

**Academic Affairs**

**AP 4232 PASS/NO PASS**

**Reference:**

Title 5 Section 55022

In addition to a standard letter grade, credit courses may be offered in either or both of the following categories:

- Courses in which all students are evaluated on a "pass-no pass" basis.
- Courses in which each student may elect until the last day of instruction, as established and published by the district, whether the basis of evaluation is to be "pass-no pass" or a letter grade.

A student electing to be evaluated on the "pass-no pass" basis will receive both course credit and unit credit upon satisfactory completion of the course. In computing a student's grade-point average, non-letter grades of "pass-no pass" are omitted.

A pass grade is granted for performance that is equivalent to the letter grade of "C" or better. A student who fails to perform satisfactorily will be assigned a "no pass" grade.

The student is held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course. Students intending to transfer should refer to their transfer institution's policies regarding acceptance of "pass-no pass" units prior to petitioning for approval.

The student elects to complete a course for a pass/no pass grade and the instructor shall report to the Admissions and Records Office a final grade of "P" (pass) or "NP" (no pass) for students who elect this option.

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**Approved:** February 18, 2014

**Board Reviewed:** May 21, 2024; December 15, 2020