

June 23, 2021

TO Owen Letcher
Vice Chancellor Facilities, Bond Programs and
Operations
Chabot Las Positas Community College District
7600 Dublin Blvd 3rd Floor
Dublin, CA 94568
oletcher@clpccd.org
Phone: 925-485-5277

FROM Madeleine Rebullida
Forensic Analytical Consulting Services, Inc.
21228 Cabot Blvd
Hayward, CA 94545
mrebullida@forensicanalytical.com
Phone: 510-330-6026

RE Amendment #3 to **Proposal for COVID-19 Safe Return Work Program** –Chabot College and
Las Positas College (PROHA4941) dated August 13, 2020
FACS PJ#48098

Forensic Analytical Consulting Services (FACS) is pleased to present this Amendment to Proposal for COVID-19 Safe Return Work Program –Chabot College and Las Positas College (PROHA4941) dated August 13, 2020 (“Amendment”) to Chabot Las Positas Community College District (“Client”).

Additional Scope of Work

The Scope of Work of original Proposal for COVID-19 Safe Return Work Program – Chabot College and Las Positas College (PROHA4941) dated August 13, 2020 (“Proposal”) is hereby amended to include the following additional scope of work.

1. **Ongoing COVID-19 Safety Program Implementation Support.**

FACS will provide environmental health consulting services to support the ongoing development and implementation of the COVID-19 safety program as requested by Client representatives. FACS may provide one or more of the following services in coordination with client representatives during the course of this engagement:

- a. Medical consulting, provided by a licensed Medical Doctor, to Client COVID-19 team and ongoing program review. See “Additional Items” below for more information regarding Medical Consultant cost and utilization limitations.
- b. General Industrial Hygiene consulting to Client COVID-19 team and ongoing program maintenance.
- c. Ongoing development of area/operation-specific safe work practices.
- d. Validation/auditing of safe work practice implementation.
- e. Development of recorded COVID-19 Safety Training webinars to include ongoing updates as needed or requested by Client.
- f. Live training of staff, faculty, students, and visitors as requested by Client.
- g. Assessment of specific COVID-19 case incidents and determination of response actions.
- h. Oversight and documentation of cleaning/disinfection activities and completion of response actions;
- i. Development and review of building closure, maintenance and re-occupancy plans;

- j. Pre- and post-occupancy building environmental health assessments;
- k. Risk communication, to include participation in “town hall” meetings with employees and/or community members, with concerned stakeholders regarding COVID-19 issues.

2. Additional items.

- a. Medical Consultant rate is \$460/hour, billed in 15-minute increments.
- b. Medical Consultant utilization will be optimized to preserve Client resources.
- c. Medical Consultant utilization for site assessment services will require pre-approval from Client.
- d. FACS will engage in communication, coordination and research activities as required in order to complete the above scope of work.
- e. During the course of the project, conditions may arise that significantly change the scope of work. Pending client’s authorization, out of scope work will proceed on a time and materials basis per the attached fee schedule irrespective of the cost limitations cited in this proposal.
- f. FACS requires that a building representative be present to assist the investigators throughout the site visit with access to all building spaces, as applicable.

Cost

Work will proceed on a **time and materials** basis according to the attached fee schedule within established and authorized budgets or scope of work, which may change during the course of FACS’s engagement.

The total cost is to be amended by an increase of \$25,000.00. **Total cost \$100,000.00.**

<i>Original Contract Amount (Aug. 2020)</i>	<i>\$25,000</i>
<i>Amendment 1 (Dec. 2020)</i>	<i>\$25,000</i>
<i>Amendment 2 (June 2021)</i>	<i>\$25,000</i>
<i>Amendment 3 (July 2021)</i>	<i>\$25,000</i>
Total Cost	\$100,000

Please contact me if you have any questions regarding the information provided. If this proposal is acceptable, please sign below and return to our office (see above). Thank you again for your time and consideration.

Respectfully,

FORENSIC ANALYTICAL

Madeleine Rebullida
Project Manager

AUTHORIZATION TO PROCEED

Proposal #: Amendment to **Proposal for COVID-19 Safe Return Work Program –**
PROHA4941 Chabot College and Las Positas College (PROHA4941) dated August 13,
2020

The terms and conditions set forth in the Proposal and Amendment are acceptable and within the approval authority of the undersigned. This acknowledgement shall have the force and effect of Notice-to-Proceed to provide the additional scope of work.

Signature: _____ **Date:** _____

Print Name: _____ **PO#:** _____

Title: _____