California Commission on Peace Officer Standards

- and Training Innovations Grant Program (POST), Chabot-Las Positas Community College District, Chabot College
- (cc) 4.3 Approval of Curriculum Changes, Chabot College
 - (cc) 4.4 Approval of Curriculum Changes, Las Positas College
 - (cc) 4.5 Approval of Amendment to the South Hayward Promise Neighborhood Sub Award Agreement with California State University, East Bay (PR# U215N170023) and Chabot-Las Positas Community College District, Chabot College
 - (cc) 4.6 Approval of Memorandum of Understanding (MOU) – Castro Valley Unified School District and Chabot-Las Positas Community College District, Chabot College
 - (cc) 4.7 Approval of San Francisco State University Student Internship Placement Agreement, Chabot-Las Positas Community College District, Chabot College
 - (cc) 4.8 Approval of Agreement with Umoja Community Education Foundation and Chabot Las Positas Community College District, Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of amendment of contract with Barnes & Noble and Chabot College
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.5 Approval of Declaration of Surplus Property to be Donated to Non-Profit Organization
- (cc) 5.6 Approval of five- year contract for Software Agreement with Ellucian

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of a Piggyback Contract with VenTek International, Inc. for the purchase Of Parking Revenue Collection Machines for the Chabot College
- (cc) 6.3 Approval of a Professional Services Agreement with Critical Solutions, Inc., for Project Management/Construction Management Services for Multiple Projects, Las Positas College
- (cc) 6.4 Approval of a Professional Services Agreement with Roebbelen Management, Inc., for Project Management/Construction Management Services for Multiple Projects, Las Positas College
- (cc) 6.5 Approval of a Piggyback Contract with Wenger Corporation for the purchase of AirPro Lockers for Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of Grant Agreement No. 19-020-001 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.2 Acceptance of Grant Agreement No. 19-086-001 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.3 Acceptance of Grant Agreement No. 19-081-102 – California Community Colleges

- (cc) 7.4 Chancellor's Office, District-Economic Development
Acceptance of Standard Agreement No. C19-0071 – California Community Colleges Chancellor's Office (CCCCO), District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
8.2 Quarterly Financial Status Report, CCFS-311Q for the Quarter Ended March 31,2019

9.0 OTHER ACTION ITEMS

- 9.1 Second Reading and Adoption of District Mission Statement
9.2 Second Reading and Adoption of New, Reviewed, or Revised Board Policies and Administrative Procedures
BP 1100 Chabot- Las Positas Community College District
BP 2010 Board Membership
BP 2015 Student Members
BP 2100 Board Elections
BP 2105 Election of Student Members
BP 2110 Vacancies on the Board
BP 2200 Board Duties and Responsibilities
BP 2210 Officers

1.10 PRESENTATION: EMERITUS RETIREMENT RECOGNITIONS

Dr. President Sperling recognized retirees Mr. Richard Blair-Keeny and Mr. Rudolph Cockerham for their service and dedication to Chabot College.

1.11 PRESENTATION: APPROVAL OF TENTATIVE BUDGET- 2019-2020

General Funds, Cafeteria Fund, Capital Outlay Projects Funds, Self-Insurance Fund (RUMBLE), Child Development Fund, Bond Fund and Establishment of August 20, 2019 as the Date for Public Hearing and Adoption of District Budgets. Interim Chancellor Gerhard introduced Acting Business Services Vice Chancellor Roberts who gave the following presentation:

PRESENTATION SUMMARY

- Budget Requirement
- Student Enrollment Data
- 2019-20 Student Centered Funding Formula (SCFF)
- 2018-19 Districts Funded through “Hold Harmless”
- 2019-20 CLPCCD Funding- Hold Harmless vs. SCFF
- Major Revenue & Expenditure Assumptions
- Budget Allocation Model Summary
- Budgets for District Funds
- Looking Ahead-Opportunities and Budget Risks

BUDGET REQUIREMENT

- Title 5 Section 58305 of the California Code of Regulations requires community college Districts to adopt a tentative budget
- Final budget will be presented at the Public Hearing on August 20th at the District Office Board room.

COLLEGE ANNUALLY GENERATED FTES

LPC Academic Year Generated FTES

2011-12	6,442
2012-13	6,651
2013-14	6,624
2014-15	6,728
2015-16	6,987
2016-17	7,184
2017-18	7,266
2018-19	7,372 * Budgeted FTES Goals
2019-20	7,447 * Budgeted FTES Goals

Chabot Academic Year Generated FTES

2011-12	9,754
2012-13	9,552
2013-14	9,599
2014-15	9,660
2015-16	9,981
2016-17	10,068
2017-18	9,961
2018-19	10,202 * Budgeted FTES Goals
2019-20	10,202 * Budgeted FTES Goals

GOVERNOR'S BUDGET PROPOSAL FY2019-20

- Student Centered Funding Formula (FY2019-20)
 - 70% for the Base Allocation
 - 20% for the Supplemental Allocation
 - 10% for the Student Success Allocation
- Funding rates (for 2019-20) will be the 2018-19 rates increased for COLA
- Student Success Allocation is capped at 10% (Over 2018-19 totals)
- "Transfers" for the student success allocation will be attributed to the "District of residence"

SYSTEM FUNDING-HOLD HARMLESS DISTRICTS

2018-19 State Funding for Community Colleges- 27 Districts that maintain Total Funding Through “Hold Harmless” at P-1

District	Hold Harmless Funding above SCFF (In Millions)	District	Hold Harmless Funding above SCFF (in Millions)
Cabrillo	3.7	Ohlone	7.1
Chabot- Las Positas	15.1	Palomar	4.2
Compton	2.3	Peralta	6.2
Contra Costa	11.11	San Francisco	5.1
Foothill Deanza	9.3	San Luis Obispo	1.8
Gavilan	0.7	San Mateo	2.5
Glendale	3.0	Santa Monica	4.2
Lake Tahoe	0.9	Sierra Joint	3.9
Long Beach	1.9	Solano	4.1
Marin	2.1	Sonoma	5.7
Mendocino-Lake	0.3	South Orange	1.3
Monterey	1.3	Southwestern	1.5
Napa	0.3	West Valley	4.8
North Orange	10.7		

CLPCCD FUNDING- HOLD HARMLESS Vs. SCFF

Funding for 2019-20 – (The higher of Option #1 or Option #2)

Option #1-Funding per SCFF	
Section I-Base Allocation	
FTES Revenue	\$66,827,795
FTES Growth	-
Basic/Foundation	\$8,765,210
TOTAL	\$75,593,004
Section II- Supplemental Allocation*	\$16,169,742
Section II- Student Success Allocation*	\$10,420,920
SCFF TOTAL	\$102,183,666
Option #2- Funding per “Hold Harmless”	
2018-19 Total Available Revenue (TAR)	\$110,597,916
2019-20 cola= 3.26%	\$3,605,492
Hold Harmless Total	114,203,408
*Based on the ratio of Allocation funding per “Generated” FTES for 2017-18	

MAJOR REVENUE ASSUMPTIONS

Assumption	Amount
Higher of SCFF Calculation Amount of Hold Harmless	\$114,203,408
Lottery Revenue	\$2,737,328
Mandated Cost Block Grant	\$533,380
Part Time Faculty Allocation	\$394,245
Non Resident Tuition	\$2,609,490

MAJOR EXPENDITURE ASSUMPTIONS

- Based on serving 17,649 FTES
- Step/column and longevity included
- Premium increases for health & welfare, assumes status quo employee contributions
- Retiree health benefits budget of \$7,377,725 is based on the 2018 actuarial study and represents an increase of 39% over the prior year's budget
- STRS/PERS increased rates from 16.28% to 16.70% and 18.06% to 20.73%, respectively
- Property & Liability insurance budget of \$519,605
- Utilities budget (electricity, natural gas, water, and disposal services) of \$2,909,678

BUDGET ALLOCATION MODEL- CALCULATIONS

Full Time Equivalent Students (FTES) determined by District	\$17,469
↓	
Calculate State Funding Apportionment, COLA, Lottery, Mandated Costs Other State Revenues	\$109,062,019
↓	
Fund District-wide Expenses Contractual, Regulatory, Retiree Health Benefits, Insurance, Utilities & Audit	\$12,613,435
↓	
Fund District Office/Maintenance and Operations District Office @ 10.48%; Maintenance and Operations @ 8.53%	\$10,107,812 \$8,227,064
↓	

Allocate Balance of Funds of College Based on FTES	
Chabot College @ 57.80%	\$45,552,687
Las Positas @ 41.38%	



Local site revenue to be added

TENTATIVE BUDGET 2019-2020- UNRISTRICTED GENERAL FUND

REVENUE	
State General Apportionment, State/Local/Federal Revenue and Transfers	\$141,458,608
EXPENDITURES	
Expenditures	\$135,026,195
Net Increase/(Decrease) in Fund Balance	\$6,432,412
Beginning Balance	\$30,454,868
Ending Balance	\$36,887,280

TENTATIVE BUDGET 2019-2020- RESTRICTED GENERAL FUND

REVENUE	
State General Apportionment, State/Local/Federal Revenue and Transfers	\$124,849,884
EXPENDITURES	
Expenditures	\$119,397,558
Net Increase/(Decrease) in Fund Balance	\$5,452,236
Beginning Balance	\$5,098,124
Ending Balance	\$10,550,450

TENTATIVE BUDGET 2019-2020-CAFETERIA FUND

REVENUE	
Operations/Commissions and Interest	\$53,753
EXPENDITURES	
Expenditures	\$41,383
Net Increase/(Decrease) in Fund Balance	\$12,370
Beginning Balance	\$48,738
Ending Balance	\$47,917

TENTATIVE BUDGET 2019-2020- CHILD DEVELOPMENT FUND

REVENUE	
State/Local/Federal Revenue Transfer In	\$1,934,846
EXPENDITURES	
Expenditures	\$1,946,151
Net Increase/(Decrease) in Fund Balance	\$(11,305)
Beginning Balance	\$152,080
Ending Balance	\$140,775

TENTATIVE BUDGET 2019-2020- BOND FUND

REVENUE	
Interest & Proceeds- Sale of Capital Assets	\$2,336,641
EXPENDITURES	
Expenditures	\$75,478,862
Net Increase/(Decrease) in Fund Balance	\$(73,142,221)
Beginning Balance	\$165,920,697
Ending Balance	\$92,778,476

TENTATIVE BUDGET 2019-2020- CAPITAL PROJECTS FUND

REVENUE	
State/Local/Federal Revenue Transfer In	\$905,000
EXPENDITURES	
Expenditures	\$741,000
Net Increase/(Decrease) in Fund Balance	\$164,000
Beginning Balance	\$7,621,351
Ending Balance	\$7,785,351

TENTATIVE BUDGET 2019-2020- SPECIAL RESERVE FUNDS

REVENUE	
State/Local/Federal Revenue Transfer In	\$20,000
EXPENDITURES	
Expenditures	\$190,000
Net Increase/(Decrease) in Fund Balance	\$(170,000)
Beginning Balance	\$1,488,122
Ending Balance	\$1,318,122

LOOKING AHEAD- OPPORTUNITIES AND BUDGET RISKS

- Analysis and simulations of impact of new funding model
 - Analysis of impact of District Bam
- Implementation of BAM recommendations
- Economy/Recession
- STRS/PERS Increases
- Deficit Spending
- Structural Deficit

Questions and Comments

Trustee Mitzman requested a chart that shows the difference between what each college reported and generated. VC Roberts responded he will provide that prior to the Adoption of the Budget. Trustee Mitzman stated he is anti-deficit and asked for more clarity in “what’s to come”. VC Roberts stated we are reserving funding based on the Hold Harmless, based upon that funding we have revenues in excess of our expenditures. He stated the issue will be what happens in 2023. He added, through the Funding Formula Committee and PBC were looking to use some of the funds we have via the Role Back Funding to increase the measurement units we report to the state so we don’t lose any funding once the Student Centered Funding Formula, SCFF is implemented. Trustee Mitzman asked if we have a Plan B. VC Roberts stated some of the 12- million- dollar difference that is being set aside is money from the role back which is 8.8- million- dollars. He added, part of our funding this year we are not allocating 8.8- million- dollars that we are receiving in revenues in 2019-20. Trustee Mitzman asked what capital assets are being considered for sale. VC Letcher stated, the former District office building, Franklin Boulevard sale and proceed funds are being transferred into that account. Trustee Mitzman asked for clarification of the District office 18-million-dollar expense. VC Roberts clarified the District office includes the salaries of District, Maintenance and Operation employees. Trustee Mitzman asked if the 10 million includes salaries which is not in another budget. VC Roberts stated the basic operations funds that we are given from the state is dependent on the colleges and FTES we have at each of our colleges. Interim Chancellor Gerhard added in terms of clarification, the operation and maintenance of the District office is being supported by the rental income received and is not included in the unrestricted general fund but a sub fund. VC Letcher added, our rental income exceeds the District office expenses by approximately \$200,000 in the last fiscal year and expects that to be consistent. He stated salary budgets are broader; all District-wide employees which includes custodial, grounds and maintenance employees are also considered District employees. Trustee Mitzman thanked everyone for the clarification to his questions.

Trustee Sbranti asked how are we planning for the worst case scenario eventuality when the Hold Harmless goes away. VC Roberts stated if you look at the FTES we generate on an annual basis, the SCFF differential gives us 7 million; which we are holding for specific projects to help us increase the units were going to reporting to the state. Trustee Sbranti stated as Trustees partnering with Administration and our Union, 2023 seems a long way off however, we need to have a robust collective political strategy around the inherent

dangers; in terms of the Hold Harmless as we are at the top of the list for Community Colleges in California that are being impacted. He added, this provides a leadership opportunity to partner with other Districts that are impacted to craft a strategy to our Assemblyman, Senators and Governor's office. VC Roberts stated Mr. Fouquet has been vocal, talking with the legislators explaining there are some inherent differences between the 72 Districts. He stated there is some intractability at the State Chancellor's office with any kind of shift or movement regarding the supplemental piece; impacting us in the new Funding Formula. Trustee Sbranti stated he appreciates the approach everyone has taken and encourages a robust strategy be put together to work in unison.

Trustee Sbranti asked if there is anything that can be done to increase enrollment numbers. President Bennie stated across the state the majority of campuses are losing enrollment as we are holding steady. She thanked Marketing and Public Relations Director Ms. Guisselle Nunez and campus Enrollment Management staff for their efforts. President Sperling stated Chabot College has experimented with a number of novel strategies for increasing enrollment; instead of offering the traditional one summer session, they are offering four separately scheduled sessions. She added, enrollment is up and the feedback has been positive. Dr. Sperling asked VP of Student Services Dr. Matthew Kritscher to provide information regarding the outreach that is being provided. Dr. Kritscher stated they are trying to blend what they are doing online with what is being done in person. He added, they currently have two, back to back, five week sessions and a six-eight-week session which students are responding well to. He also stated they have a strong pipeline with the outreach specialists that are imbedded in the community high schools and the faculty is doing great work around noncredit development. Trustee Sbranti stated he is encouraged to hear we are trying to create revenue. He stated by having a robust growth minded revenue strategy across the District and Colleges this will help mitigate the challenges we can potentially face.

Trustee Randolph stated as a Board of Trustees they too are also responsible for Public Relations and continues to welcome any organization that wants her to speak about the colleges.

Trustee Randolph asked why our 2018-19 Hold Harmless funding above SCFF is much higher than everyone else's. VC Roberts stated if it weren't for the rollback that we did in November that number would be 9 million smaller. He stated (for the Fiscal Stability of the District) the rollback was a brilliant move by Interim Chancellor Gerhard; there was a golden opportunity to shift the FTES to 2017-18 knowing, that as result of the changes in the funding model; we would be funded at this much higher rate then what we were going to get if we stayed with the reporting of FTES in July. What the rollback did do for us was make a radical change with regards to the amount we would be held harmless on an annual basis, compared to what we actually serve. He added, there is a grand total of 49 million across the state, that districts got from this rollback of additional FTES and we got 16%. Trustee Randolph stated that it is difficult to compete with basic aid and commended Interim Chancellor Gerhard on his smart move.

Trustee Randolph asked why the District went with CalSTRS rate of 16.70. VC Roberts stated the current rate is 17.01, which will be refined again by the time we adopt the budget.

Trustee Gin asked what we are doing to tap into the International Students. Las Positas Vice President of Student Services Mr. William Garcia stated they have approximately 130 International Students Enrolled and they have a full time Classified Professional dedicated to providing outreach and recruiting through different software. Dr. Kritscher stated Mr. Sean Day is the Coordinator for International Students. He added, they currently have approximately 75 International Students, advertise in Study USA Magazine and Dr. Goyle is currently looking into strategic partnerships with recruiting vendors to get stronger pipelines of admissions in Asia, Europe, Africa and South America. Trustee Gin stated we need to continue to push forward as the bay area is a big draw for international students.

Trustee Gin asked for clarification on the CLPCCD Funding- Hold Harmless vs. SCFF Option #1-Funding per SCFF and Option #2-Funding per Hold Harmless, VC Roberts stated the state picks this for us, we will be funded the higher of the SCFF or the Hold Harmless. Trustee Gin thanked VC Roberts for clarification.

President Maduli asked why is the cost of Retiree Health Benefits so much higher than what was in the Adopted Budget last year. VC Roberts stated he would have to get back to President Maduli with the figures. President Maduli asked what the plans were to mitigate the liabilities. Interim Chancellor Gerhard stated were in the process of looking at the pros and cons then deciding which direction we want to explore.

President Maduli asked for clarification regarding the remaining 30% from the Budget Allocation Model, BAM calculations to the colleges. VC Roberts stated they are contemplating changing the BAM. He stated, they enlisted the help of Cambridge West in developing a new BAM. He added, our 2019-20 funding is the result essentially knowing the FTES model for revenue 2020. We are still making the allocation based upon the FTES model. With the help of Cambridge West, we are hoping to develop another model to be along the lines of the SCFF funding, which will take some time.

President Maduli asked of the ending balance of 36 million, aside from the 5% for the reserve are there any other set asides. VC Roberts stated not all of the fund balance not purely discretionary, some money there belongs to the EDEC Program. He stated he appreciated the Board's approval to create a new fund, which will separate EDCE from that total. He stated there has been recommendations through PBC to set aside funds that we are receiving from the rollback monies to help develop programs to help us improve our metrics, such as in student financial aid success numbers, and monies are already being set aside for that purpose. President Maduli stated the number is misleading, that number needs to be shown. VC Roberts acknowledged President Maduli's request.

Trustee Mitzman stated he appreciated VC Roberts hard work and dedication to our District.

President Maduli referenced page 15- Tentative Budget 2019-20 Child Development Fund from the presentation stating this masks the problem one of the colleges has. He added, looking at what they are bringing in, in terms of revenue, compared to that of just salaries and benefits and the revenues don't cover everything. He asked if we have a viable program at Las Positas College. Interim Chancellor Gerhard stated in looking at 2019-20 fiscal year there was a transfer in of \$49,451, holistically we need to look at this as this does not go into all aspects of this fund. We would need to dig into the enrollment data and look at the FTES generated by the center.

President Maduli asked what the plans are for the deficit at Chabot College. Interim Chancellor Gerhard stated we are half way through the plan that was presented to the Board in October 2017 in terms of rebuilding the fund balance. Looking at the projections from 2018-19 we haven't closed the books however, we are projecting a greater surplus from what is shown today, and we will definitively have better figures when we present the 311 Report to the Board.

President Maduli thanked VC Roberts for coming out of retirement to help our District. Interim Chancellor Gerhard also extended his gratitude to VC Roberts. He added, in terms of the new Funding Model, being involved at the State level things are still being worked out. He stated in light of the Funding Model, when Dr. Susan Cota was Interim Chancellor here, in seeing we needed to do something quickly she mobilized people to the betterment of the District and our students and created a Funding Formula Committee and started discussions in our District-wide Planning and Budget Committee. He added, VC Roberts is chairing both of those committees. Lastly, he stated there are strategic efforts going underfoot, great work is underway and everyone understands the urgency.

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas Academic Senate President, Dr. Melissa Korber reported on the following items:

She stated this evening is her last meeting as Academic Senate President. She thanked the following people for their support during her tenure: Board of Trustees, Leadership and Staff at both colleges, District staff, Interim Chancellor Gerhard, Technology Officer Mr. Griffin, Interim President Bennie, Chabot College Senate President Ms. Adams and the Faculty at Las Positas College. She stated she has faith that the AP & BP for Shared Governance will move forward. She thanked everyone for allowing her to serve and welcomed Ms. Sarah Thompson as the new Academic Senate President. Lastly, she stated she will think of everyone on Tuesday nights.

President Maduli thanked Dr. Korber for her service.

Chabot College Academic Senate President

Chabot College Academic Senate had no representation at this meeting.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Chabot College Classified Senate President, Ms. Noell Adams provided the following report:

She stated last week, eight Chabot Classified Senate members including herself attended the annual Classified Leadership Institute Conference hosted by the statewide Classified Senate and the Community College League of California. She stated some of the highlights of the conference for her included meeting with Board of Governors member Mr. Bill Rawlings and Deputy Chancellor Dr. Daisy Gonzales as well as participating in the “Spirit Contest” with her Chabot colleagues.

She stated at this month’s Classified Senate meeting, they will appoint representatives to serve on their college and District shared governance committees for this academic year. The Classified Senate has 50 seats to fill. She added, as of today, they have 31 different individuals who have volunteered to fill 46 seats.

She stated the Classified Senate’s annual Governing Council Retreat will be held Thursday, July 25th. They have formed a six-member AD-HOC planning committee to coordinate the event, build the agenda, and lead the sessions. Their main purpose for this retreat is to strengthen their Classified Senate members’ ability to effectively participate in shared governance and to build a sense of community among those who serve.

Las Positas College Classified Senate President

Las Positas College Classified Senate had no representation at this meeting.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE

Las Positas College Student, Senate President

Las Positas College Student Senate had no representation at this meeting.

Chabot College Student Senate President

Chabot College Student Senate had no representation at this meeting.

GOOD OF THE ORDER

Ms. Rachel Ugale, Chapter President SEIU, stated the SEIU officers attended the Annual Classified Leadership Institute Conference. She stated they have started planning for their general membership meeting during Convocation, as well as looking at planning elections for their upcoming Leadership Team. Lastly, she stated they will be going back to the negotiations table tomorrow.

Mr. David Fouquet, President, Chabot-Las Positas Faculty Association, stated he is looking forward to ongoing negotiations. He stated regarding the output from the Budget Presentation given this evening, there is a big swing on the review regarding roll-back, the roll-back was receiving is based on FTES level that will not be sustainable. He stated he will be attending a Funding Formula meeting at the State Chancellor’s office tomorrow. He expressed his continued concerns regarding the Funding Formula and encouraged everyone to continue to “ring the bell” on the supplemental allocation that needs to be fixed.

1.11 APPROVAL OF TENTATIVE BUDGET

Motion No. 3

Trustee Sbranti made a motion, seconded by Trustee Mitzman, to approve the Tentative Budget.

Motion carried unanimously, 5-0 with Trustee Granger absent.

Motion No. 4

Trustee Gin made a motion, seconded by Trustee Mitzman, to set September 10, 2019 for the Public Hearing regarding the Budget.

Motion carried unanimously, 5-0 with Trustee Granger absent.

4.9 APPROVAL AND ADOPTION OF THE CHABOT COLLEGE STUDENT EQUITY AND ACHIEVEMENT (SEA) PROGRAM STUDENT EQUITY PLAN

Trustee Mitzman asked for clarification prior to approving. Equity Director Dr. Bobby Nakamoto provided a summary.

President Maduli added, it is critical the Board approves this as the Student Equity Plan is required to receive funds for this program.

Trustee Mitzman thanked Dr. Nakamoto for the summary.

Motion No. 5

Trustee Gin made a motion, seconded by Trustee Mitzman, to approve and adopt the Chabot College Student Equity and Achievement (SEA) Program Student Equity Plan.

Motion carried unanimously, 5-0 with Trustee Granger absent.

4.10 APPROVAL AND ADOPTION OF THE LAS POSITAS COLLEGE STUDENT EQUITY AND ACHIEVEMENT (SEA) PROGRAM STUDENT EQUITY PLAN

Motion No. 6

Trustee Mitzman made a motion, seconded by Trustee Gin, to approve and adopt the Las Positas College Student Equity and Achievement (SEA) Program Student Equity Plan.

Motion carried unanimously, 5-0 with Trustee Granger absent.

5.7 ADOPTION OF RESOLUTION NO. 09-1819- APPROPRIATIONS LIMIT FOR 2019-20 (GANN LIMIT)

Motion No. 7

Trustee Gin made a motion, seconded by Trustee Randolph, Adoption of Resolution No. 09-1819- Appropriations Limit for 2019-20 (Gann Limit).

Motion carried by the following roll call vote:

- AYES: Gin, Maduli, Mitzman Randolph, Sbranti
- NOES:
- ABSENT: Granger
- ABSENTIONS:

6.2 APPROVAL OF MEASURE B & MEASURE A BOND PROGRAM: BOND LIST REVISION MEASURE B #AB AND MEASURE A #2-SUBSTANTIVE

VC Letcher stated as a part of our Accountability Measures and alliance with Prop 39 Bond Funding, the Board is required to approve a Bond List of Projects related to the expenditures. He stated, 950 million which includes additions to projects, changes, additions of funding to projects and additions of projects. He stated this is a compliance item for us and has been worked through both colleges as the Facilities Master Plan list was presented last month to the Board identifying 700 million of projects at both campuses which would have exceed our total of 950 million. He stated working with both colleges Facility Committees and the Executive Teams at both colleges this list was developed and

items on the list that have not been identified funding; he noted there are two projects at both campuses that do not have identified funding. He added, if there is project savings along the way the two unidentified projects will become funded, or if we achieve state funding for any other projects that's where those projects will be funded.

Trustee Sbranti asked what are the projects at each campus that are unfunded. VC Letcher stated the following projects at Chabot College: Arts and Media Building, Medical/Dental Building and Sustainability Center. He added Chabot did prioritization voting on campus and which were their priority projects and the three listed were next on the list but beyond the funding limit. He stated the following projects at Las Positas College: Auxiliary Gym and Phase III Buildings.

Trustee Sbranti asked if this is an annual report that is approved by the Board. VC Letcher stated this can be a monthly document depending on how many changes are made in the program. Trustee Sbranti asked, thinking of staff moving forward, how often are the documents going to be updated and what are the opportunities for the Board to weigh in. President Maduli asked if the projects were prioritized by each college. VC Letcher stated each college went through a separate prioritization which reflects those prioritizations that was campus constituent engaged. He stated traditionally he would like to bring it to the Board quarterly for review. He added by bringing it back quarterly it shows a reflection of interest earning. Interim Chancellor Gerhard stated we have a Business meeting monthly, when there are budgetary conditions that surface and require immediate action the Board would be required to approve the Budget Reallocation/Budget Change between projects. He added, in years past throughout the year Measure B updates would be provided to the Board throughout the year. Trustee Sbranti stated the engagement that's being done with key stake holders at the campuses is the most important part of this and it sounds like that engagement has happened. He added, the Board can be more proactive when items are brought to them prior to Board approval. President Maduli asked when would you project more funding are going to be needed for the next Bond. VC Letcher stated the initial issuance was 168 million, the current spend down plan has those funds expended approximately 24 months from now, which means we would likely go out in 18-24 months for our next issuance so there are no laps so projects continue to move forward. President Maduli asked when the funds from the first Bond will be spent. VC Letcher stated we are working to spend down Measure B Funds in the next fiscal year. He stated we have interest earnings remaining that are funding Building 2100 at Chabot College and continuance is approximately 2 million of Chabot College funds however, those will be spent down in the next fiscal year 2019-20.

Motion No. 8

Trustee Sbranti made a motion, seconded by Trustee Gin, to approve and adopt the Measure B & Measure A Bond Program: Bond List Revision Measure B#AB and Measure A #2 Substantive.

Motion carried unanimously, 5-0 with Trustee Granger absent.

6.6 ADOPTION OF RESOLUTION NO. 10-1819- AUTHORIZATION TO SUBMIT THE FIVE YEAR CONSTRUCTION PLAN (2021-2025) TO THE CALIFORNIA COMMUNITY COLLEGES CHANCELLOR’S OFFICE AND REQUEST FOR STATE FUNDS FOR CAPITAL OUTLAY PROJECTS

Trustee Mitzman made a motion, seconded by Trustee Gin, Adoption of Resolution No. 10-1819 – Authorization to submit the Five Year Construction Plan (2021-2025) to the California Community Colleges Chancellor’s Office and request for state funds for Capital Outlay Projects.

Motion carried by the following roll call vote:

AYES: Gin, Maduli, Mitzman Randolph, Sbranti
NOES:
ABSENT: Granger
ABSENTIONS:

9.1 SECOND READING AND ADOPTION OF DISTRICT MISSION STATEMENT

Motion No. 9

Trustee Mitzman made a motion, seconded by Trustee Gin, adoption of District Mission Statement.

Motion carried by the following roll call vote:

AYES: Gin, Maduli, Mitzman Randolph, Sbranti
NOES:
ABSENT: Granger
ABSENTIONS:

9.2 SECOND READING AND ADOPTION OF NEW, REVIEWED, OR REVISED BOARD POLICIES AND ADMINISTRATIVE PROCEDURES

Motion No.10

Trustee Mitzman made a motion, seconded by Trustee Gin, adoption of New, Reviewed, or Revised Board Policies and Administrative Procedures.

- BP 1100 Chabot- Las Positas Community College District
- BP 2010 Board Membership
- BP 2015 Student Members
- BP 2100 Board Elections
- BP 2105 Election of Student Members

BP 2110 Vacancies on the Board
BP 2200 Board Duties and Responsibilities
BP 2210 Officers

Motion carried by the following roll call vote:

AYES: Gin, Maduli, Mitzman Randolph, Sbranti
NOES:
ABSENT: Granger
ABSENTIONS:

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President, Chabot College reported on the following items:

She thanked Dr. Bobby Nakamoto and Dr. Terry Anderson for working beautifully on the Equity Plan, VC Letcher for always getting to “Yes”, Academic Student President Mr. Mon Khat for his leadership and Classified Senate President Ms. Noell Adams for her professionalism through the District and State Level. She welcomed Student Trustees Ms. Gavino and the newly elected Las Positas College Student Trustee.

Ms. Roanna Bennie, Interim President, Las Positas College reported on the following items:

She thanked everyone who attended Commencement. She welcomed VC of Educational Services Dr. Theresa Fleischer Rowland. She stated the Vice President of Academic Services vacancy has been filled by Ms. Kristina Whalen. She thanked Dr. Korber for her service. Lastly, she shared the Las Positas College Connection Newsletter and highlighted that LPC received approval to be the first Fire and Emergency Services Higher Education (FESHE) recognized Fire Safety Training (FST) program in the State.

10.3 CHANCELLOR REPORT

Interim Chancellor Gerhard welcomed VC of Educational Services Dr. Theresa Fleischer Rowland. He thanked Dr. Korber and Mr. Khat for their leadership and stability they provided.

TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS

Trustee Mitzman thanked everyone for their well wishes while he was out sick and complements our benefit coverage. He thanked Interim Chancellor Gerhard, Ms. Nascimento and both college presidents for accommodating him at the Commencements. He stated he attended the following end of the year events: 11th Annual African

Recognition, Business Department Awards Ceremony, Science and Math Awards Presentation, Annual Retirement Reception, C.A.R.E. Celebration, Transfer Achievement Celebration and Scholarship Awards Luncheon. He also thanked his fellow Trustees for their support during his absence.

Trustee Sbranti stated it was great to have Trustee Mitzman back. He stated he needs to clear his calendar in May to attend all the events, as it's a testament to our students and our faculty and staff of all their hard work.

Trustee Randolph thanked everyone as she was able to attend several end of year events. She welcomed newly appointed Student Trustees.

Trustee Gin welcomed Trustee Mitzman back. He thanked Dr. Korber for her service and welcomed Ms. Sarah Thompson, VC Dr. Theresa Fleischer Rowland and newly appointed Student Trustees.

President Maduli stated he was disappointed he couldn't attend all the end of the year events as he was celebrating his mother's 101th Birthday. He thanked Dr. Korber for her service.

Student Trustee Pena stated she was grateful to take one of the five week sessions available during the summer.

ADJOURNMENT

Motion No. 11

Trustee Mitzman made a motion, seconded by Trustee Gin to adjourn the meeting at 8:19 p.m.

Motion carried unanimously, 5-0 with Trustee Granger absent.

NEXT MEETING

The next meeting of the Board is a Regular Meeting scheduled for July 16, 2019 at the District Office.

Minutes prepared by:

Debra Nascimento
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District