

STATE OF CALIFORNIA
STANDARD AGREEMENT
 STD 213 (Rev 02/20)

AGREEMENT NUMBER TBD
REGISTRATION NUMBER

STATE CONTROLLER'S OFFICE IDENTIFIER

1. This Agreement is entered into between the State Agency and the Contractor named below:
- | | | | |
|---------------------|--|--|--|
| STATE AGENCY'S NAME | California Department of Social Services, hereinafter referred to as "State" | | |
| CONTRACTOR'S NAME | Chico State Enterprises hereinafter referred to as "University" | | |
- 2 The term of this Agreement is: October 1, 2021 through September 30, 2024
3. The maximum amount of this Agreement is: \$ 23,837,046

4. The Parties agree to comply with the terms and conditions of the following Exhibits, which by this reference are made a part of the Agreement.

- Exhibit A – A7:** A–Scope of Work; A1–Deliverables; A2–Key Personnel; A3–Authorized Representatives; A4–Use of Intellectual Property & Data; A5–Resumes/Biosketch; A6–Current & Pending Support; A7-Third Party Confidential Information (if applicable) page(s)
- Exhibit B – B–Budget;** B1–Budget Justification; B2– Subawardee Budgets (if applicable); B3–Invoice Elements page(s)
- Exhibit C* – University Terms and Conditions** UTC-220

- Check mark additional Exhibits below, and attach applicable Exhibits or provide internet
- Exhibit D** – Additional Requirements Associated with Funding Sources
 - Exhibit E** – Special Conditions for Security of Confidential Information
 - Exhibit F** – Access to State Facilities or Computing Resources
 - Exhibit G** – Negotiated Alternate UTC Terms

Items shown with an Asterisk (*) are hereby incorporated by reference and made part of this agreement as if attached hereto. You can find these documents on the [University of California, Office of the President](#) and the [California Department of General Services](#) websites.

IN WITNESS WHEREOF, this Agreement has been executed by the Parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) Chico State Enterprises		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
ADDRESS 25 Main Street, Suite 103, Chico, CA 95928-5388		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Social Services		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Kären Dickerson, Deputy Director, Administration Division		
ADDRESS 744 P Street, MS 16-26, Sacramento, California 95814		

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Exhibit A – Scope of Work

Project Summary & Scope of Work

Contract Grant

Does this project include Research (as defined in the UTC)? Yes No

PI Name: Stephanie Bianco

Project Title: CalFresh Outreach FFY 2022-2024

Project Summary/Abstract

Briefly describe the long-term objectives for achieving the stated goals of the project.

The overall goal of the CalFresh Outreach (CFO) program is to:

- a. Increase participation in CalFresh by increasing the number of qualified applications submitted to County Welfare Departments (CWD) and approved for benefits.
- b. Promote retention in CalFresh by assisting clients to submit timely semi-annual reports (SAR 7) and Annual Recertification Applications.
- c. Educate people potentially eligible for the program about CalFresh and address barriers to program participation
- d. Build and enhance horizontal integration efforts with programs such as Women, Infants and Children (WIC), Medi-Cal, Area Agencies on Aging (AAA), Covered California, First 5 agencies and schools.
- e. Collect and analyze CFO program data to improve processes, outcomes and impact among CalFresh Food recipients.

If Third-Party Confidential Information is to be provided by the State:

- Performance of the Scope of Work is anticipated to involve use of third-party Confidential Information and is subject to the terms of this Agreement; **OR**
- A separate CNDA between the University and third-party is required by the third-party and is incorporated in this Agreement as Exhibit A7, Third Party Confidential Information.

Scope of Work

Describe the goals and specific objectives of the proposed project and summarize the expected outcomes. If applicable, describe the overall strategy, methodology, and analyses to be used. Include how the data will be collected, analyzed, and interpreted as well as any resource sharing plans as appropriate. Discuss potential problems, alternative strategies, and benchmarks for success anticipated to achieve the goals and objectives.

Contractor shall conduct any necessary CFO activities to provide the following services:

A. Introduction

The California Department of Social Services (CDSS) has responsibility for implementation and oversight of the State Supplemental Nutrition Assistance Program (SNAP) Outreach Plan under the program and funding guidelines of the United States Department of Agriculture, Food and Nutrition Service (USDA FNS). This subvention agreement shall enhance access to food assistance to potentially eligible clients, by providing SNAP (known in California as CalFresh) outreach and application assistance (as described in Section H, below) to Californians eligible to receive CalFresh benefits. Agreement activities shall additionally aid counties in their CalFresh enrollment and retention efforts.

B. Service Overview

The Contractor agrees to provide to CDSS the services described herein:

1. The Contractor shall provide outreach activities for the CalFresh Program (see Welfare and Institutions Code Sections 18904.2 and 18904.3) in accordance with the *SNAP Outreach Plan Guidance*, which is made a part herein by reference and is located at https://www.fns.usda.gov/sites/default/files/snap/Outreach_Plan_Guidance.pdf
2. The Contractor shall cooperate with CDSS or its designee by participating in meetings and/or site visits as CDSS may deem necessary to monitor the Contractor compliance with the Agreement.

C. Service Location(s)

The services shall be performed at various statewide facilities accessible to the Contractor.

D. Service Hours

The services shall be provided during normal Contractor working hours.

E. Scope of Work Changes

1. Changes and revisions to the Scope of Work (SOW) contained in the Agreement must be proposed by the Contractor in writing.
2. CDSS may also request changes and revisions to the SOW. CDSS shall make a good-faith effort to provide the Contractor 30 calendar days advance written notice of said changes or revisions.

3. Proposed revisions to the SOW under this section that would change the term, amount or substantive provisions of this Agreement require execution of an amendment (see Exhibit C.2.) before the revision is effective.

F. Progress Reports

1. The Contractor shall submit semi-annual narrative progress reports to the CDSS Program Analyst (PA) at the due dates listed in Section F.2. in the format prescribed by CDSS. The progress reports shall describe challenges encountered, solutions proposed, and progress made in completing Agreement deliverables.

2. Progress reports are to be submitted electronically according to the following schedule:

Year 1:		DUE:
Mid-Year	Covering October 1, 2021 – March 31, 2022	04/29/2022
Final	Covering April 1, 2022 – September 30, 2022	10/31/2022
Year 2:		
Mid-Year	Covering October 1, 2022 – March 31, 2023	04/28/2023
Final	Covering April 1, 2023 – September 30, 2023	10/31/2023
Year 3:		
Mid-Year	Covering October 1, 2023 – March 31, 2024	04/30/2024
Final	Covering April 1, 2024 – September 30, 2024	10/31/2024

3. If CDSS does not receive a complete and accurate narrative progress report, further payments to the Contractor shall be suspended until a complete and accurate report is received.

G. Contractor Responsibilities

1. The Contractor shall comply with the guidelines for the development of all materials as outlined in the CalFresh Outreach Operations Manual and the approved CalFresh Outreach State Plan. CDSS shall provide the CalFresh Outreach Operations Manual to the Contractor on the website, at <https://www.cdss.ca.gov/inforesources/calfresh-outreach>.
2. The Contractor agrees to identify itself as a CalFresh Outreach Contractor on its organization's website. Any website content must be approved by CDSS before publication.
3. The Contractor agrees to utilize data sources to support targeted CalFresh Outreach strategies and efforts.
4. The Contractor agrees to cooperate with CDSS in data collection related to evaluation of program effectiveness as requested in the manner, format, and timeline prescribed by CDSS. Data may include demographic descriptions of the population served, audience reached, CalFresh outreach efforts broken down by county, and additional measures of program effectiveness. The data shall be submitted in a form prescribed by CDSS.

5. The Contractor agrees to cooperate with CDSS by participating in training and technical assistance provided by CDSS, as deemed necessary by CDSS.
6. The Contractor agrees to disseminate Disaster CalFresh information, translate materials and messages, and/or provide other assistance to the County Welfare Department (CWD) in the event of a Presidential Declaration of a Disaster with Individual Assistance.

H. Scope of Work Requirements

1. At a minimum, the Contractor shall conduct any necessary and approved CalFresh outreach activities to provide the following deliverables:
 - a. **CalFresh Pre-Screening.** Use of a paper or electronic tool to ask a set of targeted eligibility questions to inform potential applicants that they may be eligible and how much they could potentially receive. (Please note that only CWDs can make an eligibility determination.)
 - b. **CalFresh Applications Submitted.** CalFresh applications (both paper and online) that have been submitted on behalf of a client and funded by the CalFresh Outreach Plan.
 - c. **CalFresh Applications Approved.** CalFresh applications that have been submitted on behalf of a client and approved by the CWD for benefits. It is beyond the scope of this Agreement for contractors to obtain application status on each paper or electronic application from their CWD.
 - d. **SAR 7 Forms Submitted.** SAR 7 forms that have been submitted on behalf of a client. Contractors must work with their county to determine the SAR 7 application submittal process that works best for the county.
 - e. **CalFresh Recertification Applications Submitted.** CalFresh recertification applications that have been submitted on behalf of a client. Contractors must work with their county to determine the recertification application submittal process that works best for the county.
 - f. **CalFresh Partnerships.** CalFresh partnerships include partnering with counties and Community Based Organizations (CBO) to address barriers of participation and meet the overall goals of the CalFresh Outreach Plan. This deliverable is defined as the number of collaborative meetings, training and workshops provided to other agencies serving the targeted populations, and participation in local collaborative meetings to provide information and education on CalFresh. This deliverable also includes:
 - 1) Distributing CalFresh Outreach approved information
 - 2) Participating in local collaborative meetings to promote CalFresh Outreach
 - 3) Creating strong partnerships with local CWDs
 - 4) Providing outreach in areas of need, such as, but not limited to; Title I school districts and rural communities.

Note: No funds from this Agreement shall be used for public service announcements on radio, television, or billboards. For reference, please see the Farm Bill [Agricultural Act of 2014, Section 4018(a)

<https://www.govinfo.gov/content/pkg/CRPT-113hrpt333/pdf/CRPT-113hrpt333.pdf>].

1.2. Reporting for SOW item "Outreach Activities" shall be submitted as a part of the semi-annual narrative progress reports noted in Section F.2.

2.3. The table below details measurable SOW goals for each necessary activity in each Federal Fiscal Year (FFY) of this Agreement.

3.4. For CalFresh Applications Submitted, the Contractor shall also provide the number of applications submitted for each following target group:

- a. Households with children under the age of 18
- a-b. Seniors, age 60 and above
- a-c. Working low-income households
- a-d. Households receiving SSI/SSP
- a-e. Households with language access barriers
- a-f. College students
- a-g. Veterans and military families

	CalFresh Pre-Screenings Performed	CalFresh Applications Submitted	CalFresh Applications Approved	SAR 7 Forms Submitted	CalFresh Recertification Applications Submitted	CalFresh Partnerships
FFY 2022	52,999	20,676	9,881	593	363	974
FFY 2023	55,740	22,224	10,578	667	406	1,058
FFY 2024	58,289	23,439	11,167	742	446	1,146

I. CDSS Responsibilities

1. Provide oversight, operational management, and partnership development to achieve the goals and objectives of the CalFresh Outreach Plan.
2. Provide fiscal and programmatic training for contractors and their partner agencies, via webinars, conference calls, face-to-face trainings, printed materials, and the CalFresh Outreach website.
3. Maintain a comprehensive, well-coordinated infrastructure between CDSS and the United States Department of Agriculture – Western Region Office (USDA WRO), CalFresh Outreach Plan contractors, and other nonprofit and public sector organizations at the state and local levels.
4. All printing shall be sent to the California Department of General Services, Office of State Publishing (OSP). It is the responsibility of the CDSS Project Representative to obtain an exemption from OSP to competitively bid out any and all printing listed within this Agreement. The printing exemption process is managed by the CDSS Forms Management Unit.

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J. Project Representatives

1. The project representatives during the term of this Agreement shall be:

<u>CDSS</u>	<u>Center for Healthy Communities</u>
Program Manager: Jessica Cooper or Designee	Project Director: Stephanie Bianco or Designee
Telephone: (916) 651-5243	Telephone: (530) 898-4022
Fax: (916) 657-1806	Fax: (530) 898-5382
E-mail: Calfreshaccess@dss.ca.gov	E-mail: CHCCalFreshOutreach@csuchico.edu

Either party may make changes to the information above by giving 30 days written notice to the other party. Said changes shall not require an amendment to this Agreement.

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Exhibit A1 - Deliverables

SCHEDULE OF DELIVERABLES

List all items that will be delivered to the State under the proposed Scope of Work. Include all reports, including draft reports for State review, and any other Deliverables, if requested by the State and agreed to by the Parties.

If use of any Deliverable is restricted or is anticipated to contain preexisting Intellectual Property with any restricted use, it will be clearly identified in Exhibit A4, Use of Preexisting Intellectual Property & Data.

Unless otherwise directed by the State, the University Principal Investigator shall submit all Deliverables to the State Contract Project Manager, identified in Exhibit A3, Authorized Representatives.

Deliverable	Description	Due Date
FFY 2022 Mid-Year Report	Semi-annual narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	04/29/2022
FFY 2022 Final Report	End of year narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	10/31/2022
FFY 2023 Mid-Year Report	Semi-annual narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	04/28/2023
FFY 2023 Final Report	End of year narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	10/31/2023
FFY 2024 Mid-Year Report	Semi-annual narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	04/30/2024
FFY 2024 Final Report	End of year narrative describing challenges encountered, solutions proposed and progress made in completing agreement deliverables.	10/31/2024
The following Deliverables are subject to Section 19. Copyrights, paragraph B of Exhibit C		

Exhibit A2 – Key Personnel

KEY PERSONNEL

List Key Personnel as defined in the Agreement starting with the PI, by last name, first name followed by Co-PIs. Then list all other Key Personnel in alphabetical order by last name. For each individual listed include his/her name, institutional affiliation, and role on the proposed project. Use additional consecutively numbered pages as necessary.

Last Name, First Name	Institutional Affiliation	Role on Project
PI:		
<i>Bianco, Stephanie</i>	<i>Center for Healthy Communities</i>	<i>Principal Investigator</i>
Co-PI(s) – if applicable:		
<i>Riesen, Amie</i>	<i>Center for Healthy Communities</i>	<i>Principal Investigator; Lead Fiscal Analyst</i>
<i>Last name, First name</i>	<i>Institutional affiliation</i>	<i>Role on the project</i>
Other Key Personnel (if applicable):		
<i>Last name, First name</i>	<i>Institutional affiliation</i>	<i>Role on the project</i>
<i>Last name, First name</i>	<i>Institutional affiliation</i>	<i>Role on the project</i>

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Exhibit A3 – Authorized Representatives

AUTHORIZED REPRESENTATIVES AND NOTICES

The following individuals are the authorized representatives for the State and the University under this Agreement. Any official Notices issued under the terms of this Agreement shall be addressed to the Authorized Official identified below, unless otherwise identified in the Agreement.

State Agency Contacts	University Contacts
Agency Name: California Department of Social Services (CDSS)	University Name: Chico State Enterprises
<i>Contract Project Manager (Technical)</i>	<i>Principal Investigator</i>
Name: Jessica Cooper Staff Services Manager I Address: California Department of Social Services 744 P Street. M.S. 8-9-32 Sacramento, CA 95814 Telephone: 916-651-5243 Fax: 916-657-1806 Email: Jessica.Cooper@dss.ca.gov	Name: Stephanie Bianco Director, Center for Healthy Communities Address: Center for Healthy Communities 25 Main Street, Ste 101 Chico, CA 95928-5388 Telephone: 530-898-5323 Fax: 530-898-5382 Email: sbianco@csuchico.edu Designees to certify invoices under Section 14 of Exhibit C on behalf of PI: 1. Sharon Maligie, Grant/Contract Analyst, smmaligie@csuchico.edu
<i>Authorized Official (contract officer)</i>	<i>Authorized Official</i>
Name: N/A Address: Telephone: Fax: Email:	Name: Mary Sidney Chief Executive Officer Address: Chico State Enterprises 25 Main Street, Ste 203 Chico, CA 95928-5388 Telephone: 530-898-6811 Fax: Email: msidney@csuchico.edu
<i>Send notices to (if different):</i>	<i>Send notices to (if different):</i>
Name: N/A Address:	Name: Joel Chan Contracts Officer Address: Contracts, CSE

<p>Telephone: Email:</p>	<p>25 Main Street, Ste 203 Chico, CA 95928-5388 Telephone: 530-898-6547 Email: jtchan@csuchico.edu</p>
<p>Administrative Contact</p> <p>Name: Jessica Cooper Staff Services Manager I</p> <p>Address: California Department of Social Services 744 P Street. M.S. 8-9-32 Sacramento, CA 95814</p> <p>Telephone: 916-651-5243 Fax: 916-657-1806 Email: Jessica.Cooper@dss.ca.gov</p>	<p>Administrative Contact</p> <p>Name: Amie Riesen Assistant Director</p> <p>Address: Center for Healthy Communities 25 Main Street, Ste 101 Chico, CA 95928-5388</p> <p>Telephone: 530-898-5323 Fax: 530-898-5382 Email: ariesen@csuchico.edu</p>
<p>Financial Contact/Accounting</p> <p>Name:</p> <p>Address:</p> <p>Telephone:</p> <p>Fax:</p> <p>Email:</p>	<p>Authorized Financial Contact/Invoicing/Remittance</p> <p>Name: Sharon Maligie Grants/Contracts Analyst</p> <p>Address: Sponsored Programs, CSE 25 Main Street, Ste 103 Chico, CA 95928-5388</p> <p>Telephone: 530-898-5700 Fax: Email: smmaligie@csuchico.edu</p> <p>Designees for invoice certification in accordance with Section 14 of Exhibit C on behalf of the Financial Contact:</p> <ol style="list-style-type: none"> 1. 2. 3.

Exhibit A4 – Use of Intellectual Property & Data

USE OF INTELLECTUAL PROPERTY & DATA

If either Party will be using any third-party or pre-existing intellectual property (including, but not limited to copyrighted works, known patents, trademarks, service marks and trade secrets) "IP" and/or Data with restrictions on use, then list all such IP/Data and the nature of the restriction below. If no third-party or pre-existing IP/Data will be used, check "none" in this section.

- A. State: Preexisting IP/Data to be provided to the University from the State or a third party for use in the performance in the Scope of Work.

None or List:

Owner (Name of State Agency or 3 rd Party)	Description	Nature of restriction:

- B. University: Restrictions in Preexisting IP/Data included in Deliverables identified in Exhibit A1, Deliverables.

None or List:

Owner (Name of University or 3 rd Party)	Description	Nature of restriction:

- C. Anticipated restrictions on use of Project Data.

If the University PI anticipates that any of the Project Data generated during the performance of the Scope of Work will have a restriction on use (such as subject identifying information in a data set) then list all such anticipated restrictions below. If there are no restrictions anticipated in the Project Data, then check "None" in this section.

None or List:

Owner (University or 3 rd Party)	Description	Nature of Restriction:

Exhibit A5 - RÉSUMÉ/BIOSKETCH

RÉSUMÉ/BIOSKETCH

Attach 2-3 page Resume/Biosketch for the PI and other Key Personnel listed in Exhibit A2, Key Personnel.

See Next Page.

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Curriculum vita 2010-2020

STEPHANIE BIANCO

sbianco@csuchico.edu

530-345-8887

EDUCATION

MASTER OF SCIENCE

1999 - 2002

Texas A&M University (TAMU)
Nutrition & Lipoprotein Biology

College Station, TX

- Awarded December 2002

REGISTERED DIETITIAN

November 12, 2001

Texas A&M University (TAMU)

College Station, TX

- ID# 883391

BACHELOR OF SCIENCE

1995 - 1999

University of California, Davis
Dietetics

Davis, CA

- Awarded June 1999
-

ASSOCIATE PROFESSOR

08/10 – current

California State University, Chico

Chico, CA

- Develop Food Safety and Sanitation (NFSC 122) course that includes Retail Food Safety and Hazard Analysis Critical Control Point (HACCP) certifications with an emphasis on the prevention of microbial growth, food borne illness, and the application in industry
- Design a HACCP certificate program with textbook, *HACCP Fundamentals*, 1st and 2nd editions

DIRECTOR (Associate from 2010-2018)

09/10 – current

Center for Healthy Communities (CHC)

Chico, CA

- Oversee between 25-30 grant-funded and fee-for-service programs culminating in funds between \$3-5 million/year
- Lead and assist with over 12 grant proposals, annually
- Lead and assist with programmatic and fiscal reporting
- Lead all research projects, including all program process and impact evaluation tasks
- Provide program oversight and supervision of 13 professional-level CHC staff including workload analysis and performance evaluations
- Provide program oversight and supervision of approximately 80 student staff and interns each year
- Ensure programmatic adherence to scope of work goals and objectives

GRANTS – EXTERNAL – Awarded by CDFA approval pending

1. *Edible Education in Butte County*. Primary Investigator: **Bianco, S.** Amount: \$444,713 (19 months)

GRANTS – EXTERNAL – All funded (\$36,575,493 total funded)

1. *USDA/SNAP-Ed/CA Department of Aging*. PSA 3
Primary Investigators: **Bianco, S** and Cobery, J. Amount: \$103,123 (2019-2020)
2. *USDA/SNAP-Ed/CA Department of Aging*. PSA 2
Primary Investigators: **Bianco, S** and Cobery, J. Amount: \$87,833 (2019-2020)
3. *E-Center*. E-Center RD Consulting

- Primary Investigators: **Bianco, S.**, Murphy, J. Amount: \$17,916 (2020)
- ~~1-4~~ **CDPH**. Colusa, Glenn & Yuba Counties SNAP-Ed
Primary Investigators: **Bianco, S.**, Murphy, J. Amount: \$450,000 (2019-2020)
- ~~2-5~~ **CA Endow**. CA4Health
Primary Investigators: **Bianco, S.** and Buran, M. Amount: \$115,000 (2 year, 2020-2022)
- ~~3-6~~ **CA Department of Aging**. CalFresh Expansion
Primary Investigators: **Bianco, S.** and Cobery, J. Amount: \$32,157 (2019-2020)
- ~~4-7~~ **CDF**A. Healthy Store Refrigeration
Primary Investigators: **Bianco, S.** and Buran, M. Amount: \$13,040 (2020-2021)
- ~~5-8~~ **National Council on Aging/Benefits Enrollment Centers**. North State BEC Disaster Preparedness
Primary Investigators: **Bianco, S.** and Dye, J. Amount: \$10,000 (9 month, 2020)
- ~~6-9~~ **National Council on Aging/Benefits Enrollment Centers**. North State BEC
Primary Investigators: **Bianco, S.** and Dye, J. Amount: \$52,500 (9 month, 2020)
- ~~7-10~~ **Ecology Center**. Market Match
Primary Investigators: **Bianco, S.**, Dye, J. Amount: \$100,416 (2020)
- ~~8-11~~ **CDSS**. Multi-Services Agreement
Primary Investigators: **Bianco, S.**, Riesen, A. Amount: \$99,998 (2 year, 2019-2021)
- ~~9-12~~ **CDPH**. Siskiyou County SNAP-Ed
Primary Investigators: **Bianco, S.**, Harris, M. Amount: \$15,394 (2019-2020)
- ~~10-13~~ **First 5 Siskiyou**. Siskiyou County First 5
Primary Investigators: **Bianco, S.**, Harris, M. Amount: \$56,500 (2019-2020)
- ~~11-14~~ **CDPH**. State Physical Activity and Nutrition (SPAN)
Primary Investigators: **Bianco, S.**, Buran, M. Amount: \$300,000 (5 years, 2018-2023)
- ~~12-15~~ **CDPH**. Tehama County SNAP-Ed
Primary Investigator: **Bianco, S** Amount: \$15,604 (2019-2020)
- ~~13-16~~ **Northern California Child Development**. Tehama County Head Start – RD Services
Primary Investigators: **Bianco, S.**, Murphy, J. Amount: \$15,000 (2019-2020)
- ~~14-17~~ **Small Contracts RD Services**
Primary Investigator: **Bianco, S** Amount: \$5,705 (2019-2020)
- ~~15-18~~ **Small Contracts**
Primary Investigator: **Bianco, S** Amount: \$28,043 (2019-2020)
- ~~16-19~~ **Yuba County**. Healthy Yuba Kids Get Cookin’
Primary Investigator: **Bianco, S** Amount: 120,000 (9 months, 2019-2020)
- ~~17-20~~ **USDA/SNAP-Ed/CA Department of Aging**. PSA 2 and Title IIID.
Primary Investigator: **Bianco, S** Amount: \$15,708 (1 years; 2019-2020)
- ~~18-21~~ **CSU Chancellor’s Office Innovation Award**. CSU Basic Needs and Student Success Survey Primary Investigator: **S. Bianco**. Amount: \$80,000 (2020-2021)
- ~~19-22~~ **USDA/FNS/CDSS/SNAP-Ed - SNAP-Ed on Campuses**
Primary Investigators: Bianco, S., Maguire, J and Nazmi, A. Amount: \$2,200,000 (21 months)
- ~~20-23~~ **CHC/CDPH State Physical Activity and Nutrition – Colusa & Glenn**
Primary Investigators: Bianco, S., Buran, M. Amount: ~\$250,000 (5 years, 2019-2023)
- ~~21-24~~ **USDA/CDSS/SNAP/CalFresh Outreach Contract**. Subcontractors includes 40 CA Higher Ed campuses and 5 northern CA organizations. Primary Investigator: **Bianco, S.** and Riesen, A. Total Federal Reimbursement Amount: \$14,666,716 (3 years, 2018-2021)

- ~~22-25.~~ *Agricultural Research Institute*. Enhancing Agricultural Safety Yr-round: Good Agricultural Practices (EASY GAP). Primary Investigator: **Bianco, S.** and Doyle, P. \$343,194 (2018-2020)
- ~~23-26.~~ *CSU Chancellor's Office Innovation Award*. Primary Investigator: **S. Bianco**. Amount: \$75,000 (2018-2019)
- ~~24-27.~~ *National Council on Aging/Benefits Enrollment Centers*. North State BEC Primary Investigator: Wolff, C, Cobery, J, and **Bianco, S.** Amount: \$70,000 (2018-2019)
- ~~25-28.~~ *USDA/CDSS/SNAP/CalFresh Outreach Contract*. *Subcontractors includes 11 CSU campuses and 5 northern CA organizations.* Primary Investigator: **Bianco, S.** and Breed, J. Total Federal Reimbursement Amount: \$1,640,968 (2 years, 2016-2018)
- ~~26-29.~~ *CA Department of Food and Agriculture/ Specialty Crop Block Grant Program. EASY GAP for Stone Fruit*. Primary Investigator: **Bianco, S.** Amount: \$149,328 (2 years, 2016-2018)
- ~~27-30.~~ *USDA/CDSS/CDPH/SNAP-Ed County Innovative, Subvention and sub-contract grants*
Primary Investigator: **Bianco, S.** Amount: \$2,035,882 (varies over 3 years; 2016 - 2019)
- ~~28-31.~~ *National Council on Aging/Benefits Enrollment Centers*. North State BEC Primary Investigator: Wolff, C, Cobery, J, and **Bianco, S.** Amount: \$100,000 (2017-18)
- ~~29-32.~~ *Ecology Center Market Match Subcontract (USDA/NIFA/FINI/C DFA)*
Primary Investigator: **Bianco, S.** Dye, J and Breed, J. Amount: \$50,000 (2017-2018)
- ~~30-33.~~ *California Endowment. CA 4 Health*. Primary Investigator: **Bianco, S** and Buran, M. Amount: \$75,000 (2017-2018)
- ~~31-34.~~ *USDA/Farmers' Market SNAP Support Grant*. CalFresh and the Farmers' Market Primary Investigator: **Bianco, S** and Breed, J. Amount: \$250,000 (3 years, 2015-2018)
- ~~32-35.~~ *USDA/SNAP-Ed/CA Department of Aging*. PSA 2 and 3 SNAP-Ed and Title IIID. Primary Investigator: **Bianco, S** and Cobery, J. Amount: \$63,124 (3 years; 2017-2018)
- ~~33-36.~~ *Department of Transportation/CalTrans. Safe Routes to School*
Primary Investigators: **Bianco, S** and Horsley, P. Amount: \$123,689 (2 years; 2016-2018)
- ~~34-37.~~ *Agricultural Research Institute*. Enhancing Agricultural Safety Yr-round: Good Agricultural Practices (EASY GAP). Primary Investigator: **Bianco, S.** and Doyle, P. \$343,194 (2015-2018)
- ~~35-38.~~ *CHC Dietitian Services/Contracts*. Tehama Head Start, Dr. Marcos-Gannon, Chico Pediatrics, Quartz Valley Res. Primary Investigator: **Bianco, S.** Amount: \$37,500 (2016-2017)
- ~~36-39.~~ *CHC Dietitian Services/Contracts*. Tehama Head Start, Dr. Marcos-Gannon, Chico Pediatrics, Quartz Valley Res. Primary Investigator: **Bianco, S.** Amount: \$47,500 (2015-2016)
- ~~37-40.~~ *CHC Dietitian Services/Contracts*. Tehama Head Start, Far Northern, Dr. Marcos Gannon
Primary Investigator: **Bianco, S.** Amount: \$37,500 (over 1 year, 2014-2015)
- ~~38-41.~~ *USDA/SNAP-Ed/CA Department of Aging*. PSA 2 and 3 Nutrition Education. Primary Investigator: **Bianco, S** and Cobery, J. Amount: \$154,000 (over 1 year; 2014-2015)
- ~~39-42.~~ *USDA/Older American's Act/US Department of Aging*. Congregate and Home Delivered Senior Meals. Primary Investigator: **Bianco, S** and Cobery, J. Amount: \$300,000 (2014-2015)
- ~~40-43.~~ *USDA/ Farmers Market Promotion Program (FMPP)*. School Farm Stand Pilot Project
Primary Investigator: **Bianco, S.** Amount: \$100,000 (over 2 years; 2014-2016)
- ~~41-44.~~ *USDA/Food and Nutrition Services (FNS)*. Farmers' Market SNAP Support Grant
Primary Investigator: **Bianco, S** and Breed, J. Amount: \$250,000 (over 3 years; 2015-20218)

- ~~42-45.~~ CA Endowment. CA 4 Health. Primary Investigator: **Bianco, S**, Buran, M. \$51,000 (2015-2016)
- ~~43-46.~~ CA Department of Public Health. Preschool PA Toolkit. Primary Investigator: Bianco, S and Buran, M. Amount: \$114,000 (2 years; 2014-2016)
- ~~44-47.~~ USDA/SNAP/DPH/NEOP. North Coast and Sierra Cascade Training Resource Center Primary Investigators: Wolff and **Bianco, S**. Amount: \$850,000 (2014 - 2015)
- ~~45-48.~~ USDA/CDSS/SNAP. CalFresh Outreach. Primary Investigators: Wolff, **Bianco, S**, and Breed, J. Amount: \$481,164 (2 years; 2014 - 2016)
- ~~46-49.~~ CHC Dietitian Services/Contracts. University Housing/Associated Students. 2013-2014 Primary Investigators: **Bianco, S**. Amount: \$10,774
- ~~47-50.~~ CHC Dietitian Services/Contracts. Sierra Nevada Brewing Co. for Worksite Wellness. Primary Investigators: **Bianco, S**. Amount: \$11,600, 2013-2014
- ~~48-51.~~ USDA/Older American's Act/US Department of Aging. Congregate Senior Meals. Primary Investigator: **Bianco, S** and Cobery, J. Amount: \$140,000 (over 1 year; 2013-2014)
- ~~49-52.~~ California Department of Food and Agriculture/ Specialty Crop Block Grant Program. Connecting Agriculture to Schools and Homes (CASH) – Phase 1 Primary Investigators: Wolff and **Bianco-Simeral, S**. Amount: \$398,799 (3 years; 2013 - 2016)
- ~~50-53.~~ USDA/NIFA/NLGCA. Marketing Food Safety: Expanding Capacity to Support Local Food System Development in Rural Northern California. Primary Investigators: Brimlow, J, Ferdon, N, **Bianco-Simeral, S**, Doyle, P and Goto, K. Amount: \$299,863 (2 years; 2013-2015)
- ~~51-54.~~ Agricultural Research Institute (ARI). Your Right to Know: Is Your Food Safe? Primary Investigators: **Bianco-Simeral, S**, Doyle, P, Wolff, C and Goto, K. Amount: \$175,213 (3 years; 2013 - 2016)
- ~~52-55.~~ Agricultural Research Institute (ARI). Farm to School Food Safety Cooperative Primary Investigators: **Bianco-Simeral, S**, Doyle, P, Wolff, C and Goto, K. Amount: \$214,100 (3 years; 2012 - 2015)
- ~~53-56.~~ USDA/CDSS/CDPH/SNAP-Ed County Innovative, Subvention and sub-contract grants Primary Investigators: Wolff, C, Bianco-Simeral, S, Sharkey, J and Coyle, J. Amount: \$973,198 (varies over 3 years; 2013 - 2016)
- ~~54-57.~~ USDA/SNAP-Ed via Network for a Healthy California's Local Food and Nutrition Education (LFNE). Get Cookin'. Primary Investigators: Wolff, C, Goodwin, K and **Bianco-Simeral, S**. Amount: \$256,233 (3 years; 2011 - 2014)
- ~~55-58.~~ Agriculture and Food Research Initiative (AFRI). Connecting Communities and Families through Locally Grown Cultural Foods for Childhood Obesity Prevention. Primary Investigators: Goto, K, Wolff, C and **Bianco-Simeral, S**. Amount: \$149,970 (2014)
- ~~56-59.~~ USDA/CDPH/SNAP-Ed Network for a Healthy California Funding Application Packet for Continuing LIA. Primary Investigators: Wolff, C, Riesen, A, Bianco-Simeral, S and Coyle, J. Amount: \$7,353,047 (three years, 2010-2013).

GRANTS—EXTERNAL—Not funded

1. **California Nutrition Incentive Program.** WIC and Senior FM Vouchers Primary Investigators: **Bianco, S.**, and Dye, J. Amount: \$100,000 (1 year)
2. **California Department of Food and Agriculture/ Specialty Crop Block Grant Program.** Connecting Agriculture to Schools and Homes (CASH) – Phase 2

- Primary Investigators: **Bianco, S.** Amount: \$399,772 (over 3 years, 2013-2016)
3. **California Department of Food and Agriculture/ Specialty Crop Block Grant Program.** California Specialty Crops for Rural Northern CA Schools
Primary Investigators: **Bianco, S.** Amount: \$449,879 (over 3 years, 2014-2017)
 4. **Allen Foundation.** Sustainable Nutrition-Related Service Learning for College Students
Primary Investigators: **Bianco, S** and Horsley, P. Amount: \$59,500 (over 1 year)
 5. **Aetna Foundation.** Cooking Matters—Butte County
Primary Investigators: **Bianco, S** and Riesen, A. Amount: \$50,000 (over 2 years, 2015-2017)
 6. **Produce for Better Health.** Store Tour Training Grant
Primary Investigators: **Bianco, S** and Trivedi, P. Amount: \$5,000 (over 4 months)
 7. **USDA.** Preschool Farm to School
Primary Investigators: **Bianco, S** and Gruneisen, K. Amount: \$99,991 (over 1 year)
 8. **California Department of Food and Agriculture/ Specialty Crop Block Grant Program.** CASH Project 2.
Primary Investigators: **Bianco, S.** Amount: \$449,751 (3 years, 2015-2018)
 9. **USDA/NIFA/Specialty Crop Research Initiative.** Accreditation and Statewide Expansion of the EASY GAP Program: Ensuring On-Farm Food Safety for Specialty Crops. Primary Investigators: **Bianco, S,** Doyle, P, and Horst, K. Amount: \$3,937,832 (4 years, 2016-2020)
 10. **Agricultural Research Institute:** Leveraging Campus CalFresh Outreach Activities at CA Farmers' Markets and Retail Outlets to Increase Farmer Sales Volume. Primary Investigators: Bianco, S. Nazmi, A. Doyle, P. Stamper N. Amount: \$450,000 (3 yr, 2018-2021)

GRANTS – INTERNAL – All funded (~\$25,000)

1. **CSU, Chico Research Foundation Internal Research Grant. 201.** Principal Investigator: Bianco S. Amount: ~\$20,000 (0.2 Release Time)
2. **CSU, Chico Research Foundation and College of Natural Science Grant Stimulus Fund. 2013.** Principal Investigator: Bianco-Simeral, S. Amount: \$5,000

PUBLICATIONS

Peer Reviewed Books

1. **Bianco S,** Doyle P. *HACCP Fundamentals* (with scantron), 2nd Edition. Kendall Hunt Publishing Company. 2015
2. **Bianco S,** Doyle P. *HACCP Fundamentals* (with scantron), 1st Edition. Kendall Hunt Publishing Company. 2011

Full Articles “Published”

1. Herrnstadt Z and **Bianco S.** (contributor) (2019). From the Field: Challenges and Opportunities in On-Farm Food Safety. *Food Safety Magazine.* June/July 2019; pages 24-25.
2. Simon, A, Goto, K, Breed J, **Bianco, S.** (2018) Factors Associated with Food Insecurity and Food Assistance Program Participation among University Students. *Californian Journal of Health Promotion.* DOI: <https://doi.org/10.32398/cjhp.v16i1>
3. Nazmi A, Martinez S, Byrd A, Robinson D, **Bianco S,** Maguire J, Crutchfield R, Condron K & Ritchie L. (2018) A systematic review of food insecurity among US students in higher education, *Journal of Hunger & Environmental Nutrition,* DOI: 10.1080/19320248.2018.1484316
4. Gerson A, Goto K, Wolff C. **Bianco S.** (2018). Let’s talk food: Elementary school students’ perceptions of school and home food environment and impact of the Harvest of the Month

- program on their dietary attitudes and behaviors. *International Journal of Child, Youth and Family Studies*. DOI: <https://doi.org/10.18357/ijcyfs83/4201718075>
5. Medina X, Goto K, Giampaoli J, **Bianco S**, Wolff C. (2017). The Impact of a Farm Stand on Fruit and Vegetable Preferences, Self-Efficacy and Availability at Home among Students from a Low-Income School. *Journal of Child Nutrition & Management*. v41 n1.
 6. **Bianco, S**, Bedore, A, Jiang, M, Stamper, N, Breed, J, Paiva, M, Abbiati, L and Wolff, C. (2016). Identifying Food Insecure Students and Constraints for SNAP/CalFresh Participation at California State University, Chico. *California State University Office of the Chancellor Report*. <https://www2.calstate.edu/impact-of-the-csu/student-success/basic-needs-initiative/Pages/Research.aspx>
 7. Goto K, Whitten J, Giovanni M, Wolff C, **Bianco S**. (2016). Understanding possible roles of locally-grown ethnic produce in dietary practices and food cultures: An exploratory study. *Journal of Hunger and Environmental Nutrition*, 11(1):72-85. DOI:10.1080/19320248.2015.1066733
 8. Morris J, Goto K, Wolff C, **Bianco S**, Samonte A. (2017). Get Cookin': Investigating the effects of a six-week cooking intervention on cooking and dietary behaviors among low-income families. *Californian Journal of Health Promotion*. Vol. 13 Issue 2, p48-60. 13p
 9. Goto K, Whitten J, Giovanni M, Wolff C. **Bianco S**. (2016). Understanding possible roles of locally-grown ethnic produce in dietary practices and food cultures: An exploratory study. *Journal of Hunger & Environmental Nutrition* <https://doi.org/10.1080/19320248.2015.1066733>
 10. Seipel B, Carlson SE, **Bianco-Simeral S**, Frigaard M, Wolff C, Goto K. (2015). The Nutritional Moral of the Story: An Examination of Storybooks Used to Promote Healthy Food-Choice Behavior. *Psychology and Education Journal*.
 11. Chen, Q., Goto, K., Wolff, C., **Bianco-Simeral, S.**, Gruneisen, K., & Gray, K. (2014). Cooking up diversity: impact of a multi-component, multi-cultural, experiential intervention on food and cooking behaviors among K-2 students from low-income ethnically diverse families. *Appetite*, 80:114-22.
 12. Chen Q, Goto K, Wolff C, **Bianco-Simeral S**, Zhao Y. Correlations between children's exposure to ethnic produce and their healthy dietary behaviors. *Journal of Immigrant and Minority Health*, 2014 DOI: 10.1007/s10903-014-0036-5, 2014.
 13. Zhao, Y., Goto, K., Wolff, C., Song, C., **Bianco-Simeral, S**. Relationships between Children's Food Consumption and Social and Cultural Capital Levels among Latino, Hmong, and Non-Hispanic White Parents of K-2 Children. *Journal of Hunger and Environmental Nutrition*, 8(4): 472-489, 2013.
 14. Goto K, Chen Q, Ramsey E, Wolff C, **Bianco-Simeral S**.(2013) Latina women's negative attitudes toward new food are associated with their susceptibility to the food environment. *Journal of Nutrition Education and Behavior* 2013. Vol 45 No 4 S53.
 15. Frigaard M, Wolff C, Goto K, **Bianco-Simeral S**, Fahey T. Identifying red flags: using anthropometry measures to screen for elevated blood pressure risk in children. *Infant, Child, & Adolescent Nutrition*. 5(1):37-42, 2012.
 16. McCarthy E, Wolff C, **Bianco-Simeral S**, Goto K. Promoting fruit and vegetable preferences among low-income Hispanic and White middle school students. *Journal of Child Nutrition and Management* Volume 36, Issue 2, 2012.
 17. Evans K, Goto K, Wolff C, Frigaard M, and **Bianco-Simeral S**. Teachers' perceptions indicate success for Harvest of the Month Nutrition Education Program. *Californian Journal of Health Promotion* 10(1): 113-124, 2012.
 18. Goto K, **Bianco-Simeral S**. Acceptance of a healthier substitute for regular pepperoni pizza

- among campus consumers. *Californian Journal of Health Promotion*. 9 (1):9-17, 2011.
19. Boek S, Chan K, **Bianco-Simeral S**, Goto K. Gender and race are significant determinants of students' food choices on a college campus. *Journal of Nutrition Education and Behavior*. 44(4):372-8, 2011.
 20. Fiori K, Wolff C, Goto K, Frigaard M, Chan K, **Bianco-Simeral S**. Discrepancies among student school lunch preferences, menu options, and consumption patterns in a low-income Northern California high school. *California Journal of Health Promotion*. 9 (2):29-39, 2011.
 21. Goto K, **Bianco-Simeral S**. Acceptance of a healthier substitute for regular pepperoni pizza among campus consumers. *Californian Journal of Health Promotion*. 9(1):9-17, 2011.

Research Briefs “Published”

- [4-1](#) Wood L, Wolff C, **Bianco-Simeral S**, Goto K. Impact of a K-8th grade nutrition education program on student, teacher, and schoolwide practices. *Journal of Nutrition Education and Behavior*, 43:S145-S147, 2011.
- [5-2](#) Voorhees J, Goto K, **Bianco-Simeral S**, Wolff C. Impact of the Harvest of the Month program on low-income Hmong and white middle school students. *Journal of Nutrition Education and Behavior*; 43:S152-S154, 2011.

Abstracts “Published”

1. Stamper, N., Doyle, P., Hernstadt, Z., McQuaid, S., **Bianco, S**. P94 Making On-Farm Food Safety Easy Using an Online Application. *Journal of Nutrition and Behavior*;52:S60-S61, July 2020.
2. Heino, H., Dye, J., Stamper, N., Donatello, R., **Bianco, S**. P92 Controlling for Confounding Factors in a Multi-Component Farmers' Market Intervention. *Journal of Nutrition and Behavior*;52:S59-S60, July 2020.
3. **Bianco, S.**, Goto, K., Doyle, P., Shrotria, D., Brimlow, J., Stamper, N. (2016). Identifying food safety barriers among small- and mid-sized California farmers. *Journal of the Academy of Nutrition and Dietetics* (supplemental issue).
4. Goto K, Chen Q, Ramsey E, Wolff C, **Bianco-Simeral S**. Latino women's negative attitudes toward new food are associated with their susceptibility to the food environment. *Journal of Nutrition Education and Behavior*.
5. Goto K, Wolff C, **Bianco-Simeral S**. Fostering our Future: Impact of University Student Participation in a Multi-cultural, Multi-component Nutrition Intervention Program. *Journal of Nutrition Education and Behavior*.
6. Chen, Q., Goto, K., Wolff, C., **Bianco-Simeral, S.**, Gruneisen, K., & Gray, K. (2013). Back to scratch: hands-on home cooking increases ethnic produce consumption among elementary school students from low-income ethnically diverse families. *The Journal of the Federation of American Societies for Experimental Biology*. 27:121.2
7. Chen Q, Gerson A, Goto K, Wolff C, **Bianco-Simeral S**, Hansen G, Frigaard M and Armstrong B. The Harvest of the Month (HOTM) program successfully promotes vegetable selection and consumption among first graders from low-income schools *FASEB J* April 9, 2013 27:843.4
8. Zhao Y, Cindy C, **Bianco-Simeral S**, Goto K. Food-related cultural practices among culturally diverse parents of K-2 children are associated with children's fruit and vegetable consumption. *Journal of Nutrition Education and Behavior* Vol 44. No 4 S76, 2012.
9. Waite A, Wolff C, Goto K, **Bianco-Simeral S**. The impact of a multi-component school-based program on fruit and vegetable selection from school salad bars among K-6 grade students. *Journal of Nutrition Education and Behavior* Vol 44. No 4 S75-76, 2012.

10. Goto K, Wolff C, **Bianco-Simeral S**. Connecting communities and families through locally grown cultural foods for childhood obesity prevention. *Journal of Nutrition Education and Behavior* Vol 44. No 4 S87, 2012.
11. Trivedi P, Wolff C, **Bianco-Simeral S**, Goto K. Promoting fruit and vegetable attitudes among low-income Hispanic and white elementary school students. *Journal of Nutrition Education and Behavior*. 43(4A1):S15-S16, 2011.

PROFESSIONAL SPEAKING ENGAGEMENTS (State/National/International)

1. **Bianco, S**. Grant Writing 101. CSU, Chico Faculty Learning Committee. Zoom meeting. May 4th, 2020
2. **Bianco, S**. CalFresh: Impacting California Economy & Student Success, California Department of Finance, CSU, Chico, CA, August 30, 2019.
3. **Bianco, S**. Bringing the Classroom into the Real World. EdXChico, Chico, CA, August 25, 2019.
4. **Bianco, S**. Development and Pilot testing of a Student Success Survey as Related to Food Insecurity and Other Basic Needs Variables. CSU Basic Needs Research Consortium, Long Beach, CA, June 5, 2019.
5. **Bianco, S**. Tracking Basic Needs and Over loving Work Rule Barrier. School of Education CSU, Chico. March 16th, 2019
6. **Bianco, S**. and Fales, J. Bridging CalFresh Outreach & School Meal Programs, California Department of Social Services (CDSS) – CalFresh Outreach Division, Sacramento, CA, April 12, 2019.
7. **Bianco, S**. Building the Bridge Between CDE & CDSS to Prevent Student Hunger. California Department of Education (CDE) – Child Nutrition Advisory Council (CNAC), Sacramento, CA, March 11, 2019.
8. **Bianco, S**. Strategies to Engage Students in Public Policy and Civic Awareness. CSU Development Workshop – Civic Engagement: Getting your Campus Involved, CSU Office of Chancellor Webinar, January 24, 2019.
9. **Bianco, S**. CSU Legislative Briefing on Basic Needs and Graduation Initiative, Sacramento, March 14, 2018.
10. **Bianco, S**. CSU System-wide Basics Needs 2nd Annual Conference. CHC Internship Model and Hands-On Cooking Demonstrations on College Campuses. Sacramento, Feb 7-8, 2018.
11. Stamper N, Brimlow J, **Bianco S**, Goto K, Doyle P, Shrotria D. Limiting Local? Estimating how barriers to food sales are related to market channel and farm characteristics. 2016 Western Agricultural Economics Association Annual Meeting. June 23, 2016.
12. **Bianco S**. and Brimlow J. (2015) Linking farms to schools through innovative procurement practices. 8th Biennial Childhood Obesity Conference. June 30, 2015.
13. Chen, Q., Goto, K., Wolff, C., **Bianco-Simeral, S.**, Gruneisen, K., & Gray, K. (2013). Back to scratch: hands-on home cooking increases ethnic produce consumption among elementary school students from low-income ethnically diverse families. Presented at: Experimental Biology. Boston, MT; April 2013. (Presented by Qiong Chen)
14. **Bianco-Simeral S**. HACCP Fundamentals. University of Minnesota Public Health Institute's Summer Session, 1 unit course (15 hours of instruction). May 31, 2011 – June 3, 2011.

PEER REVIEWED CONFERENCE POSTER PRESENTATIONS

- [Stamper, N., Doyle, P., Hernstadt, Z., McQuaid, S., **Bianco, S**. P94 Making On-Farm Food Safety Easy Using and Online Application. Society for Nutrition Education and Behavior Conference, San Diego. CA. July 18th – July 21st, 2020.](#)

- ~~6-2~~. Heino, H., Dye, J., Stamper, N., Donatello, R., **Bianco, S.** P92 Controlling for Confounding Factors in a Multi-Component Farmers' Market Intervention. Society for Nutrition Education and Behavior Conference, San Diego. CA. July 18th – July 21st, 2020.
- ~~7-3~~. Kunst, A., Foxworthy, E., Winchell, Q., Donatello, R., Stamper, N., and **Bianco, S.** CSU Basic Needs Training & Resource Center: Elevating and Supporting System-wide Basic Needs Effort. Annual College of Natural Sciences Poster Session. April 27th, 2020.
- ~~8-4~~. **Bianco, S.**, Cho, C., Donatello, R., Paiva, M., and Stamper, N. Feeding Student Success: Benefits of CalFresh Food Enrollment. Annual College of Natural Sciences Poster Session. April 27th, 2020
- ~~9-5~~. **Bianco, S.**, Goto, K., Doyle, P., Shrotria, D., Brimlow, J. and Stamper, N. Identifying Food Safety Barriers among Small- and Mid-Sized California Farmers. Food and Nutrition Conference and Expo. October 17, 2017.
- ~~10-6~~. **Bianco, S.**, Doyle, P., Stamper, N., Winchell, Q., and Martinez, C. Enhancing Agricultural Safety: Training Video Series (Farm to School Food Safety Cooperative Phases I & II). 15th Annual Agricultural Research Institute Research Showcase. November, 2015.
- ~~11-7~~. **Bianco S.**, Shrotria D., Stamper N., and Goto K. Perceived barriers to local sales among farmers in northern California. 8th Biennial Childhood Obesity Conference. June 2015.
- ~~12-8~~. **Bianco S.**, Moore N., and Goto K. Identifying food safety requirements of local intermediary food buyers in Northern CA. 8th Biennial Childhood Obesity Conference. June 2015.
- ~~13-9~~. Goto K, Wolff C, **Bianco-Simeral S.** Connecting communities and families through locally grown cultural foods for childhood obesity prevention. Poster will be presented at: Society for Nutrition Education and Behavior Annual Meeting; July 2012; Washington DC.
- ~~14-10~~. Zhao Y, Wolff C, **Bianco-Simeral S,** Goto K. Food-related cultural practices among culturally diverse parents of K-2 children are associated with children's fruit and vegetable consumption. Poster will be presented at: Society for Nutrition Education and Behavior Annual Meeting; July 2012; Washington DC.
- ~~15-11~~. Waite A, Wolff C, Goto K, **Bianco-Simeral S.** The impact of a multi-component school-based program on fruit and vegetable selection from school salad bars among K-6 grade students. Poster will be presented at: Society for Nutrition Education and Behavior Annual Meeting; July 2012; Washington DC.
- ~~16-12~~. Trivedi P, Goto K, Wolff C, **Bianco-Simeral S.** Promoting fruit and vegetable attitudes among low-income Hispanic and white elementary school students. Poster presented at: Society for Nutrition Education Annual Meeting; 2011; Kansas City.
- ~~17-13~~. Cheung B, **Bianco-Simeral S,** Frigaard M, Goto K, Wolff C. HOTM implementation supports student receptivity to fruits and vegetables (F/V). Poster presented at: 6th Biennial Childhood Obesity Conference; 2011; San Diego.
- ~~18-14~~. Frigaard M, Crozier J, Waite A, **Bianco-Simeral S,** Goto K, Wolff C. Associations between Blood Pressure and BMI of Low-Income Fifth Grade Students. 6th Biennial Childhood Obesity Conference; 2011; San Diego.
- ~~19-15~~. Waite A, Goto K, Wolff C, Cheung B, Frigaard M, **Bianco-Simeral S.** Impact of the HOTM on school cafeteria lunch selection among K-6 students. Poster presented at: 6th Biennial Childhood Obesity Conference; 2011; San Diego.
- ~~20-16~~. Waite A, Wolff C, Goto K, Frigaard M, **Bianco-Simeral S.** Impact of the Harvest of the Month Program on school cafeteria lunch selection among K-6 Students. California Dietetic Association conference; April 2011, Pasadena.
- ~~21-17~~. Betty B, **Bianco-Simeral S,** Frigaard M, Goto K, Wolff C. Fruit and vegetable program supports nutrition related changes for students and teachers. California Dietetic Association

conference; April 2011; Pasadena.

~~22~~18. Waite A, Wolff C, Goto K, Frigaard M, **Bianco-Simeral S**. Impact of HOTM program on school cafeteria lunch selection among k-6 students. California Dietetic Association Annual conference, Riverside, CA, Apr 2011.

~~23~~19. Cheung B, Wolff C, **Bianco-Simeral S**, Goto K, Frigaard M. Fruit and vegetable program supports nutrition related changes for students and teachers. California Dietetic Association Annual conference, Riverside, CA, Apr 2011.

~~24~~20. Ramsey E, Goto K, **Bianco-Simeral S**, Wolff C. Challenges and opportunities in promoting locally grown food products among economically diverse consumers in rural northern California. California Dietetic Association Annual conference, Riverside, CA, Apr 2011.

MANUSCRIPTS UNDER REVIEW

1. Simon A, Goto K, Breed J, **Bianco S**. Factors associated with food insecurity and food assistance program participation among university students. *Journal of Hunger and Environmental Nutrition*.
2. Maggiore M, Goto K, Heinz T, Wolff C, Sterns M, Vernoga M, **Bianco S**. Effects of a pilot food store intervention on consumer food behaviors and purchasing patterns in rural northern California. *Appetite*.

AWARDS

1. Outstanding Professor Award, CSU, Chico Academic Senate (2020)
2. Faculty Innovation & Leadership Award, CSU Office of Chancellor (2018)
3. Research Impact Award, INSPIRE '17 event., CSU, Chico (2017)
4. Professional Achievement Honors Award, CSU, Chico (2015)

AMIE RIESEN

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EDUCATION California State University, Chico 2005
Bachelors of Science in Health Science, Option in Health Education
Honors in the Major, Magna Cum Laude

PROFESSIONAL EXPERIENCE

ASSISTANT DIRECTOR - CSU, CHICO CENTER FOR HEALTHY COMMUNITIES (CHC) 2020 – PRESENT

- Oversee fiscal and contractual processes and requirements for 20-25 grant-funded programs culminating in funds between \$3-6million/year
- Develop practices and lead a team of 5-7 Fiscal Analysts and Assistants to ensure center-wide financial health and contract stability
- Provide contract and fiscal guidance to 21 professional-level Program Managers including cost analysis and performance recommendations for more than 20 funded projects
- Lead and/or assist with over 6 grant proposals, annually
- Contribute to the development of long-term goals and strategic objectives including improvements to organizational structure and workflow
- Communicate and collaborate with diverse funders and stakeholders, campus, and Chico State Enterprises staff to help foster opportunities and ensure Center excellence
- Oversee the development of subcontractors, on-boarding subcontractor staff, fiscal monitoring, and on-going technical assistance for more than 45 subcontracting agencies including community-based organizations, county offices of public health, and institutions of higher education

PROGRAM/FISCAL ANALYST - CSU, CHICO CENTER FOR HEALTHY COMMUNITIES (CHC) 2013 – 2020

- Provide oversight and guidance to 25 Program Managers/Principal Investigators for successfully expending and reporting of more than 30 grants and/or contracts with more than 20 funders.
- Interpret and provide guidance on implementation of grant guidelines, allowability, and fiscal reporting requirements
- Communicate directly with funder/sponsor to interpret and support different types of agreements from execution to close-out to ensure successful completion
- Provide leadership with grant proposal efforts including budget and scope of work development
- Supervise a team of three full-time Program Analysts and multiple part-time student assistants and unpaid student interns
- Oversee the development of subcontractors, on-boarding subcontractor staff, fiscal monitoring, desk reviews and on-going technical assistance for more than 40 subcontracting agencies including community based organizations, county offices of public health, and colleges across all three public higher education systems
- Track and forecast CHC contract and grant activity, set goals and priorities for CHC fiscal team, and develop projections for center-wide staffing and overhead needs
- Participate in steering committee, strategic planning, and other CHC forums that guide CHC

priorities and operations

HEALTH EDUCATION SPECIALIST - CSU, CHICO CENTER FOR NUTRITION & ACTIVITY PROMOTION 2006 – 2013
CONTRACT SPECIALIST (2009-PRESENT)

- Provide oversight and guidance to 14 Program Managers for the successful completion of the Network for a Healthy California SNAP-Ed scope of work reaching more than 78,000 north state residents with an annual budget of approximately \$2.5 million
- Compile and analyze data for the successful submission of biannual reports reflecting more than 3,000 activities reaching an average of more than 1 million impressions annually. Reports include activity tracking forms, semi-annual scope of work progress reports, semi-annual activity reports, and narrative success stories
- Interpret and provide guidance on implementation of grant guidelines, allowability, and project synopsis
- Gather and maintain documentation required for annual funding applications and proposal development
- Develop subcontract agreements, scopes of work, and budgets for new subcontracting opportunities
- Accomplishments-
 - Received a satisfactory review and overall excellent standing with the Network for a Healthy California following each annual progress report submission
 - Personally invited to be a member of California's NEOP Training Work Group, LIA Forum Planning Committees, Integrated Work Plan Development Work Group, and other special project teams.

INTERN & STUDENT STAFF COORDINATOR 2006-2013

- Recruit approximately 100 CSU, Chico students annually for internship opportunities
- Developed policies and procedures, application forms, supervisor guidelines, and performance evaluation documents to formalize and grow the internship program from 50 interns to now more than 100 interns annually
- Review applications and coordinate the selection and placement of more than 140 CSU, Chico students annually for both paid employment and unpaid internships
- Facilitate and lead Meet & Greet event for 24 Supervisors and more than 60 internship applicants biannually
- Coordinate and facilitate orientation training for student employees and interns

SCHOOL OUTREACH PROGRAM MANAGER 2006-2012

- Collaborated with teachers, administrators, and food service staff to provide a variety of nutrition education programs to > 2,000 low income students in in K-12 school settings in Butte and Tehama Counties
- Adhered to programmatic and budgetary guidelines to effectively manage multiple annual budgets totaling over \$200,000/year
- Conducted teacher trainings and provided nutrition education and physical activity lessons for more than 80 teachers at eligible K-12 schools
- Mentored and supervised CSU, Chico student staff and interns

- Collaborated with CNAP research team to monitor, evaluate and apply current nutrition research findings for the prevention of obesity and effective nutrition education and physical activity promotion

MAA COORDINATOR

2006-2011

- Coordinated and trained approximately 30 staff on Medical Administrative Activities (MAA) time surveying requirements annually
- Compiled and analyzed time survey data to receive maximum reimbursement
- Created Medi-Cal outreach flyers for distribution in multiple north state school districts

PROFESSIONAL MEMBERSHIPS / CERTIFICATIONS

- Certified Health Education Specialist (2006-present)
- ServSafe Food and Safety Certification (2009)

COMPUTER SKILLS

- Proficient in Microsoft Office including Word, Excel, and PowerPoint, and Google Drive
- Extensive experience with OneSolution

Exhibit A6 – Current & Pending Support

CURRENT & PENDING SUPPORT

University will provide current & pending support information for Key Personnel identified in Exhibit A2 at time of proposal and upon request from State agency. The "Proposed Project" is this application that is submitted to the State. Add pages as needed.

PI: Stephanie Bianco					
Status (currently active or pending approval)	Award # (if available)	Source (name of the sponsor)	Project Title	Start Date	End Date
Proposed Project	TBD	USDA (via CDSS)	CalFresh Outreach FFY 2022-24	10/01/2021	09/30/2024
CURRENT		CSU Ag Research Institute	Enhancing Agricultural Safety Year-Round: Good Agricultural Practices (EASY GAP)	10/01/2015	07/31/2021
CURRENT	82161	CSU	CSU Basic Needs TRC	04/01/2018	12/01/2020
CURRENT	18-7015	USDA (via CDSS)	CalFresh Outreach FFY 2019-21	10/01/2018	09/30/2021
CURRENT	18-10550	CDC (via CDPH)	SPAN	10/01/2018	09/30/2023
CURRENT	SP-19-376	N. CA Child Development	Tehama County Head Start	09/01/2019	08/31/2022
CURRENT	19-10354	USDA (via CDPH)	Colusa-Glenn-Yuba SNAP-Ed Subvention	10/01/2019	09/30/2022
CURRENT	88769	CSU	CSU Student Success Survey	01/01/2020	06/30/2021
CURRENT	SP-19-339	USDA NIFA FINI (via CDFA-Ecology Center)	Market Match	01/01/2020	09/30/2022
CURRENT	SP-20-188	E-Center	RD Consultation & Training	01/01/2020	04/30/2021
CURRENT	20191908	The California Endowment	California 4 Health (CA4Health)	02/01/2020	07/31/2021
CURRENT	19-1072-000-SG	CA Dept of Food and Ag	Healthy Refrigeration Grant	04/01/2020	03/31/2021
CURRENT	SP-20-283	Shasta County Head Start Child Development Inc.	RD Consultation	06/01/2020	08/31/2021
CURRENT	19-10818	USDA (via CDSS)	CalFresh Healthy Living on College Campuses	06/10/2020	09/30/2021
CURRENT	CFC-21-01	First 5 Siskiyou	Siskiyou Co. IMPACT	07/01/2020	06/30/2021
CURRENT		CA Dept of Aging (CDA)	PSA 02 SNAP-Ed	10/01/2020	09/30/2021
CURRENT		CA Dept of Aging (CDA)	PSA 03 SNAP-Ed	10/01/2020	09/30/2021
CURRENT		CA Dept of Aging (CDA)	Title IIID	10/01/2020	06/30/2024
CURRENT	SP-19-306	USDA (via CDPH, Siskiyou County)	Siskiyou SNAP-Ed Subcontract	10/01/2020	09/30/2021
CURRENT		Community Action Agency of Butte County	Food Rescue Project	10/01/2020	09/30/2021

CURRENT		CA Dept of Food and Ag	Edible Education in Butte County	11/01/2020	03/31/2022
PENDING		National Council on Aging	Senior SNAP Enrollment Initiative	10/01/2020	09/30/2021
PENDING		USDA (via CDPH, Tehama County)	Tehama LHD Subcontract FFY 2021	10/01/2020	09/30/2021
PENDING		Anthem Foundation	Cooking Matters in Chico State's Service Region	07/01/2020	06/30/2020

Exhibit A7

Third Party Confidential Information

Confidential Nondisclosure Agreement

(Identified in Exhibit A, Scope of Work – will be incorporated, if applicable)

If the Scope of Work requires the provision of third party confidential information to either the State or the Universities, then any requirement of the third party in the use and disposition of the confidential information will be listed below. The third party may require a separate Confidential Nondisclosure Agreement (CNDA) as a requirement to use the confidential information. Any CNDA will be identified in this Exhibit A7.

Exhibit B - Budget

Budget for Project Period

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B

COMPOSITE BUDGET FOR ENTIRE PROPOSED PROJECT PERIOD

10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$410,476	\$2,280,464	\$418,103	\$2,315,129	\$471,832	\$2,403,487	\$8,299,491
TRAVEL		\$0	\$63,241	\$0	\$60,644	\$0	\$63,242	\$187,127
MATERIALS & SUPPLIES		\$0	\$44,670	\$0	\$44,670	\$0	\$45,420	\$134,760
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$9,408,393	\$4,695,692	\$9,740,711	\$4,853,951	\$9,961,397	\$4,963,591	\$43,623,735
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$15,237	\$0	\$15,797	\$0	\$14,892	\$45,926
ODC #2 - Rent	N	\$0	\$900	\$0	\$900	\$0	\$900	\$2,700
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$9,818,869	\$7,100,204	\$10,158,814	\$7,291,091	\$10,433,229	\$7,491,532	\$52,293,739
Indirect (F&A) Costs								
On-Campus	F&A Base MTDC	\$1,335,494	\$2,853,594	\$418,103	\$2,436,240	\$471,832	\$2,527,041	\$10,042,304
Indirect (F&A) Costs	25.00%	\$333,873	\$713,399	\$104,526	\$609,060	\$117,958	\$631,760	\$2,510,576
TOTAL ESTIMATED COSTS PER YEAR		\$10,152,742	\$7,813,603	\$10,263,340	\$7,900,151	\$10,551,187	\$8,123,292	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$54,804,315

* MTDC = Modified Total Direct Cost

JUSTIFICATION. See Exhibit B1 - Follow the budget justification instructions.

Funds Reversion Dates: Unless otherwise specified as following, fund reversion dates are three years from fiscal year end of year funded

Annual Budget Flexibility (lesser of % or Amount)

Prior approval required for budget changes between approved budget categories above the thresholds identified.	%	15.00%
	<i>Or</i>	
	Amount	\$136,000

Exhibit B1

Budget Justification

Description of Personnel & Tasks:

1. CFO Associate Project Directors: Oversees and monitor all CFO fiscal and programmatic activities and quarterly reporting. Coordinates CalFresh outreach partnership opportunities, CalFresh Outreach events, drop-in assistance days, and trainings. Coordinates work between county staff and subcontractors. Regularly communicates with subcontractors to provide training and on-going technical assistance.
2. Program Managers, levels I - IV: Assists the Associate Project Director(s) with monitoring CFO fiscal and programmatic activities and quarterly reporting. Coordinates CalFresh outreach partnership opportunities, CalFresh Outreach events, drop in assistance days, and trainings. Coordinates work between county staff and subcontractors in partnership with the Associate Project Director(s). Regularly communicates with subcontractors to provide training and on-going technical assistance as guided by the Associate Project Director(s).
3. CHC Directors: Supervises CSU, Chico students' CalFresh outreach activities, provides overall supervision of CalFresh Outreach program, assists with the evaluation of program improvement data relating to CalFresh student application process in each participating county, and helps to facilitate partnership opportunities with county entities and Community Based Organizations (CBOs) to address barriers to CalFresh participation and help meet the overall goals of the CFO Plan.
4. Faculty Internship Supervisors: Meet and enroll students in CFO internship, develop internship objectives pertaining to application assistance, provide oversight while CFO interns are providing application assistance/SARs/ARs, and provide training and ongoing support for student intern's CFO activities.
5. CHC Assistant Director: Oversee and guide day-to-day fiscal report management activities including invoicing, reimbursements, and communication with CHC staff, funder, subcontractors, Chico State Enterprises (CSE) staff, and university administrators to ensure compliance. Ensure contract adherence, provide staff and subcontractor training on contract and fiscal reporting requirements, oversee budget monitoring, and supervise all Fiscal Analysts and Fiscal Assistants.
6. Fiscal Analysts: Tracks expenditures and state share, completes invoices, reviews subcontractor invoices and fiscal supporting documentation, facilitates fiscal orientation training and follow-up with subcontractors, and ensures fiscal contract compliance.
7. CHC Administrative Assistant: Assists CFO Associate Project Directors, CHC Directors, CHC Assistant Director, and Fiscal Analysts with coordinating all details needed to administer this program seamlessly. Regularly communicates with staff regarding travel coordination, on-campus scheduling coordination, purchases, etc.
8. Research Analyst: Responsible for assisting with evaluation plan development and monitoring, as well as data management and data analysis for CFO program improvement. Oversees data collection and supervision of students conducting program data collection activities for CFO program improvement.
9. Student Assistants: Provides outreach activities and application assistance; distributes materials and participates & assists in tabling, trainings, tracking, and reporting.
10. Program Assistant - Leads all application and verification assistance/SARs/ARs via CalFresh events and drop-in assistance days; distributes materials, participates in tabling, and assists with tracking and reporting.
11. Unpaid Student Interns: Provides application and verification assistance/SARs/ARs via CalFresh events and drop in assistance days; distributes materials and participates & assists in tabling, trainings, tracking, and reporting.

12. Fiscal Assistants: Assists the CHC Assistant Director and Fiscal Analysts with purchasing needs, reimbursement requests, and supports subcontractor fiscal requests, invoice preparation and review process.
13. Faculty Liaison: Provide CalFresh Outreach promotion, prescreening and referral activities to students and colleagues within their classes, department, college, etc.
14. Data Managers: Oversees data collection and supervision of students conducting program evaluation data collection related to the application process for CFO program improvement. Assists the CFO Associate Project Directors and CHC Directors with evaluation plan development and monitoring, data management and data analysis for CFO program improvement.
15. CFO Liaison: Attends CFO team trainings and monthly team meetings. Provides oversight of CSU, Chico CalFresh Outreach Team interns and staff at campus locations, including WildCat Food Pantry, pop-up pantries and campus events. Oversight/supervision includes following CHC internship supervision protocol, such as attending internship meet and greet events, identifying internship and staff objectives with student and non-student CFO interns and staff, mid semester evaluations and end of year evaluations. In addition, tasks may include attending CHC Team meetings as needed and time certain.

*For cycle 1 CSE employees, salary is calculated at 90%; benefitted staff and faculty are projected with annual 2-3% increase.

Fringe Benefits:

Chico State Enterprises pooled fringe benefit rates effective 7/1/2020 and calculated as follows:

Chico State Enterprises (CSE) Fixed Fringe Benefits Rates by year	21/22	22/23	23/24
CSE Staff – Cycle 1 (fully benefitted)	47.24%	47.47%	47.71%
CSE Staff – Cycle 2 (non-benefitted, including students)	7.01%	7.01%	7.02%

CSU, Chico Fringe Benefits Rates by year	21/22	22/23	23/24
Faculty & Staff Reimbursed Time (RT) benefits rates:	56.33-57.35%	57.35-58.36%	58.36-59.38%
Faculty & Staff Additional Employment (AE) benefits rates:	7.01%	7.01%	7.02%

Description of Materials and Supplies:

- 2-1 General copying, postage and office supplies will support standard office supplies and duplication to conduct business
- 3-2 Phone/Ethernet charges will support connection costs for staff supporting this project
- 4-3 Mobile hotspot data plan to be used for the provision of application assistance in multiple locations away from the office (community, outdoors, etc.)
- 5-4 Office furniture will support purchase of standard desks, tables, and/or chairs as needed for additional staff workspaces and to support office modifications as needed to comply with spacing and safety requirements due to COVID-19.
- 6-5 Laptop computers and additional monitors to be used for the provision of application assistance, developing and delivering CFO subcontractor training, reporting CFO documentation, and supporting CFO communications. Computers will be utilized by multiple personnel listed.

~~7.6.~~ Software subscription costs support software utilized to develop subcontractor training modules and materials, interactive dashboard for subcontractors to review their performance on this project and overall project performance, evaluation/survey collection, and other software not provided by CSU, Chico.

~~8.7.~~ Off-campus storage rent expense supports the provision of one storage unit to house outreach materials and supplies utilized for various events throughout the year.

Description of Travel:

1. Local mileage to conduct CFO events, facilitate training, and facilitate the provision of application assistance as needed in the far north for CBOs. Mileage costs will be incurred by CFO Associate Project Directors, Program Managers, Fiscal Analysts, Program Assistants, Student Assistants, and/or Unpaid CSU Chico Interns solely for 100% CFO purposes.
2. Subcontractor site visits/on-site training - Multi-day long distance travel for up to 3 staff (TBD) once per year at locations throughout California. Costs include mileage (@ \$0.575/mile), hotel, and per diem for all locations, and airfare and/or mileage and parking at campus approved rates.
3. State-wide Campus Summit and Far North Summit- Location/procurement expenses for hosting each Summit, plus staff overnight travel for staff facilitating each Summit including mileage, lodging, and per-diem at campus approved rates.
4. CSU Basic Need Conference (CHEBNA)- To facilitate the coordination and leveraging of CFO with other basic needs efforts on campuses of higher education. Expenses prorated at 33%, including overnight travel expenses such as lodging, per-diem, airfare, parking, and mileage at campus approved rates
5. CalFresh Forum - Mileage for multiple vehicles for single day travel roundtrip to Sacramento.
6. CFO Stakeholder Meetings/Workgroups- Mostly mileage at state rate for single day roundtrip travel. Overnight travel including lodging, per-diem, airfare, parking, etc. at campus approved rates may be required infrequently.

Description of Subrecipient:

1. Far North CBO subcontractors provide social services targeting low-income populations and will be able to support CFO activities in rural communities:
 - a. Community Action Agency of Butte County, Inc.
 - b. First 5 Colusa Children & Families Commission
 - c. First 5 Siskiyou Children & Families Commission
 - d. TBD (likely Plumas Crisis Intervention & Resource Center)
 - e. Shasta County Office of Education (SCOE)
2. California State University, Office of the Chancellor will be an extension of the CHC CA Higher Ed CFO prime team and participate in frequent conference calls or virtual face-to-face meetings. CO will also co-train with CHC team to become technical assistance provider and presenter.
3. California Community College Chancellor's Office will be an extension of the CHC CA Higher Ed CFO prime team and participate in frequent conference calls or virtual face-to-face meetings. CO will also co-train with CHC team to become technical assistance provider and presenter.
4. California State University, California Community College, University of California, and private campus subcontractors will provide CalFresh Outreach activities targeting low-income students.

Description of Other Direct Costs:

1. Program printing for outreach include applications, prescreens, flyers, training packets, and banners.
2. Promotional and outreach materials include signage, branded canopy and tablecloth for use at CFO tabling and outreach events.

3. Staff training/prof. development registration costs for CHC staff to attend and participate in opportunities to enhance programming through developing and honing professional skills necessary for working with high-need clients, partnering agencies, and subcontractors.
4. Independent Contractor: Paradigm Data Group or other vendor as needed to provide contract services or expertise not available at Chico State.
5. Personal protection equipment (PPE) enhancements and/or replacement items to ensure the health and well-being of staff and clients during all face-to-face interactions.
6. Staff T-shirts will be printed with the CalFresh logo and worn to help identify CFO staff during outreach.

Description of F&A rate used:

Federally negotiated on-campus rate of 41.5% capped by funding agency to 25% applied to modified total direct costs (excludes space rental and subcontracts over \$25,000).

BUDGET DETAIL AND PAYMENT PROVISIONS

A. Invoicing and Payment

1. The maximum amount payable under this Agreement shall not exceed \$ 23,837,046. Shown below are the amounts that cannot be exceeded for each of the Federal Fiscal Years (FFY):

FFY 2022	\$ 7,813,603
FFY 2023	\$ 7,900,151
FFY 2024	\$ 8,123,292

2. For services satisfactorily rendered, and upon receipt and approval of the invoice(s), CDSS agrees to pay the Contractor for said services in accordance with the rates specified in Exhibit B - Attachment 1, Exhibit B – Attachment 2, and Exhibit B - Attachment 3.
3. The Contractor shall charge against the budget only those costs allowable for reimbursement and for activities directly related to CalFresh outreach in conformance with the *USDA SNAP Outreach Plan Guidance*. If the Contractor is unsure whether a cost is allowable, the Contractor shall contact the assigned CDSS PA for clarification. Receipts shall be required for certain allowable costs as specified under applicable federal and state regulations.
4. Funding for necessary travel expenses and per diem are included in this Agreement and shall be reimbursed at rates established by the California Department of Human Resources (CalHR) for comparable classes. (See <https://www.calhr.ca.gov/employees/pages/travel-reimbursements.aspx>). The Contractor shall itemize travel expenses, including receipts, and submit to CDSS PA for approval. This approval, including itemization and receipts must be attached to the invoice submitted for payment.

The CDSS PA agrees to certify and maintain the documents substantiating travel and per diem for a period not less than three years after final payment of this Agreement.

No travel outside of the State of California by the Contractor shall be reimbursed unless there is prior written authorization from CDSS.

5. Original, accurate invoices signed by two authorized officials, employees, or agents shall be mailed or delivered not more frequently than monthly in arrears, nor less frequently than quarterly in arrears to:

California Department of Social Services
CalFresh Outreach Unit
744 P Street, MS 8-9-32
Sacramento, CA 95814
Attn: Jessica Cooper or Designee

Each invoice shall be submitted timely and be bundled with the following supporting documentation:

- a. A SOW report submitted on a quarterly basis using a schedule and format determined by CDSS.

- b. Copies of CalFresh Outreach Time and Effort Reports indicating each employee’s time worked on CalFresh outreach activities.
- c. Line item detail documentation equivalent to what is documented in the Invoicing Spreadsheet publicly available at <https://www.cdss.ca.gov/inforesources/calfresh-outreach/resources/forms>.
- d. State Share documentation demonstrating State Share expenditures which meet or exceed amounts required to fulfill the Section entitled, “Contractors State Share Requirements.”

Invoices shall also include the following information:

Agreement Number:	XX-XXXX
Time Period Covered:	Month and Year
Invoice Creation Date:	Month and Year
Reporting Structure:	5180XXXX

Pursuant to the Office of Management and Budget (OMB) regulations (2 CFR 200.300 and 200.331), the Contractor shall provide the sub recipients with the Catalog of Federal Domestic Assistance (CFDA) Number and Program Title. Invoices shall also include the CFDA Number and Title:

CFDA Number:	10.561
CFDA Program Title:	State Administrative Matching Grants for the Supplemental Nutrition Assistance Program

Any invoices submitted without the above referenced information may be returned to the Contractor for further re-processing.

- 6. CDSS reserves the right to withhold payment of invoices and/or the final invoice should any reports or information not be received as specified by CDSS.
- 7. For a period of three years from the end of the Agreement term, the Contractor shall maintain and supply to CDSS or USDA FNS upon request, adequate fiscal documentation for review and audit of all expenses claimed pursuant to this Agreement to permit a determination of expense allowability.

B. State Budget Contingency Clause

- 1. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, CDSS shall have no liability to pay any funds whatsoever to the Contractor or to furnish any other considerations under this Agreement and the Contractor shall not be obligated to perform any provisions of this Agreement.
- 2. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, CDSS shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to the Contractor to reflect the reduced amount.

C. For Contract with Federal Funds

- 1. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of Congressional appropriation of funds, for the mutual benefit of both

parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.

2. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the term of this Agreement for the purposes of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms, or funding of this Agreement in any manner.
3. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.
4. CDSS has the option to invalidate the Agreement under the 30-day cancellation clause or to amend the Agreement to reflect any reduction of funds.

D. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

E. Review

CDSS reserves the right to review service levels and billing procedures as they impact charges against this Agreement.

F. Final Billing

Invoices for services must be received by CDSS within 90 days following each state fiscal year, or 90 days following the end of the contract term, whichever comes first. The final invoice must include the statement "Final Billing."

G. Advance Payment

No advance payment is allowed under this agreement.

H. Nonresident Tax Withholdings

Payments to all nonresidents may be subject to withholding. Nonresident payees performing services in California or receiving rent, lease, or royalty payments from property (real or personal) located in California will have seven percent of their total payments withheld for state income taxes. However, no withholding is required if total payments to the payee are \$1,500 or less for the calendar year.

Exhibit B2 – Subawardee Budgets

Budget Pertaining to Subawardee(s)

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 01: Community Action Agency of Butte County, Inc.

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD							
		10/01/2021		to		09/30/2024	

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$43,296	\$0	\$45,025	\$0	\$46,829	\$0	\$135,150
TRAVEL		\$0	\$0	\$0	\$0	\$0	\$0	\$0
MATERIALS & SUPPLIES		\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$43,296	\$0	\$45,025	\$0	\$46,829	\$0	\$135,150
Indirect (F&A) Costs								
<i>de minimis</i>	F&A Base	\$43,296	\$0	\$45,025	\$0	\$46,829	\$0	\$135,150
Indirect (F&A) Costs	MTDC 10.00%	\$4,330	\$0	\$4,503	\$0	\$4,683	\$0	\$13,516
TOTAL ESTIMATED COSTS PER YEAR		\$47,626	\$0	\$49,528	\$0	\$51,512	\$0	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$148,666

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 05: Shasta County Office of Education

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$205,751	\$102,737	\$211,928	\$105,799	\$219,955	\$109,767	\$955,937
TRAVEL		\$0	\$0	\$0	\$0	\$0	\$0	\$0
MATERIALS & SUPPLIES		\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$205,751	\$102,737	\$211,928	\$105,799	\$219,955	\$109,767	\$955,937
Indirect (F&A) Costs								
	F&A Base							
	MTDC	\$205,751	\$102,737	\$211,928	\$105,799	\$219,955	\$109,767	\$955,937
Indirect (F&A) Costs	9.00%	\$18,518	\$9,246	\$19,073	\$9,522	\$19,796	\$9,879	\$86,034
TOTAL ESTIMATED COSTS PER YEAR		\$224,269	\$111,983	\$231,001	\$115,321	\$239,751	\$119,646	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,041,971

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 09: Butte-Glenn Community College District

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$230,555	\$105,424	\$257,894	\$109,693	\$239,287	\$108,949	\$1,051,802
TRAVEL		\$1,690	\$6,000	\$1,000	\$7,190	\$1,000	\$7,690	\$24,570
MATERIALS & SUPPLIES		\$2,200	\$4,400	\$1,000	\$3,600	\$2,000	\$1,400	\$14,600
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$2,000	\$580	\$2,300	\$9,115	\$1,300	\$1,540	\$16,835
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$236,445	\$116,404	\$262,194	\$129,598	\$243,587	\$119,579	\$1,107,807
Indirect (F&A) Costs								
<i>on-campus</i>	F&A Base	\$236,445	\$116,404	\$262,194	\$129,598	\$243,587	\$119,579	\$1,107,807
Indirect (F&A) Costs	MTDC 25.00%	\$59,111	\$29,101	\$65,548	\$32,400	\$60,897	\$29,895	\$276,952
TOTAL ESTIMATED COSTS PER YEAR		\$295,556	\$145,505	\$327,742	\$161,998	\$304,484	\$149,474	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,384,759

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 10: Cal Poly Corporation (San Luis Obispo)

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$296,523	\$130,767	\$307,774	\$142,135	\$310,531	\$149,392	\$1,337,122
TRAVEL		\$0	\$6,031	\$0	\$6,031	\$0	\$2,647	\$14,709
MATERIALS & SUPPLIES		\$0	\$5,850	\$0	\$0	\$0	\$0	\$5,850
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$5,075	\$0	\$4,075	\$0	\$1,500	\$10,650
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$296,523	\$147,723	\$307,774	\$152,241	\$310,531	\$153,539	\$1,368,331
Indirect (F&A) Costs								
<i>on-campus</i>	<u>F&A Base</u>	\$296,523	\$147,723	\$307,774	\$152,241	\$310,531	\$153,539	\$1,368,331
Indirect (F&A) Costs	MTDC 25.00%	\$74,131	\$36,931	\$76,944	\$38,060	\$77,633	\$38,385	\$342,084
TOTAL ESTIMATED COSTS PER YEAR		\$370,654	\$184,654	\$384,718	\$190,301	\$388,164	\$191,924	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,710,415

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 13: CSU, Bakersfield Auxiliary for Sponsored Programs Administration

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$188,898	\$85,470	\$193,841	\$87,653	\$206,532	\$94,208	\$856,602
TRAVEL		\$0	\$4,850	\$0	\$4,850	\$0	\$4,850	\$14,550
MATERIALS & SUPPLIES		\$0	\$1,750	\$0	\$1,750	\$0	\$1,750	\$5,250
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000	\$6,000
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$188,898	\$94,070	\$193,841	\$96,253	\$206,532	\$102,808	\$882,402
Indirect (F&A) Costs								
<i>on-campus</i>	<u>F&A Base</u>							
	<i>MTDC</i>	\$188,898	\$94,070	\$193,841	\$96,253	\$206,532	\$102,808	\$882,402
Indirect (F&A) Costs	25.00%	\$47,224	\$23,518	\$48,461	\$24,063	\$51,633	\$25,702	\$220,601
TOTAL ESTIMATED COSTS PER YEAR		\$236,122	\$117,588	\$242,302	\$120,316	\$258,165	\$128,510	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,103,003

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 16: CSU, Fresno Foundation

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$98,259	\$104,638	\$113,241	\$107,777	\$118,314	\$111,010	\$653,239
TRAVEL		\$0	\$2,183	\$0	\$2,183	\$0	\$2,183	\$6,549
MATERIALS & SUPPLIES		\$0	\$0	\$0	\$0	\$0	\$0	\$0
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$75,000	\$0	\$75,000	\$0	\$75,000	\$0	\$225,000
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$173,259	\$106,821	\$188,241	\$109,960	\$193,314	\$113,193	\$884,788
Indirect (F&A) Costs								
<i>on-campus</i>	<i>F&A Base</i>	\$148,259	\$106,821	\$113,241	\$109,960	\$118,314	\$113,193	\$709,788
Indirect (F&A) Costs	<i>MTDC 25.00%</i>	\$37,065	\$26,705	\$28,310	\$27,490	\$29,579	\$28,298	\$177,447
TOTAL ESTIMATED COSTS PER YEAR		\$210,324	\$133,526	\$216,551	\$137,450	\$222,893	\$141,491	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,062,235

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 17: California State University, Long Beach Research Foundation

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$291,077	\$133,083	\$300,788	\$137,534	\$309,817	\$143,542	\$1,315,841
TRAVEL		\$0	\$5,480	\$0	\$5,480	\$0	\$5,480	\$16,440
MATERIALS & SUPPLIES		\$150	\$2,550	\$150	\$2,550	\$150	\$1,250	\$6,800
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$4,500	\$0	\$4,500	\$0	\$4,500	\$13,500
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$291,227	\$145,613	\$300,938	\$150,064	\$309,967	\$154,772	\$1,352,581
Indirect (F&A) Costs								
<i>on-campus</i>	F&A Base	\$291,227	\$145,613	\$300,938	\$150,064	\$309,967	\$154,772	\$1,352,581
Indirect (F&A) Costs	MTDC 25.00%	\$72,807	\$36,403	\$75,235	\$37,516	\$77,492	\$38,693	\$338,146
TOTAL ESTIMATED COSTS PER YEAR		\$364,034	\$182,016	\$376,173	\$187,580	\$387,459	\$193,465	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,690,727

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 20: Chabot-Las Positas Community College District - Chabot College

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD

10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$218,015	\$92,582	\$224,549	\$97,106	\$231,285	\$99,921	\$963,458
TRAVEL		\$0	\$5,570	\$0	\$5,903	\$0	\$5,758	\$17,231
MATERIALS & SUPPLIES		\$0	\$5,000	\$0	\$3,600	\$0	\$3,600	\$12,200
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$5,845	\$0	\$5,595	\$0	\$6,345	\$17,785
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$218,015	\$108,997	\$224,549	\$112,204	\$231,285	\$115,624	\$1,010,674
Indirect (F&A) Costs								
	F&A Base							
on-campus	MTDC	\$218,015	\$108,997	\$224,549	\$112,204	\$231,285	\$115,624	\$1,010,674
Indirect (F&A) Costs	25.00%	\$54,504	\$27,249	\$56,137	\$28,051	\$57,821	\$28,906	\$252,668
TOTAL ESTIMATED COSTS PER YEAR		\$272,519	\$136,246	\$280,686	\$140,255	\$289,106	\$144,530	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,263,342

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 22: CSU, East Bay Foundation, Inc.

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$264,768	\$117,666	\$278,378	\$126,716	\$285,887	\$128,764	\$1,202,179
TRAVEL		\$0	\$1,700	\$0	\$1,700	\$0	\$1,700	\$5,100
MATERIALS & SUPPLIES		\$0	\$8,500	\$0	\$6,000	\$0	\$7,800	\$22,300
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$4,500	\$0	\$4,500	\$0	\$4,500	\$13,500
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$264,768	\$132,366	\$278,378	\$138,916	\$285,887	\$142,764	\$1,243,079
Indirect (F&A) Costs								
<i>off-campus</i>	<i>F&A Base</i>	\$264,768	\$132,366	\$278,378	\$138,916	\$285,887	\$142,764	\$1,243,079
Indirect (F&A) Costs	<i>MTDC 25.00%</i>	\$66,192	\$33,092	\$69,595	\$34,729	\$71,472	\$35,691	\$310,771
TOTAL ESTIMATED COSTS PER YEAR		\$330,960	\$165,458	\$347,973	\$173,645	\$357,359	\$178,455	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,553,850

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 24: Evergreen Valley College

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$237,598	\$114,753	\$302,314	\$140,983	\$315,340	\$150,809	\$1,261,797
TRAVEL		\$0	\$1,500	\$0	\$2,500	\$0	\$2,700	\$6,700
MATERIALS & SUPPLIES		\$0	\$1,650	\$0	\$3,250	\$0	\$2,750	\$7,650
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$0	\$0	\$3,500	\$0	\$0	\$3,500
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$237,598	\$117,903	\$302,314	\$150,233	\$315,340	\$156,259	\$1,279,647
Indirect (F&A) Costs								
<i>de minimis</i>	<i>F&A Base</i>	\$237,598	\$117,903	\$302,314	\$150,233	\$315,340	\$156,259	\$1,279,647
Indirect (F&A) Costs	<i>MTDC 10.00%</i>	\$23,760	\$11,790	\$30,232	\$15,023	\$31,534	\$15,626	\$127,965
TOTAL ESTIMATED COSTS PER YEAR		\$261,358	\$129,693	\$332,546	\$165,256	\$346,874	\$171,885	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,407,612

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 34: Rio Hondo Community College District

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$232,995	\$78,896	\$216,375	\$84,480	\$245,953	\$100,080	\$958,779
TRAVEL		\$400	\$6,000	\$400	\$10,000	\$400	\$10,000	\$27,200
MATERIALS & SUPPLIES		\$0	\$25,334	\$0	\$5,200	\$0	\$5,450	\$35,984
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$6,000	\$0	\$7,450	\$0	\$7,290	\$20,740
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$233,395	\$116,230	\$216,775	\$107,130	\$246,353	\$122,820	\$1,042,703
Indirect (F&A) Costs								
	F&A Base							
on-campus	MTDC	\$233,395	\$116,230	\$216,775	\$107,130	\$246,353	\$122,820	\$1,042,703
Indirect (F&A) Costs	25.00%	\$58,348	\$29,058	\$54,193	\$26,783	\$61,588	\$30,705	\$260,675
TOTAL ESTIMATED COSTS PER YEAR		\$291,743	\$145,288	\$270,968	\$133,913	\$307,941	\$153,525	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,303,378

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 36: San Francisco State University

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$256,018	\$139,162	\$256,018	\$139,162	\$256,018	\$139,162	\$1,185,540
TRAVEL		\$3,509	\$0	\$3,509	\$0	\$3,509	\$0	\$10,527
MATERIALS & SUPPLIES		\$3,200	\$0	\$3,200	\$0	\$3,200	\$0	\$9,600
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$1,900	\$900	\$1,900	\$900	\$1,900	\$900	\$8,400
ODC #2 - Rent	N	\$19,390	\$0	\$19,390	\$0	\$19,390	\$0	\$58,170
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$284,017	\$140,062	\$284,017	\$140,062	\$284,017	\$140,062	\$1,272,237
Indirect (F&A) Costs								
<i>on-campus</i>	<u>F&A Base</u>	\$264,627	\$140,062	\$264,627	\$140,062	\$264,627	\$140,062	\$1,214,067
Indirect (F&A) Costs	MTDC 25.00%	\$66,156	\$35,016	\$66,156	\$35,016	\$66,156	\$35,016	\$303,516
TOTAL ESTIMATED COSTS PER YEAR		\$350,173	\$175,078	\$350,173	\$175,078	\$350,173	\$175,078	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,575,753

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 39: Santa Monica College

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$268,986	\$124,445	\$268,986	\$124,445	\$268,986	\$124,445	\$1,180,293
TRAVEL		\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$15,000
MATERIALS & SUPPLIES		\$0	\$4,000	\$0	\$4,000	\$0	\$4,000	\$12,000
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$3,000
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$268,986	\$134,445	\$268,986	\$134,445	\$268,986	\$134,445	\$1,210,293
Indirect (F&A) Costs								
<i>de minimis</i>	<i>F&A Base</i>	\$268,986	\$134,445	\$268,986	\$134,445	\$268,986	\$134,445	\$1,210,293
Indirect (F&A) Costs	<i>MTDC 10.00%</i>	\$26,898	\$13,445	\$26,898	\$13,445	\$26,898	\$13,445	\$121,029
TOTAL ESTIMATED COSTS PER YEAR		\$295,884	\$147,890	\$295,884	\$147,890	\$295,884	\$147,890	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,331,322

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 40: Sierra Joint Community College District

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD

10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$178,202	\$59,405	\$199,172	\$82,300	\$199,172	\$82,300	\$800,551
TRAVEL		\$7,819	\$2,606	\$7,819	\$2,606	\$7,819	\$2,606	\$31,275
MATERIALS & SUPPLIES		\$22,750	\$32,250	\$2,750	\$8,250	\$2,750	\$8,250	\$77,000
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$3,360	\$11,790	\$3,360	\$11,925	\$3,360	\$11,925	\$45,720
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$212,131	\$106,051	\$213,101	\$105,081	\$213,101	\$105,081	\$954,546
Indirect (F&A) Costs								
	F&A Base de minimis							
	MTDC	\$212,131	\$106,051	\$213,101	\$105,081	\$213,101	\$105,081	\$954,546
Indirect (F&A) Costs	10.00%	\$21,213	\$10,605	\$21,310	\$10,508	\$21,310	\$10,508	\$95,454
TOTAL ESTIMATED COSTS PER YEAR		\$233,344	\$116,656	\$234,411	\$115,589	\$234,411	\$115,589	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,050,000

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 41: Sonoma County Community College District - Santa Rosa Junior College

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$291,312	\$143,883	\$297,238	\$143,965	\$300,910	\$143,333	\$1,320,641
TRAVEL		\$2,034	\$1,342	\$4,410	\$1,242	\$2,034	\$1,342	\$12,404
MATERIALS & SUPPLIES		\$18,200	\$0	\$5,500	\$750	\$4,500	\$750	\$29,700
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$0	\$10,500	\$2,100	\$8,400	\$1,500	\$9,000	\$31,500
ODC #2 - Rent	N	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$311,546	\$155,725	\$309,248	\$154,357	\$308,944	\$154,425	\$1,394,245
Indirect (F&A) Costs								
on-campus	F&A Base	\$311,546	\$155,725	\$309,248	\$154,357	\$308,944	\$154,425	\$1,394,245
Indirect (F&A) Costs	MTDC 25.00%	\$77,887	\$38,931	\$77,312	\$38,589	\$77,236	\$38,606	\$348,561
TOTAL ESTIMATED COSTS PER YEAR		\$389,433	\$194,656	\$386,560	\$192,946	\$386,180	\$193,031	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,742,806

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 43: The Regents of the University of California, Berkeley

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$172,538	\$102,298	\$178,808	\$101,133	\$179,661	\$101,559	\$835,997
TRAVEL		\$5,440	\$0	\$5,440	\$0	\$5,440	\$0	\$16,320
MATERIALS & SUPPLIES		\$8,600	\$0	\$0	\$0	\$0	\$0	\$8,600
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$4,844	\$0	\$4,844	\$0	\$4,844	\$0	\$14,532
ODC #2 - Rent	N	\$16,469	\$0	\$16,469	\$0	\$16,469	\$0	\$49,407
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$207,891	\$102,298	\$205,561	\$101,133	\$206,414	\$101,559	\$924,856
Indirect (F&A) Costs								
<i>on-campus</i>	<u>F&A Base</u>	\$191,422	\$102,298	\$189,092	\$101,133	\$189,945	\$101,559	\$875,449
Indirect (F&A) Costs	<u>MTDC</u> 25.00%	\$47,855	\$25,575	\$47,273	\$25,283	\$47,486	\$25,390	\$218,862
TOTAL ESTIMATED COSTS PER YEAR		\$255,746	\$127,873	\$252,834	\$126,416	\$253,900	\$126,949	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,143,718

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 44: The Regents of the University of California, Davis

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$150,774	\$88,789	\$156,848	\$91,803	\$161,334	\$93,278	\$742,826
TRAVEL		\$11,884	\$0	\$11,884	\$0	\$11,984	\$0	\$35,752
MATERIALS & SUPPLIES		\$6,964	\$0	\$5,827	\$0	\$5,645	\$0	\$18,436
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$400	\$0	\$0	\$0	\$0	\$0	\$400
ODC #2 - Rent	<i>N</i>	\$11,113	\$0	\$11,669	\$0	\$12,252	\$0	\$35,034
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$181,135	\$88,789	\$186,228	\$91,803	\$191,215	\$93,278	\$832,448
Indirect (F&A) Costs								
<i>on-campus</i>	<i>F&A Base</i>	\$170,022	\$88,789	\$174,559	\$91,803	\$178,963	\$93,278	\$797,414
Indirect (F&A) Costs	<i>MTDC 25.00%</i>	\$42,506	\$22,197	\$43,640	\$22,951	\$44,740	\$23,320	\$199,354
TOTAL ESTIMATED COSTS PER YEAR		\$223,641	\$110,986	\$229,868	\$114,754	\$235,955	\$116,598	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,031,802

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 49: The Regents of the University of California, Santa Barbara

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD

10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$268,322	\$145,565	\$293,673	\$155,114	\$308,470	\$158,195	\$1,329,339
TRAVEL		\$5,198	\$4,262	\$3,653	\$4,891	\$2,789	\$5,755	\$26,548
MATERIALS & SUPPLIES		\$11,540	\$1,870	\$11,290	\$3,120	\$11,040	\$5,370	\$44,230
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	Y	\$9,423	\$2,600	\$8,790	\$2,633	\$9,126	\$3,447	\$36,019
ODC #2 - Rent	N	\$17,640	\$0	\$17,640	\$0	\$17,640	\$0	\$52,920
ODC #3	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	Y	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$312,123	\$154,297	\$335,046	\$165,758	\$349,065	\$172,767	\$1,489,056
Indirect (F&A) Costs								
<i>on-campus</i>	<u>F&A Base</u>	\$294,483	\$154,297	\$317,406	\$165,758	\$331,425	\$172,767	\$1,436,136
Indirect (F&A) Costs	MTDC 25.00%	\$73,621	\$38,574	\$79,351	\$41,440	\$82,856	\$43,192	\$359,034
TOTAL ESTIMATED COSTS PER YEAR		\$385,744	\$192,871	\$414,397	\$207,198	\$431,921	\$215,959	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,848,090

Principal Investigator (Last, First): Bianco, Stephanie and Riesen, Amie

Exhibit B2

Subcontractor 51: The University Corporation (CSU, Northridge)

COMPOSITE BUDGET: ESTIMATE FOR ENTIRE PROPOSED PROJECT PERIOD
10/01/2021 to 09/30/2024

BUDGET CATEGORY	From:	10/1/21	10/1/21	10/1/22	10/1/22	10/1/23	10/1/23	TOTAL
	To:	9/30/22	9/30/22	9/30/23	9/30/23	9/30/24	9/30/24	
		Year 1 State Share	Year 1 Federal Share	Year 2 State Share	Year 2 Federal Share	Year 3 State Share	Year 3 Federal Share	
PERSONNEL: <i>Salary and fringe benefits.</i>		\$152,649	\$83,379	\$196,328	\$88,195	\$210,322	\$90,841	\$821,714
TRAVEL		\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$13,200
MATERIALS & SUPPLIES		\$4,973	\$6,000	\$4,777	\$6,400	\$4,802	\$10,574	\$37,526
EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
CONSULTANT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
SUBRECIPIENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DIRECT COSTS (ODC)	<i>Subject to IDC Calc</i>							\$0
ODC #1 - Program Supplies	<i>Y</i>	\$38,035	\$3,742	\$5,000	\$4,050	\$5,000	\$4,242	\$60,069
ODC #2 - Rent	<i>N</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #3	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #4	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #5	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
ODC #6	<i>Y</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL DIRECT COSTS		\$195,657	\$97,521	\$206,105	\$103,045	\$220,124	\$110,057	\$932,509
Indirect (F&A) Costs								
<i>off-campus</i>	<u>F&A Base</u>	\$195,657	\$97,521	\$206,105	\$103,045	\$220,124	\$110,057	\$932,509
Indirect (F&A) Costs	<i>MTDC 25.00%</i>	\$48,915	\$24,380	\$51,527	\$25,761	\$55,031	\$27,514	\$233,128
TOTAL ESTIMATED COSTS PER YEAR		\$244,572	\$121,901	\$257,632	\$128,806	\$275,155	\$137,571	
TOTAL ESTIMATED COSTS FOR PROPOSED PROJECT PERIOD								\$1,165,637

Exhibit B3 – Invoice Elements

Invoice and Detailed Transaction Ledger Elements

In accordance with Section 14 of Exhibit C – Payment and Invoicing, the invoice, summary report and/or transaction/payroll ledger shall be certified by the University’s Financial Contact and the PI (or their respective designees).

Invoicing frequency

Quarterly Monthly

Invoicing signature format

Ink Facsimile/Electronic Approval

Summary Invoice – includes either on the invoice or in a separate summary document – by approved budget category (Exhibit B) – expenditures for the invoice period, approved budget, cumulative expenditures and budget balance available¹

- Personnel
- Equipment
- Travel
- Subawardee – Consultants
- Subawardee – Subcontract/Subrecipients
- Materials & Supplies
- Other Direct Costs
 - TOTAL DIRECT COSTS (if available from system)
- Indirect Costs
 - TOTAL

Detailed transaction ledger and/or payroll ledger for the invoice period ²

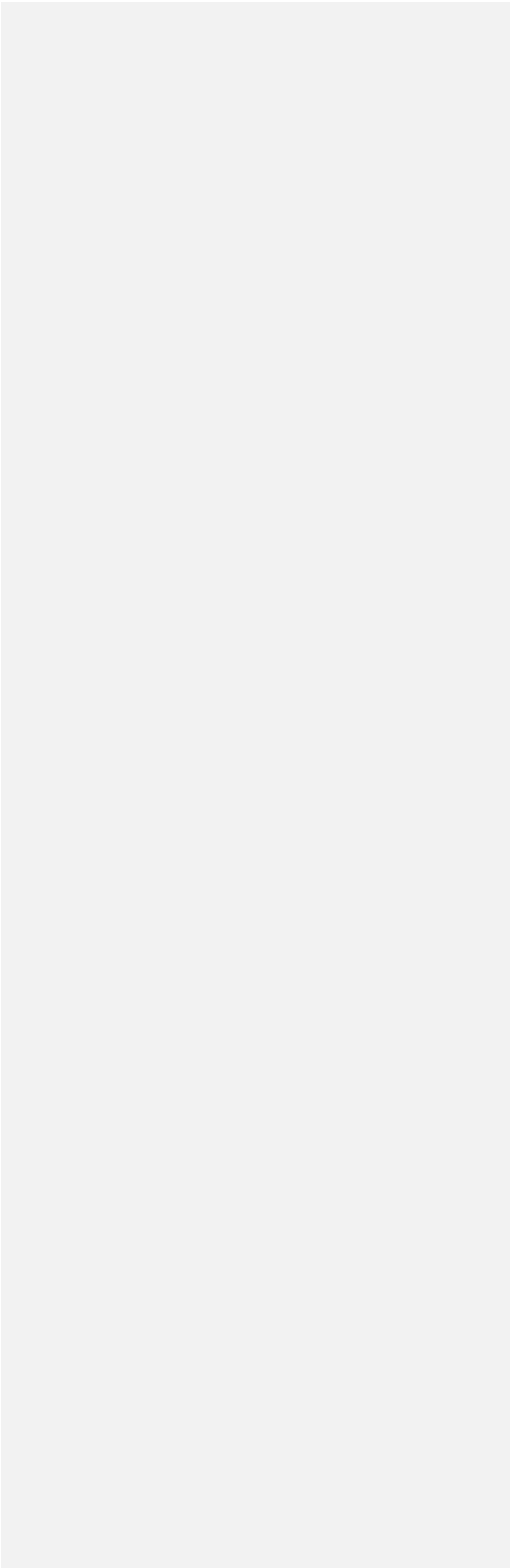
- University Fund OR Agency Award # (to connect to invoice summary)
- Invoice/Report Period (matching invoice summary)
- GL Account/Object Code
- Doc Type (or subledger reference)
- Transaction Reference#
- Transaction Description, Vendor and/or Employee Name
- Transaction Posting Date
- Time Worked
- Transaction Amount

¹ If this information is not on the invoice or summary attachment, it may be included in a detailed transaction ledger.

² For salaries and wages, these elements are anticipated to be included in the detailed transaction ledger. If all elements are not contained in the transaction ledger, then a separate payroll ledger may be provided with the required elements.

Exhibit C – University Terms and Conditions

[CMA \(AB20\) State/University Model Agreement Terms & Conditions UTC-220](#)



**Exhibit D- Additional Requirements Associated with Funding Sources
(if applicable)**

If the Agreement is subject to any additional requirements imposed on the funding State agency by applicable law (including, but not limited to, bond, proposition and federal funding), then these additional requirements will be set forth in Exhibit D. If the University is a subrecipient, as defined in 2 CFR 200 (Uniform Guidance on Administrative Requirements, Audit Requirements and Cost Principles for Federal Financial Assistance), and the external funding entity is the federal government, the below table must be completed by the State agency. (Please see sections 10.A and 10.B of the Exhibit C.)

State Agency to Complete (Required for Federal Funding Source):

Federal Agency	Food and Nutrition Service, Department of Agriculture
Federal Award Identification Number	
Federal Award Date	
Catalog of Federal Domestic Assistance (CFDA) Number and Name	10.561 State Administrative Matching Grants for the Supplemental Nutrition Assistance Program
Amount Awarded to State Agency	\$23,837,046
Effective Dates for State Agency	10/01/2021 to 9/30/2024
Federal Award to State Agency is Research & Development (Yes/No)	No

Commented [KA2]: CDSS provide - SNAP 19 grant with FAIN number was 197CACAA4S2514

Commented [KA3]: CDSS provide

University to Complete:

Research and Development (R&D) means all research activities, both basic and applied, and all development activities that are performed by non-Federal entities. The term research also includes activities involving the training of individuals in research techniques where such activities utilize the same facilities as other R&D activities and where such activities are not included in the instruction function.

This award does does not support Research & Development.

Contractor’s State Share Requirements

The Contractor shall contribute qualifying State Share dollars from its own resources as detailed in the Contractor’s Combined Annual Budget Detail signed and approved as final by both parties. The Contractor’s State Share contribution must be from non-Federal sources unless the use of Federal funds for this purpose is specifically authorized by the FNS.* The Contractor’s State Share contribution cannot be used as match or reimbursement under any other Federal program.

*Exception: Indian Tribal Organizations can use federal grant funds that are designated as an allowable source of State Share dollars directed toward CalFresh outreach activities.

The Contractor is responsible for maintaining verifiable records of all State Share contributions. The Contractor shall submit State Share reports documenting State Share contributions with each invoice. The State Share documentation report shall be submitted in a form and format prescribed by CDSS. The Contractor shall be reimbursed for services satisfactorily performed at a rate of not more than 77 percent of every allowable State Share dollar the Contractor contributes and for which the Contractor provides adequate documentation.

The Contractor shall return any funds necessary to repay CDSS for any CDSS or Federal audit exceptions resulting in the disallowance of Agreement funds in which the Contractor has not complied with the requirements of this Agreement and applicable Federal requirements.

The Contractor's State Share Budget represents the minimum support the contractor agrees to provide in exchange for the payments received. Any changes to the Contractor's State Share Budget may be proposed by the Contractor. All changes are subject to prior written approval by CDSS. Changes to the State Share Budget do not require a formal amendment.

Exhibit E – Special Conditions for Security of Confidential Information

Commented [KA4]: CDSS Contracts will update this, if needed

(if applicable)

If the Scope of Work or project results in additional legal and regulatory requirements regarding security of Confidential Information, those requirements regarding the use and disposition of the information, will be provided by the funding State agency in Exhibit E. (Please see section 8.E of Exhibit C.)

The California Department of Social Services Confidentiality and Information Security Requirements Outreach - v 2019 01

This Confidentiality and Information Security Requirements Exhibit (hereinafter referred to as “this Exhibit”) sets forth the information security and privacy requirements Contractor/Entity (hereinafter referred to as “Contractor”) is obligated to follow with respect to all confidential and sensitive information (as defined herein) disclosed to or collected by Contractor, pursuant to Contractor’s Agreement (the “Agreement”) with the California Department of Social Services (hereinafter “CDSS”) in which this Exhibit is incorporated. The CDSS and Contractor desire to protect the privacy and provide for the security of CDSS Confidential, Sensitive, and/or Personal (CSP) Information (hereinafter referred to as “CDSS CSP”) in compliance with state and federal statutes, rules and regulations.

- I. **Order of Precedence.** With respect to information security and privacy requirements for all CDSS CSP, unless specifically exempted, the terms and conditions of this Exhibit shall take precedence over any conflicting terms or conditions set forth in any other part of the Agreement between Contractor and CDSS.
- II. **Effect on lower tier transactions.** The terms of this Exhibit shall apply to all lower tier transactions (e.g. agreements, sub-agreements, contracts, subcontracts, and sub-awards, etc.). Contractor shall incorporate the contents of this Exhibit into each lower tier transaction.
- III. **Confidentiality of Information.**
 - a. **DEFINITIONS.** The following definitions apply to this Exhibit and relate to CDSS Confidential, Sensitive, and/or Personal Information.
 - i. “Confidential Information” is information maintained by the CDSS that is exempt from disclosure under the provisions of the California Public Records Act (Government Codes Sections 6250 et seq.) or has restrictions on disclosure in accordance with other applicable state or federal laws.
 - ii. “Sensitive Information” is information maintained by the CDSS, which is not confidential by definition, but requires special precautions to protect it from unauthorized access and/or modification (i.e., financial or operational information). Sensitive information is information in which the disclosure would jeopardize the integrity of the CDSS (i.e., CDSS’ fiscal resources and operations).
 - iii. “Personal Information” is information, in any medium (paper, electronic, or oral) that identifies or describes an individual (i.e., name, social security number, driver’s license, home/mailing address, telephone number, financial matters with security codes, medical insurance policy number, Protected Health Information (PHI), etc.) and must be protected from inappropriate access, use or disclosure and must be made accessible to information subjects upon request. It can also be information in the

possession of the Department in which the disclosure is limited by law or contractual Agreement (i.e., proprietary information, etc.).

iv. "Breach" is

1. the unauthorized acquisition, access, use, or disclosure of CDSS CSP in a manner which compromises the security, confidentiality or integrity of the information; or
2. the same as the definition of "breach of the security of the system" set forth in California Civil Code section 1798.29(f).

b. "Information Security Incident" is

1. unauthorized access or disclosure, modification or destruction of, or interference with, CDSS CSP that actually or potentially jeopardizes the confidentiality, integrity, or availability of an information system or the information the system processes, stores, or transmits or that constitutes a violation or imminent threat of violation of any state or federal law or in a manner not permitted under the Agreement between Contractor and CDSS, including this Exhibit.

c. CDSS CSP which may become available to Contractor as a result of the implementation of the Agreement shall be protected by Contractor from unauthorized access, use, and disclosure as described in this Exhibit.

d. Contractor is notified that unauthorized disclosure of CDSS CSP may be subject to civil and/or criminal penalties under state and federal law, including but not limited to:

- California Welfare and Institutions Code section 10850
- Information Practices Act - California Civil Code section 1798 et seq.
- Public Records Act - California Government Code section 6250 et seq.
- California Penal Code Section 502, 11140-11144, 13301-13303
- Health Insurance Portability and Accountability Act of 1996 ("HIPAA") - 45 CFR Parts 160 and 164
- Safeguarding Information for the Financial Assistance Programs - 45 CFR Part 205.50
- Unemployment Insurance Code section 14013

e. **EXCLUSIONS.** "Confidential Information", "Sensitive Information", and "Personal Information" (CDSS CSP) does not include information that

- i. is or becomes generally known or available to the public other than because of a breach by Contractor of these confidentiality provisions;
- ii. already known to Contractor before receipt from CDSS without an obligation of confidentiality owed to CDSS;
- iii. provided to Contractor from a third party except where Contractor knows, or reasonably should know, that the disclosure constitutes a breach of confidentiality or a wrongful or tortious act; or
- iv. independently developed by Contractor without reference to the CDSS CSP.

IV. Contractor Responsibilities.

- a. **Training.** Contractor shall instruct all employees, agents, and subcontractors with access to the CDSS CSP regarding:
 - i. The confidential nature of the information;
 - ii. The civil and criminal sanctions against unauthorized access, use, or disclosure found in the California Civil Code Section 1798.55, Penal Code Section 502 and other state and federal laws;
 - iii. CDSS procedures for reporting actual or suspected information security incidents in Paragraph V - Information Security Incidents and/or Breaches; and
 - iv. That unauthorized access, use, or disclosure of CDSS CSP is grounds for immediate termination of this Agreement with CDSS, and Contractor and may be subject to penalties, both civil and criminal.
- b. **Use Restrictions.** Contractor shall take the appropriate steps to ensure that their employees, agents, and subcontractors will not intentionally seek out, read, use, or disclose the CDSS CSP other than for the purposes described in the Agreement and to meet its obligations under the Agreement.
- c. **Disclosure of CDSS CSP.** Contractor shall not disclose any individually identifiable CDSS CSP to any person other than for the purposes described in the Agreement and to meet its obligations under the Agreement.
- d. **Subpoena.** If Contractor receives a subpoena or other validly issued administrative or judicial notice requesting the disclosure of CDSS CSP, Contractor will immediately notify the CDSS Program Contract Manager and the CDSS Information Security and Privacy Officer. In no event should notification to CDSS occur more than three (3) business days after receipt by Contractor's responsible unit for handling subpoenas and court orders.
- e. **Confidentiality Safeguards.** Contractor shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the CDSS CSP that it creates, receives, maintains, uses, or transmits pursuant to the Agreement. Contractor shall develop and maintain a written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of Contractor's operations and the nature and scope of its activities, including at a minimum the following safeguards:
 - i. **Technical Security Controls**
 1. **Workstation/Laptop Encryption.** All Contractor-owned or managed workstations, laptops, tablets, smart phones and similar devices that process and/or store CDSS CSP must be encrypted using a FIPS 140-2 certified algorithm which is 128 bit or higher, such as Advanced Encryption Standard (AES). The encryption solution must be full disk unless approved by the CDSS Information Security Office.
 2. **Data Encryption.** Any CDSS CSP shall be encrypted at rest when stored on network file shares or document repositories.
 3. **Server Security.** Servers containing unencrypted CDSS CSP must have sufficient administrative, physical, and technical controls in

place to protect that data, based upon a risk assessment/system security review.

4. **Minimum Necessary.** Only the minimum necessary amount of the CDSS CSP required to perform necessary business functions may be copied, downloaded, or exported.
5. **Removable Media Devices.** All electronic files that contain the CDSS CSP must be encrypted when stored on any removable media or portable device (i.e. USB thumb drives, floppies, CD/DVD, smart phone, backup tapes, etc.). Encryption must be a FIPS 140-2 certified algorithm which is 128 bit or higher, such as AES.
6. **Antivirus Software.** All Contractor-owned or managed workstations, laptops, , tablets, smart phones and similar devices that process and/or store CDSS CSP must install and actively use comprehensive anti-virus software solution with automatic updates scheduled at least daily.
7. **Patch Management.** To correct known security vulnerabilities, Contractor shall install security patches and updates in a timely manner on all Contractor-owned or managed workstations, laptops, tablets, smart phones, and similar devices that process and/or store CDSS CSP as appropriate based on Contractor's risk assessment of such patches and updates, the technical requirements of Contractor's systems, and the vendor's written recommendations. If patches and updates cannot be applied in a timely manner due to hardware or software constraints, mitigating controls will be implemented based upon the results of a risk assessment.
8. **Data Destruction.** Upon termination of the Agreement, all CDSS CSP must be sanitized in accordance with NIST Special Publication 800-88, Guidelines for Media Sanitization.
9. **System Timeout.** The system providing access to the CDSS CSP must provide an automatic timeout, requiring re-authentication of the user session after no more than thirty (30) minutes of inactivity for applications, and fifteen (15) minutes of inactivity for desktops and laptops.

ii. **Paper Document Controls**

1. **Supervision of Information.** CDSS CSP in paper form shall not be left unattended at any time, unless it is locked in a file cabinet, file room, desk or office. Unattended means that information may be observed by an individual not authorized to access the information. CDSS CSP in paper form shall not be left unattended at any time in vehicles or planes and shall not be checked in baggage on commercial airplanes.
2. **Escorting Visitors.** Visitors to areas where the CDSS CSP are contained shall be escorted and CDSS CSP shall be kept out of sight while visitors are in the area.
3. **Confidential Destruction.** CDSS CSP must be disposed of through confidential means, such as cross cut shredding and/or pulverizing.

4. **Removal of Information.** CDSS CSP must not be removed from the premises of Contractor except for identified routine business purposes or with express written permission of CDSS.
5. **Faxing.** CDSS CSP that must be transmitted by fax shall require that Contractor confirms the recipient fax number before sending, takes precautions to ensure that the fax was appropriately received, maintains procedures to notify recipients if Contractor's fax number changes, and maintains fax machines in a secure area.
6. **Mailing.** Paper copies of CDSS CSP shall be mailed using a secure, bonded mail service, such as Federal Express, UPS, or by registered U.S. Postal Service (i.e., accountable mail using restricted delivery). All packages must be double packed with a sealed envelope and a sealed outer envelope or locked box.

V. Information Security Incidents and/or Breaches of CDSS CSP

- a. **CDSS CSP Information Security Incidents and/or Breaches Response Responsibility.** The Contractor shall be responsible for facilitating the Information Security Incident and/or Breach response process as described in California Civil Code 1798.82(f), and State Administrative Manual (SAM) Section 5340, Information Security Incident Management, including, but not limited to, taking:
 - i. Prompt corrective action to mitigate the risks or damages involved with the Information Security Incident and/or Breach and to protect the operating environment; and
 - ii. Any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations.
- b. **Discovery and Notification of Information Security Incidents and/or Breaches of CDSS CSP.** Contractor shall notify the CDSS Program Contract Manager and the CDSS Information Security and Privacy Officer of an Information Security Incident and/or Breach as expeditiously as practicable and without unreasonable delay, taking into account the time necessary to allow Contractor to determine the scope of the Information Security Incident and/or Breach, but no later than three (3) calendar days after the discovery of an Information Security Incident and/or Breach. Notification is to be made by telephone call and email.
- c. **Isolation of System or Device.** A system or device containing CDSS CSP compromised by an exploitation of a technical vulnerability shall be promptly disconnected or quarantined and investigated until the vulnerability is resolved. Contractor will notify CDSS CSP within two (2) business days of a confirmed exploitation of a technical vulnerability and keep CDSS informed as to the investigation until resolution of the vulnerability is completed.
- d. **Investigation of Information Security Incidents and/or Breaches.** Contractor shall promptly investigate Information Security Incidents and/or Breaches of CDSS CSP. CDSS shall have the right to participate in the investigation of such Information Security Incidents and/or Breaches. CDSS shall also have the right to conduct its own independent investigation, and Contractor shall cooperate fully in such investigations. Contractor is not required to disclose their un-redacted confidential, proprietary, or privileged information. Contractor will keep CDSS fully informed of the results of any such investigation.

- e. Updates on Investigation.** Contractor shall provide regular (at least once a week) email updates on the progress of the Information Security Incident and/or Breach investigation of CDSS CSP to the CDSS Program Contract Manager and the CDSS Information Security and Privacy Officer until the updates are no longer needed, as mutually agreed upon between Contractor and the CDSS Information Security and Privacy Officer. Contractor is not required to disclose their un-redacted confidential, proprietary, or privileged information.
- f. Written Report.** Contractor shall provide a written report of the investigation to the CDSS Program Contract Manager and the CDSS Information Security and Privacy Officer within thirty (30) business days of the discovery of the Information Security Incident and/or Breach of CDSS CSP. Contractor is not required to disclose their un-redacted confidential, proprietary, or privileged information. The report shall include, but not be limited to, if known, to the following:
- i. Contractor point of contact information;
 - ii. A description of what happened, including the date of the Information Security Incident and/or Breach of CDSS CSP and the date of the discovery of the Information Security Incident and/or Breach, if known;
 - iii. A description of the types of CDSS CSP that were involved and the extent of the information involved in the Information Security Incident and/or Breach;
 - iv. A description of the unauthorized persons known or reasonably believed to have improperly used or disclosed CDSS CSP;
 - v. A description of where the CDSS CSP is believed to have been improperly transmitted, sent, or utilized;
 - vi. A description of the probable causes of the improper use or disclosure;
 - vii. Whether Civil Code sections 1798.29 or 1798.82 or any other federal or state laws requiring individual notifications of breaches are triggered; and
 - viii. A full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the Information Security Incident and/or Breach of CDSS CSP.
- g. Cost of Investigation and Remediation.** Per SAM Section 5305.8, Contractor shall be responsible for all direct and reasonable costs incurred by CDSS due to Information Security Incidents and/or Breaches of CDSS CSP resulting from Contractor's failure to perform or from negligent acts of its personnel, and resulting in the unauthorized disclosure, release, access, review, or destruction; or loss, theft or misuse of an information asset. These costs include, but are not limited to, notice and credit monitoring for twelve (12) months for impacted individuals, CDSS staff time, material costs, postage, media announcements, and other identifiable costs associated with the Incident, Breach and/or loss of data.

VI. Contact Information. To direct communications to the above referenced CDSS staff, Contractor shall initiate contact as indicated herein. CDSS reserves the right to make changes to the contact information below by giving written notice to Contractor. Said changes shall not require an amendment to this Exhibit or the Agreement to which it is incorporated.

CDSS Program Contract Manager	CDSS Information Security & Privacy Officer
See the Scope of Work exhibit for Program Contract Manager information	California Department of Social Services Information Security & Privacy Officer 744 P Street, MS 9-9-70 Sacramento, CA 95814 Email: iso@dss.ca.gov Telephone: (916) 651-5558

VII. Audits and Inspections. CDSS may inspect and/or monitor compliance with the safeguards required in this Exhibit. Contractor shall promptly remedy any violation of any provision of this Exhibit and shall certify the same to the CDSS Program Manager and the CDSS Information Security and Privacy Officer in writing. The fact that CDSS inspects, or fails to inspect, or has the right to inspect, does not relieve Contractor of its responsibility to comply with this Exhibit.

VIII. Termination. An Information Security Incident and/or Breach of CDSS CSP by Contractor, its employees, agents, or subcontractors, as determined by CDSS, may constitute a material breach of the Agreement between Contractor and CDSS and grounds for immediate termination of the Agreement.

IX. CDSS Confidentiality and Security Compliance Statement

**CALIFORNIA DEPARTMENT of SOCIAL SERVICES CONFIDENTIALITY
AND SECURITY COMPLIANCE STATEMENT v 2019 01**

Information resources maintained by the California Department of Social Services (CDSS) and provided to Contractor may be confidential, sensitive, and/or personal and requires special precautions to protect it from wrongful access, use, disclosure, modification, and destruction.

We hereby acknowledge that the confidential and/or sensitive records of the CDSS are subject to strict confidentiality requirements imposed by state and federal law, which may include, but are not limited to, the following; the California Welfare and Institutions Code §10850, Information Practices Act - California Civil Code §1798 et seq., Public Records Act - California Government Code §6250 et seq., California Penal Code §502, 11140-11144, 13301-13303, Health Insurance Portability and Accountability Act of 1996 ("HIPAA") - 45 CFR Parts 160 and 164, and Safeguarding Information for the Financial Assistance Programs - 45 CFR Part 205.50. Contractor agrees to comply with the laws applicable to the CDSS CSP received.

This Confidentiality and Security Compliance Statement must be signed and returned with the Contract.

Project Representative

Name (Printed): _____

Title: _____

Business Name: _____

Email Address: _____

Phone: _____

Signature: _____

Date Signed: _____

READ and ACKNOWLEDGED: Information Security Officer (or authorized official responsible for business' information security program)

Name (Printed): _____

Title: _____

Business Name: _____

Email Address: _____

Phone: _____

Signature: _____

Date Signed: _____

Exhibit F – Access to State Facilities or Computing Resources

(if applicable)

If the Scope of Work or project requires that the Universities have access to State agency facilities or computing systems and a separate agreement between the individual accessing the facility or system and the State agency is necessary, then the requirement for the agreement and the agreement itself will be listed in Exhibit F. (Please see section 21 of Exhibit C.)

Exhibit G – Negotiated Alternate UTC Terms (if applicable)

An alternate provision in Exhibit G must clearly identify whether it is replacing, deleting or modifying a provision of Exhibit C. The Order of Precedence incorporated in Exhibit C clearly identifies that the provisions on Exhibit G take precedence over those in Exhibit C.

*While every effort has been made to keep the UTC as universal in its application as possible, there may be unique projects where a given term in the UTC may be inappropriate or inadequate, or additional terms may be necessary. California Education Code §67327(b) allows for terms to be changed or added, but only through the mutual agreement and negotiation of the State agency and the University campus. If a given term in the UTC is to be changed, the change should **not** be noted in Exhibit C, but rather noted separately in Exhibit G.*

Supplemental Invoices

The Contractor may submit up to a maximum of twelve (12) supplemental invoices covering a period no less than three (3) months to the CDSS PA if it has been determined that there are expenses incurred during the term of the Agreement that have not been previously billed. The Contractor must submit a written justification to accompany the supplemental invoice(s) and shall submit the documents to the CDSS PA for approval. Supplemental invoices for the first, second, and third quarter are due no later than 90 days after the end of each quarter. A supplemental invoice for the fourth quarter is due no later than before a final invoice is submitted for the fiscal year as referenced in Section I in this exhibit entitled, "Final Billing." If the Contractor is seeking an exception to these requirements, Contractor must submit a written request to the CDSS PA and provide justification for an exception. Exceptions may only be granted after CDSS management has reviewed the request and has made a determination.

Budget Flexibility provisions have been negotiated as follows:

Budget Modification

In accordance with Welfare and Institutions Code section 18920 and subject to the prior review and approval of a Unit Manager from the CalFresh Nutrition Education and Outreach Section, line item shifts of up to \$136,000 or fifteen percent (15%) of the annual Agreement total, whichever is less, are allowable. Any line item shifts exceeding this amount must be executed in a written contract amendment and, if required by law or State policy, submitted to Department of General Services Office of Legal Services for review and approval.

There must be substantial business justification for any shifts made. Line item shifts may be requested by either the State Agency or the Contractor in writing and must not increase or decrease the total contract amount allocated. Any line item shifts must be sent to the Contracts and Purchasing Bureau, M.S. 9-6-747 within 10 days of approval for inclusion in the contract folder. If the Agreement is formally amended, any line item shifts agreed to by the parties must be included in the amendment.

The parties have agreed to the following terms.

Computer Software Copyrights

Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.

Certification Regarding Lobbying

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

For Agreements with Contractors who are State entities not under the authority of the Governor, or cities, private firms or agencies which are receiving in excess of \$100,000 in federal funds from CDSS to perform services. By signing this Agreement the Contractor certifies that to the best of his or her knowledge and belief, that:

No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the

entering into of a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal Grant or agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The Contractor shall require that the language of this certification be included in the award documents for all covered subawards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

This certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U. S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of no less than \$10,000 and not more than \$100,000 for each such failure.

Property Acquisitions

Property, as used in this section, shall include:

Tangible property (including furniture) with a unit cost of \$5,000 or more and a useful life of one (1) year or more. Actual cost includes the purchase price plus all costs to acquire, install and prepare the equipment for its intended use.

Furniture - Standard office furnishings including desks, chairs, bookcases, credenzas, tables, coat racks, etc.

Portable Assets - Items considered "highly desirable" because of their portability and value; e.g., calculators, typewriters, dictaphones, cameras, etc.

Electronic Data Processing (EDP) Equipment - All computerized and auxiliary automated information handling equipment including those for system design and analysis, conversion of data, computer programming, information storage and retrieval, voice, video and data communications, requisite system controls, simulation and all related interactions between people and machines.

The State reserves title to all property of any kind purchased from, advanced, or reimbursed by, funds from the State, and not fully consumed in the performance of this Agreement. Inventory and disposition of such property is subject to this paragraph, as well as paragraphs (a), (b) below:

Contractor shall maintain an inventory record for each piece of property purchased or built with funds provided under the terms of this Agreement. The inventory record of each piece of such equipment should include the date acquired, total cost, serial number, model identification (on purchased equipment), location and any other information or description necessary to identify said equipment. Contractor shall, at the request of the CDSS, submit an inventory of property purchased under this Agreement.

At the termination of this Agreement, the Contractor shall provide a final inventory to the State, and shall at the time query the State as to the State's requirements for returning said property. Final disposition of such property shall be a State expense and in accordance with the CDSS instructions issued immediately after the receipt of the final inventory.