



**AMENDMENT NUMBER TWO (2)
SERVICE ORDER**

This Amendment Number Two (2) (“Amendment”) is effective as of the 1st day of December 2020 (“Amendment Effective Date”) and amends the Service Order #RMS118247, effective as of August 1, 2016 (“Service Order”) made pursuant to the Master Service Agreement dated as of August 1, 2016 (“Agreement”), by and between Chabot-Las Positas Community College District (“Customer”) and Ricoh USA, Inc. (“Ricoh”). Capitalized terms not defined herein shall have the meaning ascribed to such terms in the Service Order and/or Agreement. Customer and Ricoh are referred to herein collectively as the “Parties” and individually, each a “Party.”

WHEREAS, the Parties have entered into that certain Service Order for Ricoh’s provision of the Services to Customer in accordance with the terms and conditions set forth therein; and

WHEREAS, the Parties now desire to amend the Service Order, in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, in connection with the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, as of the Amendment Effective Date, the Parties hereby agree as follows:

1. **Personnel.** One full-time Senior On-Site Specialist is hereby removed from Exhibit A to the Service Order.
2. **Minimum Service Fee.** As a result of the above Personnel removal, the Minimum Service Fee is hereby reduced by \$5,176.29.

Entire Agreement; Amendment. To the extent there is a conflict between the terms of this Amendment and the terms of the Service Order and Agreement, the terms of this Amendment shall control. Except as specifically set forth above, all terms and conditions of the Service Order and Agreement, including any amendments thereto, shall remain in full force and effect without modification thereto, and the Service Order and Agreement shall remain binding obligations of the Parties.

IN WITNESS WHEREOF, the Parties hereto, intending to be legally bound, have executed this Amendment as of the Amendment Effective Date.

CUSTOMER

By: _____
Name: Jonah R. Nicholas
Title: Vice Chancellor, Business Services
Date: _____

RICOH USA, INC.

By: _____
Name: _____
Title: _____
Date: _____