CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Office of Business Services
Conference Leave: Request Form

Staff member(s): Danielle Odom

Conference title: All African Diaspora Education Summit (AADES)
(Note: please do not use abbreviations in form)

Date(s): 9/15 to 9/25 Location: University of Cape Coast, Accra, Ghana

Sponsoring group: A2MEND

Purpose and contribution to Chabot-Las Positas Community College District?
(Please indicate any official position held which requires or makes desirable your attendance)

This conference supports the government of Ghana policy initiative "Beyond the Return" which calls for the global African family to return to Africa to participate in rebuilding process.

This Pan African event will contribute to LPC's mission and values to create anti-racist policies and practices and provide an equity-focused environment by sharing and learning pedagogical values deeply embedded in the African way of life. Subsequently, this will assist in providing counseling and instructional support for Umoja cohorts in particular and students of the African Diaspora in general.

Estimated total cost of attendance, including transportation: $ 4,000.00

List dates and classes requiring substitutes:

Signature: Danielle Digitally signed by Danielle Date: 2022.07.26 15:52:33 -07'00' Date: 7 / 26 / 22

Reimbursement for expenses for conference and meeting attendance – see Administrative Procedure (AP) 7400.

FOR OFFICE USE

Approval:

Division Dean signature: Date: 7 / 28 / 22

Vice Pres. or Vice Chancellor signature: Acting VP Date: 7 / 28 / 22

President / Chancellor signature: Dyrell Foster Date: 07 / 28 / 22

Cost is chargeable to division budget:

☐ Yes : (labor distribution account) 333127 - 37257 - 5000 - 499900

☐ No

☐ No cost to District

Maximum total reimbursement allowed:

☐ Actual and necessary expenses

☐ Limited to $

Routing: Original – Business office

Copies: Academic Services
Division office
Staff member(s)

Reference: Article 29E.3 – Faculty Collective Bargaining Agreement