



Office of Administrative Services

(Wait 5-10s)

Requisition Request Form

R _____ - _____

Fiscal Year		Vendor ID #	Vendor Name			Date Required
Deliver To		Room #	Return Copy of Requisition To			
Seq	Item #	Description	Qty	Unit Price	Extended Cost	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
Comments				Subtotal		
				Tax		
				Shipping		
				Total Cost		
FOAP to be Charged			%	Amount		
-	-	-				
FUND	ORG	ACCOUNT	PROGRAM			
-	-	-				
FUND	ORG	ACCOUNT	PROGRAM			

Requestor (print name) _____ Date _____ Dean (signature) *Kristina Whalen* Date 12/7/21

Coordinator/Manager (signature) _____ Date _____ Vice President (signature) _____ Date _____

OFFICE OF ADMINISTRATIVE SERVICES USE ONLY

Reviewed: _____ Verified: _____ Approved: _____
Administrative Services Administrative Services Officer VP, Administrative Services

PO Number: _____ Budget Transfer #: _____ Entered: _____

TR 4/6/20



STEINWAY & SONS

Quote

Date: December 6, 2021
QUOTE # 120621
Exp. Date: Jan 31, 2022

To Mr. Daniel Marschak
Las Positas College
3000 Campus Hill Drive
Livermore, CA 94551

Salesperson	P.O.#	Shipping Method	Shipping Terms	Delivery Date	Payment Terms	Due Date
Matthew F.	TBD	Encore Piano	Pre-Paid	TBD	Due on receipt	Per P.O.

Qty	Item #	Description	Unit Price	Unit Incentive	Line Total
1	Model B Spirio	Steinway Model B Spirio r 6'11" Grand Piano – Ebony Polish Serial Number: TBD	\$157,800.00	(\$14,136.00)	\$143,664.00
1	Cover	Padded Cover w/ 2 Steinway Logos Steinway Model B Spirio r	\$470.00	Incl.	\$470.00
Purchase Price Includes: <ul style="list-style-type: none"> 5-year Steinway Warranty Matching Artist Bench / First Tuning & Service On-Site Hamburg-Style Model B Double Brass Casters w/ Brake & Tire (#008537; #008536R). Installation costs included. <p>Quote pricing valid through January 31, 2022 pending Board Approval of Steinway Quote on January 18, 2022. Piano must be delivered by March 1, 2022. Pricing and Terms under Los Angeles Community College District Master Agreement #40374.</p>					

Shipping	\$395.00
Subtotal	\$144,529.00
Sales Tax (10.25%)	\$14,814.23
TOTAL	\$159,343.23

Quote prepared by: Matthew Felver

Customer agrees to purchase and Steinway, Inc. agrees to sell the piano and/or goods or services more specifically identified above on the terms and conditions specified herein. Customer grants to Steinway, Inc. a security interest in the goods identified above until fully paid. Checks are accepted subject to collection. Title passes to customer upon delivery to the location designate above, and all risk of loss or damage is assumed by the customer. Taxes duties, storage fees and any extraordinary transportation costs are the responsibility of the customer. This agreement supersedes any and all oral, terms, warranties, representation or modifications relative to the above sale and/or rental.

Customer Signature: _____

Thank you for your business!

Steinway & Sons / 8801 Wilshire Blvd. / Beverly Hills, CA 90211

Phone 213.215.9970 / mfelver@steinway.com