



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Integrated Planning & Budget Model (IPBM)**  
**Facilities Committee Meeting**

Meeting Minutes No: 13

Recorded by: Doug Horner

Persons Present:

Location: District Office  
 7600 Dublin Blvd, Third Floor  
 Conference Room 1  
 Dublin, CA 94568  
 Date: August 26, 2016

**Committee Members**

- Mr. Doug Horner, Core Rep. Administrator
- Mr. Matthew Kritscher, Core Rep. Administrator
- Ms. Diane Brady, Core Rep. Administrators
- Mr. Walter Blevins, Administrator at Large
- Mr. Mark Stephens, Shared Governance
- Mr. Michael Ansell, Shared Governance
- Ms. Tina Inzerilla, Shared Governance
- Mr. Scott Hildreth, Chabot College Acad Senates
- Mr. Mark Tarte, Las Positas College Acad Senates
- Ms. Heike Gecox, Las Positas College Faculty Assn
- Mr. Dave Fouquet, Chabot College Faculty Assn
- Mr. Gordon Watt, Chabot College Clsfd Senate
- Ms. Joanne Bishop-Wilbur, District Clsfd Senate
- Ms. Zahra Noorivaziri, SEIU 1021 Classified Union

Present	Not Present
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**Other Present**

- Ms. Sheri Moore – Las Positas College
- Mr. Bob Buell – Chabot College
- Mr. David Truelove – Chabot College Student

- **CALL TO ORDER**

Horner, Committee Co -Chair, called the meeting to order at 12:35 p.m.

- **REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved (Blevins), seconded (Watt), and passed that the minutes of the April 22, 2016 (No.12) meeting be approved. No corrections offered.

- **MEASURE A PROJECT PRIORITIZATION PROCESS AND ALLOCATIONS**

Horner introduced the Measure A Project Prioritization Process flow chart to the committee. The chart has previously been presented by both colleges at College Day and at Chabot Facilities Committee. It will be presented to LPC Facilities Committee at their first meeting September 19,

2016. The process parallels the current IPBM model of shared governance input with the added component of having the college Facilities Committees, after considering input from other campus shared governance committees, making the formal recommendation to the college president. The college president, after considering the projects for content and consistency with the Educational Master Plan and the Facility Master Plan forwards the recommendation to DW IPBM Facilities Committee for review. Mark Stephens made the comment that this would afford a great opportunity to allow the colleges in on what the other is doing. For example, when the LPC veterans program was developed it may have sparked an idea with Chabot.

After review by DW IPBM Facilities the projects will be developed with budgets and schedules. The developed budgets will include PM/CM Services, Instructional Materials, Deferred Maintenance, Technology, District needs and Energy Efficiency projects. This Total Program Cost budget (including all soft costs) will then be presented to the DW Program Budget Committee. Their recommendation will go to the Chancellor with Senior Leadership Team input before being presented to the Board of Trustees.

Horner noted that this model is intended to be an annual process. Unlike the last bond where the entire bond measure budget was allocated at the beginning, i.e. budget based, this bond will be project based. The main reason for this is that it will allow more flexibility over the life of the bond to develop projects and address needs.

Matt Kritscher suggested that our committee meet at the colleges on occasion.

Future agenda items suggested: Total Cost of Ownership; Allocation of Measure A funds; Review Measure B dollars and projects.

- **ADJOURNMENT**

The meeting adjourned at 1:35 pm.