How to retrieve your pay check or direct deposit pay stub from CLASSWeb

Instructions below are in bold green italics.

Step 1:

https://bw11.clpccd.cc.ca.us/pls/OWA_PROD/twbkwbis.P_WWWLogin
Click on this url in order to log in to CLASS-Web.

Step 2:

CLASS-Web
Chabot-Las Positas Community College District

HELP   EXIT

User Login

Please enter your 9-digit User Identification Number ("W" ID or your SSN) and your 6-digit **NUMBER** Personal Identification N

If you have forgotten your PIN, enter your User ID first, then click Forgot PIN?

You have five attempts to correctly enter your User ID and PIN before your online account becomes disabled.

When you have finished using CLASS-Web, please Exit and close your browser to protect your privacy.

User ID: [   ] *e.g. W87654321*
PIN: [   ]   *e.g. 123456*

[Login] [Forgot PIN?]

Enter your User ID. Your User ID is your W number. If you do not know your W number, you may enter your social security number or your tax identification number as your User ID. If you have never logged in before, your PIN will be your birthdate in the format MMDDYY. Click Login.

Step 3:

File   Edit   View   Favorites   Tools   Help

Get more Add-ons ▾

CLASS-Web
Chabot-Las Positas Community College District

| Personal Information | Student Services | Financial Aid | Employee Information | Faculty and Staff Menu | Financial Information |

Search [   ] Go

Click on the Employee Information tab. (Note that your W number can be found under the Personal Information tab. Click on What is my W ID?, shown below.)

What is my W ID?

Step 4:

File   Edit   View   Favorites   Tools   Help

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Chabot-Las Positas Community College District

| Personal Information | Student Services | Financial Aid | **Employee Information** |

Search [   ] Go

Employee Information

Benefits and Deductions
View your retirement, health, flexible spending, and miscellaneous benefit inf

Pay Information
Direct deposit allocation, earnings and deductions history, and pay stubs inforr

Tax Forms
W4, DE-4 forms and W2 information

Leave Balances

Click on Pay Information under the Employee Information tab. (Note that your Leave Balance information can be found under this tab also. Click on Leave Balances for accrued vacation and/or sick leave and/or floating holidays, if applicable.)

Step 5:

File   Edit   View   Favorites   Tools   Help

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Chabot-Las Positas Community College District

| Personal Information | Student Services | Financial Aid | **Employee Information** |

Search [   ] [Go]

Pay Information

Direct Deposit Allocation
Earnings History
Pay Stub
Deductions History

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Click on Pay Stub.

Step 6:

File   Edit   View   Favorites   Tools   Help

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Chabot-Las Positas Community College District

| Personal Information | Student Services | Financial Aid | **Employee Information** |

Search [＿＿＿＿＿＿] [Go]

Pay Stub

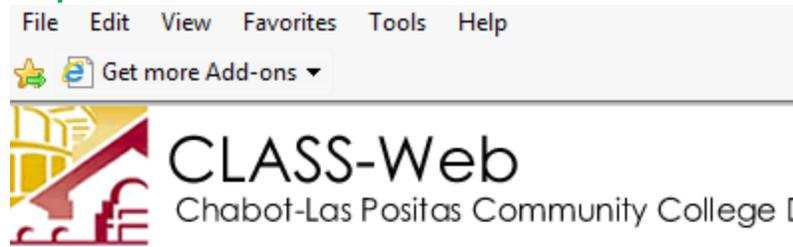🗨 Choose a year and then select Display.

Pay Stub Year: [2016 ▼]

[Display]

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Click Display. If you want to print a pay stub for a prior year, click on the Pay Stub Year drop-down arrow and choose the year.

File   Edit   View   Favorites   Tools   Help

Get more Add-ons ▼

CLASS-Web
Chabot-Las Positas Community College [

| Personal Information | Student Services | Financial Aid | **Employ** |

Search [   ] [Go]

Pay Stubs

🗨 Select the Pay Stub Date to access additional information.

Pay Stubs for 2016

Pay Stub Date	Pay Period Begin Date	Pay Period End Date
Jul 28, 2016	Jul 01, 2016	Jul 31, 2016
Jun 30, 2016	Jun 01, 2016	Jun 30, 2016
May 31, 2016	May 01, 2016	May 31, 2016
Apr 29, 2016	Apr 01, 2016	Apr 30, 2016
Mar 31, 2016	Mar 01, 2016	Mar 31, 2016
Feb 29, 2016	Feb 01, 2016	Feb 29, 2016
Jan 29, 2016	Jan 01, 2016	Jan 31, 2016

Click on the Pay Stub Date in which you are interested.

After clicking on the Pay Stub Date, your pay check or direct deposit information will appear on the screen. At the bottom of that screen you may click on the Printer Friendly button. A printer-friendly version of the pay check or direct deposit stub will be available for you to print.

Always click Exit and close your Internet browser when finished working in CLASS-Web.

CLASS-Web Login

Please enter your User ID (College-issued "W" Number) and your **numeric** Personal Identification Number (PIN). When finished, click Login.

1. Don't know what to enter? Please read What is my User ID/PIN?

2. If you have forgotten your PIN, enter your User ID first, then click Forgot PIN?

3. *You have five attempts to correctly enter your User ID and PIN before your online account becomes disabled.*

When you have finished using CLASS-Web, please Exit and close your browser to protect your privacy.

Chabot-Las Positas Community College District has a vaccine mandate for all students attending face-to-face classes for Fall 2022.

- If you previously uploaded proof of vaccination to Cleared4, you do not need to do so again.
- Please click on the "Cleared4 - COVID-19 Proof of Vaccination" link on CLASS-Web to access your personalized upload link.
- You will not be able to register for a face-to-face class until your vaccine information has been uploaded to Cleared4 and verified.

Please be sure to check your spam folder on a regular basis so you don't miss any email from Cleared4. We look forward to seeing you on campus.

User ID: *e.g. W87654321*

PIN: *e.g. 123456*

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