
Academic Affairs

AP 4104 CONTRACT EDUCATION

Reference:

Title 5 Section 55170

The Contract Education Programs have the following objectives

- a. Program staff will establish and maintain on-going contacts with public and private organizations in the District to identify training and service needs that can be met through contract education.
- b. Program staff will establish local procedures for the effective and accountable operation of all aspects of contract education activities.
- c. Program staff will coordinate and consult with faculty and staff of the appropriate college in the planning and delivery of contract education activities.
- d. Program staff will coordinate with other colleges involved in contract education to respond effectively to the training and service needs of contracting organizations.
- e. Program staff will prepare periodic reports to District and college representatives on contract education activities and results.
- f. The Contract Education Program will operate in such a manner so as to be totally self-supporting.

The Contract Education Program is a District-wide program administered by the District Executive Director of Contract Education and Economic Development reporting to the Vice Chancellor of Educational ~~Services and Student Success~~ Planning and Facilities. The Vice Chancellor for Business Services is authorized to execute agreements for contract education activities upon approval by the Board of Trustees.

Approved: February 18, 2014

~~(This is a new procedure recommended by the
Policy and Procedure Service)~~