



Chabot-Las Positas Community College District
Chancellor's Council
Tuesday, April 9, 2019
3:00 – 4:30 p.m.
District Office, Conference Room 1
cccConfer Available

**A
G
E
N
D
A**

1. Review and Approval of the March 12, 2019 Meeting Minutes
2. Accreditation Update (RGerhard)
3. Board Policies/Administrative Procedures (standing item)
 - a. First Reading
 - i. BP 2015 Student Members
 - ii. AP 2015 Student Members
 - iii. BP 2105 Election of Student Members
 - iv. AP 2105 Election of Student Members
 - v. BP 2110 Vacancies on the Board
 - vi. AP 2110 Vacancies on the Board
 - vii. BP 2200 Board Duties and Responsibilities
 - viii. BP 2210 Officers
 - b. Second Reading
 - i. BP 1100 Chabot-Las Positas Community College District
 - ii. BP 2010 Board Membership
 - iii. BP 2100 Board Elections
4. Guidelines for Excused Withdrawal (MKorber)
5. Facility Rental & Fundraising Guidelines (MKorber)
6. Future Agenda Items

Next Meeting: May 14, 2019 from 3:00-4:30pm
District Office, Conference Room 1



Chabot-Las Positas Community College District

Chancellor's Council

Tuesday, April 9, 2018

3:00 – 4:30 p.m.

District Office, Conference Room 1

Meeting Minutes

Present: Ron Gerhard, Noell Adams, Diane Brady (acting for LPC President), Hariel Colcol (phone), Mon Khat (phone), Melissa Korber, J.D., Lylah Schmedel (phone), Susan Sperling, Ph.D. (phone), Yvonne Wu-Craig (phone)

Guests: Doug Roberts

Interim Chancellor Ronald Gerhard called the meeting to order at 3:07 p.m.

1. Review and Approval of the March 12, 2019 Meeting Minutes

The minutes of the March 12, 2019 meeting were approved as presented. **(Korber/Adams) Fouquet and Brady abstained.**

2. Accreditation Update

Mr. Gerhard mentioned that there are slight tweaks being made to the district's four recommendations and will be sent out in the next 24 hours. Ms. Noell Adams asked who serves on the Accreditation Coordination Council. The group consists of the Academic Senate Presidents, ALOs, Dr. Marie Smith, Mr. Ron Gerhard as the VC of Business Services, and Ms. Estella Sanchez as the support staff.

3. Board Policies/Administrative Procedures (standing item)

- a. First Reading
 - i. BP 2015 Student Members
 - ii. AP 2015 Student Members
 - iii. BP 2105 Election of Student Members
 - iv. AP 2105 Election of Student Members
 - v. BP 2110 Vacancies on the Board
 - vi. AP 2110 Vacancies on the Board
 - vii. BP 2200 Board Duties and Responsibilities
 - viii. BP 2210 Officers

It was mentioned that the policy and procedure regarding student members was already discussed. These will be on the same cycle as the rest of Chapter 2. There are really no changes on these, but they are being vetted and solicited for feedback or updates. The adoption dates will be added to each policy and procedure.

b. **Second Reading**

- i. BP 1100 Chabot-Las Positas Community College District
- ii. BP 2010 Board Membership
- iii. BP 2100 Board Elections

These board policies are coming forward for a second reading. They went to the division meetings, but not to senate. These will be brought back to the May meeting for approval.

4. Guidelines for Excused Withdrawal (MKorber)

Ms. Korber mentioned that this is not a board policy or administrative procedure, but the intention is to let the District know the status. The excused withdrawal is better than the extenuating circumstances. It is like an NGR and more student friendly, but does require the same amount of evidence. The Senate approved excused withdrawal. Mr. Gerhard mentioned that AP 4230 needs to be tweaked a bit. Ms. Korber will send the verbiage that was approved for the catalog. Mr. Mon Khat mentioned having concerns about it and it will be reviewed at their late April Senate meeting. In terms of process, Ms. Korber will send the language to tweak the AP and send to Mr. Khat.

5. Facility Rental & Fundraising Guidelines (MKorber)

This item was not meant to be added to the agenda, but it was mentioned that the facilities fee schedule is on the website and fees have not been increased. Information on what qualifies a fundraiser versus just getting an outside organization to come in was discussed. The updated fee schedule had minor changes and had gone to the Facilities Committee before Council. VC Doug Roberts asked if there is charge for wear and tear that goes back to the facilities. Something came out around two years ago regarding what could be charged with regard to the Civic Center Act. Colleges are able to charge and some of that money should be directed back to facilities for repairs.

6. Future Agenda Items

First readings of BPs and APs will go forward to a second reading at the May meeting. The shared governance policy still needs to be reviewed. It was taken to SLT and a request was made to add administrators, which makes sense.

Discussion and/or approval of a June meeting will also be added to the May agenda.

The meeting adjourned at 3:55 p.m.

Next Meeting: *Tuesday, May 14, 2018*