

BP 5035 WITHHOLDING OF STUDENT RECORDS

Reference:

Title 5 Section 59410

Students or former students who have received official notification (college-assigned email address or via U.S. mail) that they have failed to pay a proper financial obligation shall have ~~grades, transcripts, diplomas,~~ and registration privileges withheld.

Whenever a student is delinquent through failure to comply with college procedures, to pay debts, or to return property owned by the college, ~~that the~~ student's records will be placed on hold. A student whose records are placed on hold shall not be allowed to:

1. ~~to~~ register for subsequent terms of instruction or
~~to receive transcripts of work completed; or~~
2. ~~to~~ receive other services in the college which relate to ~~his/ or her/~~their records.

When the student has cleared his/her/their obligation with the college, the hold ~~s placed ing of his/ or her/their records~~ shall be removed.

[Also see AP 5035 Withholding of Student Records.](#)

Adopted: June 17, 2014

Revised:

(~~This policy r~~Replaces former CLPCCD Policy 5311)