W-2 Form

Employees may obtain a copy of their W-2 Form through CLASS-Web.

CLASS-Web
Chabot-Las Positas Community College District

HELP   EXIT

User Login

Please enter your 9-digit User Identification Number ("W" ID or your SSN) and y

If you have forgotten your PIN, enter your User ID first, then click Forgot PIN?

You have five attempts to correctly enter your User ID and PIN before you

When you have finished using CLASS-Web, please Exit and close your browser t

User ID: [   ]   *e.g. W87654321*
PIN: [   ]   *e.g. 123456*

[Login]   [Forgot PIN?]

- **In CLASS-Web, enter your User ID and PIN**

Main Menu

- **Click on the "Employee Information" tab**

Employee Information

Benefits and Deductions
View your retirement, health, flexible spending, and miscellaneous benefit info

Pay Information
Direct deposit allocation, earnings and deductions history, and pay stubs inform

Tax Forms
W4, DE-4 forms and W2 information

Leave Balances

Pay Stub Administrative Reviewer
View Employee Pay Stub as Administrative Reviewer

- **Select "Tax Forms"**

CLASS-Web
Chabot-Las Positas Community College District

Personal Information | Student Services | Financial Aid | **Employee Information**

Search [_____] [Go]

Tax Forms

If you wish to make a change in your withholding please print the following form

- W4
- DE-4

W4 Tax Exemptions or Allowances
W2 Year End Earnings Statement

- **Select "W2 Year End Earnings Statement"**

- **Select the Tax Year and click on "Display"**

On the next screen you may click on Printable W-2. You will be asked to re-enter your PIN. Once you enter your PIN and click on Submit, you will see your W-2 form, which you can then print.