

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 20, 2021

Agenda Item: 6.3

Subject: Approval of Award of Contract with Forensic Analytical Consulting Services for consulting services for the COVID-19 Safe Return Work Program

Background: On August 13, 2020 the District entered into a professional services agreement with Forensic Analytical Consulting Services to assist the District staff in preparing a COVID-19 Safe Work Practices Program for Chabot College, Las Positas College and the 7600 Dublin Blvd. The initial contact was for \$25,000 and was amended in December 2020 for an additional \$25,000 and in June 2021 for an additional \$25,000 in time and materials professional services. The original contract and first two amendments brought the contract value to a total of \$75,000 for professional services in fiscal year 20/21. The services have been expanded to include live training of students, faculty, staff and administrators along with COVID Case Incidents and Response Actions, as well as, developing the Safe Work Practices for 5860 Owens Drive, Third Floor. The current amendment takes the contract amount for professional services over the procurement guidelines and delegation of authority from staff level to Board approval.

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with Forensic Analytical Consulting of Hayward, CA, for consulting services for the COVID-19 Safe Return Work Program in an amount not to exceed \$100,000.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED