



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Integrated Planning & Budget Model (IPBM)
Facilities Committee Meeting

Meeting Minutes No: 16

Recorded by: Zahra Noorivaziri

Location: District Office
 7600 Dublin Blvd, Third Floor
 Board Room
 Dublin, CA 94568
 Date: January 27, 2017

Persons Present:

Committee Members

	Present	Not Present	
Mr. Doug Horner, Co-Chair, Administrator at Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Dave Fouquet, Co-Chair, Chabot College Faculty Assn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ms. Zahra Noorivaziri, Co-Chair, SEIU 1021 Clsfd Union	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Matthew Kritscher, Core Rep. Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Call Confer
Ms. Deonne Kunkel, Core Rep. Administrator	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ms. Diane Brady, Core Rep. Administrators	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Walter Blevins, Administrator at Large	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Adrian Huang, Shared Governance	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Mr. Michael Ansell, Shared Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ms. Tina Inzerilla, Shared Governance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Scott Hildreth, Chabot College Acad Senates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Mr. Mark Tarte, Las Positas College Acad Senates	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Ms. Heike Gecox, Las Positas College Faculty Assn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mr. Gordon Watt, Chabot College Clsfd Senate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ms. Sheri Moore, District Clsfd Senate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ms. Joanne Bishop-Wilbur, District Clsfd Senate	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Mr. Ben Nash, Chabot College Associated Student	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Call Confer

Other Present

Ms. Jeannine Methe - District			
Mr. Bob Buell – Chabot College			
Mr. Richard Duchscherer – District M&O			
Mr. David Truelove – Chabot College			Call Confer

1. CALL TO ORDER

Dave Fouquet, Committee Co -Chair, called the meeting to order at 12:30 p.m.

2. REVIEW, DISCUSSION AND APPROVAL OF MEETING MINUTES

It was moved (Tina Inzerilla), seconded (Gordon Watt), and passed that the minutes of the October 28, 2016 (No.15) meeting be approved. No corrections offered.

3. TOTAL COST OF OWNERSHIP – Doug Horner

- **Definition of the Total Cost of Ownership from Start to end:**

- **Planning, Design and Construction**
- **Annual Operations Cost**
- **Renovation, Repurpose, Demolition**

- **Why do we care about Total Cost of Ownership:**
 - **Stewardship**
 - **Key performance indicator**
 - **Accreditation**
 - **Board Policy**

- **The Action Plan:**
 - **M&O's TCO funding needs to be based on total square footage, not a % of FTES as currently allotted under the BAM Information Technology - new buildings and refreshing equipment across campus.**
 - **Project development to consider Educational Master Plan, Program Review, Facilities Master Plan, Cap/Load Ratio, District Standards and Life cycle Cost Analysis.**
 - **Recommend that Custodial Maintenance be at APPA Level 3; currently at Level 4. 88% of the Higher Ed Facilities use APPA level 3 or greater.**
 - **Energy Use Intensity at Chabot College and Las Positas College below the national APPA level.**
 - **The District shall develop and maintain a preventative Maintenance Program.**
 - **Buying multi-year maintenance as a part of purchases.**
 - **M&O shall implement an update Work Order System tracking and reporting response data.**
 - **Lower Energy Usage and Costs per GSF by implementing energy generation and conservation projects.**
 - **Identify and integrate deferred maintenance projects into the state funded program or as a part of Measure A.**

- **Information Technology – Jeannine Methe:**
 - **Gartner Group is the standard for IT TCO model.**
 - **Gartner is the TCO model that was used to do an IT analysis to see how CLPCCD compares to the TCO recommendations for staffing.**
 - **The Gartner model uses the IT Key Metrics Data (ITJMD) to calculate a price for infrastructure and operations with recommended IT staffing levels.**
 - **What Costs are included:**
 - **Acquisition Costs**
 - **Hidden Acquisition Costs**
 - **Ongoing Costs**
 -
 - **Service Life of IT Equipment:**
 - **Desktop/laptop computers: 4 years**
 - **Servers: 5-7 years**
 - **Printers: 5 years**
 - **Network equipment: 7-10 years**

- **Audio-Visual equipment: 7 years**
 - **Telephony Systems: 8-12 years**
 - **Network cabling: 20-25 years**
 - **UPS: 15-20 years**
 - **Generator: 20-30 years**
- **Discussion acknowledges the growth needs for M&O and IT, but concerns of lost funding to colleges.**
 - **Both M&O and IT will need additional staff to meet the growing needs of the TCO models.**
 - **This presentation will go to PBC (Planning and Budgeting Committee) meeting in March for further discussion.**

4. REVIEW OF MEASURE A PROJECT PRIORITIZATION – Doug Horner

Both colleges have submitted their Measure A Priority Projects.

- **Chabot College - First Group of Measure A Projects from Chabot's FMP 2012:**
 - **Safety/Security**
 - **Wifi**
 - **Building 100: Library/Learning Center**
 - **Building 2000/2100: STEM Complex Biology Phase II**
 - **The Chabot/Hayward Fire Department Offsite training Facility (Upon potential proposal)**
 - **Athletic Fields**
 - **Building 1000/1100**
 - **Building 1500/1600**
 - **Building 2300 & 200**
 - **Performing Art Center**
 - **Building 3500/3700: Children's Center Remodel**
 - **Parking Structure**
- **Las Positas College - First Group of Measure A Projects (Highest Priority) Secondary Priority (new, expanded, renew/refresh):**
- **Some of the Highest Priority Projects need further prioritization as far as sequencing:**
 - **Campus Safety and Security**
 - **New Building 600/800 (Science/Viticulture/Horticulture/Computer Science/Computer Network Tech)**
 - **Vehicular & Pedestrian Circulation & Parking**
 - **Public Safety**
 - **Automotive & Welding**
 - **2100/2200 Library / Language Arts/Tutorial**
 - **Building 300 / Student Center**
 - **Visual Arts Building**
 - **Athletic Facility Improvements**
- **Consider a field trip to College of San Mateo to see their student facility.**
- **Target - moving to new buildings, then emptying out old buildings before demolition whenever possible to reduce creating "villas" for swing space.**

- **Consider impact of IT equipment connectivity when key buildings with these servers are demolished and where these resources will relocate.**
- **Need to get construction pushed hard as early as possible.**
- **This Committee needs a coordinated approach.**
- **Fire Facility Issue - Chancellor, both Presidents and Vice Chancellor of Instruction will need to discuss**

Next meeting: February 24, 2017 – District Office

ADJOURNMENT:

The meeting adjourned at 2:00 pm.