



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Office of Human Resources
Retraining Leave of Absence: Report Form



Article 28A.11 of the Agreement between the District and the Faculty Association requires that the unit member provided a Retraining Leave file a report to the appropriate College President. See Article 28A.11 for details.

This report is due at the beginning of the semester immediately following the Retraining Leave. Failure to submit the report on time can result in the District taking action to recover the monies paid the unit member on leave. See Article 28A.11 of the Agreement between the District and the Faculty Association.

Date: ____/____/____

Location: Chabot College Las Positas College

Employee Name: _____

Discipline: _____

Dates of retraining leave: _____

Purpose of retraining leave: (attach) _____

Retraining leave report: (attach) _____

Include:

- Areas where you have been successfully retrained and can now teach. (Include new proposed FSAs.)
- Skills, knowledge, and/or competencies learned during the Retraining Leave.
- Plans to implement newly learned skills, knowledge, and/or competencies in the classroom.

Submit original to: Office of Human Resources
 7600 Dublin Boulevard, 3rd Floor
 Dublin CA 94568

Reference: Article 28A.11 – Faculty Collective Bargaining Agreement