

Business and Fiscal Affairs

AP 6150 DESIGNATION OF AUTHORIZED SIGNATURES

Reference(s):

Education Code Sections 85232 and 85233

The Vice Chancellor, Business Services is hereby designated as the district officer authorized to sign warrants on behalf of the district.

Proper documentation regarding signing district warrants shall be filed with the appropriate agencies.

The Vice Chancellor, Business Services will withhold approval of district warrants when:

- Disbursement of the funds will result in the total amounts expended in any major account classification to exceed the amount budgeted.
- Established procedures have not been followed to permit verification of authenticity of the expenditure.

Adopted: December 16, 2025

Board Reviewed: