

Academic Affairs

AP 4070 AUDITING AND AUDITING FEES

Reference:

Education Code Section 76370

Auditing of courses is permitted, as stipulated in the College Catalog. If auditing is determined permissible by the College President, the College Vice President of Academic Services will publish a list of courses available to audit. The schedule of classes will contain the procedures for auditing a course and identify sections eligible for audit.

Auditing students must complete an application to the College and receive a unique student identifier (W#) prior to the ability to audit. Requests to audit petitions must be for courses approved by the College Vice President of Academic Services and the particular section approved by the class course instructor prior to being submitted to the college Admissions and Records Office.

The fee for auditing courses shall not exceed \$15 per unit, per semester, and remain in compliance with Education Code Section 76370. Auditing fees are non-refundable except in the case where an audit student is dropped from a course in order to make way for a regularly enrolled student. Auditing students must also pay the Health Fee and related student fees. Students enrolled in ten (10) or more semester units shall not be charged a fee to audit a three, or fewer, unit course per term.

Enrollment priority shall be given to students enrolling in the course for credit toward a degree or certificate. The College Vice President of Academic Services will oversee which courses are eligible for audit and the point in which a student may enroll as an auditing student. No student auditing a course shall be permitted to change enrollment to earn credit for the course.

Students with the maximum allowable attempts of a repeatable course or a family of courses may be permitted to audit.

Enrollment as an auditing student carries no privilege other than to attend classes. Students do not receive credit for an audited course. Instructors have no obligation to grade tests or other class assignments submitted by an auditing student; however, an instructor may permit an auditing student to participate in class discussions.

Classroom attendance of individuals auditing a class shall not be included in computing apportionment or determining class size.

Students wishing to audit should be aware that audited classes will not appear on an official transcript.

Audited classes do not count toward units for any purpose, e.g., financial aid, veteran's benefits, full-time student status.

Also see: BP 4070 Auditing and Auditing Fees; BP and AP 5030 Fees

Approved: October 18, 2022