

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 15, 2019

Agenda Item: 6.5

Subject: Approval of Award of Professional Services Contract with The Scion Group to perform a market analysis, demand analysis and possible financial analysis regarding potential new student housing at Chabot College and Las Positas College

Background: At the request of Interim Chancellor Ronald Gerhard, District Staff contacted service providers in the market analysis, demand analysis and programming of student housing industry and solicited proposals for professional services. The intent of the effort is to provide District leadership with data regarding the current demand for student housing for the Las Positas College and Chabot College campuses independently such that a recommendation can be made to the Board of Trustees at a future date regarding the viability of student housing at each location. The consultants work will support work of a District task force made up of students, faculty, classified professionals and administrators from both colleges and the district office.

Based upon review of the proposal received, discussions with the professional service provider and recommendations and reference checks with other California Community College Districts it is recommended that The Scion Group be engaged in a professional services agreement under Government Code 53060 provisions for contracting for professional services.

Phase 1 (Market and Demand Analysis)	\$ 40,000.00
Phase 2 (Financial Analysis and Programming	\$ 25,000.00
Reimbursable Expenses	<u>\$ 8,000.00</u>
Not to Exceed Amount	\$ 73,000.00

Recommended Action: That the Board of Trustees approves the proposed award of the professional services agreement to The Scion Group to prepare a market analysis, demand analysis and possible financial analysis for potential new student housing at each of the colleges. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Capital Projects Fund

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

____ APPROVED

____ DISAPPROVED

____ TABLED