



## Chabot-Las Positas Community College District

### Chancellor's Council

Tuesday, April 1, 2025

3:00 p.m. to 4:30 p.m.

ConferZoom

#### Attendees:

<input checked="" type="checkbox"/> Ron Gerhard	<input checked="" type="checkbox"/> Rosalie Roque (for Joel Gagnon)	<input checked="" type="checkbox"/> Osibisa Roseby
<input checked="" type="checkbox"/> Mona Abdoun	<input checked="" type="checkbox"/> Heike Gecox	<input type="checkbox"/> Aubrie Ross
<input checked="" type="checkbox"/> Jamal Cooks	<input checked="" type="checkbox"/> Ashley McHale	<input checked="" type="checkbox"/> Chasity Whiteside
<input checked="" type="checkbox"/> Virginia Criswell	<input checked="" type="checkbox"/> Angelo Mercado	
<input checked="" type="checkbox"/> Dyrell Foster	<input checked="" type="checkbox"/> Theresa Pedrosa	

**Guests:** Jennifer Druley, Theresa Fleischer Rowland, Bruce Griffin, Owen Letcher, Jonah Nicholas, Aurora Sweet, Melinda Trammell, **Zoom:** Terra Lee, Kirti Reddy, David Rodriguez

#### DRAFT MINUTES

Chancellor Ron Gerhard started the meeting at 3:02 p.m. It was mentioned that at the beginning of the academic year, the council voted on rotating each meeting between Zoom and face-to-face. This council meeting is held in person, but there is a Zoom link available for listening only, not for engagement.

Vice Chancellor Jennifer Druley introduced new HR Director Aurora Sweet. There were introductions around the room.

#### 1. Review and Approval of the [April 1, 2025 Agenda](#)

#### 2. Review and Approval of the [March 11, 2025 Meeting Minutes](#)

The minutes from the March 11, 2025 meeting were approved with a minor date change. (McHale/Gecox) Abdoun abstained.

#### 3. Information and Discussion Items

##### 3.1 Federal Updates

RGerhard mentioned that an update on the president's executive order directing the dismantling of the U.S. Department of Education was sent out last week. Nothing has really changed since that update, so there is nothing significant to report.

#### 4. Board Policies and Administrative Procedures

##### 4.1. First Reading of Board Policies

The following board policies are brought forward to council for a first reading. It is asked that council take these back to their constituencies for review and discussion.

##### 4.1.1. [BP 3415 Immigration Enforcement Activities](#)

This is a new board policy for our district. The board policy codifies the guidance and materials that have already been sent out over the last few months. Items pointed out include the first section of bullet points:

- *“Instructions that law enforcement officers cannot enter living quarters to make arrests without a judicial warrant, valid consent, or exigent circumstances.*
- *Instructions that district personnel, including campus safety, cannot consent to the entry into a residence or dormitory for the purpose of a search or arrest, but a judicial warrant or exigent circumstances may authorize officer entry without consent.*
- *Campus safety contact information to report concerns about the presence of officers engaged in immigration enforcement on any campus property.*
- *Samples of warrant and subpoena documents that could be used for access onto campus property, or to seize or arrest students or other individuals on campus.*
- *Sample responses for employees to use in response to officers seeking access for immigration enforcement purposes that avoids classroom interruptions, and that preserves the peaceful conduct of the school's activities.”*

Mention of housing was kept because we do have a MOU with CSU East Bay, where we offer dormitories to our students on the CSUEB campus.

If there is an officer representing themselves as some type of federal agent or officer, they should be directed to the President's Office, who will then contact the Chancellor's Office to address the situation.

Mona Abdoun mentioned that the last section that begins on page 3, Responding to Immigration Acts Against Students or Employees, it mentions both students and employees, but the language talks more about students. It was asked to make the language more inclusive of employees.

**4.1.2. [BP 4100 Graduation Requirements for Degrees and Certificates](#)**

BP and AP 4100 were tabled.

**4.1.3. [BP 5410 Associated Student Elections](#)**

Theresa Fleischer Rowland thanked both Senate Presidents from each student senate and their advisors. The changes include clarity around the associated student elections.

**4.1.4. [BP 7100 Commitment to Diversity](#)**

**4.1.5. [BP 7110 Delegation of Authority](#)**

**4.1.6. [BP 7120 Recruitment and Selection](#)**

JDruley mentioned that the changes bring in the information that is in the approved EEO plan.

**4.1.7. [BP 7150 Evaluation](#)**

**4.1.8. [BP 7160 Professional Development](#)**

**4.1.9. [BP 7360 Discipline and Dismissal - Academic Employees](#)**

**4.1.10. [BP 7365 Discipline and Dismissal - Classified Employees](#)**

There was a request to table BP 7365. Discussion will be had with SEIU before bringing it back to council.

**4.2. First Reading of Administrative Procedures**

The following administrative procedures were presented for a first reading. These will come back for a second reading at the May meeting.

**4.2.1. [AP 3810 Claims Against the District](#)**

Jonah Nicholas mentioned the exhibit included is a form for the ability to make a claim against the district.

**4.2.2. [AP 4027 Travel Study Programs](#)**

TFRoland stated that this has been worked on for a while. It is a brand new procedure and local to our district. We did not have the benefit of league guidance, so we have navigated this one for risk, for inclusion, and for clarity.

**4.2.3. [AP 4100 Graduation Requirements for Degrees and Certificates](#)**

AP 4100 is tabled.

**4.2.4. [AP 4225 Course Repetition](#)**

**4.2.5. [AP 5410 Associated Students Elections](#)**

Angelo Mercado requested to change, "Shall be conducted to elect six (6) Executive Officers...", to, "Shall be conducted to elect up to eight (8) Executive Officers..."

**4.2.6. [AP 5520 Student Discipline Procedures](#)**

**4.2.7. [AP 7110 Delegation of Authority](#)**

**4.2.8. [AP 7120 Recruitment and Selection](#)**

The verbiage now aligns with the approved EEO plan.

**4.2.9. [AP 7145 Personnel Files](#)**

This one is adding in official and unofficial transcripts.

**4.2.10. [AP 7150 Evaluation](#)**

**4.2.11. [AP 7160 Professional Development](#)**

This procedure has updated language for the amount of professional development allotted to classified confidentials and supervisors, which aligns with SEIU.

**4.2.12. [AP 7365 Disciplinary Action - Classified Employees](#)**

AP 7365 is tabled for further discussion.

**4.3. Second Reading of Board Policies**

**4.3.1. [BP 2015 Student Members](#)**

**4.3.2. [BP 2105 Election of Student Members](#)**

**4.3.3. [BP 3410 Nondiscrimination](#)**

**4.3.4. [BP 3550 Drug Free Environment and Drug Prevention](#)**

**4.3.5. [BP 6750 Parking](#)**

**4.3.6. [BP 6900 Bookstore\(s\)](#)**

There was a motion to approve the board policy second readings. **(Pedrosa/McHale)**  
**All in favor.**

**4.4. Second Reading of Administrative Procedures**

**4.4.1. [AP 2105 Election of Student Members](#)**

**4.4.2. [AP 3410 Nondiscrimination](#)**

**4.4.3. [AP 3420 Equal Employment Opportunity](#)**

**4.4.4. [AP 3430 Prohibition of Harassment](#)**

**4.4.5. [AP 3510 Workplace Violence](#)**

**4.4.6. [AP 3550 Drug Free Environment and Drug Prevention](#)**

**4.4.7. [AP 6800 Occupational Safety](#)**

**4.4.8. [AP 6850 Hazardous Materials](#)**

**4.4.9. [AP 6900 Bookstore\(s\)](#)**

There was a motion to approve the second readings of the administrative procedures.  
**(Gecox/Pedrosa) All in favor.**

**5. Report out from the College Senates/Unions**

**Las Positas College Student Government**

AMercado mentioned that the next meeting is the same day as the end of his term. He gave a thank you to Council for being so welcoming. He applauded everyone for how they make student feel. Students feel that they are being represented well, even with the current political climate.

**Las Positas College Academic Senate**

Ashley McHale mentioned there is a reaffirmation of our sanctuary campus by Academic Senate and LPCSG, but are waiting to confirm that it has also gone through Classified Senate.

There is a classified professionals celebration on May 14.

**Chabot College Classified Senate**

Virginia Criswell mentioned that classified senate is also putting out a statement reaffirming our support for our students.

Elections will close on Friday and there will be a new Classified Senate President.

**Chabot College Faculty Senate**

MAbdoun stated that Chabot's Faculty Senate is also putting together a resolution to affirm or reaffirm our previous sanctuary resolution instead of updating the old one.

There will also be Faculty Senate President elections this semester, around mid-April. The Senate President will be announced by May 22.

**CLPCCD Classified Senate**

Chasity Whiteside stated that the District Senate will also be holding elections until April 15.

RGerhard mentioned the sanctuary resolutions and wants to get a sense of when they would be moving forward. The Board of Trustees last approved a district resolution declaring sanctuary colleges and district in 2017. It was asked if there is a sense of timing when the new resolutions or reaffirmations will be complete. Las Positas College's resolution went to Classified Senate for their second meeting two weeks ago. They may have already approved it, but will need to confirm with Classified Senate. For Chabot College's Faculty Senate, it will be voted on at the April 24 meeting, but Chabot's Classified Senate and Student Senate will need to be checked with.

RGerhard would like to get the resolution on the May Board Meeting agenda.

**6. Future Agenda Items**

- WIC working document – This will be brought back to council. The updates have come from the calendar committee, which includes the winter intersession. It was asked if the working document is posted somewhere. It was mentioned that changes are being made before it will be sent out, which include an item discussing spring break for 2027.

**7. Adjourn**

The meeting was adjourned at 3:42 p.m.

The next meeting is scheduled for May 13, 2025 via Zoom.