Educational Support Services (ESS)

Meeting date *March 20, 2020* | Time *11:30AM* | Meeting location *Zoom*

Meeting called by	VC of Ed Services
Type of meeting	Ed Support Services (ESS)
Co-Chairs	Theresa Fleischer Rowland, Craig Kutil
Note taker	Estella Sanchez
Timekeeper	Theresa Fleischer Rowland

Attendees: Roanna Bennie, Angela Castellanos, Miguel Colon, Tom deWit, Felicia Fierro, Robin Galas, William Garcia, Alison Golde, Debbie Green, Samantha Kessler, Matt Kritscher, Craig Kutil, Jennifer Lange, Paulette Lino, Annette, Raichbart, Nathaniel Rice, Theresa Fleischer Rowland, Estella Sanchez, Patricia Shannon, Alise Smith, Joshua Telles, Stacy Thompson, Rachel Ugale, Tamica Ward, Kristina Whalen,

AGENDA TOPICS | MEETING COMMENCED AT 11:30 A.M.

Time allotted | 1*5 min* | Agenda topic *1.0 Welcome*

Discussion	Theresa open the meeting and mention topics that are pressing such as: Accommodations for Students with Disabilities, Grading Policies and Modifying instruction when students have phones only, Efforts and solutions in development, work in progress, CCCCO Guidance that is forthcoming, Sharing of Resources and Creating Local Resources. Question was asked How are Colleges communicating with students? Response provided that all-student emails are being sent, evolving FAQs on website.
Conclusion	To continue having conversations in constructive ways and create space in ESS to bring up topics.

Action items

Time allotted | *5 min* | Agenda topic *2.0 Tri-Chair Discussion*

Discussion	The Committee voted Rachel Ugale as Third Chair. Sarah Thompson moved: Jennifer Lange seconded.
Conclusion	Fourth Chair designated future representation from Chabot College, motion to Four ESS Chair model.

Action items

Time allotted | *0min* | Agenda topic *3.0 Report-Out SCFF Projects-In-Progress*

Discussion	No Discussion took place.
Conclusion	Item Tabled.

Action items

Time allotted | *15 min* | Agenda topic *4.0 Non-credit Certificate Awards to Students*

Discussion   Realizing we have a way to go to meet Title 5 requirements, need all data elements to be on a student transcript. Looking for a district-wide solution. Banner element modifications needed. CLPCCD has the capability to produce a noncredit transcript that is separate from the credit transcript. During consultation with ITS, it is our understanding that the current transcript configuration in Banner will not allow us to easily and automatically include all of the required information on the noncredit transcript.

Conclusion   Paulette to check with peers, Bruce will assist on this in about 2-3 weeks.

Action items

Time allotted | **1 Hour, 20 *min*** | Agenda topic *5.0 Review of BPs and APs*

Discussion   The Committee Reviewed the Following BPs and APs: BP 4010, AP 4010, BP 4020, AP 4020, AP 4022, AP 4025 and BP 4100.

Conclusion   The following APs and APs will move forward to SLT, except AP 4021 which was tabled. Moving forward to SLT are BP 4010, AP 4010, BP 4020, AP 4020 and AP 4022. AP 4025 and AP 4100 will be worked on by Roanna and Craig.

Action items

Time allotted | *5 min* | Agenda topic *6.0 Format Next Meeting*

Discussion   BPs and APs

Conclusion   Members will send additional agenda items to Estella and Theresa.

Meeting adjourned at 1:30 P.M.