

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

August 18, 2020

Agenda Item: 7.2

Subject: Approval of Grant Agreement, City of Dublin Volunteer Income Tax Assistance (VITA), District - Economic Development, Tri-Valley Career Center

Background: The Tri-Valley Career Center (TVCC) has again been awarded an allocation of funds from The City of Dublin Human Services Committee (HSC) to provide tax preparation services to the residents of the City. Services for the Dublin Volunteer Income Tax Assistance (VITA) Program 2020-2021 will include training volunteers, tax preparation and filing. TVCC will train, certify and manage 35 volunteers who will work in three locations. These volunteers will work one-on-one with clients to prepare and e-file federal and state taxes. Services will also include paperwork preparation for Individual Tax ID Numbers (ITIN).

This year's award is in the amount of \$7,284 for the period of July 1, 2020 through June 30, 2021.

Recommended Action: That the Board of Trustees approves the proposed Grant Agreement with City of Dublin Volunteer Income Tax Assistance (VITA), District – Economic Development, Tri-Valley Career Center in the amount of \$7,284 for the period July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED