



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
Integrated Planning & Budget Model (IPBM)  
Facilities Committee Meeting**

Meeting Minutes No: 15

Recorded by: Zahra Noorivaziri

Location: District Office  
7600 Dublin Blvd, Third Floor  
Board Room  
Dublin, CA 94568  
Date: October 28, 2016

Persons Present:

**Committee Members**

- Mr. Doug Horner, Co-Chair, Administrator at Large
- Mr. Dave Fouquet, Co-Chair, Chabot College Faculty Assn
- Ms. Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union
- Mr. Matthew Kritscher, Core Rep. Administrator
- Ms. Deonne Kunkel, Core Rep. Administrator
- Ms. Diane Brady, Core Rep. Administrators
- Mr. Walter Blevins, Administrator at Large
- Mr. Adrian Huang, Shared Governance
- Mr. Michael Ansell, Shared Governance
- Ms. Tina Inzerilla, Shared Governance
- Mr. Scott Hildreth, Chabot College Acad Senates
- Mr. Mark Tarte, Las Positas College Acad Senates
- Ms. Heike Gecox, Las Positas College Faculty Assn
- Mr. Gordon Watt, Chabot College Clsfd Senate
- Ms. Sheri Moore, District Clsfd Senate
- Ms. Joanne Bishop-Wilbur, District Clsfd Senate
- Mr. Ben Nash, Chabot College Associated Student

	<b>Present</b>	<b>Not Present</b>
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Call Confer

**Other Present**

Mr. Bob Buell – Chabot College

**1. CALL TO ORDER**

Horner, Committee Co -Chair, called the meeting to order at 12:30 p.m.

**2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES**

It was moved (Tina), seconded (Mark), and passed that the minutes of the September 23, 2016 (No.14) meeting be approved. No corrections offered.

### **3. MEASURE B FUND STATUS – Dave Fouquet**

#### The committee discussed:

- **Up to date status of remaining Measure B funds.**
- **VC Horner clarified information from the District and Chabot Measure B Projects.**
- **IT budget is in district-wide budget.**
- **Instructional equipment monies for Chabot and Las Positas.**
- **The funds of \$30 million for Chabot final projects is still in budget.**
- **State dollars for Instructional equipment and maintenance; 50% to M&O, 50% to both colleges for I.E. allocated through the BAM.**
- **Chabot colonnade / arcade will undergo earthquake retrofit.**
- **Monies left over from construction return to Measure B fund.**
- **District will continue to spend Measure B until fully expended.**
- **Technology continues to spend down Measure B.**
- **\$37 million left in Measure B - expenses still tracked in correct categories.**
- **Moving forward, desire is project-based budgeting for Measure A.**

### **4. 2016/17 SCHEDULED MAINTENANCE – Walter Blevins**

- **Discussed the scheduled maintenance projects for 2016-2017 (\$1,280,000).**
- **Looking to go to a more efficient condensing boiler system to replace the existing boilers in the Central Utility Plants at each college.**
- **B Transformer / Main switch replacement at Chabot - we can't get parts for it. A custom transformer would be way too expensive. Unit needs to be replaced.**
- **Colonnade project re-roof is not covered under Measure B, so it needs to be funded here.**
- **Day Care flooring replacement at Chabot.**
- **State establishes a priority list of deferred maintenance categories.**

### **5. 2016/17 SPACE INVENTORY REPORT – Zahra Noorivaziri**

- **The report is required by the State.**
- **By October 1st, the District must submit a report to the State.**
- **Reviewed 2016 Cap:Loads from last year's five year plan.**
- **Capacity of SF divided by WSCH or FTES by the Chancellor's metrics = Cap:Loads.**
- **When a building is undergoing renovation, its improved space is not reported until the renovation is complete and the building is occupied.**
- **Swing space has to be tracked during renovations.**

- **This Inventory report is important for accessing state funding for facilities.**
- **As far as planning purposes, we are anticipating growth in FTES at 2.5%.**

**6. DISTRICT STANDARDS – Walter Blevins**

- **How does this group help the colleges to address standards?**
- **District needs to establish certain standards.**
- **Colleges created (8 years ago) their college standards for interiors.**
- **The standards are due for a revisit.**

**Next meeting: January 27, 2017**

**No meetings in November or December [Winter Break]**

**ADJOURNMENT:**

The meeting adjourned at 1:40 pm.