

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT Integrated Planning & Budget Model (IPBM) Facilities Committee Meeting

Meeting Minutes No: 15

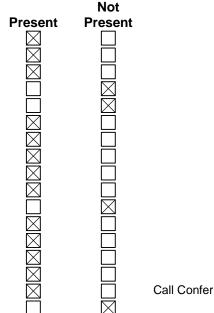
Location: District Office 7600 Dublin Blvd, Third Floor Board Room Dublin, CA 94568 Date: October 28, 2016

Recorded by: Zahra Noorivaziri

Persons Present:

Committee Members

Mr. Doug Horner, Co-Chair, Administrator at Large Mr. Dave Fouquet, Co-Chair, Chabot College Faculty Assn Ms. Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union Mr. Matthew Kritscher, Core Rep. Administrator Ms. Deonne Kunkel, Core Rep. Administrator Ms. Diane Brady, Core Rep. Administrators Mr. Walter Blevins, Administrator at Large Mr. Adrian Huang, Shared Governance Mr. Michael Ansell, Shared Governance Ms. Tina Inzerilla, Shared Governance Mr. Scott Hildreth, Chabot College Acad Senates Mr. Mark Tarte, Las Positas College Acad Senates Ms. Heike Gecox, Las Positas College Faculty Assn Mr. Gordon Watt, Chabot College Clsfd Senate Ms. Sheri Moore, District Clsfd Senate Ms. Joanne Bishop-Wilbur, District Clsfd Senate Mr. Ben Nash, Chabot College Associated Student



Other Present

Mr. Bob Buell - Chabot College

1. CALL TO ORDER

Horner, Committee Co -Chair, called the meeting to order at 12:30 p.m.

2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES

It was moved (Tina), seconded (Mark), and passed that the minutes of the September 23, 2016 (No.14) meeting be approved. No corrections offered.

3. MEASURE B FUND STATUS – Dave Fouquet

The committee discussed:

- Up to date status of remaining Measure B funds.
- VC Horner clarified information from the District and Chabot Measure B Projects.
- IT budget is in district-wide budget.
- Instructional equipment monies for Chabot and Las Positas.
- The funds of \$30 million for Chabot final projects is still in budget.
- State dollars for Instructional equipment and maintenance; 50% to M&O, 50% to both colleges for I.E. allocated through the BAM.
- Chabot colonnade / arcade will undergo earthquake retrofit.
- Monies left over from construction return to Measure B fund.
- District will continue to spend Measure B until fully expended.
- Technology continues to spend down Measure B.
- \$37 million left in Measure B expenses still tracked in correct categories.
- Moving forward, desire is project-based budgeting for Measure A.

4. 2016/17 SCHEDULED MAINTENANCE – Walter Blevins

- Discussed the scheduled maintenance projects for 2016-2017 (\$1,280,000).
- Looking to go to a more efficient condensing boiler system to replace the existing boilers in the Central Utility Plants at each college.
- B Transformer / Main switch replacement at Chabot we can't get parts for it. A custom transformer would be way too expensive. Unit needs to be replaced.
- Colonnade project re-roof is not covered under Measure B, so it needs to be funded here.
- Day Care flooring replacement at Chabot.
- State establishes a priority list of deferred maintenance categories.

5. 2016/17 SPACE INVENTORY REPORT – Zahra Noorivaziri

- The report is required by the State.
- By October 1st, the District must submit a report to the State.
- Reviewed 2016 Cap:Loads from last year's five year plan.
- Capacity of SF divided by WSCH or FTES by the Chancellor's metrics = Cap:Loads.
- When a building is undergoing renovation, its improved space is not reported until the renovation is complete and the building is occupied.
- Swing space has to be tracked during renovations.

- This Inventory report is important for accessing state funding for facilities.
- As far as planning purposes, we are anticipating growth in FTES at 2.5%.

6. **DISTRICT STANDARDS** – Walter Blevins

- How does this group help the colleges to address standards?
- District needs to establish certain standards.
- Colleges created (8 years ago) their college standards for interiors.
- The standards are due for a revisit.

Next meeting: January 27, 2017

No meetings in November or December [Winter Break]

ADJOURNMENT:

The meeting adjourned at 1:40 pm.