



CREATING PARTNERSHIPS ONE PROJECT AT A TIME

2352 Research Drive Livermore, CA 94550

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🌐 www.structuregroups.com

PROPOSAL

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Request for Proposal, Bid B20/21-17

DSA Approved Inspector of Record for B2100 Academic Support & Office Building Las Positas College



Marie Hampton, Purchasing Manager
Chabot-Las Positas Community College
7600 Dublin Blvd., 3rd Floor
Dublin, CA 94568

Proposal issued
5-5-2021

03 May 2021

SG Proposal No. 21-1193

Marie Hampton, Purchasing Manager
Chabot-Las Positas Community College
7600 Dublin Blvd., 3rd Floor
Dublin, CA 94568

Subject: Request for Proposal – Bid B20/21-17
DSA Approved Inspector of Record
B2100 Academic Support and Office Building at Las Positas College

Dear Ms. Hampton,

We are pleased to submit our proposal for the above referenced services with the Chabot-Las Positas Community College District. We have thoroughly reviewed the RFP, and Addendum #1 (dated 04/26/21). We carry all the required insurance limits and maintain the required certifications having the availability to work on your project for the required duration of construction. We are excited about this endeavor as we have been working with other community college districts and feel we are particularly well-suited for this project.

Structure Groups (SG) has assembled a highly experienced team to provide construction testing and inspection services for the contract. All our inspectors are certified in multiple disciplines (DSA, ICC, and ACI) and will provide coverage for various inspections as needed. We even have inspectors that are certified by ICC Green Council, IFC/Intertek Firestopping, and ICC Building Inspection (Commercial).

As your main point of contact and Senior Project Manager, I assure that your projects will be given my full attention. We will personally oversee and manage every component of our scope of services by integrating ourselves into your team as a valued member in all stages of construction. The main focus of our efforts will be to provide transparency alongside the team and remove the guesswork from the inspection process. We are known as problem solvers and have been essential in coordinating accelerated and aggressive timelines.

We are excited at the opportunity to provide these services for you and look forward to becoming part of your project team.

Sincerely,
Structure Groups



Elizabeth A. Clarke, Founder/President
elizabeth@structuregroups.com
(925) 351.4444 Cell

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1 | OUR STORY

STRUCTURE GROUPS is a woman-owned, California based Corporation founded on the core strengths of Structure Consultants Group and Structure Materials Group to provide professional engineering services to the construction industry.

Enhanced by our combined collective 60 years' experience, it was simple for us to focus on setting the highest standard for client satisfaction and services. We have the team with experience to provide services covering Engineering Consulting, DSA/OSHPD Project Inspection, Construction Materials Testing, Special Inspections, Caltrans Observations & Testing, CALGREEN, and Soils Foundation Engineering services. In addition, we offer personalized service tailored to your specific project by providing an experienced, solution-oriented team to meet your project goals.

By offering a broad spectrum of services, our clients have come to know and expect that we will plan and execute every aspect of a project from start to finish, well beyond their satisfaction. Your project may be simple, you may only need one or two of our many services, but what you will have is the benefit of our knowledge and expertise of the entire picture. Providing this type of service is just one of the ways we complete projects as quickly and efficiently as possible, removing the guesswork from the equation. Structure Groups is your one source to take a small, medium or complex project from a concept to a reality. We are ready to get the work done.

Over 60 years of collective experience providing construction inspection services on various size public and private projects

We are proud to offer an end-to-end client experience that includes seamless communication, personalized budgeting, multi-disciplined staff, and a solid quality inspection experience every time.

2011
COMPANY
ESTABLISHED

20
EMPLOYEES

712
PROJECTS
COMPLETED

126
TRUSTING & REPEAT
CLIENTS

01 PROJECT INSPECTION

All of our inspectors are certified by the California Division of State Architect (DSA), California Office of Statewide Health Planning and Development (OSHPD), International Code Council (ICC). We can also perform special inspections/ QA-QC services, and can provide Change Order Analysis, constructability review, and prepare RFQ's and analysis of testing laboratory proposals.

03 MATERIAL TESTING

A full scope of materials testing is provided by Structure Groups, including all laboratory testing and standard field tests. Both in the field and in the lab, our certified technicians conduct the required tests quickly and efficiently.

05 CALGREEN COMPLIANCE SERVICES

The California Energy Code (CEC) and the Green Building Code place new emphasis and requirements on building energy efficiency. Many local jurisdictions have further adopted the Tier 1 requirements of CalGreen. Tier 1 requires that all buildings exceed the CEC standard by an additional 10%. These requirements necessitate the coordination between architect and engineer early in the design process, to ensure that the building will meet requirements. Our teams at Structure Groups will help you navigate the multitude of CalGreen requirements that are now in place in many municipalities. We work with building owners, designers, and contractors throughout the construction process to help ensure full code compliance and documentation requirements are met. We will work with you and meet with local officials to review documentation and get you what you need to receive your planning approvals and building permits.

02 CONSTRUCTION OBSERVATION

Structure Groups provides quality assurance / quality control observation, monitoring and testing of construction materials in accordance with the International Building Code (IBC), California Building Code (CBC) section 1704A.11 and Title 24, and the Green Building Code (GBC). Members of our team are certified by both the CBC – Green Council, and the International Code Council (ICC).

04 SOIL FOUNDATIONS

We provide inspection services for soils and asphalt testing and compaction in order to ensure buildings have a safe and sturdy foundation.

06 FORENSIC INVESTIGATION

We provide investigative methods and problem-solving techniques which can be applied to a wide variety of construction conditions encountered including seismic events, aging of materials, environmental exposure, etc. Some of these methods and techniques we use consist of:

- Corrosion studies on materials in marine environments and other corrosive conditions
- Deterioration studies of concrete exhibiting alkali-silica reaction
- Sulfate attack
- Fire damage assessment to determine integrity of material
- Glue-lam Investigation to Determine the Extent and Cause of Deterioration
- Investigation of Moisture Problems
- Investigation of Delaminating Resilient Flooring Over Concrete and Wood
- Wood Deterioration Studies



We are driven by creating partnerships and solutions that deliver results for your projects.

3

PROJECT REFERENCES

Our headquarters are located in Livermore, California which makes us very close to your project! This allows us to bring local knowledge to the project and we are able to respond to the District's requests.

Structure Groups staff understand that clear communication is key to any successful project. In addition to cellphone and email, our team is also equipped with software tools that ensures they are immediately notified of events, even when they are not at the job site. For example, our team uses Blue Beam software that allows them to download Project Plans and documents directly onto their iPads. The program provides access to all the RFI's, subcontractors, project schedule, and design changes as they are happening. Our team can make the changes to the plans the "same time," whether they are in the field or off-site, and send to the Design Professional to be approved/revise.

TESTIMONIALS

"This team is so forward looking. They stay involved in every aspect of the construction process. Their relationship with the DSA Field Engineers and ability to oversee the various project requirements make them a Client Champion."

Ron Deller,
Project Manager Foothill-Deanza CCD

"I find the combined team of Structure Groups to be an asset on any school project. They bring a strong work ethic as well as a knowledge base that keeps the project moving forward. First to the table with a proactive solution to keep things rolling."

Robert Williamson, AIA Ratcliff Architects

METHODOLOGY

Project Approach

Our approach is divided into 3 phases:

Pre-Construction: This includes meetings with Contractor, District, Design team and Inspector prior to the start of construction to discuss a basic plan for the construction and inspection procedures.

Construction: This includes field observation, construction inspection, and administrative oversight and required reporting procedures. These activities will follow the scope of services and can be modified accordingly as appropriate to the specific needs and task requirements of the District.

Post Construction: Responsibilities and other final support services as required in consideration of both the District policy and the requirements of the design professional in responsible charge as well as DSA.

Phase 1: Pre-Construction

1.1. Pre-Construction Services

Our pre-construction services will concentrate on conducting a thorough review of the plans and specifications and the organization of the project files in preparation to the Contractor breaking ground. Special focus will be given to posting all addendum items in the DSA approved inspector set. All inspection documentation on the project will be in digital form for ease of turn-over to the District at the conclusion of the project.

1.2. Pre-Construction Conference

It is advantageous to have a pre-construction conference with the Contractor, District, Design team and Inspector prior to the start of construction. It may also be necessary to have smaller pre-construction meetings with specific sub-contractors prior to the start of their individual work, such as masonry block installations and structural steel and welding operations.

Phase 2: Construction Inspection

2.1 Inspection & Oversight

The basic tasks as outlined below are typical tasks required of the Project Inspector. We use proven "in-house" forms and documents as necessary which are acceptable to DSA as well as the District. The basic tasks are as follows:

- Monitor the construction activity and its progress.
- Provide inspections throughout the project's progress to meet all DSA, CBC and District requirements, ensure construction is in accordance with the Approved Contract Documents.
- Coordinate for special inspection testing and specialty inspection. Advise the District, Construction Manager, Architect and Structural Engineer of test schedule and results.
- Report immediately to the Contractor, Design Professional, District and Construction Manager any work that is unsatisfactory, faulty or defective or does not conform to the Approved Contract Documents, or does not meet the requirements of any inspections, tests, or approval required to be made or has been damaged prior to final acceptance.
- Verify that materials delivered to the job site are as specified by the Approved Contract Documents. Verify quality and quantity of all materials delivered to the job site.
- Prepare and provide all project inspection reports for the District, Design Professional and DSA.

2.2 Photographic Record

During the course of construction, our Project Inspector using digital equipment, will photograph segments of the construction as well as items that will be permanently covered and include these photographs with their daily reports.

2.3 Construction Meetings

Our inspector will attend weekly progress meetings with the Contractor, District staff and other interested parties. During these meetings, the project inspector will review any material or workmanship issues as well as inform all parties of any inconsistencies with the plans and specifications.

2.4 Progress Reports

Our Project Inspector will provide a DSA required semimonthly report and distribute to all necessary parties including but not limited to, District, AOR, SEO and DSA.

2.5 Progress Payments and Verifications

The Lead Project Inspector will review of the contractor progress payments requests as we will have the best information regarding the level of work completion in the field. This is the standard method and, once we have looked it over, we work with the CM and owner on any special issues associated with payments, such as liens and stopwork notices. All requested payments are compared to actual work completed in accordance with the schedule of values presented by the contractor at the commencement of construction. We will then provide the owner with an appropriate, and responsive recommendation regarding the amount of monthly payments to be made to the contractor.

2.6 Construction Inspection

Close adherence to the DSA Approved plans, details and all applicable specifications is required in order to properly construct and administer the project. Activities include, but are not limited to, maintaining continuous agency coordination, issuing Notices-of-Non-Compliance, conducting a daily review of the construction operations while maintaining strict adherence to all DSA policies.

Our Project Inspector will write electronic daily diaries including phone conversations, field instructions and discussions as they greatly contribute to potential claim resolution. Copies of these reports will be provided to the District. The Project Inspector's Daily Reports will include information in regards to weather, personnel on the project, equipment used, anomalies, tracking of account activities and any other daily occurrences pertinent to the scope, schedule, budget and quality of all work performed.

2.7 Daily Reports

Each Project Inspector records daily inspections and site activities in addition to responding to formal inspection requests. Inspection request forms are posted on our management system and Dropbox, as well as physically printing, signing and filing them. The Project Inspector documents all construction activities in daily inspection reports. These reports include: crew sizes, equipment, work performed, weather, site visits, testing, and any other special issues. As appropriate, digital photos/videos are attached to reports to enhance documentation. Because the inspection reports are tied to scheduled activities, they can be used to develop as-built construction schedules by the CM team and/or to confirm physical progress for the monthly progress payment review.

All inspection requests will be reviewed by the Project Inspector team and logged. If the request is premature, it will be so noted and returned to the contractor; if it is appropriate, the Project Inspector will schedule a time and the inspection will be performed and the results recorded. All inspection requests will be available on line and a log of all requests with the results of the inspection maintained. Inspection reports are written in the field via iPad interface while the work is being observed, rather than compiled at a later time from notes. Inspection reports will consequently be immediately available online, facilitating project oversight and providing accurate current field information to the team which will promote better decision making.

2.8 Posted Drawings/As-builts

From the first day on the project, "as-built" configuration of the construction will be fully documented. In addition to the daily reports and inspection requests, our team will also maintain a physical and electronic set of contract plans on which will be posted minor field changes, Inspector measurements, specific field notes, change orders and appropriate photos. These will be used to document the work and will also be the set on which the testing laboratory inspectors document their work. This set of plans will be invaluable for reviewing the final as-built set provided by the contractor at the end of the project as well as to assist with progress payment reviews.

2.9 Management of Special Inspection and Testing

In addition to providing inspection services, our Inspectors will manage special inspection and the materials testing activities on the project. Structure Groups, working with the chosen testing lab, coordinates regulatory and special inspections of soils, building materials, and equipment as construction progresses. We will also coordinate with all involved parties to plan, schedule and notify the testing firm of procedures, schedules, and resulting reports.

Further, we will establish a sign-in procedure for all special inspectors to monitor their time and activity on site. At the completion of each special inspection or testing visit, we further have their Inspector mark on our set of posted drawings, which will be available in the trailer, to clearly indicate what was inspected and any pertinent site observations so the extent of each test or special inspection is clearly documented in the files.

Phase 3: Post Construction

3.1 Verification

Our project inspector will verify that all deviations, notices of non compliance and any other outstanding items are corrected. He or she will also verify that any change orders are properly executed and approved by DSA prior to submission of DSA form 6.

3.2 Project Files

Our Project Inspector will make digital copies of all the daily, weekly, semi-monthly reports, DSA field trip notes, photographs, all necessary DSA forms and any other correspondence from the project. These digital files on DVD are transferred to the District upon completion of the project.

RECENT SIMILAR PROJECTS



CONTRA COSTA COMMUNITY COLLEGE DISTRICT, NEW COLLEGE CENTER
San Pablo, California

Project Amount: \$43 Million

School District / Owner: Contra Costa Community College District
Inez Zildzic, Facilities Manager - 925.229.6813

Class 1 DSA Inspector: Matt Kelly/Edwin Silva



CONTRA COSTA COMMUNITY COLLEGE SCIENCE BUILDING 1 & 2
San Pablo, California

Project Amount: \$81M

School District / Owner: Contra Costa Community College District
Inez Zildzic, Facilities Manager - 925.229.6813

Class 1 DSA Inspector: Edwin Silva



FOOTHILL DEANZA, PHYSICAL SCIENCE AND ENGINEERING CENTER
Los Altos Hills, California

Project Amount: \$ 43 Million

School District / Owner: Foothill DeAnza Community College
District Mr. Ron Deller, Facilities Director, Phone: (408) 594-1512

Class 1 DSA Inspector: Mike Clarke / Matt Kelly



WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT PINOLE VALLEY HIGH SCHOOL, Pinole, CA

Project Amount: \$143M

School District / Owner: WCCUSD, Peter Hempel, Senior PM 415.516.1250

Class 1 DSA Inspector: Matty Kelly/Edwin Silva



CONTRA COSTA COMMUNITY COLLEGE DISTRICT STUDENT UNION COMPLEX, San Pablo, California

Project Amount: \$62M

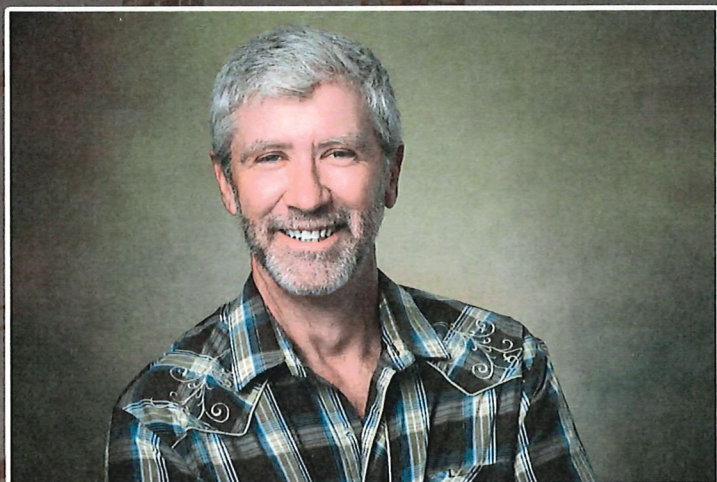
School District / Owner: Contra Costa Community College District
Inez Zildzic, Facilities Manager 925.229.6813

Class 1 DSA Inspector: Edwin Silva

PROJECT TEAM

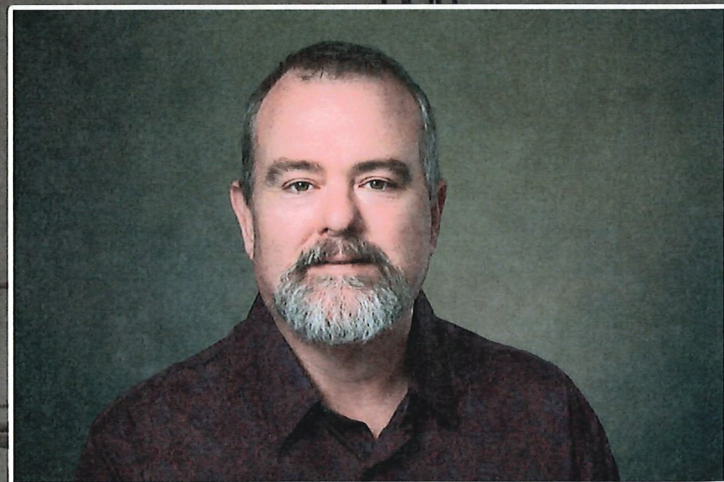
At Structure Groups, we consider it a best practice for the IOR to manage the activities that keep the Testing, Inspection and Observation Program current in the field in coordination with and on behalf of the Client. A Special Inspection program provides valuable quality assurance and quality control that benefits all parties related to the proper fabrication, installation, and placement of specific structural components and other construction materials that require special knowledge, expertise, and attention. Additional benefits include improved communication between design professionals and contractors, clients, and the jurisdictional building official, while providing a safe structure for the public. This program will be considered part of the approved construction documents. The keys to successful Special Inspections are clear communication, good record keeping, a drive to keep the project moving forward, and most of all, qualified people.

A seasoned, experienced IOR helps a major project maintain its schedule. Minor deficiencies that can easily be corrected are typically resolved the same day, with a minimum of paperwork. More significant non-conformances can be resolved quickly when they coordinate the Special Inspector and can discuss technical issues directly with the design team. The IOR makes sure that the right people inspect the right things, and that complete and accurate records are maintained and kept up-to-date. We understand that the IOR is responsible for the overall quality assurance of the project. The IOR is responsible for coordinating, reporting, and validating the work done by the testing laboratory and special inspectors and for gathering, maintaining, and validating related test and inspection documentation. Such documentation should include credentials of special inspectors and a collection of Test and Special Inspection” forms. Further, the IOR is responsible for validating and reporting on the quality of the work done by the contractor. He or she is further responsible to submit reports to the Design Team at the predefined timeline and he or she is responsible to keeping records relative to the status of “sign off” by those responsible to perform, verify, and accept the prescribed tests and inspections during construction.



EDWIN SILVA

Project Inspector, DSA Class 1



MIKE CLARKE

Principal/Project Inspector

EDWIN Project Inspector

SILVA

Mr. Silva has over 20 years within the construction industry providing construction oversight for both commercial and residential projects. Most recently, he has been providing DSA project inspection services for the Los Angeles Unified School District since 2008. Having proven himself on over 40 projects for the school District, he was found to be an asset to the construction team coordinating and managing the inspections, as well as maintaining document control and daily reports.

> CERTIFICATIONS

Division of State Architect
Class 1 Project Inspector

State of California
General Contractor License

> AFFILIATIONS

American Construction Inspectors Association

> EXPERIENCE

Contra Costa College. (2019-2021) C-4016 –

New Science building Increment 2, Construction of new 4 story science building 85M construction cost. Assistant inspector. Structural Steel building with Brick veneer.

(2019-2019) C-4016 -

New Science Building increment 1, all utilities, pad prep underground work etc. Construction cost 30M

Pinole Valley HS. (2016-2019) -

New high school campus construction cost 160M assistant inspector working with Matt Kelly. Structural Steel building, CMU buildings and concrete buildings plus stadium and track.

Jan 2014- 2016 New College Center, Contra Costa Community College District San Pablo, CA \$43M

Project consisted of new construction of a 3-story Classroom Building, a 2-story student Activity Building, and a single-story Fireside Building and associated site work. Prior to construction of new buildings, project required the complete demolition of existing buildings, removal and re-compaction of existing soil. Mr. Silva was proactive on the project with on-site daily monitoring of work in progress. He maintained open communication with not only the contractor but the sub-contractors, ensuring that any issues that arose were expedited through the proper channels. Mr. Silva worked with designated labs and their special inspectors on the project for structural steel / Welding, High strength Bolting, Masonry, and Concrete, ensuring that the project was kept on track with critical deadlines.

May 2014 to December 2014 Science building modernization, Contra Costa Community College District San Pablo, CA \$2M

Modernization of existing science and laboratory classrooms.

March 2010 to April 2013 Kester Elementary School Main Building modernizations (Los Angeles USD) \$1M

Project Inspector for Modifications to administration building.

June 2010 – September 2012 Valley Region Porter Ranch Span #2 K-8 (Los Angeles USD) \$52M

Project inspector for this new campus construction.

June 2009 to November 2013 Montague Elementary School Auditorium HVAC Upgrades (Los Angeles USD) \$503K

Class 2 project inspector for the ongoing upgrades to the campus HVAC system.

June 2009 to March 2013 Fernangeles Elementary School Auditorium HVAC Upgrades (Los Angeles USD) \$58K

Project inspector for the ongoing ongoing upgrades to the campus HVAC system

February 2004 to January 2008 Maclay Primary Center #1 (Los Angeles USD) \$6M

Project inspector for the upgrades to the Gymnasium and full campus HVAC upgrade.



MIKE CLARKE

Owner/Senior Project Inspector

Michael Clarke has more than 25 years of inspection experience on projects for both new construction and modernizations of buildings ranging from both private and public commercial and school districts throughout Northern California. Project sizes have ranged from \$500,000 to \$455 million. He has performed successfully both as a Construction Manager and a Project Inspector responsible for inspection of CMU, structural steel, shotcrete, concrete and wood construction. His expertise ranges in managing and coordinating large teams of inspectors, monitoring the budgets, and establishing reporting procedures.

> CERTIFICATIONS

Division of State Architect

Class 1 Project Inspector

American Welding Society

Certified Welding Inspector

American Concrete Institute

Field Testing Technician

International Code Council Special Inspection

Structural Steel / Welding
Reinforced Concrete
Prestressed Concrete
Structural Masonry
Spray Applied Fireproofing

International Code Council

Green Building Code

CALGreen Inspector Governor's Office of Emergency Services

State of California ATC20
(Post Disaster Assessment)

> EXPERIENCE

Diablo Valley College San Ramon Campus

(2019-2020) D-4002, renovation of 11 classrooms within the campus including science classes and new cadaver lab. Construction cost 8M.

Los Medanos College

(2017-2019) L-636 new student union and Physical Ed buildings. Construction cost 65M. Construction of (2) new structural steel buildings.

Diablo Valley College (San Ramon Campus) – Electric Vehicle Building (03/2020 – 10/2020)

Diablo Valley College (San Ramon Campus) – Campus renovations (03/2019 – 05/2020)

Los Medanos College - PE/Student Union, Pittsburg CA (2016-2019)

July 2014-2016 Utility and infrastructure upgrade project, Ohlone Community College District, Fremont CA.

Utility and infrastructure upgrade to prepare site for new Academic Core Project at the Ohlone College Campus.

January 2015-Present, Interim Fire Alarm Project, Ohlone Community College District, Fremont CA.

Upgrade or replace all fire alarm monitoring and panels in all buildings to maintain one centralized system.

July 2014-January 2015, Building 22 Fire Alarm Upgrade, Ohlone Community College District, Fremont CA.

Upgrade of existing fire alarm for the Smith Theater at the Ohlone College Campus.

July 2013-July 2014 Gullo Student Center, San Jose Evergreen Valley College District, San Jose CA.

\$4M modernization and seismic retrofit of the Gullo center at the Evergreen Valley College Campus.

July 2013-July 2014 Central Plant and Police Station, San Jose Evergreen Valley College District, San Jose CA.

\$15M alteration of existing central plant and addition of new police facility on the Evergreen Valley College Campus.

February 2013 –December 2013 Pedestrian and vehicular bridge, Foothill DeAnza Community College District, Los Altos Hills CA.

\$5M Class 1 project to construct new vehicle bridge from parking lot 1 over creek at Foothill College.

December 2010 –February 2013

Physical Science and Engineering Center, Foothill DeAnza Community College
District, Los Altos Hills CA.



ATTACHMENT A

DRUG-FREE WORKPLACE CERTIFICATION

I, Elizabeth A. Clarke, am the President of
(Print Name) (Title)
Structure Groups. I declare, state, and certify to all of the following.
(Contractor Name)

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.

2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:

- A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;
- B. Establishing a drug-free awareness program to inform employees about all of the following:
 - (i) The dangers of drug abuse in the workplace;
 - (ii) Contractor's policy of maintaining a drug-free workplace;
 - (iii) The availability of drug counseling, rehabilitation, and employee-assistance programs; and
 - (iv) The penalties that may be imposed upon employees for drug abuse violations;
- C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.

3. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (a) the prohibition of any controlled substance in the workplace, (b) establishing a drug-free awareness program, and (c) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.

4. Contractor and I understand that if the District determines that Contractor has either: (a) made a false certification herein, or (b) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.

5. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Livermore, California this 5th day of May, 2021.
(City and State)

Elizabeth Clarke

(Signature) (Handwritten or Typed Name)

ATTACHMENT B

NON-COLLUSION AFFIDAVIT

STATE OF CALIFORNIA

COUNTY OF Alameda

I, Elizabeth A. Clarke, being first duly sworn, deposes and says that I am
(Typed or Printed Name)

The President of Structure Groups, the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal ("the Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states, and certifies that:

1. The Bid Proposal is not made in the interest of or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this 5th day of May, 2021 at Livermore, CA (Alameda County)

(City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Elizabeth Clarke

Signature

Elizabeth A. Clarke

Name Printed or Typed

2352 Research Drive, Livermore, CA 94550

Address – City, County and State)

925.447.9900

Area Code and Telephone Number

ATTACHMENT C

FEE FORM
IOR Services

RATES	Regular	Overtime	Weekends	Holidays
Class 1 Hourly Rate*	\$110.00	\$165.00	\$165.00	\$220.00

* Hourly rates include all costs, travel, overhead, insurance and profit.
Rates shall remain in effect for one year and are subject to change base mutual agreement.



EXHIBIT - A

Chabot Las Positas Community College District



Project Inspector Fee Proposal for B2100 Academic Support and Office Building

PI/IOR Project Inspector Services (approximately 24 months)												
		2021		2022				2023				
		J/A/S	O/N/D	J/F/M	A/M/J	J/A/S	O/N/D	J/F/M	A/M/J			
		Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2			
WORKING DAYS		21/22/21	21/20/22	20/19/23	21/22/22	21/23/21	21/20/21	21/20/23	20/23/22			
Empolyee	Position									TOTAL	RATE	TOTAL
Edwin Silva	Class 1	512	504	504	512	512	504	512	520	4080	110	\$ 448,800.00
Roseville Shop Fab.								14 trips at 4 hours each		56	110	\$ 6,160.00
travel Roseville								14 trips at 4 hours each		56	110	\$ 6,160.00
Mileage								14 trips at 200 miles (RT)		2800	0.6	\$ 1,680.00
Project Management										Waived		
												\$ 462,800.00

Note/Assumptions:

- 1) IOR will submit Form DSA-5 for project to DSA for approval prior to start of construction.
- 2) IOR will be On Site Full time for 510 working days between July 01, 2021 and June 30, 2023. (510 working days, 730 calendar Per RFP dated 05.05.2021)
- 3) IOR will submit Form DSA-6 to DSA Oakland Office to close out the project.
- 4) District will provide appropriate on site lockable office space with Desk, tables, file cabinets, power, heat, A/C, phone line and copier/printer.
- 5) periodic trips to (Flint Builders) fabrication facility in Roseville CA may be required of DSA project Inspector. Although estimated above this may change based upon review / requirements by DSA Field Engineer. Basic estimate is (1) 4 Hour trip per week during fabrication with (2 hours travel each way). and 200 miles round trip mileage charge of .60 per mile. This fee can be removed if DSA does not require IOR Oversight at fabrication facility.
- 6) Based on size, scope and value of project; DSA may require a full time assistant inspector(s).
- 7) Project inspector positions and durations are subject to review and conformance with the requirements of DSA.
- 8) Additional inspectors and administrative positions may be required by DSA field engineer.
- 9) If additional inspectors are required / utilized the same billing rate shall apply to all positions.
- 5) Any additional hours for timeline extension, contractor delays, weekend, shift-work, holidays or overtime inspections will be billed on a time and material basis in accordance with Structure Groups current fee schedule with prior approval of District/CM.

Limitations:

Structure Groups shall not be responsible for the safety of any persons other than its own employees, nor shall it have any responsibility for the operations, procedures, or practices of persons or entities other than Structure Groups.

- Q1: January, February, March
- Q2: April, May, June
- Q3: July, August, September
- Q4: October, November, December



7 | WHY CHOOSE STRUCTURE GROUPS?

Main reason is the team we are proposing to the District just completed similar projects with Contra Costa Community College District and West Contra Costa Unified School District. Our staff played an integral part in maintaining the timeline, managing the DSA process, while coordinating with the construction team to come in within budget.

Another reason is that we support professional development amongst our staff and have regularly scheduled training seminars and classes to keep everyone up to date with new code changes, DSA updates and processes as well as personal growth to encourage their careers with us further. All staff attend these trainings in-house and also attend the refresher courses that DSA recommends. Our training program helps each employee provide a consistent seamless approach to each project so that whoever you are assigned, they operate under the same core values.

Our clients have come to expect that we will plan and execute all aspects of a project to their total satisfaction. It's one of the ways that we are able to complete projects as quickly and efficiently as possible. And when you need a company that can be your one source to take a complex project from beginning to end, we are ready to get it done.

Every project we work on gets the hands-on attention, guidance and accountability of a company principal – from the start of a project all the way through to completion. It's just how we do business. Because of our experience and knowledge, we can successfully tackle large and complex projects; but we are still small enough to offer you this extraordinary level of personal attention.

Because we operate a highly efficient and tightly run organization, we can deliver a high degree of cost effectiveness, responsiveness and creativity, as well as accountability. In other words, we are a different kind of company. You will know it from your very first meeting with us.

