

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.6

Subject: Award of Bid No. 19-20/00, Graphics and Printing, District-wide Class Schedules

Background: District staff conducted formal bid, Bid No. 19-20/00, for graphics and printing services of District-wide Class Schedules. It became necessary to select a new vendor to provide graphic and print services for Class Schedules in order to better meet the deadlines for proofing, printing and dissemination of the Class Schedules District-wide and to local residents via U.S. Mail. The bid was publicly advertised and three (3) bidders provided responses. Cost proposal is for Spring 2020, Summer and Fall 2020, Spring 2021 and Summer and Fall 2021. The public bid opening held at the District on September 3, 2019 resulted in the following bid amounts:

<u>Responsible Bidder</u>	<u>City</u>	<u>Bid Amount</u>
Casey Printing	King City, CA	\$425,893.62
Folger Graphics	Hayward CA	\$389,288.00
Commerce Printing Services	Sacramento, CA	\$516,209.67

Recommended Action: That the Board of Trustees award Bid No. 19-20-00 to Folger Graphics for printing and mailing Class Schedules District-wide. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute the purchase order and any future augmentations or amendments to the purchase order on behalf of the District.

Funding Source: General Fund

---

Submitted by: Doug Roberts/Date

---

Approved: Ronald P. Gerhard/Date

---

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DISAPPROVED

\_\_\_\_\_ TABLED