



ADDENDUM TO GRANT AGREEMENT
between
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
(SparkPoint Center: Chabot College)
and
UNITED WAY BAY AREA

This Addendum revises the terms and conditions that define the relationship between **Chabot-Las Positas Community College District** (Grantee) and **United Way Bay Area** (UWBA), per the UWBA SparkPoint Chabot grant agreement fully signed on November 10, 2020. The purpose of the addendum is as follows:

- to provide additional funds for SparkPoint Chabot launch and rental relief, extend the grant period, and provide requirements for use of the additional funds

Additional Grant Amount: \$50,000

- SparkPoint Center Launch at Chabot College - \$20,000
- UWBA Rental Relief Fund - \$30,000

Grant Period: November 1, 2020 to June 30, 2021

Grant Payment Schedule: Immediate payment

Additional requirements for SparkPoint launch funds:

- Chabot College will plan and hold a launch event
- Please see the enclosed **Scope of Work** for details

Additional requirements for additional UWBA rental relief funds:

- Number of families to receive rental assistance: 20
- Per Family Rent Calculation: \$1,500
- Please see the enclosed **Scope of Work** for details on the use of the additional funding

The signatures below confirm agreement to the terms above by all parties concerned (all signatures required). Please sign below and return no later than **November 30, 2020**

Approved: _____ **Date:** _____

Jonah Nicholas, Vice-Chancellor, Business Services
Chabot-Las Positas Community College District

Approved: _____ **Date:** _____

Ena Yasuhara Li, VP Community Impact, United Way Bay Area

UWBA Rental Relief Fund and Launch Event: Scope of Work

I. SparkPoint Center: Chabot College
Funding Amount \$: 20,000

Overview

Chabot College will plan and hold a launch event, in partnership with United Way Bay Area, to introduce the center to students, community members, college and district staff, faculty, and leadership, elected officials, funders, and other stakeholders.

Chabot College will:

- **Send staff to attend trainings held by UWBA**
- **Connect with other SparkPoint centers**
- **Work with UWBA to spread awareness of SparkPoint to students and community members**
- **Offer financial coaching to students, working with partner organizations**
- **Continue to co-facilitate meetings alongside UWBA staff**
- **Continue to offer virtual and in-person services that meet students' needs**
- **Enter data into ECM**

Fund Distribution

Grantee will receive \$20,000 in funding for the SparkPoint Chabot launch.

II. SparkPoint Center: Chabot College
Funding Amount \$: \$30,000

Number of clients who will receive rental assistance through this grant: 20

Estimated cost per family: up to \$1,500 (Each center can choose to modify this amount given based on client needs.)

Overview

The UWBA Rental Relief Fund will provide rental assistance to residents in Napa, Solano, Alameda, Contra Costa, Marin, San Mateo, Santa Clara, and San Francisco counties through UWBA's existing network of SparkPoint Centers and community partners. Additional funding raised to add to this grant will allow us to serve more families with rental assistance across the region.

Eligibility

SparkPoint Centers will give out rental assistance to existing and new SparkPoint clients. Any client who is an existing client or who comes to the center due to job or income loss directly caused by the pandemic, as indicated by checking the "COVID-19 Impacted Client" check box in our database, will be eligible to receive rental assistance. Clients must become a SparkPoint client and fill out a complete baseline assessment through a one-on-one financial coaching

session if they haven't already done so. Clients can only receive this assistance (from this pool of funds) once to pay for up to three months of rent.

Key metrics

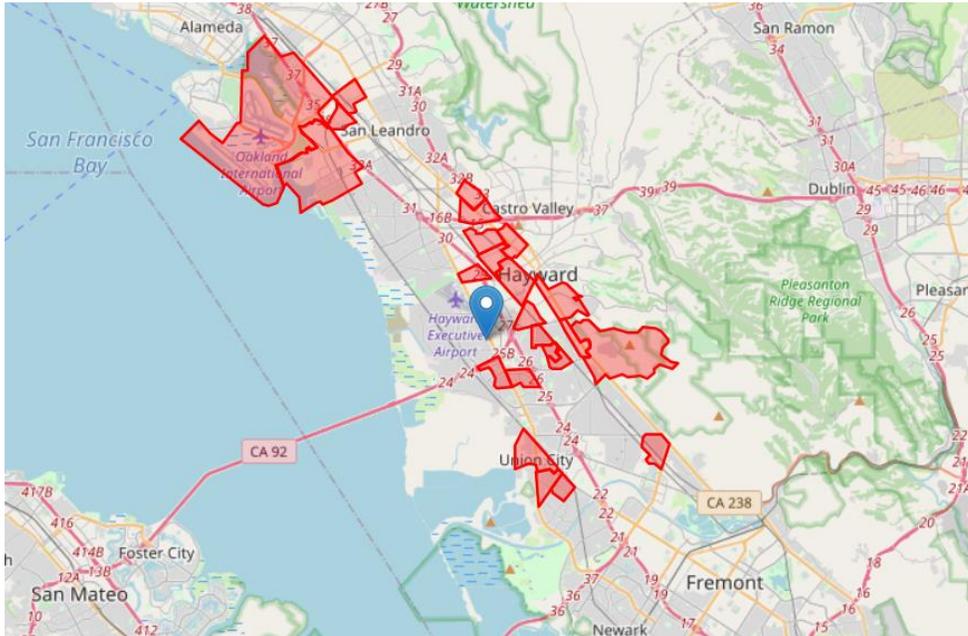
The following metrics will be collected in Exponent Case Management:

- # of households served, by county and SparkPoint center (unduplicated)
- Demographic information for households served
- Housing situation (e.g., currently without housing, live with family or friends, section 8/subsidized housing, shelter/temporary housing, renting, own a home)
- Average amount of rental assistance provided
- # of households who received an eviction notice prior to rental assistance
- # of individuals who are able to maintain their level of income/savings/debt/credit
- # of individuals who maintain their housing situation (3-6 months after rental assistance)
- Additional SparkPoint services provided to clients
- Additional financial metrics

Goals

The grantee is responsible for providing rental assistance to the high need area in Alameda County (Hayward, San Leandro, San Lorenzo, Union City) clients through this grant. For this funding, priority shall be given to the following groups of clients:

- Clients who live in the following high-need census tracts who are interested in becoming SparkPoint clients.
- This could be new clients who apply for funding or express interest, or clients who have already expressed interest but were denied because of limited funding in the first round or other sources of funding.
- The pink highlighted areas are census tracts that contain families who have the highest need for emergency rental assistance, according to the Urban Institute data available here: <https://www.urban.org/features/where-prioritize-emergency-rental-assistance-keep-renters-their-homes>



A link to an interactive version of the map is available here:

<http://peteramerkhanian.pythonanywhere.com/chabot>

Login: RentalAssistance

Password: SparkPoint2020

List of census tracts in Alameda County that have the highest needs for rental assistance:

- 94544 Alameda County Hayward
- 94578 Alameda County San Leandro
- 94578 Alameda County San Leandro
- 94580 Alameda County San Lorenzo
- 94541 Alameda County Hayward
- 94577 Alameda County San Leandro
- 94544 Alameda County Hayward
- 94577 Alameda County San Leandro
- 94587 Alameda County Union City
- 94541 Alameda County Hayward
- 94545 Alameda County Hayward
- 94544 Alameda County Hayward
- 94544 Alameda County Hayward
- 94577 Alameda County San Leandro

94541	Alameda County	Hayward
94544	Alameda County	Hayward
94544	Alameda County	Hayward
94587	Alameda County	Union City
94542	Alameda County	Hayward
94544	Alameda County	Hayward
94541	Alameda County	Hayward
94577	Alameda County	San Leandro
94545	Alameda County	Hayward
94544	Alameda County	Hayward
94541	Alameda County	Hayward
94587	Alameda County	Union City
94541	Alameda County	Hayward
94587	Alameda County	Union City

Stories

Grantee is responsible for collecting and sharing stories of clients who receive rental assistance. Please submit client stories via SurveyMonkey:

Rental Assistance Client Stories Survey (Spanish)

<https://es.surveymonkey.com/r/C2ZRZT9>

Rental Assistance Client Stories Survey (English)

<https://www.surveymonkey.com/r/WFClientStories>

Fund Distribution

Grantee will receive \$30,000 in funding for rental assistance. 100% of these funds are for direct rental assistance to families.